

VIETNAM EDUCATION PUBLISHING HOUSE
HANOI TEXTBOOK PRINTING
JOINT STOCK COMPANY
No.: 01/NQ-DHDCD/HAPCO

SOCIALIST REPUBLIC OF VIETNAM
Independence - Freedom - Happiness

Hanoi, April 26, 2025

**RESOLUTION
OF THE 2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS
HANOI TEXTBOOK PRINTING JOINT STOCK COMPANY**

Pursuant to the Law on Enterprises No. 59/2020/QH14, as amended by Law No. 03/2022/QH15;

Pursuant to the Charter of the Hanoi Textbook Printing Joint Stock Company;

Pursuant to the reports and proposals submitted by the Board of Directors, the Executive Board, the Supervisory Board, and the Independent Members of the Board of Directors at the 2025 Annual General Meeting of Shareholders;

Pursuant to the vote counting minutes of the 2025 Annual General Meeting of Shareholders of Hanoi Textbook Printing Joint Stock Company;

Pursuant to the Minutes of the 2025 Annual General Meeting of Shareholders of the Hanoi Textbook Printing Joint Stock Company No. 01/BB-DHDCD dated April 26, 2025.

RESOLUTION:

Article 1. Approval of the 2024 activity report and the 2025 activity orientation of the Company's Board of Directors.

(Details as stated in Report No. 03/BC-HDQT dated April 26, 2025, of the Company S Board of Directors)

Article 2. Approval of the 2024 business performance report and the 2025 business plan of the Company's Executive Board.

(Details as stated in Report No. 72/BC-BGD dated April 26, 2025, of the Executive Board)

Article 3. Approval of the 2024 supervision results report and the 2025 activity plan of the Supervisory Board.

(Details as stated in Report No. 01/BKS2025 dated March 31, 2025, of the Supervisory Board)

Article 4. Approval of the evaluation report by the Independent Member of the Board of Directors on the Board's activities in 2024.

(Details as stated in Report No. 01/BC-HDQT dated April 2, 2025, by the Independent Member of the Board)

Article 5. Approval of the audited financial statements for the year 2024.

(Details as stated in Submission No. 01/TTr-DHDCD dated April 26, 2025)

Article 6. Approval of the 2024 business results, profit distribution, and dividend payment; and the 2025 business plan and dividend plan.

(Details as stated in Submission No. 02/TTr-DHDCD dated April 26, 2025)

Article 7. Approval of the 2024 remuneration report of the Board of Directors and the Supervisory Board, and the salaries of the General Director and other managers; and the proposed remuneration for the Board of Directors and the Supervisory Board in 2025.

(Details as stated in Submission No. 03/TTr-DHDCD dated April 26, 2025)

Article 8. Approval of the selection of an independent auditing firm to review the semi-annual financial statements and audit the 2025 annual financial statements.

(Details as stated in Submission No. 04/TTr-DHDCD dated April 26, 2025)

Article 9. Approval of the contracts and transactions between the Hanoi Textbook Printing Joint Stock Company and related parties.

(Details as stated in Submission No. 05/TTr-DHDCD dated April 26, 2025)

Article 10. Approval of the decision not to increase charter capital and to cancel the Company's status as a public company.

(Details as stated in Submission No. 06/TTr-DHDCD dated April 26, 2025)

Article 11. Approval of the dismissal and additional election of 02 members of the Board of Directors for the 2024–2029 term.

(Details as stated in Submission No. 07/TTr-DHDCD dated April 26, 2025)

*** List of elected members of the Board of Directors for the 2024-2029 term:**

No	Full name	Current position
1	Mr. Nguyen Que Ha	Head of Department of Facilities and Capital Construction Management, Viet Nam Education Publishing House Limited Company
2	Mr. Nguyen Chau Giang	Deputy Director of Hanoi Education Publishing House

Article 12. This Resolution was approved in full by the 2025 Annual General Meeting of Shareholders of Hanoi Textbook Printing Joint Stock Company at the meeting.

The Board of Directors and the Executive Board of the Company shall implement pursuant to the content of this Resolution./.

Recipient:

- The Company's Board of Directors;
- The Supervisory Board;
- The Company's Executive Board, Chief Accountant;
- The Company's shareholders;
- Information disclosure;
- Save document: Records Office, General Administration and Human Resources Department, Secretary of the Board of Directors.

**FOR THE GENERAL MEETING OF
SHAREHOLDERS
CHAIRPERSON OF THE GENERAL
MEETING**

Nguyen Thi Thu Hong

Hanoi, April 26, 2025

No.: 01/BB-DHDCD



**MINUTES
OF THE ANNUAL GENERAL MEETING OF SHAREHOLDERS IN 2025
HANOI TEXTBOOK PRINTING JOINT STOCK COMPANY**

Business Registration Certificate No. 0101493707 issued for the first time by the Hanoi Department of Planning and Investment on May 20, 2004, amended for the 7th time on March 03, 2022)

A. TIME, VENUE, ATTENDEES, AND PURPOSE OF THE MEETING

1. Time and Venue

- Time: The Meeting commenced at 08:00 AM on April 26, 2025
- Venue: Cultural House of Group 27-28, Dong Anh Town, Hanoi, Vietnam.

2. Purpose of the Meeting

The purpose of the Annual General Meeting of Shareholders in 2025 is to discuss and approve the reports of the Board of Directors, the Executive Board, the Supervisory Board, and the Independent Member of the Board of Directors; the Audited Financial Statements for 2024; the results of Production and Business Activities, Profit Distribution, and Dividend Payment for 2024, and the Production and Business Plan and Dividend Distribution for 2025; Remuneration of the Board of Directors and the Supervisory Board, salaries of the Director and other managers in 2024; Selection of the Auditing Firm; Approval of transactions with related parties; Approval of not increasing charter capital and delisting the Company's public company status; Election of 02 additional members to the Board of Directors for the term 2024 – 2029, along with other matters within the authority of the General Meeting of Shareholders.

3. Attendees of the Meeting:

***Board of Directors:**

- | | |
|---------------------------|--|
| - Ms. Nguyen Thi Thu Hong | - Chairman of the Board of Directors |
| - Mr. Ngo Quang Than | - Vice Chairman of the Board of Directors |
| - Mr. Hoang Hong Huong | - Member of the Board of Directors |
| - Mr. Le Dang Khoa | - Member of the Board of Directors |
| - Mr. Nguyen Duy Cuong | - Independent Member of the Board of Directors |

***Executive Board:**

- | | |
|----------------------|----------------------------------|
| - Mr. Ngo Quang Than | - Director of the Company |
| - Mr. Ngo Dac Nam | - Deputy Director of the Company |

***Supervisory Board:**

- Ms. Ta Thi Thanh Huyen - Head of the Supervisory Board
- Ms. Nguyen Thi Luyen - Member
- Mr. Nguyen Dac Huan - Member

*** Guests:**

- Mr. Tran Duc Hung – Chief Accountant cum Head of Finance – Accounting Department of Vietnam Education Publishing House.
- Mr. Nguyen Que Ha – Head of Facility and Capital Construction Management Department of Vietnam Education Publishing House.
- Mr. Nguyen Chau Giang – Deputy Director of Vietnam Education Publishing House in Hanoi.

And the shareholders currently holding shares of the Company at the time of the shareholder list registration for the meeting on March 25, 2025, and their validly authorized representatives.

B. PROCEEDINGS OF THE MEETING

I. MEETING OPENING PROCEDURES.

1. Ms. Nguyen Thi Tuyet Nhung – Head of the Shareholder Qualification Verification Committee, read the Minutes of Shareholder Qualification Verification with the following information:

At 9:07 AM: Total number of attending shareholders: 166 shareholders (including direct attendees and authorized representatives), representing: 1,551,430 shares, corresponding to 1,551,430 voting rights, accounting for 74% of the total voting shares of the Company:

(Attached is the List of Attendees)

- **Conclusion:** Pursuant to Clause 1, Article 145 of the Enterprise Law and Clause 1, Article 22 of the Charter on Organization and Operation of the Company, the 2025 Annual General Meeting of Shareholders of Hanoi Textbook Printing Joint Stock Company is qualified to proceed according to regulations.

2. The Organizing Committee proceeded to open the Meeting and announced the reasons for holding the Meeting.

II. CONTENT OF THE MEETING.

1. The General Meeting proceeded to vote to approve the Presidium, the Vote Counting Committee, and appointed the Meeting Secretariat, comprising the following individuals:

*** Presidium: Consisting of 03 members**

- Ms. Nguyen Thi Thu Hong – Chairwoman of the Board of Directors
- Mr. Ngo Quang Than – Vice Chairman of the Board of Directors Member
- Mr. Le Dang Khoa – Member of the Board of Directors Member

*** Secretariat:** Appointed by the Chairman of the Meeting to assist the Presidium in recording the proceedings of the Meeting and drafting the Resolution. The Secretariat consisted of 02 members:

- Ms. Nguyen Thi Tuyet Nhung Head of the Secretariat
- Ms. Vu Thi Hoa Member

*** Vote Counting Committee:** 05 Members, including:

- Mr. Nguyen Huu Phuoc Head of the Vote Counting Committee
- Mr. Tran Viet Tuan Member
- Ms. Truong Thi Hoan Member
- Ms. Huu Thi Hong Hanh Member, Secretary.
- Ms. Nguyen Bich Diep Member.

2. The General Meeting heard Mr. Le Dang Khoa – Member of the Presidium, read the agenda, content of the Meeting, the Working Regulations, and the Voting Regulations of the Annual General Meeting of Shareholders in 2025; the Regulations on Nomination, Self-Nomination, and Election of 02 additional members to the Board of Directors for the term 2024 – 2029, which were approved by the General Meeting of Shareholders with a voting rate of 100% of the attending voting shares.

3. The General Meeting heard representatives of the Board of Directors, the Executive Board, the Supervisory Board, and the Independent Member of the Board of Directors present their reports and submissions at the Meeting.

4. The General Meeting proceeded to discuss and vote on the reports and submissions presented at the Meeting.

***Comments made at the Meeting:**

1. Mr. Nguyen Dinh Giap - Shareholder of the Company:

- Expresses sympathy for the current difficulties in the Company's production and business operations.

- Agrees and supports the reports and submissions of the Board of Directors, the Executive Board, the Supervisory Board, and the Independent Member at the Meeting.

- Hopes and requests that Vietnam Education Publishing House (NXBGDVN) – the Company's major shareholder – pay attention and create favorable conditions regarding the source of educational book printing work so that the Company has stable employment, revenue, and profits to pay dividends to shareholders.

- Hopes that the Board of Directors and the Executive Board will make efforts to overcome difficulties to ensure stable employment for employees, preserve capital, and operate profitably to pay dividends to shareholders.

III. VOTING RESULTS ON THE AGENDA ITEMS AT THE MEETING

1. Approval of the Report on the Activities in 2024 and the Operational Directions for 2025 of the Board of Directors.

(Details according to Report No. 03/BC-HDQT dated April 26, 2025, of the Company's Board of Directors)

Vote Counting Results:

Total voting shares at the Meeting: 1,557,752 shares, accounting for 100% of the voting shares of the attending shareholders.

- Voting Method: Direct voting by ballot at the meeting.
- Total valid ballots: 1,557,752 votes, accounting for 100% of the voting shares of the attending shareholders.
- Total invalid ballots: 0 votes, accounting for 0% of the voting shares of the attending shareholders.
- Total votes in favor: 1,553,508 votes, accounting for 99.7276% of the voting shares of the attending shareholders.
- Total votes against: 4,244 votes, accounting for 0.2724% of the voting shares of the attending shareholders.
- Total abstentions: 0 votes, accounting for 0% of the voting shares of the attending shareholders.

Thus, the Report was approved with a voting rate of: 99.7276% of the total voting shares of the attending shareholders.

2. Approval of the Report on the Production and Business Performance in 2024; the Production and Business Plan for 2025 of the Company's Executive Board.

(Details according to Report No. 72/BC-BGD dated April 26, 2025, of the Company's Executive Board)

Total voting shares at the Meeting: 1,557,752 shares, accounting for 100% of the voting shares of the attending shareholders.

- Voting Method: Direct voting by ballot at the meeting.
- Total valid ballots: 1,557,752 votes, accounting for 100% of the voting shares of the attending shareholders.
- Total invalid ballots: 0 votes, accounting for 0% of the voting shares of the attending shareholders.
- Total votes in favor: 1,557,608 votes, accounting for 99.9908% of the voting shares of the attending shareholders.

- Total votes against: 144 votes, accounting for 0.0092% of the voting shares of the attending shareholders.

- Total abstentions: 0 votes, accounting for 0% of the voting shares of the attending shareholders.

Thus, the Report was approved with a voting rate of: 99.9908% of the total voting shares of the attending shareholders.

3. Approval of the Report on the Supervision Results in 2024 and the Operational Plan for 2025 of the Supervisory Board.

(Details according to Report No. 01/BKS2025 dated March 31, 2025, of the Company's Supervisory Board)

Total voting shares at the Meeting: 1,557,752 shares, accounting for 100% of the voting shares of the attending shareholders.

- Voting Method: Direct voting by ballot at the meeting.

- Total valid ballots: 1,557,752 votes, accounting for 100% of the voting shares of the attending shareholders.

- Total invalid ballots: 0 votes, accounting for 0% of the voting shares of the attending shareholders.

- Total votes in favor: 1,557,608 votes, accounting for 99.9908% of the voting shares of the attending shareholders.

- Total votes against: 0 votes, accounting for 0% of the voting shares of the attending shareholders.

- Total abstentions: 144 votes, accounting for 0.0092% of the voting shares of the attending shareholders.

Thus, the Report was approved with a voting rate of: 99.9908% of the total voting shares of the attending shareholders.

4. Approval of the Evaluation Report of the Independent Member of the Board of Directors on the Activities of the Board of Directors in 2024.

(Details according to Report No. 01/BC-HDQT dated April 02, 2025, of the Independent Member of the Company's Board of Directors)

Total voting shares at the Meeting: 1,557,752 shares, accounting for 100% of the voting shares of the attending shareholders.

- Voting Method: Direct voting by ballot at the meeting.

- Total valid ballots: 1,557,752 votes, accounting for 100% of the voting shares of the attending shareholders.

- Total invalid ballots: 0 votes, accounting for 0% of the voting shares of the attending shareholders.

- Total votes in favor: 1,553,652 votes, accounting for 99.7368% of the voting shares of the attending shareholders.

- Total votes against: 4,100 votes, accounting for 0.2632% of the voting shares of the attending shareholders.

- Total abstentions: 0 votes, accounting for 0% of the voting shares of the attending shareholders.

Thus, the Report was approved with a voting rate of: 99.7368% of the total voting shares of the attending shareholders.

5. Approval of the Audited financial statements for 2024.

(Details according to Submission No. 01/TTr-DHDCD dated April 26, 2025)

Total voting shares at the Meeting: 1,557,752 shares, accounting for 100% of the voting shares of the attending shareholders.

- Voting Method: Direct voting by ballot at the meeting.

- Total valid ballots: 1,557,752 votes, accounting for 100% of the voting shares of the attending shareholders.

- Total invalid ballots: 0 votes, accounting for 0% of the voting shares of the attending shareholders.

- Total votes in favor: 1,557,752 votes, accounting for 100% of the voting shares of the attending shareholders.

- Total votes against: 0 votes, accounting for 0% of the voting shares of the attending shareholders.

- Total abstentions: 0 votes, accounting for 0% of the voting shares of the attending shareholders.

Thus, the Submission was approved with a voting rate of: 100% of the total voting shares of the attending shareholders.

6. Approval of the Results of production and business activities, profit distribution, and dividend payment for 2024; the production and business plan and dividend distribution for 2025.

(Details according to Submission No. 02/TTr-DHDCD dated April 26, 2025)

Total voting shares at the Meeting: 1,557,752 shares, accounting for 100% of the voting shares of the attending shareholders.

- Voting Method: Direct voting by ballot at the meeting.

- Total valid ballots: 1,557,752 votes, accounting for 100% of the voting shares of the attending shareholders.

- Total invalid ballots: 0 votes, accounting for 0% of the voting shares of the attending shareholders.

- Total votes in favor: 1,557,752 votes, accounting for 100% of the voting shares of the attending shareholders.

- Total votes against: 0 votes, accounting for 0% of the voting shares of the attending shareholders.

- Total abstentions: 0 votes, accounting for 0% of the voting shares of the attending shareholders.

Thus, the Submission was approved with a voting rate of: 100% of the total voting shares of the attending shareholders.

7. Approval of the Report on the Remuneration Level of the Board of Directors, the Supervisory Board, the salaries of the Director and other managers in 2024, and the proposed remuneration level for the Board of Directors and the Supervisory Board in 2025.

(Details according to Submission No. 03/TTr-DHDCD dated April 26, 2025)

Total voting shares at the Meeting: 1,557,752 shares, accounting for 100% of the voting shares of the attending shareholders.

- Voting Method: Direct voting by ballot at the meeting.

- Total valid ballots: 1,557,752 votes, accounting for 100% of the voting shares of the attending shareholders.

- Total invalid ballots: 0 votes, accounting for 0% of the voting shares of the attending shareholders.

- Total votes in favor: 1,557,752 votes, accounting for 100% of the voting shares of the attending shareholders.

- Total votes against: 0 votes, accounting for 0% of the voting shares of the attending shareholders.

- Total abstentions: 0 votes, accounting for 0% of the voting shares of the attending shareholders.

Thus, the Submission was approved with a voting rate of: 100% of the total voting shares of the attending shareholders.

8. Approval of the selection of the Independent Auditing Firm to review the semi-annual financial statements and audit the annual financial statements for 2025.

(Details according to Submission No. 04/TTr-DHDCD dated April 26, 2025)

Total voting shares at the Meeting: 1,557,752 shares, accounting for 100% of the voting shares of the attending shareholders.

- Voting Method: Direct voting by ballot at the meeting.

- Total valid ballots: 1,557,752 votes, accounting for 100% of the voting shares of the attending shareholders.

- Total invalid ballots: 0 votes, accounting for 0% of the voting shares of the attending shareholders.

- Total votes in favor: 1,553,216 votes, accounting for 99.7088% of the voting shares of the attending shareholders.

- Total votes against: 0 votes, accounting for 0% of the voting shares of the attending shareholders.

- Total abstentions: 4,536 votes, accounting for 0.2912% of the voting shares of the attending shareholders.

Thus, the Submission was approved with a voting rate of: 99.7088% of the total voting shares of the attending shareholders.

9. Approval of Contracts and Transactions between Hanoi Textbook Printing Joint Stock Company and Related Parties.

(Details according to Submission No. 05/TTr-DHDCD dated April 26, 2025)

Total voting shares at the Meeting: 530,776 shares, accounting for 100% of the voting shares of the attending shareholders.

- Voting Method: Direct voting by ballot at the meeting.

- Total valid ballots: 530,776 votes, accounting for 100% of the voting shares of the attending shareholders.

- Total invalid ballots: 0 votes, accounting for 0% of the voting shares of the attending shareholders.

- Total votes in favor: 526,240 votes, accounting for 99.1454% of the voting shares of the attending shareholders.

- Total votes against: 0 votes, accounting for 0% of the voting shares of the attending shareholders.

- Total abstentions: 4,536 votes, accounting for 0.8546% of the voting shares of the attending shareholders.

Thus, the Submission was approved with a voting rate of: 99.1454% of the total voting shares of the attending shareholders.

10. Approval of not increasing charter capital and delisting the Company's public company status.

(Details according to Submission No. 06/TTr-DHDCD dated April 26, 2025)

Total voting shares at the Meeting: 1,557,752 shares, accounting for 100% of the voting shares of the attending shareholders.

- Voting Method: Direct voting by ballot at the meeting.

- Total valid ballots: 1,557,752 votes, accounting for 100% of the voting shares of the attending shareholders.

- Total invalid ballots: 0 votes, accounting for 0% of the voting shares of the attending shareholders.

- Total votes in favor: 1,457,316 votes, accounting for 93.5525% of the voting shares of the attending shareholders.

- Total votes against: 100,436 votes, accounting for 6.4475% of the voting shares of the attending shareholders.

- Total abstentions: 0 votes, accounting for 0% of the voting shares of the attending shareholders.

Thus, the Submission was approved with a voting rate of: 93.5525% of the total voting shares of the attending shareholders.

11. Approval of the Dismissal and Election of 02 Additional Members to the Board of Directors for the Term 2024 – 2029.

(Details according to Submission No. 07/TTr-DHDCD dated April 26, 2025)

Total voting shares at the Meeting: 1,557,752 shares, accounting for 100% of the voting shares of the attending shareholders.

- Voting Method: Direct voting by ballot at the meeting.

- Total valid ballots: 1,557,752 votes, accounting for 100% of the voting shares of the attending shareholders.

- Total invalid ballots: 0 votes, accounting for 0% of the voting shares of the attending shareholders.

- Total votes in favor: 1,553,216 votes, accounting for 99.7088% of the voting shares of the attending shareholders.

- Total votes against: 4,536 votes, accounting for 0.2912% of the voting shares of the attending shareholders.

- Total abstentions: 0 votes, accounting for 0% of the voting shares of the attending shareholders.

Thus, the Submission was approved with a voting rate of: 99.7088% of the total voting shares of the attending shareholders.

IV. RESULTS OF THE VOTE COUNT FOR THE ELECTION OF 02 ADDITIONAL MEMBERS TO THE BOARD OF DIRECTORS FOR THE TERM 2024-2029.

1. The General Meeting proceeded with the election of 02 additional members to the Board of Directors through cumulative voting and secret ballot.

The election results are as follows:

Total voting shares of the attending shareholders: 1,557,752 shares, accounting for 100% of the total voting shares of the shareholders in the Company.

Total votes received: **1,557,752** votes, accounting for **100%** of the total voting shares of the attending shareholders.

Number of valid votes: **1,557,752** votes, accounting for **100%** of the total voting shares of the attending shareholders.

Number of invalid votes: **0** votes, accounting for **0%** of the total voting shares of the attending shareholders.

2. Results of the election of 02 additional members to the Board of Directors (in alphabetical order):

No.	Full name	Number of Votes	Percentage (%)
1	Mr. Nguyen Chau Giang	1,539,552	98.8316
2	Mr. Nguyen Que Ha	1,567,104	100.6004

3. List of elected members of the Board of Directors for the term 2024-2029

(ranked from highest to lowest number of votes):

Pursuant to Clause 3, Article 148 of the Enterprise Law 2020;

Pursuant to the Regulations on Nomination, Self-Nomination, and Election of 02 Additional Members to the Board of Directors for the term 2024 - 2029 approved by the General Meeting; the 02 candidates elected as members of the Company's Board of Directors for the term 2024 – 2029 are:

No.	Full name	Number of Votes	Percentage (%)
1	Mr. Nguyen Que Ha	1,567,104	100.6004
2	Mr. Nguyen Chau Giang	1,539,552	98.8316

V. DECISIONS APPROVED AT THE ANNUAL GENERAL MEETING OF SHAREHOLDERS IN 2025

1. Approval of the Report on the Activities in 2024 and the Operational Directions for 2025 of the Board of Directors: a voting rate of 99.7276% of the total voting shares of the attending shareholders agreed to the approval;

2. Approval of the Report on the Production and Business Performance in 2024; the Production and Business Plan for 2025 of the Company's Executive Board: a voting rate of 99.9908% of the total voting shares of the attending shareholders agreed to the approval;

3. Approval of the Report on the Supervision Results in 2024 and the Operational Plan for 2025 of the Supervisory Board: a voting rate of 99.9908% of the total voting shares of the attending shareholders agreed to the approval;

4. Approval of the Evaluation Report of the Independent Member of the Board of Directors on the Activities of the Board of Directors in 2024: a voting rate of 99.7368% of the total voting shares of the attending shareholders agreed to the approval;

5. Approval of the Submission on the Audited Financial Statements for 2024: a voting rate of 100% of the total voting shares of the attending shareholders agreed to the approval;

6. Approval of the Submission on the Results of Production and Business Activities, Profit Distribution, and Dividend Payment for 2024; the Production and Business Plan and Dividend Distribution for 2025: a voting rate of 100% of the total voting shares of the attending shareholders agreed to the approval;

7. Approval of the Submission on the Remuneration Level of the Board of Directors, the Supervisory Board, the salaries of the Director and other managers in 2024, and the proposed remuneration level for the Board of Directors and the Supervisory Board in 2025: a voting rate of 100% of the total voting shares of the attending shareholders agreed to the approval;

8. Approval of the Submission on the selection of the Independent Auditing Firm to review the semi-annual financial statements and audit the annual financial statements for 2025: a voting rate of 99.7088% of the total voting shares of the attending shareholders agreed to the approval;

9. Approval of contracts and transactions between Hanoi Textbook Printing Joint Stock Company and related parties: a voting rate of 99.1454% of the total voting shares of the attending shareholders agreed to the approval.

10. Approval of the Submission on not increasing charter capital and delisting the Company's public company status: a voting rate of 93.5525% of the total voting shares of the attending shareholders agreed to the approval.

11. Approval of the Election Results of 02 additional members to the Board of Directors for the term 2024 – 2029 as follows:

*** Election Results of 02 additional members to the Board of Directors for the term 2024-2029:**

No.	Full name	Number of Votes	Percentage (%)
1	Mr. Nguyen Que Ha	1,567,104	100.6004
2	Mr. Nguyen Chau Giang	1,539,552	98.8316

VI. CLOSING MEETING

1. The Meeting Secretary read the draft Minutes and Resolution of the General Meeting for the Meeting to approve.

2. The General Meeting of Shareholders unanimously approved the full text of the Minutes and Resolution of the General Meeting right at the Meeting with a vote of approval of: 1,557,752 votes, accounting for 100% of the voting shares of the attending shareholders.

The Meeting adjourned at 12:05 PM on the same day./.

SECRETARY OF THE MEETING

(Signed)

Nguyen Thi Tuyet Nhung

CHAIRPERSON OF THE MEETING

(Signed)

NGUYEN THI THU HONG

Hanoi, April 26, 2025

No. 03/BC-HDQT

REPORT
Activities of the Board of Directors in 2024; Operational Directions for 2025.

To: The Annual General Meeting of Shareholders in 2025.

Pursuant to the Enterprise Law No. 59/2020/QH14 dated June 17, 2020;

Pursuant to the Charter on Organization and Operation of Hanoi Textbook Printing Joint Stock Company;

Pursuant to Resolution No. 01/NQ-DHDCD of the Annual General Meeting of Shareholders 2024 of the Company;

Pursuant to the Audited Financial Statements for the year 2024 by AASC Auditing Firm Company Limited;

The Board of Directors (BOD) of Hanoi Textbook Printing Joint Stock Company hereby reports to the Annual General Meeting of Shareholders 2025 on the activities of the BOD in 2024 and the operational directions for 2025. Specifically as follows:

I. ACTIVITIES OF THE BOARD OF DIRECTORS (BOD) IN 2024.

1. Information on the Members of the Board of Directors.

The BOD of Hanoi Textbook Printing Joint Stock Company, term 2024-2029, comprises the following members:

No.	BOD Member	Position	Date Started as Member	
			Appointment Date	Dismissal Date
1	Ms. Nguyen Thi Thu Hong	Chairman of BOD	20/4/2024	
2	Mr. Ngo Quang Than	Vice Chairman of BOD, General Director	23/12/2017	
3	Mr. Hoang Hong Huong	Non-Management BOD Member	25/4/2023	
4	Mr. Le Dang Khoa	Non-Management BOD Member	19/4/2019	
5	Mr. Nguyen Duy Cuong	Independent BOD Member	20/4/2024	

The BOD consists of 05 members, including 01 executive member, 03 non-executive members, and 01 independent member.

2. BOD Members' Attendance at BOD Meetings.

No.	BOD Member	Number of Meetings Attended	Attendance Rate	Reason for Non-Attendance
1	Ms. Nguyen Thi Thu Hong	6/10	60%	Recently appointed on April 20, 2024.
2	Mr. Ngo Quang Than	10/10	100%	
3	Mr. Hoang Hong Huong	10/10	100%	
4	Mr. Le Dang Khoa	10/10	100%	
5	Mr. Nguyen Duy Cuong	5/10	50%	Recently appointed on April 20, 2024. Absent from 01 meeting due to business trip.

3. Meetings and Resolutions of the Board of Directors.

In 2024, the BOD held 10 meetings, issued 08 Resolutions, and 04 Decisions to implement the contents of the program and plan approved by the Annual General Meeting of Shareholders 2024. Specifically:

No.	Number Resolution/ Decision	Date	Content	Approval Rate
1	01/NQ-HDQT	28/02/2024	1. Approval of the audited 2023 financial statements by AASC Auditing Firm Company Limited. 2. Approval of the 2024 production and business plan. 3. Approval of the plan for 2023 interim cash dividend payment. 4. Approval of the plan for organizing the 2024 Annual General Meeting of Shareholders.	100%
2	02/NQ-HDQT	09/4/2024	1. Approval of the investment policy for machinery and equipment serving production and business in 2024.	100%
3	03/NQ-HDQT	22/4/2024	1. Approval of the election of the Chairman and Vice Chairman of the Board of Directors for the term 2024-2029. 2. Approval of the appointment of the Secretary of the Board of Directors for the term 2024-2029.	100%
4	04/NQ-	24/4/2024	Approval of the extension of the term of	100%

	HDQT		office for the Director and Deputy Director of Hanoi Textbook Printing Joint Stock Company.	
5	01/QD-HDQT	24/4/2024	Decision on the extension of the term of office for the Director of the Company for Mr. Ngo Quang Than – Director of the Company.	100%
6	02/QD-HDQT	24/4/2024	Decision on the extension of the term of office for the Deputy Director of the Company for Mr. Ngo Dac Nam – Deputy Director of the Company.	100%
7	05/NQ-HDQT	30/5/2024	Resolution of the Board of Directors on the approval of the policy to implement the re-appointment process for the Director and Deputy Director of the Company.	100%
8	06/NQ-HDQT	10/6/2024	1. Approval of the selection of AASC Auditing Firm Company Limited as the independent auditor for the semi-annual review and annual audit of the 2024 financial statements of the Company. 2. Approval of the remuneration level for the Board of Directors, Supervisory Board, and Secretary of the Board of Directors in 2024.	100%
9	07/NQ-HDQT	16/9/2024	Approval of the estimated performance of production and business targets in the first 8 months; directions and tasks for production and business in the last 4 months of 2024.	100%
10	08/NQ-HDQT	05/12/2024	Regarding the re-appointment of the Director and Deputy Director of Hanoi Textbook Printing Joint Stock Company.	100%
11	03/QD-HDQT	05/12/2024	Decision on the re-appointment of the Director of Hanoi Textbook Printing JSC for Mr. Ngo Quang Than.	100%
12	04/QD-HDQT	05/12/2024	Decision on the re-appointment of the Deputy Director of Hanoi Textbook Printing JSC for Mr. Ngo Dac Nam.	100%

4. Assessment of the Board of Directors.

4.1. Assessment of the BOD on the 2024 production and business situation.

The year 2024 presented numerous challenges for the Company due to the general impact of the capital city's and the nation's economy, the printing industry, and particularly the change in bidding methods for educational book printing by Vietnam Education Publishing House... However, with the dedicated efforts and close, focused leadership of the Board of Directors; the drastic, flexible, and timely adaptation to changes by the Executive Board and the collective efforts of staff and employees; and the support of esteemed shareholders, the Company's production and business results

essentially nearly achieved the targets set by the 2024 Annual General Meeting of Shareholders. Specifically:

No.	Target	Plan in 2024	Actual in 2024	Actual/ Plan Rate
		(Unit: Billion VND)	(Unit: Billion VND)	
1	Total revenue from sales and service provision:	39.3	40.5	103%
2	Profit before tax:	2.3	1.78	77%
3	Profit after tax:	1.78	1.39	78%
4	Dividend (Expected)	8%	6%	75%

In 2024, despite facing numerous difficulties, the Management Board made great efforts to strive for the completion of the targets and tasks set by the General Meeting Resolution. Revenue achieved exceeded the plan by 3%. The failure to meet the pre-tax and post-tax profit targets was partly due to objective reasons.

4.2. Assessment of the BOD on the Management Board.

The Board of Directors highly appreciates and acknowledges the efforts, proactiveness, decisiveness, flexibility, creativity, resilience, and solidarity in the management of operations by the Management, along with the contributions of the Company's staff and employees. These contributions played a significant role in striving to fulfill the Resolution of the 2024 Annual General Meeting of Shareholders.

The Management has consistently adhered to the targets and tasks assigned by the General Meeting of Shareholders and the Board of Directors; proposed proactive and flexible management and operational measures; implemented reasonable production organization and profitable business operations, preserved capital, ensured stable income for employees, with the average per capita monthly income being higher than the previous year; and fully fulfilled obligations to the state and paid dividends to shareholders.

The Executive Board has steered the Company's operations through difficulties, adapting promptly to significant changes in the bidding policies for educational book printing by Vietnam Education Publishing House, contributing to the stability of production and business activities and leading the Company towards sustainable development.

4.3. Assessment of the BOD's activities.

The BOD has always fully complied with its responsibilities and obligations as stipulated by the Enterprise Law, the Company's Charter on Organization and Operation,

the Internal Regulations on Corporate Governance, the BOD's Operating Regulations, and relevant legal documents.

The BOD has leveraged its experience, qualifications, and relationships, effectively performing its management, administration, orientation, supervision, and timely support functions for the Executive Board to ensure the proper implementation of the contents of the 2024 Annual General Meeting of Shareholders' Resolution. The BOD promptly directed and supported the Director in the implementation of the Company's production and business targets.

The BOD regularly supervised the Management Board to ensure that the Company's activities comply with legal regulations, the Charter, and the Company's regulations and rules; in the organization and implementation of the BOD's resolutions and the General Meeting of Shareholders' resolutions; in the management of the enterprise's production, business, and financial activities; reviewed reports on production and business results, the 2024 financial statements; personnel matters, re-appointment of the Director and Deputy Director of the Company, and other managerial positions of the enterprise.

The BOD promptly approved the policy to facilitate the Executive Board's investment in purchasing a new (01) roll paper cutting machine to serve production, ensuring the Company's proactive supply of paper for printing machines, improving product quality and productivity, and enhancing capital utilization efficiency.

The BOD held regular and extraordinary meetings to approve Resolutions and Decisions to promptly address arising issues requiring immediate resolution. The BOD attended the Company's summary meetings to grasp information and provide appropriate guidance in line with the actual situation, creating favorable conditions for all of the Company's activities.

The BOD fully implements the information disclosure regime regarding corporate governance in accordance with Circular 96/2020/TT-BTC dated November 16, 2020, of the Ministry of Finance and fully and promptly supervises the information disclosure regime and responsibilities of the enterprise.

5. Remuneration Payment to the Board of Directors and Supervisory Board.

During the year, the Executive Board fully paid the remuneration to the Board of Directors and the Supervisory Board, ensuring it did not exceed 2.5% of the total actual salary fund for 2024, as approved by the Resolution of the Annual General Meeting of Shareholders on April 20, 2024. Specifically:

a) Remuneration levels for the BOD and Supervisory Board in 2024.

No.	Position/Title	Quantity (Persons)	Monthly Payment per Person (VND/month)
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1	Chairman, Vice Chairman of BOD:	2	4,500,000
2	BOD Member:	3	3,000,000
3	Head of Supervisory Board:	1	2,000,000
4	Supervisory Board Member:	2	1000,000
5	ecretary of BOD:	1	2,000,000
	otal/Month:	9	24,000,000

b) Total remuneration paid to the BOD and Supervisory Board in 2024. (Unit: VND)

No.	Target	2024
1	Total actual salary fund:	10,208,156,515
2	Maximum total remuneration allowed for the year:	255,203,913
3	Total remuneration paid during the year:	226,000,000

6. Activities of Independent BOD Members.

For the term 2024 - 2029, the BOD has 01 independent member. The independent member ensures professional competence in the Company's main operating field, making a significant contribution to the Company's decision-making process.

In 2024, the independent member attended 05/06 BOD meetings (absent from 01 meeting due to business trip) and voted on matters within the BOD's authority, ensuring transparency, objectivity, control of conflicts of interest, and protection of the interests of the Company and its shareholders.

II. OPERATIONAL DIRECTIONS OF THE BOARD OF DIRECTORS IN 2025.

1. Situation Assessment.

The year 2025 is assessed to present numerous difficulties and significant challenges for the Company. These include the policy change from designated service providers to bidding for educational book printing by Vietnam Education Publishing House affecting the Company; the increasingly fierce competition from printing houses within and outside the Vietnam Education Publishing House system in the educational book printing sector, leading to a forecast of a sharp decline in Vietnam Education Publishing House's educational book printing volume.

Coupled with the challenging impacts of the market economy; rising input costs and labor costs... Therefore, the Executive Board needs to make greater efforts, promote strengths, research and innovate in management and administration of production and business activities; consolidate and expand the market for customers within and outside the Vietnam Education Publishing House system; and develop appropriate production,

business, financial, and investment plans to achieve business efficiency, preserve capital, and operate profitably.

2. Operating Plan and Implementation Orientations for 2025.

- Key production, business, and financial targets and tasks:

+ Printing plan: (Unit: Finished Product Printing Pages, size 17x24 cm)

No.	TARGET	PLAN IN 2025
I	BOOKS OF VIETNAM EDUCATION PUBLISHING HOUSE	100,000,000
1	Educational books:	70,000,000
2	Workbooks:	30,000,000
II	BOOKS OF EXTERNAL CUSTOMERS	670,000,000
1	Educational books:	175,000,000
2	Workbooks:	148,000,000
3	Other books	347,000,000
	TOTAL:	770,000,000

+ Key business and financial plan targets for 2025:

(Unit: Billion VND)

No.	TARGET	PLAN IN 2025
1	Total Revenue:	34.4
2	Profit Before Tax:	1.73
3	Dividend (%)	6

- Orient the Management Board to implement the streamlining and stabilization of personnel in management positions towards leanness and efficiency, meeting the Company's production and business requirements;

- Direct the Management Board to leverage strengths and existing experiences and advantages; maintain the stability of production and business operations; expand the market; seek new customer partners with products suitable to the Company's core printing strengths to create new sustainable development steps;

- Strictly control and optimize costs; implement solutions to save and reduce operating costs to the lowest possible level;

- Strengthen risk control in the Company's operations;

- Develop investment plans to purchase additional machinery and equipment for production, meeting the printing and finishing capabilities for market products;

- Ensure employees' livelihoods, employment, and legitimate interests; pay dividends to shareholders and protect the Company's interests; fulfill social obligations and responsibilities to the State and the community;

- Focus on building the Company's image, brand, and reputation.

3. Operational Directions of the BOD in 2025.

- Strictly adhere to the functions, tasks, and powers of the BOD as stipulated by law and the Company's Charter on Organization and Operation;
- The BOD will maintain a good regime of regular and extraordinary meetings as needed to promptly direct the resolution of arising business issues;
- Strengthen the direction and supervision of the Management Board in organizing the implementation of the targets of the 2025 Annual General Meeting of Shareholders' Resolution that has been approved;
- Direct, orient, and closely coordinate with the Management Board and the Supervisory Board in formulating effective management and operational policies and solutions in accordance with their functions, powers, and tasks as prescribed by law and the Company's Charter on Organization and Operation.

The above is the report on the operating results of 2024 and the operational directions for 2025 of the Board of Directors.

Respectfully submitted to the General Meeting of Shareholders for consideration and approval.

Sincerely!

Recipients:

- As addressed;
- BOD, Supervisory Board;
- Save: documents, Secretary of BOD.

**ON BEHALF OF THE BOARD OF
DIRECTORS
CHAIRMAN
(signed)**

Nguyen Thi Thu Hong

Hanoi, April 26, 2025

No. 72/BC-BGD



REPORT OF THE BOARD OF DIRECTORS AT THE 2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS

Dear Congress!

On behalf of the Board of Directors, I would like to present the Report on the Business Performance in 2024 and the Business Plan for 2025 of the Hanoi Textbook Printing Joint Stock Company.

A. Part One

BUSINESS OPERATIONS IN 2024

I. ASSESSMENT OF THE BUSINESS ENVIRONMENT IN 2024

In 2024, the global economic landscape witnessed rapid and complex fluctuations across economic, political, social, and security dimensions. Most economies around the world experienced lower-than-expected growth rates, political instability, natural disasters, and climate change, etc. are increasingly affecting the production and business activities of enterprises.

Amid the challenges posed by both domestic and international macroeconomic conditions, the business activities of the Hanoi Textbook Printing Joint Stock Company were also strongly affected. Despite numerous difficulties, under the leadership of the Board of Directors and the close, determined management of the Executive Board, the entire staff, workers, and employees of the company adapted well and made full use of available resources and competitive advantages to fulfill the business and production plans.

II. BUSINESS PERFORMANCE RESULTS IN 2024

1/ Business Performance Outcomes:

Target	Unit	Actual in 2023	Plan for 2024	Actual in 2024	Actual / Plan Ratio	Same period comparison
1. Sales and service revenue	Billion VND	42,4	39,3	40,5	103%	96%
2. Profit before tax (VND)		2,1	2,3	1,78	77%	84%
3. Dividend (%)		7%	8%	6%	75%	86%

In 2024, total revenue and pre-tax profit decreased compared to the same period in 2023 due to the following reasons:

- Revenue from warehouse operations and related services declined by 400,000,000 VND.
- During 2024, the company had to compensate employees with three months' salary due to a lack of work, amounting to over 500,000,000 VND.
- Work was concentrated mainly within the four-month period from April to July, which led to additional costs for hiring external machinery and labor, thereby reducing overall profit.
- As of September 2024, the company was no longer designated by the Vietnam Education Publishing House Limited Company (NXBGDVN) as a provider of educational book printing services, which significantly affected the company's profitability.

2/ Printed page made in 2024:

No	Target	Plan for 2024	Actual in 2024	Achieved ratio
1	Textbooks	890.000.000	866.089.865	97%
2	Workbooks	650.000.000	522.086.664	80%
3	Other Books	330.000.000	120.734.028	37%
	Total	1.870.000.000	1.508.910.557	81%

With the spirit of solidarity, dynamism, creativity, and readiness to overcome all difficulties and challenges, all employees in the company are determined to successfully complete a number of planned targets.

III. CORPORATE GOVERNANCE ACTIVITIES

1/ Caring for employees' lives:

In addition to improving the working environment and fully implementing salary, bonus, and welfare policies, the company's leadership placed special emphasis on enhancing employees' mental well-being and promoting a balanced work-life environment.

2/ Supply, Scheduling, and Inventory Management:

Regarding purchasing activities, raw materials and supplies for production have been fully and promptly supplied. Inventory levels were maintained at a reasonable level.

Production scheduling was effectively managed to meet delivery deadlines, with an on-time delivery rate reaching 98%. Product quality was continuously improved, and the company proactively embraced change to better achieve its objectives. Key initiatives included the implementation of review processes, improvements to operational procedures, and the reorganization of warehouse layouts to enhance occupational health and safety for workers.

3/ Quality Management:

With quality as a top priority, the Quality Control (KCS) department collaborated with production units to review technical requirements and standardize technological processes to improve product quality and ensure consistency across all products. The company strengthened its capability to tightly control quality at every stage of the production process.

The international ISO 9001:2015 quality management standard continued to be effectively maintained and consistently applied across all operational and management levels.

4/ Production Cost Control:

The company regularly reviewed and updated its internal regulations and policies. Cost control and savings measures were applied throughout all business and production activities, particularly in administrative and other operational expenses.

5/ Investment, Infrastructure Development, and Technological Improvement:

In 2024, the Executive Board prioritized and allocated resources for the renovation and upgrade of facilities, workshops, internal transportation systems, and the fire prevention and firefighting system.

+ Successfully completed the installation of the fire prevention and control system at the Book Printing Workshop.

+ Renovated auxiliary facilities to improve working conditions for company employees.

6/ Financial Management:

The company maintained effective financial forecasting and reporting. Financial information was provided in a timely and accurate manner, reflecting the company's operational status. This enabled close monitoring of business plan implementation and supported the Executive Board in making informed decisions, seizing business opportunities, and pursuing the company's overall revenue and profit goals.

B. Part Two

ORIENTATION AND TASKS FOR 2025

1. Situation Assessment

1.1/ Advantages:

The Hanoi Textbook Printing Joint Stock Company is a printing unit with a long-standing history, equipped primarily with machinery and equipment specialized for textbook printing. The company has spacious and well-ventilated workshops that meet the space requirements for production activities. Over time, the company has built a strong reputation and a solid position in the textbook printing industry compared to other units. The company's largest customer remains the Vietnam Education Publishing House Limited Company (NXBGDVN).

The leadership team: the Board of Directors and the Management Board are experienced, dedicated, and united individuals. Their consensus and timely decision-making have contributed significantly to the company's ongoing business growth and development.

1.2/ Challenges:

The increasingly fierce competition, rising expectations from investors, stricter customer requirements, rapid changes, and high operational risks have made it more difficult for the company to formulate responsive strategies.

Additionally, changes in the bidding procedures for textbook printing present new challenges, requiring the company to be more flexible and adaptive in its operations.

2. Target Objectives

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2.1/ Printing Page Plan:

Unit: TP print page size 17x24

NO	TARGET	PLAN FOR 20205
	Vietnam Education Publishing House Limited Company	100,000,000
1	Textbooks	70,000,000
2	Workbooks	30,000,000
	External Customers	670,000,000
1	Textbooks	175,000,000
2	Workbooks	148,000,000
3	Other Books	347,000,000
	TOTAL	770,000,000

2.2/ Financial plan.

NO	TARGET	PLAN FOR 20205
1	Total revenue (billion VND)	34.4
2	Profit before tax (billion VND)	1.73
3	Dividend (%)	6%

3. Solutions for Task Implementation

- Develop a suitable business and production plan that ensures a balance between revenue and profit targets in order to achieve the production and business objectives approved by the General Assembly of Shareholders. This plan will also ensure stable income for employees and safeguard the legitimate rights and interests of shareholders.

- Strengthen the management of materials, capital, inventory, and accounts receivable, while ensuring compliance with tax policies for the government. Conduct business operations in accordance with the provisions of the Enterprise Law, aiming to preserve and grow the company's capital.

- Strengthen the inspection and supervision of product quality, minimizing product defects and waste. Strictly control the quality of both incoming and outgoing products.

- Comply fully with legal regulations regarding industrial hygiene, fire safety, and environmental protection.

- Enhance human resource management by structuring the workforce appropriately, developing fair and stable salary policies, and creating incentives to attract and develop young, healthy, and skilled employees with strong communication abilities. These efforts will foster a motivated workforce, committed to the company's growth.

- Actively and proactively seek new partners and diversify sources of work.

Dear delegates and shareholders,

In 2024, despite the mix of advantages and challenges, the company has achieved most of its business and production targets thanks to the dedicated efforts of all staff members, along with the leadership and guidance of the Board of Directors and the Management Board.

Our employees will continue to unite and strive to fulfill the business objectives for 2025, aiming for sustainable development, better living standards for our workers, and increased dividends for our shareholders.

Thank you very much!

Recipients:

- General Meeting of Shareholders (for reporting);
- Board of Directors (for reporting)
- Save: document, Secretary of the Board of Directors.

**DIRECTOR
(Signed)**

Ngo Quang Than



Hanoi City, March 31, 2025

No.: 01/BKS2025
**REPORT OF THE SUPERVISORY BOARD AT THE ANNUAL GENERAL
MEETING OF SHAREHOLDERS 2025**

To: Annual General Meeting of Shareholders 2025

In accordance with the functions, duties, and powers stipulated in the Enterprise Law and the Charter of the Hanoi Textbook Printing Joint Stock Company, the Supervisory Board hereby reports to the Annual General Meeting of Shareholders on the results of the supervision activities for the year 2024 of the Hanoi Textbook Printing Joint Stock Company as follows:

I. ACTIVITIES OF THE SUPERVISORY BOARD

The Supervisory Board (abbreviated as SB) consists of 3 members:

1. Ms. Ta Thi Thanh Huyen: Head of the Board
2. Ms. Nguyen Thi Luyen: Member
3. Mr. Nguyen Dac Huan: Member

In the first year of the term 2024 - 2029, the Supervisory Board held a meeting and agreed on the following main contents:

- Assigning tasks to members of the Supervisory Board in 2024;
- Inspecting and supervising the implementation of the Resolution of the Annual General Meeting of Shareholders 2024 for the Board of Directors (abbreviated as BOD) and the Management Board (abbreviated as MB).
- Approving the appraisal of the 2024 audited Financial Statements in accordance with the Vietnamese accounting regime and auditing standards; reviewed and audited by AASC Vietnam Auditing Firm Company Limited
- Providing opinions to the Board of Directors and the Management Board of the Company on issues related to the Company's production and business activities.
- Participating in the inventory of capital and assets as of December 31, 2024.
- Reviewing the legality and procedure for issuing Resolutions and Decisions of the Board of Directors and the Management Board in 2024.

II. SUPERVISION RESULTS OF THE SUPERVISION BOARD.

1. Activities of the Board of Directors and Management Board

The Board of Directors always fully complies with its responsibilities and obligations as prescribed by the Enterprise Law, the Company's Charter of Operations, and relevant legal documents;

- The Board of Directors (BOD) promptly directed and supported the Management Board (MB) in implementing the company's business and production targets for 2024.

- The Board of Directors regularly monitored the Management Board:

+ Ensuring that the company's operations adhered to legal regulations, the Company's Charter, and internal policies.

+ Supervision of the organization and execution of resolutions from the Board of Directors and the General Meeting of Shareholders.

+ Monitoring the management of business operations and company finances.

+ Reviewing the business results for the first 6 months, 9 months, and the full year of 2024.

2. Financial Report Evaluation

- The financial report for 2024 was prepared in accordance with the applicable Vietnamese accounting standards and regulations. The financial statements for 2024 were audited by AASC Vietnam Auditing Firm Co., Ltd.

- The independent auditing firm provided the opinion that the financial statements fairly and accurately reflect the financial position of the Hanoi Textbook Printing Joint Stock Company as of December 31, 2024, in compliance with the current Vietnamese accounting standards and related legal regulations regarding the preparation and presentation of financial reports.

- After reviewing the financial statements, the Supervisory Board concurs with the audit results.

* Business Performance in 2024:

No	Target	In 2024				Actual in 2023 (million VND)
		Plan (million VND)	Actual (million VND)	Actual/Plan Ratio	Actual ratio in 2024/2023	
1	Total Revenue	39,300	41,648	106%	96%	43,390
2	Total Expenses		39,870		97%	41,265
3	Total Profit Before Corporate Income Tax	2,300	1,778	77%	84%	2,125
4	Profit After Corporate Income Tax		1,390		84%	1,657
5	Corporate Income Tax Expense		387		83%	468

* Business Performance Results:

- Revenue: In 2024, revenue reached 41.648 billion VND, exceeding the plan by 6%.

- Profit: In 2024, profit was 1.778 billion VND, achieving 77% of the planned target.

3. Results of monitoring the implementation of the Board of Directors' Resolution in 2024

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- Implementation of the Company's business targets: With the above business results, the Company has exceeded the revenue target, but has not yet completed the profit plan for 2024 approved by the General Meeting of Shareholders.

- The company is planning a dividend payout of 6% for the 2024 financial year (600 VND per share), based on a charter capital of 20.959 billion VND, with a total payout of 1.257 billion VND. The post-tax profit as reported in the audited financial statements for 2024 is 1.39 billion VND. Therefore, after distributing the dividends, the company will have no remaining profit to allocate to essential funds (such as welfare and development investment funds) that are crucial for the company's growth.

4. Evaluation of the Coordination between the Supervisory Board, Board of Directors, and Shareholders

- The Supervisory Board (SB) has collaborated with the Board of Directors (BOD) and the Management Board (MB) based on the principle of protecting the company's legitimate interests and those of the shareholders, while adhering to legal regulations and the Company's Charter.

- Regarding the shareholders: The Supervisory Board did not receive any requests or complaints from shareholders or groups of shareholders who meet the legal ownership and holding time requirements as outlined in the law and the Company's Charter.

III. RECOMMENDATIONS OF THE SUPERVISORY BOARD

Based on the inspection and supervision of the company's activities, the Supervisory Board offers the following recommendations:

1. Regarding Human Resource Quality: The company needs to develop a training plan to improve the professional skills and expertise of its workers in order to diversify the product range. Additionally, gradually adjusting and increasing wage and income levels for employees will motivate and encourage production.

2. Regarding Low Activity Periods: It is essential to arrange a reasonable printing schedule to seek additional sources of work beyond educational books from the Vietnam Education Publishing House Limited Company (NXBGDVN), especially during the slow periods between two book seasons (previous and next year).

3. Regarding Machinery and Equipment Investment: Consider investing in machinery and equipment to improve efficiency in areas where production processes face delays or bottlenecks, as well as to gradually replace low-efficiency printing machines.

4. Regarding Current Sources of Work: The company should continue to proactively explore work opportunities based on its capabilities, maximizing resources to participate in bidding for the printing of textbooks for Vietnam Education Publishing House Limited Company and other publications. The workload should be distributed reasonably across timeframes to avoid interruptions or overwhelming periods, aiming to gradually improve planning, utilize production capacity, and enhance business performance.

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5. Reviewing the Utilization of Available Resources: Assess the use of existing facilities, warehouses, and infrastructure to ensure legal compliance and improve economic efficiency, thereby safeguarding the interests of the company and its shareholders.

6. Regarding the Production Expansion Project in Tien Duong Commune, Dong Anh District: After reviewing the legal assessment report from BGI & Associates LLC, and discussing with the Management Board and the Board of Directors, the Supervisory Board recommends the Management Board and Board of Directors to take the following actions:

- Cooperate with relevant parties to ensure the timely execution of the project in accordance with legal land-use regulations.

- Implement operational measures and work with relevant parties to ensure the legal compliance of investment activities, protecting the company's legal rights and interests in this project.

- Report to shareholders for approval if necessary, to ensure the protection of shareholders' legal rights and interests.

With the above recommendations, the Supervisory Board wishes the company to gradually shift its revenue structure, diversifying the printing of various publications. This will ultimately enhance the company's independence in the free printing market.

IV. SUPERVISORY BOARD' PLAN FOR 2025

To effectively carry out the inspection and supervision tasks according to the Enterprise Law and the Company's Charter, the Supervisory Board has developed the following plan for 2025:

1. Supervise compliance with legal regulations, the Company's Charter, and the implementation of resolutions from the General Meeting of Shareholders and the Board of Directors.

2. Continue carrying out tasks related to the inspection and supervision of the Company's management and business operations in accordance with the Enterprise Law.

3. Monitor plans and the progress of the Company's production, business, and investment tasks as implemented by the Management Board.

4. Review and assess the financial reports of the Company, promptly providing feedback to the Board of Directors and the Management Board on management practices and the coordination between the Board of Directors, the Management Board, and the Supervisory Board.

5. Perform other tasks as per the responsibilities of the Supervisory Board.

V. CONCLUSION

The above is the report from the Supervisory Board regarding the activities of the Hanoi Textbook Printing Joint Stock Company in 2024, and the Supervisory Board' plan for 2025, which is hereby submitted to the General Meeting of Shareholders.

The Supervisory Board sincerely thanks the Board of Directors, the Management Board, and all employees, as well as the esteemed shareholders, for their ongoing support and for providing the necessary conditions for the Supervisory Board to fulfill its duties.

On behalf of the Supervisory Board, I would like to wish all distinguished delegates and shareholders good health, happiness, and success in the General Meeting.

Thank you very much!

Recipients:

- As to;
- Board of Directors; Director;
- Save: document, Supervisory Board.

**ON BEHALF OF SUPERVISORY
BOARD
HEAD OF BOARD
(Signed)**

TA THI THANH HUYEN

Hanoi, March 02 , 2025

No. 01/BC-TVDLHDQT

**REPORT ON ASSESSMENT OF INDEPENDENT MEMBERS OF THE
BOARD OF DIRECTORS ON THE ACTIVITIES OF THE BOARD OF
DIRECTORS IN 2024**

To: Annual General Meeting of Shareholders 2025.

The independent member of the Board of Directors of Hanoi Textbook Printing Joint Stock Company would like to report on the evaluation of the Board of Directors' activities in 2024 as follows:

1. Regarding the organization of Board of Directors' meetings.

In 2024, the Board of Directors held regular and extraordinary meetings. Board of Directors' meetings were convened and held with a specific schedule, carefully prepared documents, in accordance with the principles, in compliance with the provisions of the Company's Charter and the provisions of law. The content of the meeting was discussed, commented on, and evaluated fully and carefully by the Board of Directors' members.

Issues related to strategies, business plans, finances, etc. were all discussed and closely controlled between the Board of Directors and the Executive Board.

Changes in investment plans and new strategies were all independently researched, scientifically grounded, and commented on by the Board of Directors and the Executive Board.

2. Regarding the supervision of the Board of Directors' activities.

- Overall, the Board of Directors has performed well in supervising the Board of Directors, ensuring that the company's operations are always closely controlled to stay on track with the strategic direction and timely adjust decisions when there are other fluctuations affecting the company's business operations.

- Members of Board of Directors holding positions in the Executive Board regularly attend regular and irregular meetings. The Executive Board's decisions are analyzed, criticized and consulted by the Board of Directors to ensure the company's interests. Thereby, the Board of Directors always grasps the company's operating situation as well as quickly updates the requirements from reality.

- The Board of Directors pays special attention to risk management solutions, in order to support the executive board in identifying problems early and helping the company maintain sustainability and stability in operations, protecting the interests of investors.

3. Results of monitoring the financial statements, business performance, and financial situation of the company.

- Financial statements are prepared and published in accordance with accounting standards and current legal regulations. The selected auditing company ensures reliability, honesty,

compliance with audit deadlines, compliance with professional regulations, and independence and objectivity when giving audit opinions.

- Production and business results in 2024 with revenue reaching 40.5 billion VND, pre-tax profit of 1.8 billion VND. Although revenue and pre-tax profit both decreased compared to 2023, in the context of the world economic situation with many rapid and complicated fluctuations, Vietnam Education Publishing House Limited Company also has many changes... the business results for 2024 are an effort of the Executive Board and all employees to minimize risks to the Company's production and business activities.

4. Transactions between Company Insiders, Related Parties of Insiders, and the Company

The company has complied with relevant regulations regarding the approval authority, monitoring, and explanation of transactions between company insiders and related parties. These transactions have been disclosed in accordance with legal requirements.

5. Overall Evaluation of the Board of Directors' Activities

The activities of the Board of Directors in 2024 adhered to the company's Charter, the Corporate Governance Regulations, and legal requirements.

All Board of Directors members complied with regulations regarding participation in Board of Directors meetings, discussions, and voting independently and objectively, ensuring the highest benefit for the company. The Board of Directors proposed effective and timely solutions to support the Executive Board in the company's operations, overseeing and ensuring compliance with legal regulations.

This is the report on the activities of the Independent Member of Board of Directors, respectfully submitted for the Annual General Meeting of Shareholders for consideration and approval.

Sincerely!

Recipients:

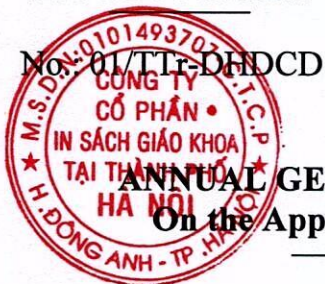
- As To;
- Company Board of Director (To report);
- Save: document, Administrative organization;
- Secretary of the Board of Directors.

**INDEPENDENT MEMBER OF BOARD
OF DIRECTORS
(Signed)**

Nguyen Duy Cuong



Hanoi, April 26, 2025



PROPOSAL
ANNUAL GENERAL MEETING OF SHAREHOLDERS 2025
On the Approval of the Audited 2024 Financial Statements

To: The Annual General Meeting of Shareholders 2025.

Pursuant to the Law on Enterprises No. 59/2020/QH14 dated June 17, 2020, amended by Law No. 03/2022/QH15 dated January 11, 2022;

Pursuant to the Charter on Organization and Operation of Hanoi Textbook Printing Joint Stock Company;

Pursuant to the 2024 Financial Statements of the Company audited by AASC Auditing Firm Company Limited.

The Board of Directors of Hanoi Textbook Printing Joint Stock Company respectfully submits to the General Meeting of Shareholders the 2024 Financial Statements audited by AASC Auditing Firm Company Limited, which have been reviewed by the Company's Supervisory Board and publicly disclosed by the Company's Board of Directors in accordance with the law.

The audited 2024 financial statements include:

1. Report of the Executive Board.
2. Independent Audit Report: Issued an unqualified opinion.
3. Balance Sheet as of December 31, 2024.
4. Business Performance Report 2024.
5. 2024 Cash Flow Statement.
6. Notes to the Financial Statements for 2024.

Key indicators are as follows:

Key Indicators in the Audited 2024 Financial Statements:

Indicators	Unit	As of December 31, 2024
I. TOTAL ASSETS	VND	50,994,606,542
Short-term assets	VND	18,276,413,676
Long-term assets	VND	32,718,192,866
II. LIABILITIES	VND	25,799,644,242

Short-term liabilities	VND	25,749,644,242
Long-term liabilities	VND	50,000,000
III. EQUITY	VND	25,194,962,300
1. Contributed capital of owners	VND	20,959,850,000
2. Share premium	VND	229,755,263
3. Development investment fund	VND	2,589,722,101
4. Undistributed after-tax profit	VND	1,415,634,936
BUSINESS RESULTS		
1. Total revenue and income	VND	41,648,409,764
2. Profit before tax	VND	1,778,032,179
3. Corporate income tax for 2024	VND	387,749,397
4. Net profit after corporate income tax	VND	1,390,282,782

The detailed content of the audited 2024 Financial Statements of Hanoi Textbook Printing Joint Stock Company is published on the website within the prescribed time at: <https://hapco.vn>

Respectfully submitted to the General Meeting of Shareholders for consideration and approval!

**ON BEHALF OF THE BOARD OF
DIRECTORS
CHAIRMAN**

(Signed)

Nguyen Thi Thu Hong



Hanoi, April 26, 2025

PROPOSAL
ANNUAL GENERAL MEETING OF SHAREHOLDERS 2025
On the Approval of 2024 Business Performance Results, Profit Distribution and Dividend Payment.

To: The Annual General Meeting of Shareholders 2025.

Pursuant to the Law on Enterprises No. 59/2020/QH14 dated June 17, 2020, amended by Law No. 03/2022/QH15 dated January 11, 2022;

Pursuant to the Charter on Organization and Operation of Hanoi Textbook Printing Joint Stock Company;

Pursuant to the 2024 business performance results and the audited 2024 Financial Statements of the Company.

Pursuant to the Company's 2025 business production situation.

The Board of Directors of the Company respectfully submits to the Annual General Meeting of Shareholders 2025 the 2024 business performance results, profit distribution plan and dividend payment; and the 2025 business production and dividend payment plan. Specifically, as follows:

I. 2024 Business Performance Results and Profit Distribution, Dividend Payment.

Indicators	Amount (Unit: VND)
I. BUSINESS PERFORMANCE RESULTS IN 2024.	
1. Total revenue:	41,648,409,764
2. Profit before tax:	1,778,032,179
3. Profit after tax 2024:	1,390,282,782
4. Profit after tax carried forward from 2023:	25,352,154
II. PROFIT DISTRIBUTION IN 2024.	
1. Appropriation to funds from after-tax profit:	
Bonus and Welfare Fund for Employees:	100,000,000
2. Proposed dividend payment: 6%/Charter Capital.	1,257,591,000
3. Remaining profit carried forward to 2025:	58,043,936

II. Business Production and Dividend Payment Plan in 2025.

1	Total revenue: (Unit: Billion VND)	34.4
2	Profit before tax: (Unit: Billion VND)	1.7
3	Dividend payment: %/Charter Capital.	6.0

The Annual General Meeting of Shareholders 2025 is requested to consider and approve, and authorize the Board of Directors to empower the Chief Executive Officer to implement the contents in accordance with the provisions of the Law and the Company's Charter on Organization and Operation.

Respectfully submitted to the General Meeting of Shareholders for approval./.

**ON BEHALF OF THE BOARD OF
DIRECTORS
CHAIRMAN
(Signed)**

Nguyen Thi Thu Hong



Hanoi, April 26, 2025



No. 03/TTr-DHDCD

PROPOSAL
ANNUAL GENERAL MEETING OF SHAREHOLDERS 2025
Report on the Remuneration of the Board of Directors, Supervisory Board,
Salaries of the Director and Other Managers in 2024. Proposal for the
Remuneration of the Board of Directors and Supervisory Board in 2025.

To: The Annual General Meeting of Shareholders 2025.

*Pursuant to the Law on Enterprises No. 59/2020/QH14 dated June 17, 2020,
amended by Law No. 03/2022/QH15 dated January 11, 2022;*

*Pursuant to the Charter on Organization and Operation of Hanoi Textbook Printing
Joint Stock Company;*

*Pursuant to the Resolution of the Annual General Meeting of Shareholders dated
April 20, 2024;*

*Pursuant to the 2024 business performance results and the 2025 business
production plan.*

The Company hereby reports the remuneration of the Board of Directors,
Supervisory Board, salaries of the Director and other managers in 2024. Proposal for the
remuneration of the Board of Directors and Supervisory Board in 2025.

Specifically, as follows:

I. Remuneration of the Board of Directors and Supervisory Board in 2024.

The remuneration rate for the Board of Directors and Supervisory Board in 2024 ensures
it does not exceed 2.5% of the total actual salary fund for 2024 and is included in the 2024
production and business expenses. Specifically, as follows:

No.	Indicators	Amount (Unit: VND)
1	Total actual salary fund for 2024	10,208,156,515
2	Total remuneration amount allocated for the year	255,203,913
3	Total remuneration amount paid during the year	226,000,000



II. Report on the Salaries of the Executive Board and Other Managers in 2024.

No.	Content	Quantity	Salary (Unit: VND)	Notes
1	Board of Management	02 people	676,760,502	
2	Other managers	03 people	468,533,448	
Total			1,145,293,950	

III. Proposal for the Remuneration of the Board of Directors and Supervisory Board in 2025.

The Company's Board of Directors respectfully submits to the Annual General Meeting of Shareholders 2025 for decision on the remuneration rate for the Board of Directors and Supervisory Board, which shall not exceed 2.5% of the total actual salary fund for 2025 and shall be included in the 2025 production and business expenses.

Other benefits of the members of the Board of Directors and the Supervisory Board shall be implemented in accordance with the provisions of the law and the Company's Charter on Organization and Operation.

Respectfully submitted to the General Meeting of Shareholders for consideration and approval!

**ON BEHALF OF THE BOARD OF
DIRECTORS
CHAIRMAN
(Signed)**

Nguyen Thi Thu Hong



Hanoi, date month 2025

No. 04/TTr-DHDCD



PROPOSAL
ANNUAL GENERAL MEETING OF SHAREHOLDERS 2025
On the Selection of an Independent Auditing Company to Review the Semi-Annual
Financial Statements and Audit the 2025 Annual Financial Statements

To: The Annual General Meeting of Shareholders 2025.

*Pursuant to the Law on Enterprises No. 59/2020/QH14 dated June 17, 2020,
amended by Law No. 03/2022/QH15 dated January 11, 2022;*

*Pursuant to the Charter on Organization and Operation of Hanoi Textbook Printing
Joint Stock Company.*

I. CRITERIA FOR SELECTING AN INDEPENDENT AUDITING UNIT

To conduct the audit of the 2025 Financial Statements of Hanoi Textbook Printing Joint Stock Company in accordance with the provisions of law and the Company's Charter, the Supervisory Board respectfully submits to the General Meeting of Shareholders for consideration and approval of the selection of an independent auditing unit to audit and review the 2025 Financial Statements with the following specific criteria:

- Be an independent auditing enterprise belonging to the list of eligible auditing service businesses as announced by the Ministry of Finance up to the time of selection, fully meeting the standards and conditions and approved by the Ministry of Finance and the State Securities Commission to conduct audits for issuing and listed organizations as prescribed.

- Be a reputable unit with long-term experience.

- Have a team of qualified auditors, qualified to conduct audits for public interest units in 2025 (according to the annual published and updated list of the Ministry of Finance).

- Have no conflicts of interest when auditing the Company's Financial Statements.

- Have an audit fee suitable for the content, scope and audit progress.



II. OPINION OF THE SUPERVISORY BOARD

With the above proposals, the Supervisory Board respectfully submits to the General Meeting of Shareholders for approval of the following contents:

1. Approve the selection criteria specified in Section I to serve as the basis for selecting a unit to provide audit and review services for the Financial Statements in the 2025 fiscal year of the Company.

2. Approve the authorization for the Board of Directors to decide on the selection of an auditing unit to provide audit and review services for the Financial Statements in the 2025 fiscal year of Hanoi Textbook Printing Joint Stock Company on the basis of meeting all the criteria approved by the General Meeting of Shareholders.

Respectfully submitted to the General Meeting of Shareholders for approval!

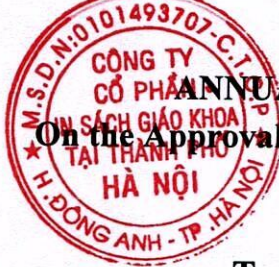
**ON BEHALF OF THE SUPERVISORY
BOARD
HEAD OF BOARD
(Signed)**

Ta Thi Thanh Huyen



Hanoi, April 26, 2025

No. : 05/TTr-DHDCD



PROPOSAL

ANNUAL GENERAL MEETING OF SHAREHOLDERS 2025

On the Approval of Contracts and Transactions between Hanoi Textbook Printing Joint Stock Company and Related Parties.

To: The Annual General Meeting of Shareholders 2025.

Pursuant to the Law on Enterprises No. 59/2020/QH14 dated June 17, 2020, amended by Law No. 03/2022/QH15 dated January 11, 2022;

Pursuant to the Law on Securities No. 54/2019/QH14 dated November 26, 2019; amended and supplemented by Law No. 56/2024/QH15 dated November 29, 2024;

Pursuant to Decree 155/2020/ND-CP detailing the implementation of the Law on Securities;

Pursuant to the Charter on Organization and Operation of Hanoi Textbook Printing Joint Stock Company.

The Board of Directors respectfully submits to the General Meeting of Shareholders for consideration and approval of the contracts and transactions between the Company and related parties as follows:

1. Approve contracts and transactions with Vietnam Education Publishing House Limited Company (VNEPH LTD) or VNEPH LTD authorized dependent accounting units (if any); with a value of 35% or transactions leading to the total transaction value arising within 12 months from the date of the first transaction in 2025, with a value of 35% or more of the Company's total assets recorded in the financial statements published at the latest time for:

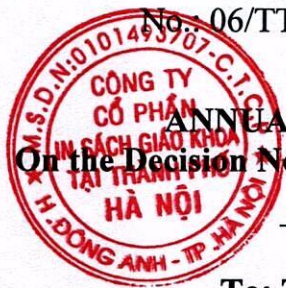
- Printing and completing publications;
- Providing accompanying services when using premises;
- Providing services related to printing and post-printing products;
- Providing printing paper cutting and slitting services;
- Purchasing and selling supplies and raw materials for production, printing, and publication completion;
- Paying on behalf or collecting rewards from VNEPH LTD's centralized fund.

2. The Annual General Meeting of Shareholders 2025 authorizes the Board of Directors and allows the Board of Directors to assign the Executive Board of the Company





Hanoi, April 26, 2025



No. 06/TTr-DHDCD

PROPOSAL
ANNUAL GENERAL MEETING OF SHAREHOLDERS 2025
On the Decision Not to Increase Charter Capital and to Cancel the Public Company
Status of the Company.

To: The Annual General Meeting of Shareholders 2025.

Pursuant to the Law on Enterprises No. 59/2020/QH14 dated June 17, 2020, amended by Law No. 03/2022/QH15 dated January 11, 2022;

Pursuant to the Law on Securities No. 54/2019/QH14 dated November 26, 2019; amended and supplemented by Law No. 56/2024/QH15 dated November 29, 2024;

Pursuant to Decree No. 155/2020/ND-CP dated December 31, 2020 of the Government detailing the implementation of a number of articles of the Law on Securities;

Pursuant to Official Letter No. 422/UBCK-GSĐC dated March 21, 2025 of the State Securities Commission "on the Implementation of Law No. 56/2024/QH15 for public companies with owner's equity less than 30 billion VND";

Pursuant to the Charter on Organization and Operation of Hanoi Textbook Printing Joint Stock Company;

Pursuant to the 2024 Financial Statements of the Company audited by AASC Auditing Firm Company Limited;

Considering the Submission No. 43/TTr-HAPCO dated March 29, 2025 of Hanoi Textbook Printing Joint Stock Company.

The Board of Directors of Hanoi Textbook Printing Joint Stock Company respectfully submits to the Annual General Meeting of Shareholders 2025 for consideration and voting on the following contents:

1. As stipulated in point a, Clause 11, Article 1, Law No. 56/2024/QH15 amending point a, Clause 1, Article 32, Law on Securities No. 54/2019/QH14, it is specified that: A public company is a joint stock company with contributed charter capital of 30 billion VND or more, owner's equity of 30 billion VND or more, and at least 10% of the voting shares held by at least 100 investors who are not major shareholders.

At point d, Clause 1, Article 11 - Law No. 56/2024/QH15: Public companies with listed or registered trading shares before January 01, 2021 that still meet the conditions under the provisions of the Law on Securities No. 70/2006/QH11, which has been amended and supplemented by Law No. 62/2010/QH12, but by January 01, 2026, do not meet the conditions under the provisions of point a, Clause 11, Article 1 of this Law, will be canceled



the public company status under the provisions of Clause 15, Article 1 of this Law, unless the General Meeting of Shareholders decides to cancel the public company status before January 01, 2026”.

2. Currently, Hanoi Textbook Printing Joint Stock Company has a charter capital of 20,959,850,000 VND, which is lower than 30 billion VND. Therefore, the Company does not meet the conditions to be a public company.

At this time, the Company's business production situation is facing many difficulties. The source of work has decreased sharply because the Company is no longer designated by VNEPH LTD as a service provider but only participates in the joint venture to bid for VNEPH LTD's education book printing with a small percentage. Therefore, revenue and profit have also decreased accordingly. Therefore, increasing charter capital will be a huge pressure for the company in using capital and paying dividends to shareholders.

3. Implementation:

Based on the provisions of the above laws and the implementation solution of Law No. 56/2024/QH15 of the Company's Executive Board after assessing the capital needs and business production situation of the Company, while ensuring the goal of capital preservation and shareholder rights.

The Board of Directors respectfully submits to the Annual General Meeting of Shareholders 2025 for approval of the decision not to increase charter capital and to cancel the public company status of the Company.

Respectfully submit to the General Meeting of Shareholders to authorize the Board of Directors to carry out the necessary tasks to complete the cancellation of the Company's public company status; cancel the listing registration and cancel the securities registration for all TPH shares, including but not limited to: selecting the implementation time; developing a detailed implementation plan, completing the dossier and carrying out the necessary procedures with the State Securities Commission, Hanoi Stock Exchange and Vietnam Securities Depository and Clearing Corporation in accordance with the provisions of law and the Company's Charter on Organization and Operation.

Respectfully submitted to the General Meeting of Shareholders for consideration and approval!

**ON BEHALF OF THE BOARD OF
DIRECTORS
CHAIRMAN
(Signed)**

Nguyen Thi Thu Hong

No.: 07/TTr-DHDCD

Hanoi, April 26, 2025



PROPOSAL
ANNUAL GENERAL MEETING OF SHAREHOLDERS 2025
On the Dismissal and Election of Additional 02 Members of the Board of
Directors for the Term 2024 – 2029.

To: The Annual General Meeting of Shareholders 2025.

*Pursuant to the Law on Enterprises No. 59/2020/QH14 dated June 17, 2020,
amended by Law No. 03/2022/QH15 dated January 11, 2022;*

*Pursuant to the Law on Securities No. 54/2019/QH14 dated November 26, 2019;
amended and supplemented by Law No. 56/2024/QH15 dated November 29, 2024;*

Pursuant to Decree 155/2020/ND-CP detailing the implementation of the Law on Securities;

Pursuant to the Charter on Organization and Operation, the Internal Regulations on Corporate Governance and the Operating Regulations of the Board of Directors of Hanoi Textbook Printing Joint Stock Company.

The Board of Directors respectfully submits to the Annual General Meeting of Shareholders for consideration and approval of the dismissal and election of additional 02 members of the Board of Directors for the term 2024 – 2029 of the Company as follows:

1. Approve the dismissal of Board of Directors members Ms. Nguyen Thi Thu Hong and Mr. Hoang Hong Huong from the date the General Meeting of Shareholders approves the dismissal.

Reason: Ms. Nguyen Thi Thu Hong and Mr. Hoang Hong Huong submitted their resignation letters due to the performance of their duties at VNEPH LTD.

2 Approve the election of additional 02 members of the Board of Directors for the remaining term of 2024 – 2029 as follows:

- Number of additional Board of Directors members to be elected: 02 members.
- Criteria for selecting Board of Directors members: As stipulated in Article 155 of the Law on Enterprises and Article 6 of the Operating Regulations of the Board of Directors. These



criteria have been mentioned in the Regulations on Nomination, Candidacy and Election of Board of Directors Members at the Annual General Meeting of Shareholders 2025.

- The structure of the Board of Directors members must ensure at least one-third (1/3) of the total number of Board of Directors members are non-executive members as prescribed by law and the Company's Charter on Organization and Operation, and there must be at least 01 independent Board of Directors member.

- List of candidates:

No.	Candidate's Full Name	Notes
1	Mr Nguyen Que Ha	
2	Mr Nguyen Chau Giang	

Respectfully submitted to the General Meeting of Shareholders for consideration and approval./.

**ON BEHALF OF THE BOARD OF
DIRECTORS
CHAIRMAN
(Signed)**

Nguyen Thi Thu Hong



Tôi Hoàng Thị Hiền; Căn cước công dân số : 038301006865 ; Ngày cấp: 16/09/2021; Nơi cấp : Cục Cảnh sát Quản lý hành chính về trật tự xã hội; cam đoan và chịu trách nhiệm về nội dung của bản dịch từ tiếng Việt sang tiếng Anh là chính xác, không vi phạm pháp luật, không trái với đạo đức xã hội và ký tên dưới đây.

I, Hoang Thi Hien; Citizen ID card No: 038301006865; Date of issue: September 16, 2021; Place of issue: Department for Administrative Management of Social Order; undertakes and takes responsibility for the content of the translation from Vietnamese to English is correct, complies with the law, does not violate against social morality and sign below.

Người dịch
Translator



Hoàng Thị Hiền
Hoang Thi Hien

Ngày 09 tháng 05 năm 2025

Công Ty TNHH Dịch vụ & Thương Mại ELITA xác nhận Bà Hoàng Thị Hiền, Căn cước công dân số : 038301006865; Ngày cấp: 16/09/2021; Nơi cấp : Cục Cảnh sát Quản lý hành chính về trật tự xã hội; là người dịch có chữ ký bên là đúng.

May 9, 2025

ELITA Service & Trading Company Limited confirms that Ms. Hoang Thi Hien, Citizen ID card No: 038301006865; Date of issue: September 16, 2021; Place of issue: Department for Administrative Management of Social Order; is the translator whose signature is correct.

CÔNG TY TNHH DỊCH VỤ & THƯƠNG
MẠI ELITA
ELITA SERVICE & TRADING COMPANY



PHÓ GIÁM ĐỐC
Nguyễn Thị Dung