

No: 98 /ĐH-DN

Independence – Freedom – Happiness

Hanoi, June 13, 2025

1. Issuer's name: **HIGHER EDUCATION AND VOCATIONAL BOOK JOINT STOCK COMPANY**
2. Stock code: **HEV**
3. Business address: 187B Giang Vo, Cat Linh Ward, Dong Da District, Hanoi
4. Telephone: 024.39717189 Fax: 024.39717189
5. Authorized representative for information disclosure: Mr. Tran Dinh Hoang – Director
6. Type of information disclosed: 24h Request Unusual Periodic
7. Information disclosure content: - Documents for the extraordinary general meeting of shareholders in 2025
8. Website for full disclosure: www.hevobooks.com

Recipients:

- *As above;*
- *Archived.*



No.: *K* /TB-HEV

Hanoi, 13th June 2025

NOTICE

(Re: Organize and extend invitations to attend the Extraordinary General Meeting of Shareholders in 2025)

**To: Valued Shareholders of
Higher Education and Vocational Training Books Joint Stock Company**

The Board of Directors of Higher Education and Vocational Training Books Joint Stock Company ("the Company") would like to respectfully inform our Valued Shareholders of the upcoming Extraordinary General Meeting of Shareholders in 2025

- 1. Meeting time:** from 08:00 AM on July 04th 2025;
- 2. Meeting type:** In-person
- 3. Location:** Conference hall of Vietnam Education Publishing House – 187B Giang Vo – Ba Dinh District – Hanoi.
- 4. Participants:** All shareholders recorded as of June 10th 2025.
- 5. Meeting Agenda:**
 - To approve the additional shares issuance plan to increase charter capital of the Company in 2025
 - To approve the dismissal of Ms. Tran Thi Thu Thuy from the Board of Supervision and election of a new member to the Board of Supervision
 - To approve the reorganization of the Company's office
 - Other matters under the approval authority of the General Meeting of Shareholders

6. Documents:

All meeting documents are available on the Company's website: <https://hevobooks.com/>

7. Registration for Attendance:

Shareholders may register to attend the meeting by submitting the Registration Form (or Authorization Form) using the attached template through on the following methods:

- Direct submission: 187B Giang Vo – Dong Da District – Hanoi
- Email to: pkt.dhdn@gmail.com

Authorization is permitted only once. The authorized person may not re-authorize another individual.

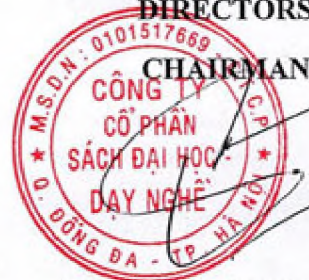
8. Documents required for attending the General Meeting

- For individual shareholders: Valid original ID card/passport/ citizen identification card; Valid Registration Form (or Authorization Letter) using the Company's template.
- For institutional shareholders
 - + A certified copy of the Business Registration Certificate or Establishment Decision.
 - + Valid original ID card/passport or citizen identification card of the legal representative (if attending the meeting) or of the authorized person (if the legal representative assigns another person)
 - + Valid Registration Form (or Authorization Letter) using the Company's template.

For further assistance, please contact the Organizing Committee via email at: pkt.dhdn@gmail.com

Sincerely,

**ON BEHALF OF THE BOARD OF
DIRECTORS**



DANG TRAN BAO TIN

**HIGHER EDUCATION AND
VOCATIONAL TRAINING BOOKS JOINT
STOCK COMPANY**

No.: 93 /TB-HEV

SOCIALIST REPUBLIC OF VIETNAM
Independence – Freedom - Happiness

Hanoi, 13th June 2025

**AGENDA OF THE 2025 EXTRAORDINARY GENERAL MEETING OF
SHAREHOLDERS**

**HIGHER EDUCATION AND VOCATIONAL TRAINING BOOKS JOINT STOCK
COMPANY**

Reception and shareholder eligibility verification time: From 8:00 AM to 8:30 AM on July 04th 2025

Meeting time: From 8:30 to 11:00 on July 04th 2025

Meeting location: 22/12 Conference hall – Education Publishing House - 187B Giang Vo, Dong Da District, Hanoi

Time	Agenda
I	OPENING OF THE MEETING
8:00 – 8:30	Attending shareholder registration
8:30 – 8:45	Opening Ceremony, Statement of Purpose, Introduction of Delegates and Guests.
	Report on shareholder's verification
	Introducing Chairman
	Approval of Secretariats
	Approval of Vote Counting Committee
	Approval of Meeting Agenda
II	SUBMISSION
8:45 – 9:15	Chairman presented the contents of the Meeting submission <ul style="list-style-type: none">- Submission for the the approval of the additional shares issuance plan to increase Charter Capital in 2025- Submission for the dismissal and election of members of the Supervisory Board for the 5th term (2022–2026)- Submission for the relocation/rearrangement of the Company's office- Other issues arising under the authority of the General Meeting of Shareholders
III	DISCUSSION
9:15-9:30	Shareholders give their opinions and discuss the contents of the proposals
IV	VOTING ON THE PRESENTED MATTERS AND ELECTING

Time	Agenda
9:30 – 10:00	The shareholders vote on the approval of the matters presented in Section II
10:00 – 10:30	Reading of the election regulations for the Supervisory Board members and shareholder voting for approval Election of Supervisory Board members
VI	CLOSING OF THE MEETING
10:30-11:00	Declaration of voting and electing results
	Approval of the Meeting Minutes and Resolution
	Closing



DANG TRAN BAO TIN



SOCIALIST REPUBLIC OF VIETNAM

Independence – Freedom - Happiness

....., date month..... year 2025

**REGISTRATION FORM (OR AUTHORIZATION)
TO ATTEND THE 2025 EXTRAORDINARY GENERAL MEETING
OF SHAREHOLDERS**

**To: HIGHER EDUCATION AND VOCATIONAL TRAINING BOOKS JOINT
STOCK COMPANY**

Shareholder Name: Shareholder Code:
Permanent Address/Head Office:
Contact Address: Telephone:
ID Card/Passport/Business Registration Number: Issued on:
Number of shares Owned:
(In words:.....)
Representative (for organization):..... Position:
OPTION:

☐ **Register to attend in-person the Extraordinary General Meeting of Shareholders**

I hereby register to attend the Extraordinary General Meeting of Shareholders of Higher Education and Vocational Training Books Joint Stock Company on July 4th 2025.

☐ **In case of authorization to attend the General Meeting, shareholders can choose one of the following two options regarding the authorized person:**

1. Information of the authorized person (if any)

- Name:
- Permanent Address/Head Office:
- Contact Address: Telephone:
- ID Card/Passport/Business Registration Number: Issued on:
- Authorized shares:
(In words:.....)
Representative (for organization):..... Position:

2. Authorized to one of the BOD members:

- | | |
|--|--------------------------|
| 2.1. Mr. Dang Tran Bao Tin – Chairmand | <input type="checkbox"/> |
| 2.2. Mr. Pham Quynh - Member | <input type="checkbox"/> |
| 2.3. Ms. Nguyen Bich Ngoc - Member | <input type="checkbox"/> |
| 2.4. Ms. Ta Thi Thanh Huyen - Member | <input type="checkbox"/> |
| 2.5. Ms. Doan Linh Huong - Member | <input type="checkbox"/> |

Authorization Content

Note: Shareholders are requested to send this Registration Form by post/ email or fax to the address and/or fax number stated on the Notice on the invitation to the General Meeting of Shareholders before 16:00 on July 01, 2025



According to this authorization, the Authorized Party has full authority to represent the Authorizing Party to attend, discuss, vote and exercise other rights and obligations of the Shareholders as prescribed in the HEV Charter corresponding toshares (in words:)
at the 2025 Extrordinary General Meeting of Shareholders of Higher Education and Vocational Training Books Joint Stock Company on July 4th 2025. This authorization content is effective from the date of signing until the end of the General Meeting.

Regards./.

Name and signation of Shareholder
(sign, full name, stamp (if organization))

Authorized party (if any)
(sign, full name, stamp (if organization))



Note: Shareholders are requested to send this Registration Form by post/ email or fax to the address and/or fax number stated on the Notice on the invitation to the General Meeting of Shareholders before 16:00 on July 01, 2025



HIGHER EDUCATION AND VOCATIONAL TRAINING BOOKS

JOINT STOCK COMPANY

2025 EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS

VOTING SLIP

Full name of Shareholder (or Company name): _____

Number of shares owned and authorized: _____ shares; Shareholder Code: _____

Address: _____

No.	Content	Agree	Disagree	Abstention
1	The additional shares issuance plan to increase Charter Capital in 2025			
2	The dismissal of Ms. Tran Thi Thu Thuy and election to an additional member of the of the Supervisory Board for the 5th term (2022–2026)			
3	The relocation/rearrangement of the Company's office/ headquarters/ business transaction sites			

Shareholders mark (X) or () in one of the three voting boxes: "Agree" / "Disagree" / "Abstention" for each voting item.

Any voting item without a mark (X) or any mark in the voting box will be considered as "Abstention."

Shareholder/ Shareholder's representative
(sign, state full name)



2025 EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS

BALLOT PAPER

Full name of Shareholder (or Company name): _____

Number of shares owned and authorized: _____ shares; Shareholder code: _____

Total number of Votes: _____

Address: _____

No	Full name of Candidate	Vote (select one in two options below)	
		Allocate all votes to the selected candidate (mark an 'X' next to the chosen candidate)	Allocate a specific number of votes to the selected candidate (write the exact number of votes for each chosen candidate)
1	Lê Thị Nhi		

- *Total number of votes = Number of voting shares × Number of members to be elected. (For example: A shareholder holding 1,000 voting shares will have a total of 5,000 votes (1,000 × 5) if 5 members are to be elected. The shareholder may allocate all 5,000 votes to one candidate or distribute the votes among multiple candidates on the list.)*
- *The shareholder should either cross out the full name of the candidate not selected, write "0" (zero), or leave the "Number of votes" column for that candidate blank.*

Shareholder/ Shareholder's
representative

(sign, state full name)

Hanoi, 13th June 2025

**MEETING PRINCIPALS
2025 EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS
HIGHER EDUCATION AND VOCATIONAL TRAINING BOOKS
JOINT STOCK COMPANY**

**CHAPTER I
GENERAL PROVISION**

Article 1. Scope of application

1. This regulation is applied to the organization of the 2025 Extraordinary General Meeting of Shareholders (“the Meeting”) of Higher Education and Vocational Training Books Joint Stock Company (hereinafter referred to as “the Company”);
2. This regulation specifically stipulates the rights and obligations of the parties participating in the Meeting, as well as the conditions and procedures for conducting the Meeting.

Article 2. Subjects of application

Shareholders and other participants shall be responsible for complying with the provisions of this regulation

**CHAPTER II
AND OBLIGATIONS OF THE PARTICIPANTS OF THE MEETING**

Article 3. Attendees the 2025 Extraordinary General Meeting of Shareholders

- 3.1 Shareholders owning shares of the Company as listed in the shareholder registry as of June 10, 2025, and persons authorized by shareholders in accordance with the law;
- 3.2 Guests and advisors (if any).

Article 4. Rights and Obligations of Shareholders

- 4.1. *Rights of Shareholders When Attending the Meeting:*
 - 4.1.1. All shareholders of the Company have the right to attend and vote on matters within the authority of the General Meeting of Shareholders;
 - 4.1.2. In case shareholder(s) is unable to attend the Meeting, they may authorize another person to attend and vote on their behalf on matters within their authority. Such authorization must be made in writing using the form provided on the Company’s official website.



4.1.3. In addition to the ballots for electing members of the Board of Directors and the Supervisory Board, each shareholder attending the Meeting will also be issued one Voting Card that indicates the shareholder's identification code and the number of voting shares held. This Voting Card is used when the shareholder wishes to speak and when the Chair requests a vote to approve the appointment of the Vote Counting Committee; the verification of shareholder eligibility; the Meeting agenda; the regulations for organizing the Meeting; the election regulations for supplementing members of the Supervisory Board; the list of candidates for the supplementary election of Supervisory Board members; and other matters requiring shareholder approval.

4.1.5. Shareholders who arrive late at the Meeting have the right to register immediately and then participate and vote at the Meeting; however, the Chairperson is not obligated to pause the Meeting to allow late-arriving shareholders to register, and the validity of votes cast prior to their arrival will not be affected

4.2. Obligations of Common Shareholders When Attending the Meeting

4.2.1. Shareholders attending the Meeting must ensure their attire is polite and formal;

4.2.2. Attend the Meeting in full accordance with the Company's regulations. In case of absence, shareholders must authorize a representative to attend in accordance with the regulations;

4.2.3 Shareholders or their representatives attending the Meeting must complete the registration procedures with the Meeting Organizing Committee;

4.2.4 Comply with the conditions and procedures stipulated in the Company's Charter and this Regulation;

4.2.4 Strictly comply with the rules during the Meeting and respect the decisions made at the Meeting.

Article 5. Rights and Obligations of the Chairperson of the Meeting

5.1 The Chairman of the Board of Directors shall preside over the General Meeting. In the event that the Chairman is absent or temporarily unable to perform duties, the remaining members shall elect one among themselves to chair the meeting. If no one is able to chair the meeting, the Board member with the highest position shall preside over the meeting to facilitate the election of the Chairman from among the attendees, and the person receiving the highest number of votes shall act as the Chairman of the meeting.

5.2 The Chairman has the authority to decide on the order, procedures, and any incidents arising outside the agenda of the Meeting;

5.3. The Chairman may postpone the Meeting upon the consensus or request of the Meeting provided that the required quorum is met;

- 5.4. The Chairman may undertake necessary actions to conduct the Meeting in a lawful and orderly manner; or to ensure that the Meeting reflects the wishes of the majority of the attending delegates.

Article 6. Rights and Obligations of the Secretary of the Meeting

- 6.1 The Secretary of the General Meeting of Shareholders shall be appointed by the Chairperson and approved by the General Meeting. The Secretary is responsible for assisting the Chairperson in successfully conducting the Meeting, recording, and preparing the minutes of the Meeting;
- 6.2 Responsible for the honesty, accuracy, and completeness of the minutes of the 2025 Extraordinary General Meeting of Shareholders;
- 6.3 Perform other tasks assigned by the Chairperson during the recess of the Meeting

Article 7. Rights and Obligations of the Vote Counting Committee

- 7.1 The Vote Counting Committee shall be nominated by the Chairperson of the Meeting and approved by the Meeting. Members of the Vote Counting Committee may be shareholders of the Company;
- 7.2 The Vote Counting Committee is responsible for verifying the Voting Cards when approving matters put forward for voting at the Meeting and promptly reporting the vote counting results to the Chairing Committee;
- 7.3 The Vote Counting Committee is responsible for conducting the vote counting for the election of members of the Board of Directors and the Supervisory Board and announcing the results before the Meeting;
- 7.4 The Vote Counting Committee shall be responsible for the honesty and accuracy of the vote counting results.

CHAPTER III

MEETING PROCEEDINGS

Article 8. Conditions for conducting the Meeting

The Meeting shall be conducted when the number of attending Shareholders represents more than 50% of the total number of voting shares of the Company.

Article 9. Agenda of the Meeting

According to the agenda of the 2025 Extraordinary General Meeting of Shareholders approved at the Meeting

Article 10. Voting at the Meeting

- 10.1 All decisions at the Meeting shall be approved directly at the Meeting through a voting process based on the proportion of shares held by the attending or authorized shareholders;

- 10.2 Shareholders shall use the Voting Card to cast a single vote for each specific agenda item. Shareholders may vote "Agree," "Disagree" or "Abstention" on each matter requiring shareholder consent.
- 10.3 The election of members to the Board of Directors and the Supervisory Board shall be conducted by cumulative voting in accordance with the election regulations approved by the Meeting.

CHAPTER IV

CLOSING

Article 11. Approval of the Resolutions of the 2025 Extraordinary General Meeting of Shareholders

- 11.1. Resolutions on the following matters shall be approved if supported by shareholders representing at least 65% of the total voting shares of all shareholders attending the Meeting:
- Types of shares and total number of shares of each type;
 - Changes in the business sectors, industries, and fields of operation;
 - Changes in the organizational and management structure of the Company;
 - Investment projects or the sale of assets with a value equal to or exceeding 35% of the total asset value recorded in the Company's most recent financial statements, except where the Company's Charter stipulates a different ratio or value;
 - Reorganization or dissolution of the Company;
 - Other matters as prescribed by the Company's Charter.
- 11.2. Except for the cases specified in Articles 11.1 and 11.3 below, decisions of the Meeting shall be approved when shareholders representing more than 50% of the total voting shares of all shareholders attending and participating in the vote agree on the following matters:
- Approval of the dismissal and supplementary election of members of the Supervisory Board for the 5th term, 2022 – 2026;
 - Approval of the reorganization of the Company's office arrangement;
 - Other arising issues within the authority of the General Meeting of Shareholders, except for cases specified in Clauses 1, 3, 4, and 6 of Article 148 of the Enterprise Law.
- 11.3. Voting for the election of members of the Supervisory Board shall be conducted by cumulative voting. Elected candidates for the Supervisory Board membership shall be determined based on the number of votes received, ranked from highest to lowest, starting with the candidate receiving the highest number of votes until the number of members specified in the Company's Charter is filled. In the event that two or more candidates receive the same number of votes for the last Supervisory Board member position, a re-election shall be conducted among those candidates with equal votes, or selection shall be

made according to the criteria stipulated in the Election Regulations for Supervisory Board members.

Article 12. Minutes of the 2025 Extraordinary General Meeting of Shareholders

All matters discussed at the 2025 Extraordinary General Meeting of Shareholders must be recorded in the minutes by the Secretary of the Meeting. The minutes shall be read and approved before the adjournment of the Meeting and shall be kept in the Company's minutes book.

CHAPTER V

OTHER PROVISIONS

Article 13. Other provisions

- 13.1 Shareholders attending the Meeting who wish to speak must obtain the consent of the Chairperson. Shareholders shall keep their remarks brief and focused on key issues relevant to the approved agenda of the Meeting. The Chairperson shall arrange for shareholders to speak in the order of registration and respond to their questions accordingly;
- 13.2 Shareholders may be expelled from the Meeting by the Chairing Committee if they deliberately fail to comply with the Meeting's regulations, engage in disruptive behavior, cause disorder, or take actions that directly interfere with the conduct of the Meeting.

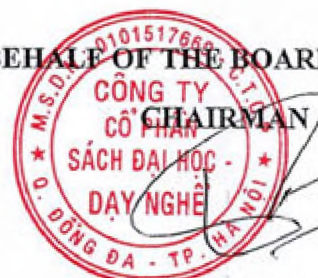
CHAPTER VI

ENFORCEMENT PROVISIONS

Article 14. Effectiveness

This Meeting Rules consists of 6 chapters and 14 articles, issued by the Board of Directors of Higher Education and Vocational Training Books Joint Stock Company on June 13 2025. It is applicable only to the 2025 Extraordinary General Meeting of Shareholders of the Company held on July 4, 2025, and shall take effect immediately upon its approval by the said Meeting./.

ON BEHALF OF THE BOARD OF DIRECTOR



DANG TRAN BAO TIN

ELECTION PRINCIPALS
FOR MEMBER OF THE SUPERVISORY BOARD 5TH TERM (2022 – 2026)
AT THE 2025 EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS

Pursuant to:

- *The Law on Enterprise No. 59/2020/QH14 issued by the National Assembly of the Socialist Republic of Vietnam on June 17th 2020 and its guiding documents;*
- *The Law on Securities No. 54/2019/QH14 dated November 26th 2019; amended by the Law No. 56/2024/QH15 dated November 29th 2024;*
- *Decree No. 155/2020/ND-CP dated December 31, 2020, detailing the implementation of a number of articles of the Law on Securities*
- *The Charter of Higher Education And Vocational Training Books Joint Stock Company;*

The 2025 Extraordinary General Meeting of Shareholders (“EGMS”) of Higher Education and Vocational Training Books Joint Stock Company (“the Company”) shall conduct the election of an additional member of the Supervisory Board for 5th term (2022–2026) in accordance with the following provisions:

I. SUBJECTS AND SCOPES OF APPLICATION

- These principals provide guidance on the procedures and process for the election of an additional members of the Supervisory Board (BOS) of Higher Education and Vocational Training Books Joint Stock Company at the 2025 Extraordinary General Meeting of Shareholders.
- Shareholders, authorized representatives of shareholders, members of the Supervisory Board, and candidates are responsible for complying with the provisions of these Rules and the Company’s Charter.
- Shareholders holding voting shares and authorized representatives of shareholders holding voting shares (according to the shareholder list finalized on June 10, 2025) are entitled to vote in the supplementary election of members to the Supervisory Board of Higher Education and Vocational Training Books Joint Stock Company.

II. FOR ELECTING MEMBERS OF THE SUPERVISORY BOARD

1. Principles for Electing Members of the Supervisory Board

Pursuant to Clause 3, Article 148 of the 2020 Law on Enterprise, it is stipulated that: “The voting for the election of members of the Board of Directors and the Supervisory Board shall be conducted by cumulative voting method, whereby each shareholder shall have a total number of votes corresponding to the total number of shares owned multiplied by the number of members to be elected to the Board of Directors or the Supervisory Board. Shareholders have the right to



allocate all or part of their total votes to one or several candidates. The elected members of the Board of Directors or Supervisory Board shall be determined based on the number of votes received, ranked from highest to lowest, starting with the candidate with the highest number of votes until the required number of members specified in the Company Charter is reached. In the event that two (2) or more candidates receive the same number of votes for the last position in the Board of Directors or Supervisory Board, a re-election shall be conducted among the candidates with equal votes, or selection shall be made according to the criteria specified in the election regulations or the Company Charter.”

Accordingly, the supplementary election of one (1) member to the Supervisory Board shall be conducted as follows:

- **The total number of voting ballots for a shareholder = the total number of shares owned by the shareholder × 1** (where 1 is the number of supplementary members to be elected to the Supervisory Board).
- A shareholder may use their total votes to vote for one or several candidates listed in the nomination list, but no more than one (1) member for the Supervisory Board. The shareholder shall record the number of votes they support for each candidate in the “Number of votes cast” column on the right side of the candidate’s full name.
- If the shareholder does not allocate votes to any candidate on the nomination list, the “Number of votes cast” column shall be left blank, and this ballot shall still be considered valid.
- Shareholders are only entitled to allocate votes to candidates within the limit of their “Total number of votes,” meaning the total votes cast for all candidates must be less than or equal to the shareholder’s total number of voting ballots.

Ballot Form: The supplementary Supervisory Board ballot is blue and bears the red stamp of Higher Education and Vocational Training Books Joint Stock Company.

Ballot Content: As per the attached sample.

Notes:

- **A valid ballot is a ballot that falls under one of the following cases:**
 - The total number of votes cast for candidates is less than or equal to the shareholder’s total number of voting ballots.
 - The ballot is left completely blank.
 - All votes are concentrated on one candidate.
- **An invalid ballot is a ballot that falls under one of the following cases:**
 - The ballot does not follow the prescribed form or lacks the Company’s stamp.
 - The shareholder votes exceeding their total number of voting ballots.
 - The shareholder votes for more candidates than the number of members required.
 - The shareholder crosses out the name of a candidate.

- The ballot contains erasures or corrections in the number of votes cast or the ballot content (if written incorrectly, a new ballot must be issued).
- The shareholder votes by percentage (%) rather than number of votes.
- The ballot lacks the signature of the shareholder/representative or cannot be authenticated according to the method stipulated in this Regulation.
- **Request for ballot replacement: In case of errors during ballot completion, shareholders can contact the Election Committee for guidance and to receive a replacement ballot.**

2. The Vote Counting Committee

- The Vote Counting Committee consists of 03 members nominated by the Chairperson and approved by the General Meeting of Shareholders.
- Members of the Vote Counting Committee must not be listed as nominees or candidates for the BOS.
- The Vote Counting Committee is responsible for:
 - Organizing the approval of the election regulations for members of the Supervisory Board
 - Introducing and distributing the ballots;
 - Inspecting and supervising the voting process;
 - Vote counting;
 - Preparing the minutes and announcing the election results before the General Meeting
 - Working with the Chairperson of the meeting to review and resolve complaints or accusations regarding candidates or election results (if any) and reporting for the Meeting's decision.
- The Vote Counting Committee must ensure honesty and confidentiality during the vote counting process. The Committee is responsible to the General Meeting for the accuracy of the vote counting results. After counting the votes, the Committee must prepare the minutes of the vote counting results, announce them before the Meeting, then seal the ballots and hand over all election-related data to the Chairperson of the General Meeting.

3. Principles of Voting and Vote Counting

- The Vote Counting Committee shall inspect the ballot box in the presence of shareholders.
- Voting begins after the list of candidates for the Supervisory Board has been finalized and ends when the last shareholder casts their ballot into the ballot box.
- Vote counting must be conducted immediately after voting concludes.
- The vote counting results shall be documented in writing and announced by the Head of the Vote Counting Committee before the General Meeting.

4. Principles of Election

- The elected candidate shall be determined based on the number of votes received, ranked

from highest to lowest, starting from the candidate with the highest number of votes until one (1) member of the Supervisory Board is elected. In the event that candidates receive the same percentage of total voting rights and need to be reduced to meet the required number of elected members, the candidate who owns or represents ownership of a greater number of shares will be selected. If the number of shares owned or represented is also equal, a re-election will be organized among those candidates to determine the winner.

5. Preparation and Announcement of the Vote Counting Minutes

- After vote counting, the Vote Counting Committee must prepare the vote counting minutes. The content of the minutes includes: the total number of shareholders attending the meeting, the total number of shareholders participating in voting, the number of valid votes, the number of invalid votes, the number of blank votes, and the number and percentage of voting rights for each candidate to the Supervisory Board
- The full text of the vote counting minutes must be announced before the General Meeting.
- Complaints regarding the election results will only be considered immediately at the General Meeting; shareholders are not allowed to dispute the validity of the results at any other time. In case of disagreements concerning election procedures or results, the Vote Counting Committee will re-examine and seek the General Meeting's decision.

III. ENFORCEMENT PROVISIONS

This election regulation shall be read aloud at the General Meeting and put to a vote by all shareholders before implementation.

If approved by the General Meeting of Shareholders with at least a majority of over 50% of the total voting shares of all shareholders attending and voting at the meeting, this regulation shall take effect immediately.

To:

- *Shareholders*
- *Organizing Committee*
- *BOD, BOS*
- *Archived: Admin*

**ON BEHALF OF THE BOARD OF
DIRECTOR**

CHAIRMAN



DANG TRAN BAO TIN

HIGHER EDUCATION AND
VOCATIONAL TRAINING BOOKS JOINT
STOCK COMPANY

SOCIALIST REPUBLIC OF VIETNAM

Independence – Freedom - Happiness

No. 94. /TTr - HDQT

Hanoi, 13th June 2025

SUBMISSION

(Re: For the approval of the additional shares issuance plan to increase Charter Capital in 2025)

To: The Extraordinary General Meeting of Shareholders in 2025 of Higher Education And Vocational Training Books Joint Stock Company

- Pursuant to the Law on Enterprise No.59/2020/QH14 issued by the National Assembly of the Socialist Republic of Vietnam on June 17th 2020 and its guiding documents;
- Pursuant to the Law on Securities No. 54/2019/QH14 dated November 26th 2019; amended by the Law No. 56/2024/QH15 dated November 29th 2024 issued by the National Assembly of the Socialist Republic of Vietnam, and their guiding documents;
- Pursuant to Decree No. 155/2020/ND-CP dated December 31, 2020, detailing the implementation of a number of articles of the Law on Securities;
- Pursuant to Circular No. 118/2020/TT-BTC dated December 31, 2020, guiding certain contents on offering, issuing securities, public tender offers, share repurchase, registration and delisting of public companies;
- Pursuant to the Charter of Higher Education And Vocational Training Books Joint Stock Company;
- Pursuant to the current operational status of Dai Hoc – Day Nghe Book Joint Stock Company;

The Board of Directors ("BOD") of Higher Education And Vocational Training Books Joint Stock Company ("the Company") hereby respectfully submits this proposal to the General Meeting of Shareholders ("GMS") for consideration and approval of the plan for additional share issuance to increase the Company's charter capital as follows:

I. PLAN FOR INCREASING CHARTER CAPITAL IN 2025

With the aim of strengthening financial capacity, establishing a solid foundation for robust and comprehensive growth, and implementing the Company's development strategy in the coming years, the BOD respectfully submits the 2025 Charter Capital Increase Plan to the GMS for approval, with the following key points:

1. Charter capital before issuance: 10,000,000,000 VND
2. Total outstanding shares: 1,000,000 shares
3. Expected number of shares to be issued: up to 4,000,0000 shares
4. Total estimated number of shares after issuance: up to 5,000,000 shares.
5. Estimated charter capital after issuance: up to 50,000,000,000 VND
6. Expected implementation time: Within 2025, after the State Securities Commission of Vietnam confirms receipt of the complete dossier for the private share issuance.

Details of the issuance plan will be specifically presented below:

i.	Issuing Organization	Higher Education And Vocational Training Books Joint Stock Company			
ii.	Name of share:	Shares of Higher Education And Vocational Training Books Joint Stock Company			
iii.	Ticker:	HEV			
iv.	Type of share:	Ordinary shaers			
v.	Par value:	10,000 VND/shares (Ten thousand Dong)			
vi.	Current charter capital:	10,000,000,000 VND (Ten billion Dong)			
vii.	Total shares before issuance:	1,000,000 shares (One million shares)			
viii.	Total outstanding shares:	1,000,000 shares (One million shares)			
ix.	Estimated number of shares to be issued:	Up to 4,000,000 shares (Four million shares)			
x.	Total Par Value of Shares Estimated to Be Issued:	40,000,000,000 VND (Forty billion Dong)			
xi.	Estimated charter capital after issuance:	50,000,000,000 VND (Fifty billion Dong)			
xii.	Purposes of the offering	To supplement resources for business activities and other lawful business operations of the Company			
xiii.	Method of offering	Private placement of shares to professional securities investors			
xiv.	Potential investors	Professional securities investors as defined by applicable laws and regulations.			
xv.	The expected offering price	13,070 VND/share			
xvi.	Principles to determine the offering price to the professional securities investors:	The expected offering price is determined based on the book value of HEV shares according to the audited 2024 financial statement According to the audited 2024 financial statement, the book value of HEV shares as of December 31 st 2024 is as follows			
		#	Item	Unit	As of December 31 st 2024

	I	Equities	VND	13,070,264,796
	II	Total outstanding shares	Share	1,000,000
	III	Book value per share (III)=(I)/(II)	VND/shares	13,070
xvii. Investor selection criteria:	Professional securities investors who meet the standards and conditions as prescribed in Article 11 of the Law on Securities			
xviii. Number of investors to be offered:	<p>Less than 30 investors</p> <p>The General Meeting of Shareholders authorizes the Board of Directors to identify professional securities investors and determine the specific number of such investors participating in the private placement</p>			
xix. List of prospective investors for the private placement:	The General Meeting of Shareholders authorizes the Board of Directors to seek, select, and approve the list of investors participating in the private placement, and to determine the number of shares to be offered to each investor.			
xx. Distribution method:	Direct distribution			
xxi. Transfer restriction:	Shares offered via private placement to professional securities investors shall be subject to a transfer restriction period of one (01) year from the date of completion of the offering, except for transfers between professional securities investors, or transfers made in accordance with legally effective court judgments, arbitral awards, or inheritance as prescribed by law.			
xxii. Handling for undistributed shares:	<p>In respect of the number of shares not subscribed and paid for by professional securities investors, the General Meeting of Shareholders authorizes the Board of Directors to continue offering such shares to other professional securities investors who meet the criteria and conditions, ensuring compliance with the pricing principles approved by the General Meeting of Shareholders and in accordance with the provisions of law.</p> <p>In the event the distribution period expires as prescribed by law and there are still unsubscribed shares, such remaining shares shall be cancelled, and the Board of Directors shall issue a resolution to close the offering based on the actual number of successfully offered shares, in compliance with applicable laws.</p>			
xxiii. Ensuring that the private	The General Meeting of Shareholders authorizes the Board of Directors to approve and implement measures to ensure that			

placement of shares complies with the foreign ownership ratio limits as prescribed by law.	the private placement of shares complies with the foreign ownership ratio limits as prescribed by law.
xxiv. Expected implementation time:	Within 2025, after the State Securities Commission of Vietnam confirms receipt of the complete dossier for the private share issuance.
xxv. Additional share registration and listing:	The shares privately placed to professional securities investors shall be additionally registered with the Vietnam Securities Depository and Clearing Corporation (VSDC) and additionally listed on the Stock Exchange in accordance with applicable laws and regulations.
xxvi. Amendment of the Company's Charter:	To approve the increase of charter capital and amend the charter capital in the Company's Charter based on the actual results of the share issuance in accordance with applicable laws and regulations.
xxvii. Amendment of the Company Registration Certificate:	To approve the amendment of the Enterprise Registration Certificate reflecting the new charter capital based on the actual results of the share issuance in accordance with applicable laws and regulations.
xxviii. Public offering	Investors purchasing shares in this private placement will not be required to conduct a public tender offer in accordance with the provisions of Article 35 of the Law on Securities.
xxix. Ensuring that the private placement of shares does not violate the cross-ownership regulations under the Law on Enterprises	The General Meeting of Shareholders authorizes the Board of Directors to implement the private placement plan, ensuring compliance with the cross-ownership regulations under the Law on Enterprises

II. Plan for the use of proceeds from the share issuance

The proceeds from the private placement are expected to be 52,280,000,000 VND. The Company will use these funds to supplement resources for its business activities. The proceeds from the share issuance are expected to be used for the following purposes:

#	Plan for Use of Proceeds	Estimated investment amount (VND)	Estimated timeframe
1	Implement investment and business activities according to the Company's plan, including but not limited to: investing in stocks, bonds, fund certificates, time deposits at financial institutions, leasing and subleasing office space, along with other short/medium-term financial and monetary instruments.	35,000,000,000	From 2025 to 2027 according to the Company's business plan
2	Supplement working capital for the Company	10,280,000,000	From 2025 to 2026 according to the Company's business plan
3	Rearrangement of the Company's office	7,000,000,000	From 2025 - 2026
	Total	52,280,000,000	

In the event that the proceeds from the private placement of additional shares are insufficient to fully cover all the purposes stated above, the order of priority for the use of funds shall be as follows:

- Priority 1: Carrying out investment and business activities according to the Company's plan, including but not limited to investing in stocks, bonds, fund certificates, time deposits at credit institutions, leasing and subleasing office space, and other short/medium-term financial and monetary instruments;
- Priority 2: Supplementing working capital for the Company;
- Priority 3: Company office arrangements.

The General Meeting of Shareholders authorizes the Board of Directors to decide on adjusting the allocation of the proceeds from the offering for the approved capital use purposes and/or to change the purposes of capital use as necessary to suit actual circumstances, ensuring compliance with applicable laws, and to report such adjustments to the nearest General Meeting of Shareholders regarding the capital use plan.

In case of a shortfall in the expected capital raised from the private placement to professional securities investors, the Board of Directors shall consider raising funds from other sources in compliance with the law and ensuring efficiency for the Company.

III. Authorization

The General Meeting of Shareholders authorizes and assigns the Board of Directors to carry out the following tasks:

- Decide and approve detailed matters to implement the share issuance plan already approved by the General Meeting of Shareholders and/or amend one or more contents of the issuance plan to ensure compliance with legal regulations and the Company's Charter as necessary to guarantee the successful issuance;
- Select an appropriate timing for the share offering after the State Securities Commission issues a written notice acknowledging receipt of the registration dossier for the private placement of shares of the issuing organization, ensuring compliance with legal regulations and HEV's regulations;
- Decide on amendments, supplements, and adjustments to the capital increase issuance plan approved by the General Meeting of Shareholders; prepare, revise, and explain all documents and procedures related to the issuance as required by regulatory authorities (if any), aiming to implement the issuance plan with the highest efficiency, aligned with the Company's business operations, relevant laws, the Company Charter, and shareholder interests;
- Approve the plan to ensure that the share issuance complies with foreign ownership ratio regulations;
- Identify professional securities investors;
- Proactively seek, select, and approve the list of professional securities investors eligible to purchase shares in the private placement, determine the number of shares to be sold to each investor, and the timing of the offering, ensuring compliance with legal regulations;
- Approve the plan to ensure the share issuance complies with foreign ownership ratio regulations;
- Decide and approve the procedures for amending and supplementing the Company's Charter to reflect the newly increased charter capital following the actual results of the share issuance, and issue the Charter based on the new capital;
- Decide and approve the implementation of necessary legal procedures to adjust/change the Enterprise Registration Certificate according to the new charter capital after the completion of the issuance;
- Decide and approve related work and approve dossiers for registering additional securities at the Vietnam Securities Depository and Clearing Corporation and registering the additional issued shares for listing at the Stock Exchange in accordance with legal regulations;
- Decide on the detailed plan for using proceeds from the private placement to professional securities investors based on the actual selling price. The General Meeting of Shareholders authorizes the Board of Directors to adjust the capital use plan based on the proceeds from the offering in accordance with the Company's capital needs and legal regulations;
- Proactively decide and implement other tasks (if any) to ensure the success of the issuance;

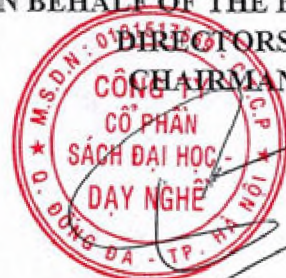
- The Board of Directors is authorized to delegate the Chairman of the Board or the General Director to carry out one or several of the tasks mentioned above;
- During the implementation of the above tasks, the Board of Directors has the right to: (i) decide on matters within the assigned/delegated scope; (ii) implement and/or direct, assign tasks to units or individuals within HEV: perform necessary work according to regulations; complete, finalize, and sign related documents and materials; conduct necessary procedures to implement assigned and delegated tasks in compliance with legal regulations.

Regards.

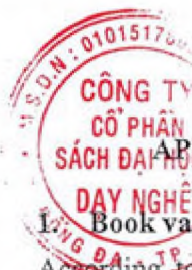
To:

- *As above;*
- *The Company's website;*
- *Archived: admin*

ON BEHALF OF THE BOARD OF
DIRECTORS



DANG TRAN BAO TIN



APPENDIX: EXPECTED SHARES DILUTION AFTER OFFERING

1. Book value per shares

According to the audited 2024 financial statement, the book value of HEV shares as of December 31st 2024 is as follows

#	Item	Unit	As of December 31 st 2024
I	Equities	VND	13,070,264,796
II	Total outstanding shares	Share	1,000,000
III	Book value per share (III)=(I)/(II)	VND/shares	13,070

2. Assessment of Share Dilution from the Offering

After the Company conducts the share offering to increase charter capital, the number of outstanding shares on the market will increase accordingly.

- Total number of outstanding shares as of December 31, 2024: 1,000,000 shares
- Maximum number of shares to be offered: 4,000,000 shares
- Maximum total number of outstanding shares after the offering: 5,000,000 shares

The increase in the number of outstanding shares will result in share dilution. The dilution may lead to the following impacts:

❖ Earnings per share (EPS):

Earnings per share (EPS) may decline as after-tax profits will be distributed over a larger number of shares. However, this impact will partially depend on the amount of capital raised from the offering and how effectively the Company utilizes such capital to implement its business plans and generate profits.

Formula:

$$EPS = \frac{\text{Profits (losses) distributed to ordinary shareholders}}{\text{Average number of outstanding shares during the period}}$$

In which:

$$\text{Average number of outstanding shares during the period} = \frac{X*12 + Y1*T1}{12}$$

- X: Number of shares before issuance
- Y1: Number of shares to be issued
- T1: Actual circulation period during the year of the newly issued shares (in months)

Assuming the Company completes this share offering on September 30, 2025. In that case:

$$\text{Average number of outstanding shares in 2025} = \frac{1,000,000*12 + 4,000,000 *3}{12} = 2,000,000 \text{ shares}$$

Assuming 2025's after-tax profit is 500,000,000 VND. In that case:

$$\begin{array}{lcl} \text{Expected non-diluted EPS in 2025} & & \\ \text{(before issuance)} & = \frac{500,000,000}{1,000,000} = & 500 \\ & & \text{VND/share} \end{array}$$

$$\begin{array}{lcl} \text{Expected diluted EPS in 2025 (after} & & \\ \text{issuance)} & = \frac{500,000,000}{2,000,000} = & 250 \\ & & \text{VND/share} \end{array}$$

❖ **Book value per share (BVPS)**

Formula:

$$\text{Book value per share} = \frac{\text{Equities}}{\text{Total issued shares - Treasury stock}}$$

As of the completion date of the offering, if the rate of increase in shareholders' equity is lower than the rate of increase in the number of outstanding shares after the issuance, the book value per share will decrease.

❖ ***Market value of the Company's shares***

The Company's shares are listed on the Hanoi Stock Exchange. The private placement of shares will not lead to an adjustment in the market price of the shares.

❖ ***Ownership Ratio and Voting Rights***

The ownership ratio and voting rights of existing shareholders will be diluted proportionally to the private placement ratio.

The risks of share dilution mentioned above may not always occur, and the extent of such risks depends on market conditions as well as the effectiveness of the Company's business operations. However, these risks may have direct or indirect impacts on the interests of shareholders, and therefore, investors should carefully assess the aforementioned issues.

No. *KT*/TTr - HDQT

Hanoi, 13th June 2025

SUBMISSION

Re: The dismissal and election of members of the Supervisory Board for the 5th term (2022–2026)

To: The Extraordinary General Meeting of Shareholders in 2025 of Higher Education And Vocational Training Books Joint Stock Company

- Pursuant to the Law on Enterprise No.59/2020/QH14 dated June 17th 2020;
- Pursuant to the Law on Securities No. 54/2019/QH14 dated November 26th 2019; amended by the Law No. 56/2024/QH15 dated November 29th 2024;
- Pursuant to the relevant legal documents;
- Pursuant to the Charter of Higher Education And Vocational Training Books Joint Stock Company;
- Pursuant to the resignation letter submitted by a member of the Supervisory Board

The Board of Directors ("BOD") of Higher Education And Vocational Training Books Joint Stock Company ("the Company") hereby respectfully submits this proposal to the General Meeting of Shareholders ("GMS") for consideration and approval of the dismissal of and election of an additional member of the Supervisory Board, as follows:

I. Dismissal of a member of the Supervisory Board

Currently, there are 03 members in the Company's Supervisory Board:

	Name
1	Ms. Tran Thi Thu Thuy
2	Mr. Nguyen Hoang Duc Viet
3	Mr. Pham Gia Huan

Based on the resignation letter submitted by Ms. Tran Thi Thu Thuy, BOD respectfully submits to the General Meeting of Shareholders for approval the dismissal of Ms. Trần Thị Thu Thủy from her position as a member of the Supervisory Board.

Effective date of dismissal: July 4, 2025

II. Election of an additional member of the Supervisory Board

Number of member to be elected: 01

The list of qualified candidates nominated for the additional election to the Supervisory Board for the 5th term (2022–2026) is as follows:

TT	Name	Expertise	Personal information
1	Ms. Le Thi Nhi	Education background: College	Birth year: 1992 Ethnicity: Kinh Religion: No

Appointment date: July 4 2025

The election shall be conducted in accordance with the Law on Enterprises.

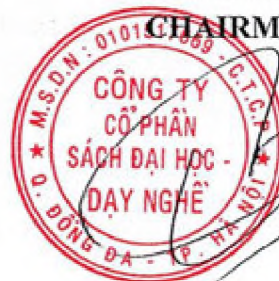
Respectfully submitted to the General Meeting of Shareholders for review and approval.

Regards./.

To:

- *As above;*
- *BOD, BOS;*
- *Archived: Admin*

**ON BEHALF OF THE BOARD OF
DIRECTORS
CHAIRMAN**



DANG TRAN BAO TIN

**HIGHER EDUCATION AND
VOCATIONAL TRAINING BOOKS
JOINT STOCK COMPANY**

No.: *JK* /TTr - HDQT

SOCIALIST REPUBLIC OF VIETNAM

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Hanoi, 13th June 2025

SUBMISSION

Re: the relocation/rearrangement of the Company's office

To: The Extraordinary General Meeting of Shareholders in 2025 of Higher Education And Vocational Training Books Joint Stock Company

- Pursuant to the Law on Enterprise No.59/2020/QH14 dated June 17th 2020;
- Pursuant to the Law on Securities No. 54/2019/QH14 dated November 26th 2019; amended by the Law No. 56/2024/QH15 dated November 29th 2024;
- Pursuant to the relevant legal documents;
- Pursuant to the Charter of Higher Education And Vocational Training Books Joint Stock Company;

The Board of Directors ("BOD") of Higher Education And Vocational Training Books Joint Stock Company ("the Company") hereby respectfully submits this proposal to the General Meeting of Shareholders ("GMS") for approval of the relocation/rearrangement of the Company's office, as follows:

According to the current facilities at the Company's headquarters and the plan to complete the office setup to meet the needs and ensure the quality of the Company's working environment and operational demands in the upcoming period, the Company needs to calculate and develop suitable plans regarding the location and facilities of the office/headquarters/business transaction sites to ensure stability and meet the requirements of the Company's business activities.

The General Meeting of Shareholders authorizes/delegates the Board of Directors to carry out the following tasks:

- Search for and develop reasonable and appropriate plans for arranging the office/headquarters/business transaction sites in line with the Company's needs;
- Decide on the location of the office/headquarters/business transaction sites suitable for the Company's requirements;
- Decide and carry out all necessary legal procedures in accordance with the law and the guidance of competent state authorities to change the location of the Company's office/headquarters/business transaction sites;
- Approve amendments to the Charter and authorize the Chairman of the Board of Directors to sign and issue the Company's Charter to reflect the current headquarters address and the new headquarters address (if any);
- Decide and perform all other necessary tasks, including but not limited to office leasing, office design consultancy, procurement of office equipment, and other activities to ensure the completion of arranging the office/headquarters/business transaction sites of the Company.

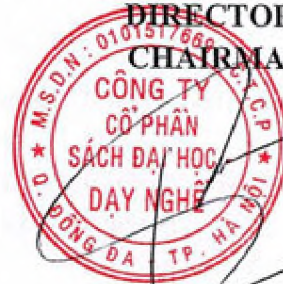
Respectfully submitted to the General Meeting of Shareholders for review and approval.

Regards./.

To:

- *As above;*
- *BOD, BOS;*
- *Archived: Admin.*

**ON BEHALF OF THE BOARD OF
DIRECTORS
CHAIRMAN**



DANG TRAN BAO TIN

No.: *91*/TB-HEV

Hanoi, 13th June 2025

NOTICE

(Re:: Nomination/Candidacy of candidates for the supplementary election of Supervisory Board members for 5th Term (2022 - 2026))

- Pursuant to the Law on Enterprise No.59/2020/QH14 issued by the National Assembly of the Socialist Republic of Vietnam on June 17th 2020 and its guiding documents;
- Pursuant to the Charter of Higher Education And Vocational Training Books Joint Stock Company;

To: Valued Shareholders of

Higher Education and Vocational Training Books Joint Stock Company

At the Extraordinary General Meeting of Shareholders in 2025 of Higher Education and Vocational Training Books Joint Stock Company ("the Company"), the Company will conduct a supplementary election for a member of the Supervisory Board for 5th Term (2022 – 2026). Therefore, the Company respectfully announces the nomination/candidacy process for members of the Supervisory Board ("Supervisory Board" or "BOS") as follows:

I. Objectives

- Ensure compliance with laws and practices in Vietnam and the Company's Charter;
- Ensure transparency, democracy, and the legitimate rights of all shareholders;
- Ensure the centralization and organizational stability of the General Meeting of Shareholders;

II. Conditions for Nomination/Candidacy and Qualifications of Supervisory Board Members

1. Composition and Term of the Supervisory Board

- Number of Supervisory Board members to be elected additionally: 01 person;
- Term of the elected Supervisory Board member: 2022–2026;
- Number of candidates for the Supervisory Board: unlimited.

2. Conditions for Nomination/Candidacy of Supervisory Board Members



Pursuant to Articles 35, 36, and 37 of the Company's Charter and Clause 5, Article 115 of the Law on Enterprises, a shareholder or a group of shareholders has the right to pool their voting rights together to nominate or stand as candidates for the Supervisory Board, as follows:

- Holding 10% of the total voting shares: eligible to nominate one (01) candidate;
- Holding more than 10% to 30%: eligible to nominate up to two (02) candidates;
- Holding more than 30%: eligible to nominate up to three (03) candidates

In the event that the number of BOS candidates nominated or applying is still insufficient as required under Clause 5, Article 115 of the Law on Enterprises, the current Supervisory Board may introduce additional candidates or organize nominations in accordance with the Company's Charter, the internal corporate governance regulations, and the BOS's operational regulations.

Any additional candidates introduced by the current Supervisory Board must be clearly disclosed before the General Meeting of Shareholders votes to elect members of the Supervisory Board, in accordance with legal regulations.

3. Qualifications of Supervisory Board Members

Members of the Supervisory Board must meet the standards and conditions as stipulated in Article 169 of the Law on Enterprises, specifically as follows:

- Must not fall under the cases specified in Clause 2, Article 17 of the Law on Enterprises;
- Must be trained in one of the following disciplines: economics, finance, accounting, auditing, law, business administration, or another field relevant to the Company's business activities;
- Must not be a relative of any member of the Board of Directors, the General Director, or other managerial positions;
- Must not be a manager of the Company; is not required to be a shareholder or an employee of the Company;
- Must not be a relative of the managers of the Company or its parent company; nor a representative of capital from an enterprise or from the state capital at the parent company or the Company;
- Must not work in the accounting or finance department of the Company;
- Must not be a member or employee of the independent auditing firm that audited the Company's financial statements in the previous three (03) consecutive years.

III. Nomination/Application Dossier for Candidates for the Supervisory Board Member Election

1. Nomination/Application Form for the candidate to be elected to the Supervisory Board (using the attached template);
2. Notification of Establishment of Shareholder Group and Nomination/Application of Candidate for the Supervisory Board (using the attached template);

3. Candidate's Curriculum Vitae (using the attached template);

4. Certified copy of the candidate's ID card/Citizen ID/Passport, academic degrees, and certificates.

Templates for the Nomination/Application Form, Candidate's CV, and Notification of Shareholder Group Formation and Candidate Nomination/Application are available on the Company's website: <https://hevobooks.com>.

To facilitate the compilation of the list of nominated/self-nominated candidates, shareholders or groups of shareholders who meet the above eligibility criteria and wish to nominate or apply as candidates for the Supervisory Board of Higher Education and Vocational Training Books Joint Stock Company for 5th Term (2022–2026) are kindly requested to submit the nomination/application documents to the Company **before 4:00 PM on July 1, 2025** to the following address:

Planning - Finance - Administration Department - Higher Education and Vocational Training Books Joint Stock Company

3rd Floor, Building B – 187B Giang Vo, Hanoi Fax: (024) 39717189

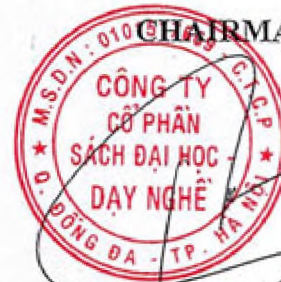
The application package should be clearly labeled: **“Nomination/Application Documents for Supervisory Board Member”**

Note: The candidate (self-nominated or nominated) shall be legally responsible to the Law and the General Meeting of Shareholders for the truthfulness and accuracy of all information provided in their nomination/application documents.

Regards./.

ON BEHALF OF THE BOARD OF
DIRECTORS

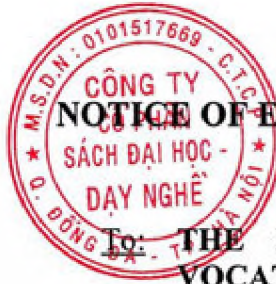
CHAIRMAN



DANG TRAN BAO TIN

SOCIALIST REPUBLIC OF VIETNAM

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**NOTICE OF ESTABLISHMENT OF SHAREHOLDER GROUP TO NOMINATE
CANDIDATES FOR THE SUPERVISORY BOARD**

**To: THE BOARD OF DIRECTORS OF HIGHER EDUCATION AND
VOCATIONAL TRAINING BOOKS JOINT STOCK COMPANY**

Pursuant to Clause 1, Article 35 of the Charter of Higher Education and Vocational Training Books Joint Stock Company and Clause 5, Article 115 of the Law on Enterprises, shareholders or groups of shareholders holding 10% or more of the total number of ordinary shares have the right to nominate candidates for the Supervisory Board in accordance with the provisions of the Law on Enterprises and the Company Charter. Shareholders or groups of shareholders holding 10% of the total voting shares have the right to nominate one (01) candidate; Those holding more than 10% up to 30% may nominate up to two (02) candidates; Those holding more than 30% may nominate up to three (03) candidates.

I am/We are the shareholder/ shareholder group:

STT	Shareholder name	Shares owned	Ratio of shares owned /Total shares of the Company (%)	Signature
01				
02				
03				
04				
05				
	Total			

We hereby nominate the following individual as a candidate for the additional election of a member of the Supervisory Board for the 5th term (2022–2026) at the Extraordinary General Meeting of Shareholders of Higher Education and Vocational Training Books Joint Stock Company to be held on July 4, 2025:

Candidate's full name:

Permanent address:

Contact address:

ID card/Passport : Issued by: dated:

Educational background:

We enclose with this Notice a copy of the ID card/Citizen ID/Passport of the above-mentioned individual.

Regards./.

Shareholder/Shareholder group representative
(sign, full name, stamp (if any))

Note: We kindly request Shareholders to send this Notice by post and/or fax to the address and/or fax number provided in the Notice and Invitation to the General Meeting of Shareholders, no later than 4:00 PM on July 1, 2025.



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NOMINATION/ SELF-NOMINATION FORM

For Candidate to the Supervisory Board

**To: The Organizing Committee of the 2025 Extraordinary General Meeting of Shareholders
Higher Education and Vocational Training Books Joint Stock Company**

Shareholder name:

ID card/Passport/Registration number: **Dated on:**

Issued by:

Legal representative (if shareholder is an organization):

Address:

Total shares owned:

(In words):

Equivalent to total value at par:

After reviewing the conditions and criteria for nomination and self-nomination to the Supervisory Board as prescribed in the Law on Enterprises, the Company's Charter, and the Notice on Nomination/Self-nomination of Candidates for the Additional Election to the Supervisory Board for the 5th Term (2022–2026) of Higher Education and Vocational Training Books Joint Stock Company

I hereby propose

1. Tự Self-nomination as a member of the Supervisory Board: ☐
2. Nomination of another individual as a member of the Supervisory Board: ☐

Full name of the nominee:

Date of birth:

ID card/ passport: **dated :** **issued by:**

Address:

Other information:

Shareholders nominating or self-nominating should tick √ the appropriate box. The Nomination/Self-nomination form must be submitted to Higher Education and Vocational Training Books Joint Stock Company along with the candidate's application dossier

....., *date* *month* *year* 2025

Shareholder

(sign, full name and stamp (if any))

Attached application dossiers:

- A valid copy of the ID card/ Passport;
- A valid copy of relevant diplomas/certificates;
- Candidate's curriculum vitae using the prescribed form

We kindly request Shareholders to send the application dossiers by post:

The Organizing Committee - Higher Education and Vocational Training Books Joint Stock Company

Address: 187B Giang Vo – Hanoi

Tel: 0243 971 7189 **Fax:** 0243 9717189

Deadline: no later than 4:00 PM on July 1st 2025



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CURRICULUM VITAE

- 1) Full name: Gender: male/female;
- 2) Date of birth:
- 3) Place of birth: Photo 4x6cm
- 4) Nationality:
- 5) ID card/passport no.: date of issue ... / ... /
Place of issue Expiry date ... / ... /
- 6) Place of permanent residence registration: No.....block/hamlet/village
Ward/commune.....district/countyprovince/city
- 7) Current address:
- 8) Professional qualifications:
- 9) Job:
- 10) Individual shares ownership at Higher Education and Vocational Training Books JSC: shares
- 11) Name and address of the legal entity that you represent, the capital contribution ration represented (in case you are the representative of the capital contribution of a legal entity shareholder:

Legal entity name	Head office address	Number of shares	Represented equity ratio

- 12) Professional training process:

Time	Training place	Specialized training	Degree

- 13) Working process

Time	Work place	Job location

- 14) Declaration of related persons (declare all “related person” relationships as prescribed in Clause 46, Article 4 of the Securities Law):

Full name/Name of related organization	Relationship with the declarant	Business registration certificate/ ID card/ date of issue, place of issue	Workplace	Job position	Number of shares held	Holding rate



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I hereby undertake and take full responsibility for the accuracy and truthfulness of the information provided above

If elected as a member of the Supervisory Board, I commit to performing my duties with honesty, diligence, and in the best interests of the Company.

....., date ... month ... year 202...

Confirmation from competent authority
(Local authority or work place)

Declarant
(Sign, full name)



No.: /BBH/ĐHĐCĐ

Hanoi, 4th July 2025

DRAFTED MINUTES
2025 EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS
HIGHER EDUCATION AND VOCATIONAL TRAINING BOOKS JOINT
STOCK COMPANY

I. BUSINESS INFORMATION

Company name	HIGHER EDUCATION AND VOCATIONAL TRAINING BOOKS JOINT STOCK COMPANY
Business Registration Certificate:	No. 0101517669 issued by the Department of Planning and Investment of Hanoi city for the first time on July 28 th 2004, 7 th amendment on June 7 th 2024
Registered address:	187B Giang Vo, Dong Da District, Hanoi
Transaction address:	187B Giang Vo, Dong Da District, Hanoi

II. TIME, MEETING LOCATION AND PARTICIPANTS

- 1. Meeting time:** Started at 8:30 AM on July 04th 2025
- 2. Meeting location:** 22/12 Conference hall – Education Publishing House -
187B Giang Vo, Dong Da District, Hanoi

3. Participant:

Presidium

Mr. Dang Tran Bao Tin	BOD Chairman – Chairperson
Ms. Nguyen Bich Ngoc	BOD member
Mr. Tran Dinh Hoang	Director

Secretariat:

Ms. Nguyen Minh Tue	Head
Ms. Trung Thi Hang	Member

Shareholder Eligibility Verification Committee:

Ms. Pham Thi Thu Trang	Head
MS. Dao Thi Thao	Member
Mr. Nguyen Nhu Tung	Member

Vote Counting Committee:

Ms. Nguyen Thi Thu Hien	Head
Ms. Hoang Thi Khanh Linh	Member

Mr. Nguyen Duy Manh

Member

Shareholders attending at the opening of the Meeting:

According to the Report on Shareholder Eligibility Verification presented by Ms. Pham Thi Thu Trang – Head of the Shareholder Eligibility Verification Committee, representing the Committee at the Extraordinary General Meeting of Shareholders in 2025 of Higher Education And Vocational Training Books Joint Stock Company, the results of verifying the validity of shareholders attending at the opening time of the Meeting (8:30 AM) are as follows:

- Total number of shareholders as of June 10th 2025:shareholders.

- Total number of voting shares: 1.000.000 shares.

- Total number of shareholders with voting rights attending the Meeting: shareholders, representing shares, accounting for% of the total voting shares.

In which:

+ Total number of shareholders directly attending the Meeting: shareholders, representing shares, accounting for% of the total voting shares.

+ Total number of authorized representatives attending the Meeting: people, representing shares, accounting for% of the total voting shares.

Pursuant to Article 145 of the Law on Enterprises and the Charter on the organization and operation of Higher Education And Vocational Training Books Joint Stock Company, the 2025 Extraordinary General Meeting of Shareholders of Higher Education And Vocational Training Books Joint Stock Company on July 4, 2025, is lawful, valid, and meets the conditions to proceed.

At the timing of voting on the reports and submission, Tại thời điểm thực hiện biểu quyết các báo cáo và Tờ trình, total number of attending shareholders and authorized representatives: shareholders, representing..... shares, accounting for% of the total voting shares of the Company.

III. MEETING SUMMARIES

1.Opening of the Meeting

1.1. Ms. Nguyen Thi Thanh Hang – the MC, declared the opening reason and introduced the delegates attending the 2025 Extraordinary General Meeting of Shareholders. Ms. Nguyen Thi Thanh Hang introduced and requested the General Meeting of Shareholders to approve the personnel as follows:

Presidium.

Secretariate.

Vote Counting Committee.

The Meeting voted to approve the personnel of the Presidium, Secretariat, and Vote Counting Committee by raising Voting Cards with a% approval rate of the total voting shares attending and voting at the Meeting.

1.2. Mr. Dang Tran Bao Tin – BOD Chairman presented and requested the shoareholders’ approval of the Meeting Agenda.

The Meeting voted to approve the Agenda by raising Voting Cards, with the approval rate of% of the total voting shares attending and voting at the Meeting

1.3. Mr. Dang Tran Bao Tin – BOD Chairman presented and requested the shoareholders’ approval of the Meeting Work Regulations.

The Meeting voted to approve the Agenda by raising Voting Cards, with the approval rate of% of the total voting shares attending and voting at the Meeting

2. Discussion Agenda

Mr. Dang Tran Bao Tin – BOD Chairman presented the contents of the Meeting submission (attached documents)

- Submission for the the approval of the additional shares issuance plan to increase Charter Capital in 2025
- Submission for the dismissal and election of members of the Supervisory Board for the 5th term (2022–2026)
- Submission for the relocation/rearrangement of the Company’s office

3. Discussion and questioning by shareholders to the BOD and the Board of Management

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4. Remarks by attending delegates:

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5. Voting results

Mr. Dang Tran Bao Tin asked for the vote to approve the contents presented at the Meeting

The General Meeting voted on the contents at the Meeting by raising Voting Cards

5.1. Voting to approve the additional shares issuance plan to increase Charter Capital in 2025

- Summary of discussion opinions: No other opinions.
- Voting result:
 - Total number of shareholders attending :shareholders.
 - Total number of voting shares attending: shares.
 - Number of shares in favor:shares, corresponding to% of the total voting shares attending and voting at the Meeting.
 - Number of shares against: shares, corresponding to% of the total voting shares attending and voting at the Meeting.
 - Number of shares with no opinion:shares, corresponding to% of the total voting shares attending and voting at the Meeting.

5.2. Voting to approve the dismissal of and election to an additional member of the of the Supervisory Board for the 5th term (2022–2026)

- Summary of discussion opinions: No other opinions.
- Voting result:
 - Total number of shareholders attending :shareholders.
 - Total number of voting shares attending: shares.
 - Number of shares in favor:shares, corresponding to% of the total voting shares attending and voting at the Meeting.
 - Number of shares against: shares, corresponding to% of the total voting shares attending and voting at the Meeting.
 - Number of shares with no opinion:shares, corresponding to% of the total voting shares attending and voting at the Meeting.

5.3. Voting to approve the relocation/rearrangement of the Company's office

- Summary of discussion opinions: No other opinions.
- Voting result:
 - Total number of shareholders attending :shareholders.
 - Total number of voting shares attending: shares.
 - Number of shares in favor:shares, corresponding to% of the total voting shares attending and voting at the Meeting.
 - Number of shares against: shares, corresponding to% of the total voting shares attending and voting at the Meeting.
 - Number of shares with no opinion:shares, corresponding to% of the total voting shares attending and voting at the Meeting.

6. Additional Election of Supervisory Board Members for the 5th Term (2022–2026)

Ms. Nguyen Thi Thu Hien – Head of the Vote Counting Committee, presented and requested approval of the regulations for the additional election of Supervisory Board members for the 5th term (2022–2026).

The Meeting voted to approve the election regulations for Supervisory Board members of the 5th term (2022–2026) by raising Voting Cards, with the number of shares in favor being: shares, reaching% of the total voting shares present and voting at the Meeting

6.1. Election result

Number of ballots issued: ballots.

Number of ballots collected: ballots, in which:

Valid ballots: ballots.

Invalid ballots: ballots

Election results as follows

Name	Total vote	Total vote/total voting shares attending and voting at the Meeting
Ms. Le Thi Nhi		

Based on the election regulations and the vote counting results mentioned above, the following individuals have been elected as members of the Supervisory Board for the 5th term (2022–2026) of Đại học – Dạy nghề Book Joint Stock Company

Name

SUMMARY OF ISSUED APPROVED BY THE GENERAL MEETING:

Based on the voting results above, pursuant to the Meeting Work Regulations, the Company Charter, and applicable laws, the 2025 Extraordinary General Meeting of Shareholders of Higher Education And Vocational Training Books Joint Stock Company has approved the following matters:

1. Approve the additional shares issuance plan to increase Charter Capital in 2025

Number of shares in favor: shares, corresponding to% of the total voting shares attending and voting at the Meeting.

2. Approve the dismissal of and election to an additional member of the of the Supervisory Board for the 5th term (2022–2026)

Number of shares in favor: shares, corresponding to% of the total voting shares attending and voting at the Meeting.

3. Approve the relocation/rearrangement of the Company's office

Number of shares in favor: shares, corresponding to% of the total voting shares attending and voting at the Meeting.

LIST OF ELECTED MEMBER OF THE SUPERVISORY BOARD

	Name	Total vote/total voting shares attending and voting at the Meeting
1		

APPROVAL OF THE MINUTES AND RESOLUTIONS OF THE MEETING

These minutes have been fully and accurately recorded by the Meeting Secretariat, read aloud before the entire General Meeting of Shareholders, and approved by the Meeting with a voting rate of% of the total voting shares attending and voting at the Meeting.

The Meeting has approved the content of the Meeting Resolution with a voting rate of% of the total voting shares attending and voting at the Meeting.

CLOSING OF THE MEETING

The Meeting closed at 11:00 AM on the same day

Signature of the Meeting Chairperson and the Head of the Secretariat

Chairperson
BOD Chairman

Meeting Secretary
Head of the Secretariat

DANG TRAN BAO TIN

Nguyen Minh Tue

No.: /NQ-ĐHĐCĐ

Hanoi, 04th July 2025

DRAFT

RESOLUTION
EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS IN 2025
HIGHER EDUCATION AND VOCATIONAL TRAINING BOOKS JOINT STOCK
COMPANY

GENERAL MEETING OF SHAREHOLDERS
HIGHER EDUCATION AND VOCATIONAL TRAINING BOOKS JOINT STOCK
COMPANY

- Pursuant to the Law on Enterprise No.59/2020/QH14 issued by the National Assembly of the Socialist Republic of Vietnam on June 17th 2020 and its guiding documents;
- Pursuant to the Law on Securities No. 54/2019/QH14 dated November 26th 2019; amended by the Law No. 56/2024/QH15 dated November 29th 2024 issued by the National Assembly of the Socialist Republic of Vietnam, and their guiding documents
- Pursuant to the Charter of Higher Education And Vocational Training Books Joint Stock Company;
- Pursuant to the Meeting Minutes of Board of Directors No. /BB-ĐHĐCĐ dated July 04th 2025;

RESOLVES:

Article 1. The Extraordinary General Meeting of Shareholders in 2025 of Higher Education and Vocational Training Books Joint Stock Company approves the followings:

1. Additional shares issuance plan to increase Charter Capital in 2025.
2. Dismissal and election of an additional member of the Supervisory Board for the 5th term (2022 – 2026).
3. Relocation/rearrangement of the Company's office.

Article 2. The Extraordinary General Meeting of Shareholders in 2025 of Higher Education and Vocational Training Books Joint Stock Company elected a member of the Supervisory Board for the 5th term (2022 – 2026), with the following results:

#	Name	Result
1		Elected

Article 3. Enforcement clause:

1. This Resolution is effective from July 04th 2025.

2. The Board of Directors, Supervisory Board, Board of Management of Higher Education and Vocational Training Books Joint Stock Company and relevant individuals are responsible for implementing the above contents in accordance with the provision of law and the Company's charter

To:

- SSC, HNX (for reporting);
- NXBGDVN (for reporting);
- BOD, Supervisory Board, BOM (for implementation);
- Shareholders;
- Archived: Admin, BOD's secretary.

**ON BEHALF OF THE GENERAL
MEETING OF SHAREHOLDERS
CHAIRMAN**

Dang Tran Bao Tin

REPORT ON SHAREHOLDERS ELIGIBILITY VERIFICATION
ATTENDING 2025 EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS
HIGHER EDUCATION AND VOCATIONAL TRAINING BOOKS JOINT STOCK COMPANY

- Pursuant to the Law on Enterprise No.59/2020/QH14 issued by the National Assembly of the Socialist Republic of Vietnam on June 17th 2020 and its guiding documents;

- Pursuant to the Charter of Higher Education And Vocational Training Books Joint Stock Company;

Today, July 04th 2025, at the Hall of Hanoi Education Publishing House – 187B Giang Vo – Dong Da District – Hanoi, the Shareholder Eligibility Verification Committee, including:

- | | |
|----------------------------|----------|
| 1. Ms. Pham Thi Thu Trang | - Head |
| 2. Ms. Dao Thi Thao | - Member |
| 3. Ms. Nguyen Thi Thu Hien | - Member |

Has verified the eligibility of the shareholders attending the 2025 Extraordinary General Meeting of Shareholders of the Higher Education And Vocational Training Books Joint Stock Company. As of the opening time of the Meeting, at 8:30 on July 4th 2025, the verification results are as follows:

- Total number of shareholders in the list as of June 10th 2025:shareholders
- Total number of voting shares: 1,000,000 shares
- Total number of shareholders with voting rights attending the meeting: shareholders

In which:

- Number of shareholders directly attending the Meeting: shareholders, representing shares, accounting for% of the total voting shares.
- Number of authorized representative attending the Meeting:..... shareholders, representingshares, accounting for% of the total voting shares.
- Total number of shares of shareholders/authorized representatives attending the Meeting:shares, accounting for % of the total voting shares.

All shareholders and authorized representatives are eligible to attend the Meeting.

Pursuant to Article 145 of the Law on Enterprises and the Charter of Higher Education and Vocational Training Books Joint Stock Company, the 2025 Extraordinary General Meeting of Shareholders of Higher Education and Vocational Training Books Joint Stock Company on July 04th 2025 is legal, valid and eligible to proceed.

These minutes are made at 8:30 AM on July 04th 2025. The members of the Shareholder Eligibility Verification Committee agree and the representative of the Shareholder Eligibility

Verification Committee announces the verification results before the 2025 Extraordinary General Meeting of Shareholders. All related documents have been handed over to the Meeting Chairperson.

Head of Committee

Member

Member

Pham Thi Thu Trang

Dao Thi Thao

Nguyen Nhu Tung

**HIGHER EDUCATION AND
VOCATIONAL TRAINING BOOKS JOINT
STOCK COMPANY**

SOCIALIST REPUBLIC OF VIETNAM
Independence – Freedom - Happiness

No.: /BC-DH-DN

Hanoi, July 04th 2025

**REPORT ON THE VOTE COUNT FOR THE ELECTION OF AN
ADDITIONAL MEMBER OF THE SUPERVISORY BOARD OF THE 5TH
TERM (2022 – 2026)**

I. BUSINESS INFORMATION

**HIGHER EDUCATION AND VOCATIONAL TRAINING BOOKS JOINT STOCK
COMPANY**

Business Registration Certificate No. 0101517669 issued by the Department of Planning and Investment of Hanoi city for the first time on July 28th 2004, 7th amendment on June 7th 2024

Address: 187B Giang Vo, Dong Da District, Hanoi

**II. THE GENERAL MEETING ELECTED THE FOLLOWING BALLOT COUNTING
COMMITTEE:**

- | | |
|---------------------------|----------|
| - Ms. Nguyen Thi Thu Hien | - Head |
| - Ms. Hoang Khanh Linh | - Member |
| - Mr. Nguyen Duy Manh | - Member |

III. PURPOSE AND ISSUES TO BE APPROVED

The 2025 Extraordinary General Meeting of Shareholders of Higher Education and Vocational Training Books Joint Stock Company conducted the election of an additional member of the Supervisory Board of Higher Education and Vocational Training Books Joint Stock Company of the 5th term (2022 – 2026) by secret ballot, cumulative voting.

**IV. RESULT OF THE ELECTION OF AN ADDITIONAL MEMBERS OF THE
SUPERVISORY BOARD OF THE 5TH TERM (2022 – 2026)**

The Vote Counting Committee conducted the vote count for the election of an additional members of the Supervisory Board of the 5th term (2022 – 2026) at the 2025 Extraordinary General Meeting of Shareholders of Higher Education and Vocational Training Books Joint Stock Company by secret ballot, cumulative voting.

Results of the election of an additional member of the Supervisory Board:

- Number of ballots issuedballots

- Number of ballots collected:ballots, in which:
 - + Number of valid ballots:ballots
 - + Number of invalid ballots:ballots

The results of the election of an additional member of the Supervisory Board are as follows:

Full name	Total votes	Percentage/Total Voting Shares attending and Voting at the meeting

According to the Election Principles and the vote counting results mentioned above, the following individual was elected to the Supervisory Board for the 5th term (2022 – 2026) of Higher Education and Vocational Training Books Joint Stock Company.

Full name

The vote counting finished at 10:30 AM on July 04th 2025.

This report consists of 02 (two) pages, have been readm understood and agreed by all members of the Vote Counting Committee. The Head of the Vote Counting Committee represented and announced the vote counting results to the General Meeting. The Vote Counting Committee handed over all ballots and the minutes to the Meeting Chairperson.

THE MEETING'S CHAIRPERON

**MEMBER OF THE VOTE COUNTING
COMMITTEE
Head**

DANG TRAN BAO TIN

Member

Member

No.: /BC-ĐH-DN

Hanoi, July 04th 2025

VOTE BALLOT COUNTING REPORT AT THE 2025 EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS

I. BUSINESS INFORMATION

HIGHER EDUCATION AND VOCATIONAL TRAINING BOOKS JOINT STOCK COMPANY

Business Registration Certificate No. 0101517669 issued by the Department of Planning and Investment of Hanoi city for the first time on July 28th 2004, 7th amendment on June 7th 2024

Address: 187B Giang Vo, Dong Da District, Hanoi

II. THE GENERAL MEETING ELECTED THE FOLLOWING BALLOT COUNTING COMMITTEE:

- Ms. Nguyen Thi Thu Hien - Head
- Ms. Hoang Khanh Linh - Member
- Mr. Nguyen Duy Manh - Member

III. PURPOSE AND ISSUES TO BE APPROVED

The 2025 Extraordinary General Meeting of Shareholders of Higher Education and Vocational Training Books Joint Stock Company approves the following issues under its authority by secret ballots, as follows:

1. Approval of the additional shares issuance plan to increase Charter Capital in 2025
2. The dismissal and election of members of the Supervisory Board for the 5th term (2022–2026)
3. The relocation/rearrangement of the Company's office

IV. THE GENERAL MEETING CONDUCTED VOTING

Total ballots issued at the meeting:..... ballots

Total ballots collected:.....ballots,

- Number of valid ballots:ballots, corresponding to :.....shares.
- Number of invalid ballots: ballots, corresponding to shares.

1. **Voting to approve the additional shares issuance plan to increase Charter Capital in 2025**

- Number of shares in favor: shares, corresponding to% of the total voting shares attending and voting at the Meeting.

- Number of shares against: shares, corresponding to% of the total voting shares attending and voting at the Meeting.

- Number of shares with no opinion:shares, corresponding to% of the total voting shares attending and voting at the Meeting.

2. Voting to approve the dismissal of and election to an additional member of the of the Supervisory Board for the 5th term (2022–2026)

- Number of shares in favor: shares, corresponding to% of the total voting shares attending and voting at the Meeting.

- Number of shares against: shares, corresponding to% of the total voting shares attending and voting at the Meeting.

- Number of shares with no opinion:shares, corresponding to% of the total voting shares attending and voting at the Meeting.

3. Voting to approve the relocation/rearrangement of the Company's office

- Number of shares in favor: shares, corresponding to% of the total voting shares attending and voting at the Meeting.

- Number of shares against: shares, corresponding to% of the total voting shares attending and voting at the Meeting.

- Number of shares with no opinion:shares, corresponding to% of the total voting shares attending and voting at the Meeting.

V. SUMMARY OF ISSUES APPROVED BY THE GENERAL MEETING

1. Approve the additional shares issuance plan to increase Charter Capital in 2025,
2. Approve the dismissal of and election to an additional member of the of the Supervisory Board for the 5th term (2022–2026)
3. Approve the relocation/rearrangement of the Company's office.

This minutes is made in 04 original copies, at 11:10 AM on July 04th 2025

THE MEETING'S CHAIRPERSON

**HEAD OF THE VOTE COUNTING
COMMITTEE**

MEMBERS OF THE VOTE COUNTING COMMITTEE