

**MINUTES OF THE
ANNUAL GENERAL MEETING OF SHAREHOLDERS IN 2025**

- A. Company Name: Nghe An Petroleum Investment and Trading Joint Stock Company
- B. Address: 23rd-24th Floor, Nghe An Petroleum Building, No. 7 Quang Trung Street, Thanh Vinh Ward, Nghe An province
- C. Enterprise Code: 2900872462, issued by the Department of Planning and Investment of Nghe An province for the first registration on 25/02/2008, and 16th amendment registration on 03/10/2023.
- D. Time: At 09:00 AM on July 15, 2025, at the Hall on the 24th Floor, Nghe An Petroleum Building, No. 7 Quang Trung Street, Thanh Vinh Ward, Nghe An province, Nghe An Petroleum Investment and Trading Joint Stock Company organized the 2025 Annual General Meeting of Shareholders.
- E. To ensure the meeting proceeds in accordance with regulations, Mr. Tran Hoang Dat - Head of the Shareholder Eligibility Verification Committee, read the Report on the verification of the list of shareholders attending the 2025 Annual General Meeting of Shareholders, with the participation of 08 shareholders and authorized representatives representing 2,762,560 shares, accounting for 18.42% of the total voting shares of the Company.



Attendees include:

- I. Shareholders, legal authorized representatives, and guests.**
- II. Presidium of the General Meeting:** For personal reasons, the Chairman of the Board of Directors is unable to attend today's meeting. The remaining Board members have elected the Presiding Committee of the General Meeting as follows:
- 1). Mr. Tran Luong Son - Member of the Board of Directors (*Meeting Chair*)
 - 2). Mr. Tran Dinh Quang - Member of the Board of Directors (*Member of the Presidium*).
- III. Secretariat of the Meeting**
- 1). Mr. Pham Manh Hung - Head of the Secretariat
 - 2). Ms. Tran Thi Thanh Hien - Secretary of the Meeting
- IV. Vote Counting Committee**
- 1). Mr. Tran Manh Duc - Head

2). Ms. Nguyen Thi Lien - Member

3). Ms. Hoang Thi Thuan - Member

The Presidium, Secretariat, and Vote Counting Committee were unanimously approved by the General Meeting with a 100% majority of voting shares present at the meeting.

Based on the Enterprise Law No.59/2020/QH-14, approved by the National Assembly of the Socialist Republic of Vietnam on June 17, 2020, and the Charter of Nghe An Petroleum Investment and Trading Joint Stock Company.

The 2025 Annual General Meeting of Shareholders of Nghe An Petroleum Investment and Trading Joint Stock Company, with the aforementioned attendees, is in accordance with legal regulations and is valid.

After being unanimously approved by the General Meeting of Shareholders, the Presidium commenced work.

V. MEETING AGENDA

To begin, the General Meeting listened to Mr. Pham Manh Hung - Head of the Secretariat, read the Working Regulations of the General Meeting.

- The General Meeting unanimously approved the Working Regulations at the Meeting with a 100% majority of voting shares present at the Meeting.
- Mr. Tran Luong Son - Chairman of the Meeting, announced the agenda items at the General Meeting. The Meeting agenda was approved by 100% of the voting shares present at the Meeting.

Next, the General Meeting proceeded to vote on the presented contents. The Vote Counting Committee guided on how to mark the ballot for each content.

VI. VOTING RESULTS

After hearing the reports at the General Meeting, at 09:30 AM on July 15, 2025, the Annual General Meeting of Shareholders of Nghe An Petroleum Investment and Trading Joint Stock Company, with 08 shareholders and authorized representatives present, representing 2,762,560 shares, accounting for 18.42% of the total voting shares of the Company, participated in the voting. The General Meeting of Shareholders proceeded to vote on each item, and then conducted the vote count with the following results:

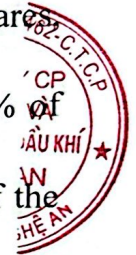
- Total ballots issued: 08 ballots, representing 2,762,560 voting shares.
- Total ballots collected: 08 ballots, representing 2,762,560 voting shares.

Of which:

- + Valid ballots: 08 ballots, representing 2,762,560 voting shares.
- + Invalid ballots: 0 ballots, representing 0 voting shares.

Voting results for each content are as follows:

- 1). **Approval** of the report summarizing business production activities in 2024 and business production plan for 2025 (According to Report No.03/BC-PVIT dated June 12, 2025):
 - Votes in favor: 08 ballots, representing 2,762,560 voting shares, accounting for 100% of the voting shares present at the Meeting.
 - Votes against: 0 ballots, representing 0 shares, accounting for 0% of the voting shares present at the Meeting.
 - Abstentions: 0 ballots, representing 0 shares, accounting for 0% of the voting shares present at the Meeting.
- 2). **Approval** of the Board of Directors' activity report for 2024 and plan for 2025 (According to Report No.04/BC-HĐQT.PVIT dated June 12, 2025):
 - Votes in favor: 08 ballots, representing 2,762,560 voting shares, accounting for 100% of the voting shares present at the Meeting.
 - Votes against: 00 ballots, representing 0 shares, accounting for 0% of the voting shares present at the Meeting.
 - Abstentions: 0 ballots, representing 0 shares, accounting for 0% of the voting shares present at the Meeting.
- 3). **Approval** of the plan for selecting the auditing unit for the 2025 financial statements (According to Proposal No.07/TTr-BKS.PVIT dated June 19, 2025):
 - Votes in favor: 08 ballots, representing 2,762,560 voting shares, accounting for 100% of the voting shares present at the Meeting.
 - Votes against: 00 ballots, representing 0 shares, accounting for 0% of the voting shares present at the Meeting.
 - Abstentions: 0 ballots, representing 0 shares, accounting for 0% of the voting shares present at the Meeting.
- 4). **Approval** of the 2024 financial statements audited by AASC Auditing Firm Co., Ltd. (According to Proposal No.09/TTr-HĐQT.PVIT dated June 19, 2025):
 - Votes in favor: 08 ballots, representing 2,762,560 voting shares, accounting for 100% of the voting shares present at the Meeting.
 - Votes against: 0 ballots, representing 0 shares, accounting for 0% of the voting shares present at the Meeting.
 - Abstentions: 0 ballots, representing 0 shares, accounting for 0% of the voting shares present at the Meeting.
- 5). **Approval** of the plan for remuneration payment to the Board of Directors and Supervisory Board in 2025 (According to Proposal No.07/2025/TTr-HĐQT-PVIT dated June 19, 2025):



- Votes in favor: 08 ballots, representing 2,762,560 voting shares, accounting for 100% of the voting shares present at the Meeting.
- Votes against: 0 ballots, representing 0 shares, accounting for 0% of the voting shares present at the Meeting.
- Abstentions: 0 ballots, representing 0 shares, accounting for 0% of the voting shares present at the Meeting.

VII. ISSUES UNANIMOUSLY AGREED UPON BY THE GENERAL MEETING OF SHAREHOLDERS AT THE MEETING

Based on the vote counting results, the 2025 Annual General Meeting of Shareholders unanimously approved the following contents:

- 1). Approved the report summarizing business production activities in 2024 and business production plan for 2025.
- 2). Approved the Board of Directors' activity report for 2024 and plan for 2025.
- 3). Approved the 2024 financial statements audited by AASC Auditing Firm Co., Ltd.
- 4). Approved the Company's Supervisory Board report for 2024 and plan for 2025.
- 5). Approved the plan for selecting the auditing unit for the 2025 financial statements.
- 6). Approved the plan for remuneration payment to the Board of Directors and Supervisory Board in 2025.

The meeting minutes consist of four (04) pages, fully and accurately recorded by the meeting secretariat, read and approved by the General Meeting of Shareholders before the end of the meeting.

The 2025 Annual General Meeting of Shareholders of Nghe An Petroleum Investment and Trading Joint Stock Company concluded at 11:00 AM on the same day.

ON BEHALF OF THE SECRETARIAT

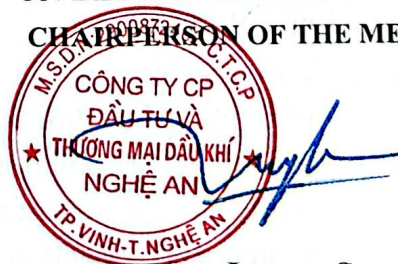
Head of the Secretariat



Pham Manh Hung

ON BEHALF OF THE PRESIDIUM

CHAIRPERSON OF THE MEETING



Tran Luong Son