

Số: 02/BCQT-2025

Ho Chi Minh city, 28th July 2025

REPORT ON CORPORATE GOVERNANCE OF LISTING COMPANY
(6 months/year 2025)

To: - The State Securities Commission
- The Stock Exchange

- Name of listing company: **Saigon hotel Corporation**
- Address of headoffice: 41 – 47 Dong Du, Sai Gon Ward, HCM city
- Telephone: (028) 38299 734 Fax: (028) 38291 466
- Email: info@saigonhotel.com.vn
- Charter capital: 123.641.000.000 VNĐ.
- Securities code: SGH

I. Activities of the General Meeting of Shareholders

Information on meetings and resolutions / decisions of the General Meeting of Shareholders (including the resolutions of the General Meeting of Shareholders adopted in the form of written comments):

No.	Resolution/Decision No.	Date	Content
1	01/NQ-ĐHĐCĐ2025	19/06/2025	<ul style="list-style-type: none">- Approval of the 2024 reports: 2024 Board of Directors' Report, 2024 Supervisory Board's Report, and the audited 2024 financial statements by UHY Auditing and Consulting Co., Ltd. – Ho Chi Minh City Branch.- Approval of the 2024 business results.- Approval of the finalization of remuneration for the Board of Directors and the Supervisory Board for 2024.- Approval of the 2024 profit distribution plan.- Approval of the 2024 dividend payment.- Approval of the 2025 Business Plan.- Approval of the remuneration levels for the Board of Directors and the Supervisory Board for 2025.- Approval of the 2025 profit distribution plan.- Approval of the draft Charter of Saigon Hotel Joint Stock Company to replace the current charter.

No.	Resolution/Decision No.	Date	Content
			<ul style="list-style-type: none"> - Approval of the selection of UHY Auditing and Consulting Co., Ltd. as the auditor for the semi-annual and annual financial statements for the year 2025. - Approval of the dismissal of Ms. Ta Thi Tuyet Mai from the position of Member of the Board of Directors. - Approval of the election of Ms. Le Thi Thuy Ha as a supplementary member of the Board of Directors for the 2022–2026 term. - Approval of the dismissal of Mr. Nguyen Tran Gia Huy from the position of Member of the Supervisory Board. - Approval of the election of Ms. Do Thi Quy Cong as a supplementary member of the Supervisory Board for the 2022–2026 term.

II. Board of Management (Semi-Annual):

1. Information about the members of the Board of Management:

No.	BOM's member	Position	Day becoming/no longer member of the Board of Directors	Number of attendance	Percentage	Reasons for absence
1	Mr Vo Thanh Binh	Chairman	26/06/2024	03	100%	
2	Mrs Ta Thi Tuyet Mai	Member	30/07/2020 – 19/06/2025	03	100%	
3	Mr Pham Thanh Binh	Member	20/01/2017	03	100%	
4	Mrs Le Thi Thuy Ha	Member	19/06/2025	00	-	
5	Mrs Phan Ngoc Bich	Member	30/07/2020	03	100%	
6	Mr Tran Tien	Member	16/08/2022	03	100%	

2. Supervision by the BOD over the Director (General Director):

- Supervise and direct the disclosure of information to ensure transparency and timeliness in compliance with legal regulations.
- Regularly review and evaluate business performance and economic indicators to provide timely direction to the Executive Board, aiming to enhance the Company's operational efficiency.
- Monitor the activities of the Executive Board to ensure the Company's business efficiency.

- Oversee the implementation of the resolutions issued by the General Meeting of Shareholders and the Board of Directors.
- 3. Activities of the Board of Directors' committees: None
- 4. Resolutions/Decisions of the Board of Directors (semi-annual reports):

No.	Resolution/Decision No.	Date	Content
1	01/2025/NQ-HĐQT	28/03/2025	<ul style="list-style-type: none"> - Approval of continuing to authorize the Executive Board to work with relevant authorities to complete the one-time land lease payment procedures for the Company's land plot. - Approval of the additional provision for land lease payments in 2024 for the period from October 8, 2021 to December 31, 2024. - Approval of a bonus equivalent to half a month's salary for Company employees for exceeding the 2024 business plan targets.
2	02/2025/NQ-HĐQT	29/04/2025	<ul style="list-style-type: none"> - Approval of the preparation plan for the 2025 Annual General Meeting of Shareholders.
3	03/2025/NQ-HĐQT	21/05/2025	<ul style="list-style-type: none"> - Approval of the official letter from Saigontourist Holding Company – One Member Limited Liability Company regarding changes in capital representatives and members of the Board of Directors. - Approval of the official letter from Saigontourist Holding Company – One Member Limited Liability Company regarding changes in members of the Supervisory Board. - Approval of the 2024 business results and the proposed profit distribution plan. - Approval of the 2025 business plan and the proposed profit distribution plan. - Approval of the preparation plan for the 2025 Annual General Meeting of Shareholders.

III. Supervisory Board (semi-annual reports):

1. Information about members of Supervisory Board:

No.	Supervisory Board	Position	Day becoming/ no longer member	Number of attendance	Percentage	Reasons for absence
1	Mrs Ha Thi Mai Phuong	Head of Sup. Board	16/08/2022	01	100%	

<i>No.</i>	<i>Supervisory Board</i>	<i>Position</i>	<i>Day becoming/ no longer member</i>	<i>Number of attendance</i>	<i>Percentage</i>	<i>Reasons for absence</i>
2	Mr Nguyen Tran Gia Huy	Member	26/06/2024 – 19/06/2025	01	100%	
3	Mrs Do Thi Quy Cong	Member	19/06/2025	00	-	
4	Mrs Huynh Thi Thanh Truc	Member	30/06/2023	01	100%	

2. Surveillance activities of the Supervisory Board toward the Board of Management, Board of Directors and shareholders:

- Supervise operational activities to assess the Company's performance efficiency.
- Financial report control: Review and verify the reliability of the financial statements. Through the examination of business operations and the financial reports for the first, second, third and forth quarters, the Supervisory Board observes that the Company has complied with the Resolutions of the General Meeting of Shareholders, the Board of Directors, and the State regulations on finance and the management of publicly traded companies on the stock exchange.
- Compliance control: Review the implementation of the Resolutions of the General Meeting of Shareholders and the Board of Directors, ensuring that the Company adheres to and legally complies with issued laws and regulations.

3. The coordination among the Supervisory Board with the Board of Management, Board of Directors and different managers:

- The Board of Directors and the Executive Director have consistently facilitated the updating of the Company's operational status and the collection of information and documents for supervision and inspection purposes.
- The Supervisory Board has been invited to attend and provide input at the meetings of the Board of Directors and has submitted reports at the Annual General Meetings of Shareholders.
- Participated with the Board of Directors in selecting an auditing firm for the financial statements.
- Supervised the 2024 financial statements.

4. Other activities of the Supervisory Board (if any): **None**

IV. Training on corporate governance:

Training courses on corporate governance which members of Board of Management, members of the Supervisory Board, Director (CEO), other managers and company secretary was involved in accordance with regulations on corporate governance: **None**

V. List of affiliated persons of the public company as specified in clause 34, Article 6 of the Securities Law (semi-annual reports) and transactions of affiliated persons of the Company with the Company)

1. An attach list of affiliated persons of the Company

Note: In case of individual: ID card/Passport No.; In case of organization: License of establishment and operation/Certificate of business registration/equivalent legal documents.

2. Transactions between the company and the affiliated persons or between the company and

major shareholders, internal persons and related person of internal person: **None**

Note: In case of individual: ID card/Passport No.; In case of organization: License of establishment and operation/Certificate of business registration/equivalent legal documents.

3. Transaction between internal person of listed company and company's subsidiaries, or the company in which listed company takes controlling power: **None**

4. Transactions between the company and other objects: **None**

4.1. Transactions between the company and the company that members of Board of Management, members of the Supervisory Board, Director (CEO) has been a founding member or members of Board of Management, Director (CEO) in three (03) years (calculated at the time of reporting): **None**

4.2. Transactions between the company and the company that related person of members of Board of Management, members of the Supervisory Board, Director (CEO) as a member of Board of Management, Director (CEO): **None**

4.3. Other transactions of the company (if any) may be beneficial material or immaterial for members of Board of Management, members of the Supervisory Board, Director (CEO): **None**

VI. Transactions of internal persons and related person of internal person (annual reports): None

1. List of internal persons and their affiliated persons:

No.	Name	Securities trading account (if any)	Position at the company (if any)	Pass port No., date of issue, place of issue	Address	Number of shares owned at the end of the period	Percentage of share ownership at the end of the period	Note

2. Transactions of internal persons and affiliated persons on shares of the listed company: **None**

VII. Other significant issues: None

CHAIRMAN OF THE BOD

VŨ THANH BÌNH



LIST OF STATE SHAREHOLDERS AND MAJOR SHAREHOLDERS

No	Stock code	Name	ID	Issue date	Type of shareholder	No. of shares owned	Percentage	Note
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
1	SGH	Tổng Cty Du lịch Sài Gòn	1833/QĐ-UB-KT Reg. number: 0300625210	16/01/2015	State shareholders	4.804.100	38,86%	
2	SGH	Công ty Cổ phần Bông Sen	0303609880	27/12/2004	Major shareholders	1.104.040	8,93%	

The list of insiders and individuals related to insiders

No.	Code	Name	Position in company	Relationship to insider	ID Type (ID/Passport/BRC)	ID Number	Issue date
1	SGH	Võ Thanh Bình	Chairman of the Board		CCCD		
2	SGH	Nguyễn Lê Tường Vi		Wife	CCCD		
3	SGH	Võ Nguyễn Nguyên Khiêm		Son	CCCD		
4	SGH	Võ Nguyễn Gia Khiêm		Son	CCCD		
5	SGH	Phạm Thanh Bình	Board member		CCCD		
6	SGH	Lê Thị Mỹ Lan		Wife	CCCD		
7	SGH	Lê Thị Thúy Hà	Board member		CCCD		
8	SGH	Lê Thế Bằng		Father	CCCD		
9	SGH	Nguyễn Thị Nga		Mother	CCCD		
10	SGH	Đỗ Thế Huân		Husband	CCCD		
11	SGH	Đỗ Thế Minh		Son	CCCD		
12	SGH	Đỗ Lê Văn Anh		Daughter	CCCD		
13	SGH	Phan Ngọc Bích	Board member / GM		CCCD		
14	SGH	Phan Thanh Lâm		Father	CCCD		
15	SGH	Võ Ngọc Xuân		Mother	CCCD		
16	SGH	Phan Việt Cường		Brother	CCCD		
17	SGH	Trần An Khôi		Son	CCCD		
18	SGH	Trần Tiến	Board member		CCCD		
19	SGH	Trần Hạo Nam		Son	CCCD		
20	SGH	Hà Thị Mai Phương	H. Supervisory Board		CCCD		
21	SGH	Hà Mạnh Anh		Father	CCCD		
22	SGH	Nguyễn Thị Thanh Mai		Mother	CCCD		
23	SGH	Hà Hải Anh		Brother	CCCD		
24	SGH	Nguyễn Nam		Husband	CCCD		
25	SGH	Nguyễn Hà Linh Đan		Daughter	CCCD		
26	SGH	Nguyễn Trần Gia Huy	Supervisory member		CCCD		
27	SGH	Nguyễn Thị Thùy Linh		Wife	CCCD		
28	SGH	Nguyễn Gia Cát Nguyên		Son	CCCD		
29	SGH	Đỗ Thị Quý Công	Supervisory member		CCCD		
30	SGH	Đỗ Quang Cảnh		Father			
31	SGH	Lê Thị Ngọc Hương		Mother	CCCD		
32	SGH	Huỳnh Thị Thanh Trúc	Supervisory member		CCCD		
33	SGH	Nguyễn Thị Hương	Chief Accountant		CCCD		
34	SGH	Lê Văn Hùng		Husband	CCCD		