

Cam Pha, April 21st, 2025

No: 32/NQ-VMC

RESOLUTION OF THE BOARD OF DIRECTORS
(The 32nd Meeting)

BOARD OF DIRECTORS
VINACOMIN – MACHINERY JOINT STOCK COMPANY

Pursuant to:

- *The Law on Enterprises No. 59/2020/QH14 adopted by the 14th National Assembly of the Socialist Republic of Vietnam at its 9th session on June 17th, 2020*
- *The Charter of VINACOMIN – Machinery Joint Stock Company, which was approved by the General Meeting of Shareholders on February 28th, 2008, and has been amended, supplemented, and adjusted in accordance with prevailing Decrees and Circulars;*
- *The Minutes of the Board of Directors' Meeting No. 32/BB-VMC dated April 21st, 2025.*

DECIDE:

Article 1. Approval of documents to be submitted to the 2025 Annual General Meeting of Shareholders of VINACOMIN – Manufacturing Joint Stock Company: (1) The Meeting Agenda; (2) The Draft Regulations on the organization of the Meeting; (3) The 2024 Business Performance Report and 2025 Orientation and Objectives; (4) The 2024 Report on the Activities of the Board of Directors and the 2025 Plan of Action; (5) The Assessment Report on the Audited 2024 Financial Statements; (6) The Report of the Supervisory Board on the management of the Company by the Board of Directors and the Executive Board; the 2024 Activity Report of the Supervisory Board; (7) The Submission regarding the selection of an independent audit firm to audit the Company's 2025 financial statements; (8) The Submission on the implementation of remuneration and salary for the year 2024 and the 2025 plan for remuneration and salary for the Company's managers.

The Board of Directors authorizes the General Director to direct relevant departments and individuals to prepare the documents for submission to the 2025 Annual General Meeting of Shareholders.

Article 2. Approval of the adjustment and supplementation of contents to be submitted to the 2025 Annual General Meeting of Shareholders, including:

1. Proposal No. 1487/TTr-VMC dated April 17th, 2025, by the General Director of the Company, regarding the proposed plan for the 2024 Profit Distribution and Dividend Payment Plan (in replacement of Proposal No. 843/TTr-VMC dated March 12th, 2025), including the following details:

1.1. Net profit after tax for 2024:

VND 13,310,133,519



1.2. Dividend payment at 10% of charter capital: VND 4,697,351,000

1.3. Remaining profit after dividend distribution: VND 8,612,782,519

a) Development Investment Fund: Not appropriated.

b) Allocation to the Management Bonus Fund (equivalent to one month of executive salaries in 2024): VND 227,950,000

c) Allocation to the Bonus and Welfare Fund (equivalent to 0.74 months of the Company's total salary expenses in 2024): VND 8,384,832,519

Including:: - *Bonus Fund* (70%): VND 5,869,382,763

- *Welfare Fund* (30%): VND 2,515,449,756

2. Proposal No. 1405/TTr-VMC dated April 15th, 2025 by the Company's Director regarding the approval of contracts with a value exceeding 35% of the total assets.

3. Proposal No. 1523/TTr-VMC dated April 21st, 2025 by the Company's Director regarding personnel matters, including the following:

3.1. Change in the Representative of TKV's Capital at VMC (Vinacomin - Machinery Joint Stock Company)

a) Mr. Nguyen Van Tu shall cease to be the Representative of TKV's capital at VMC.

b) Mr. Nguyen Trong Tot, Capital Management Officer at the TKV's Capital Management Committee, shall be appointed as the new Representative of TKV's capital at VMC.

c) Effective date of the personnel change: From April 24th, 2025.

3.2. Mid-term change in TKV's representative on the Board of Directors of VMC


a) Implementation of the resignation procedure for Mr. Nguyen Van Tu from the position of Chairman of the Company's Board of Directors;

b) Nomination of Mr. Nguyen Trong Tot, Capital Management Officer at the TKV's Capital Management Committee, as TKV's representative to participate in the Company's Board of Directors and as a candidate for the position of Chairman of the Board.

Article 3. This Resolution takes effect from the date of signing. Members of the Board of Directors, the Executive Board, relevant departments, units, and individuals within the Company shall be responsible for implementing this Resolution. *✓*

Recipients:

- The Party Committee, Board of Directors (e-copy);
- The Executive Board, Supervisory Board (e-copy);
- As stated in Article 3 (e-copy);
- Shareholders of the Company;
- Other departments and units within the Company (e-copy);
- Archive: Company Secretary, Office.

ON BEHALF OF THE BOARD
CHAIRMAN

Nguyen Van Tu

Cam Pha, April 22nd, 2025

MEETING AGENDA
THE 2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS
VINACOMIN – MACHINERY JOINT STOCK COMPANY

Time: From 8:00 AM on April 25th, 2025

No.	Content	Executor
1	Organizational stabilization and flag-raising ceremony.	Mr. Tran Quang Hung Head of the Organization and Administration Department
2	Announcement of the meeting's purpose and introduction of delegates.	Mr. Tran Quang Hung Head of the Organization and Administration Department
3	Invitation for the Chairperson to preside over the meeting.	Mr. Tran Quang Hung Head of the Organization and Administration Department
4	- Introduction of co-chairpersons to lead the meeting. - Appointment of the Secretary of the meeting, the assistant team, and the shareholder qualification verification committee.	Mr. Nguyen Van Tu Chairman of the Board of Directors
5	Report on the results of shareholder qualification verification	Shareholder Qualification Verification Committee
6	Approval of the meeting agenda and organizational regulations of the meeting	Mr. Tran Quang Hung Head of the Organization and Administration Department
7	Voting for approval of the meeting agenda and regulations.	Mr. Nguyen Van Tu Chairman of the Board of Directors
8	Report on business operations for 2024 and the direction for 2025.	Mr. Pham Minh Tuan Member of the Board of Directors - Director of the Company
9	Report on the activities of the Board of Directors for 2024; direction for 2025.	Mrs. Pham Thu Huong Member of the Board of Directors
10	Report on the audited Financial Statements for 2024.	Mr. Hoang Manh Hung Head of the Supervisory Board

No.	Content	Executor
11	Report from the Supervisory Board on the on the Management and Oversight of the Board of Directors and the Executive Board in 2024; Report on the Supervisory Board's Activities in 2024.	Mr. Hoang Manh Hung Head of the Supervisory Board
12	Proposal for selecting an Independent Audit Firm For the Audit of the Company's 2025 Financial Statements	Mr. Hoang Manh Hung Head of the Supervisory Board
13	Proposal for the 2024 Profit Distribution and Dividend Payment Plan	Mrs. Nguyen Thi Hong Thinh Chief Accountant
14	Proposal for the Implementation of Salaries and Remuneration for 2024 and Proposed Salary and Remuneration Plan for Executive Management in 2025	Mrs. Nguyen Thi Hong Thinh Chief Accountant
15	Proposal for the approval of contracts with a value exceeding 35% of the total assets	Mrs. Nguyen Thi Hong Thinh Chief Accountant
16	Discussion by shareholders on the contents presented by the Board of Directors and the Supervisory Board.	Mr. Nguyen Van Tu Chairman of the Board of Directors
17	Chairperson's remarks on incorporating shareholders' feedback.	Mr. Nguyen Van Tu Chairman of the Board of Directors
18	Voting on the contents presented by the Board of Directors and the Supervisory Board.	Mr. Nguyen Van Tu Chairman of the Board of Directors
19	Conducting the process of electing additional member of the Board of Directors for the 2023 – 2028 term.	
19.1	Resignation process of Mr. Nguyen Van Tu from the position of Chairman: - Acceptance of resignation letter - Voting by shareholders on the resignation	Mr. Pham Minh Tuan Member of the Board of Directors - Director of the Company
19.2	Nomination of a new BOD member for 2023– 2028 term: - Introduction of TKV's nominee - Voting on nomination and candidacy	Mr. Pham Minh Tuan Member of the Board of Directors - Director of the Company
19.3	Election of a Member of the Board of Directors for the 2023–2028 Term:: - Approval of the proposal on the nomination of candidates for the election of a member of the Board of Directors; - Approval of the proposal of the Company's Board of Directors regarding the Election Regulations for	Mr. Pham Minh Tuan Member of the Board of Directors - Director of the Company

DOCUMENT FOR THE 2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS

This is an English version. If there is any discrepancy or different understanding between the Vietnamese version and the English version, the Vietnamese version shall prevail

No.	Content	Executor
	Board Members; Voting to approve the Election Regulations and the list of candidates for the Board of Directors.	
19.4	Introduction and voting on the Election Committee	Mr. Pham Minh Tuan Member of the Board of Directors - Director of the Company
20	Conducting the election: - Instructions by Head of the Election Committee - Distribution of ballots - Voting - Ballot counting	Election Committee
21	Break	
22	Announcement and voting on the results of the election for additional member of the Board of Directors the 2023 – 2028 term (if applicable).	Election Committee
23	Approval of the draft minutes and resolutions of the meeting.	Secretary of the General Meeting
24	Discussion and voting on the minutes and resolutions of the meeting.	Mr. Nguyen Van Tu Chairman of the Board of Directors
25	Closing of the Meeting and flag-raising ceremony	Mr. Nguyen Van Tu Chairman of the Board of Directors

Recipients:

- All shareholders of the Company (e-copy);
- BOD, Party Committee (e-copy, for reporting);
- Executive Board, Supervisory Board (e-copy);
- Website: chetaomay.com.vn (e-copy);
- Archive: Company Secretary, Office.



**ON BEHALF OF THE BOD
CHAIRMAN**

Nguyen Van Tu

DOCUMENT FOR THE 2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS

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Cam Pha, April ... th, 2025

No: /QC-VMC

Draft

REGULATIONS

On Organizing the 2025 Annual General Meeting of Shareholders VINACOMIN – Machinery Joint Stock Company

Chapter I: GENERAL PROVISIONS

Article 1. Scope of Regulation

These Regulations specifically govern the conditions for organizing the Annual General Meeting of Shareholders of VINACOMIN – Machinery Joint Stock Company, the rights and obligations of participating parties, and the procedures for conducting the Meeting.

Article 2. Subjects of Application

Shareholders and all parties participating in the 2025 Annual General Meeting of Shareholders of VINACOMIN – Machinery Joint Stock Company (the “Company”) shall comply with the provisions of these Regulations.

Article 3. Effectiveness

These Regulations shall apply to the organization of the 2025 Annual General Meeting of Shareholders of VINACOMIN – Machinery Joint Stock Company.

Chapter II: CONDITIONS FOR HOLDING THE GENERAL MEETING

Article 4. Conditions for Holding the Meeting

The Annual General Meeting of Shareholders shall be conducted when shareholders attending the meeting represent more than 50% of the total voting shares of VINACOMIN – Machinery Joint Stock Company, based on the list of shareholders provided by the Vietnam Securities Depository and Clearing Corporation.

Chapter III:

RIGHTS AND OBLIGATIONS OF PARTICIPANTS IN THE GENERAL MEETING

Article 5. Eligibility to Attend the General Meeting:

All shareholders owning the Company's shares as per the shareholder list registered by the Company, or individuals who are duly authorized to attend, are eligible to participate in the General Meeting.

Article 6. Regulations on Authorization

1. Authorization for Representative Attendance: Authorization for attending the General Meeting must be made in writing using the Company's prescribed form and must be signed in accordance with the following regulations:

a) In the case where the shareholder is an individual, the authorization document must bear: The signature of the shareholder and the authorized attendee; or the signature of the shareholder and the legal representative of the authorized organization. The authorized organization must provide a letter of introduction for its representative attending the General Meeting.

b. In the case where a shareholder is an organization, the power of attorney must bear the signature of the legal representative of the organizational shareholder and the individual authorized to attend the meeting; or the signatures of the legal representative of the organizational shareholder and the legal representative of the authorized organization attending the meeting. The authorized organization must also provide a Letter of Introduction for the employee designated to attend the General Meeting of Shareholders.

2. In cases where the power of attorney is made in writing but does not follow the Company's prescribed form, the validity of such power of attorney shall be at the sole discretion of the Chairperson of the General Meeting.

3. A person may act as an authorized representative for one or more shareholders.

4. The authorized representative must submit the written authorization before entering the meeting room.

Article 7. Rights and Obligations of Shareholders Attending the General Meeting

1. Rights of Shareholders Attending the General Meeting:

Shareholders have the right to attend the meeting in person or authorize another person to attend by submitting a written power of attorney using the Company's prescribed form.

Upon attending the Annual General Meeting of Shareholders, each shareholder or authorized representative will receive voting ballots indicating the number of shares corresponding to their voting rights on the matters discussed at the meeting.

Shareholders are entitled to discuss and vote on all matters within the authority of the General Meeting as prescribed by the Law on Enterprises, relevant legal regulations, and the Company's Charter.

Shareholders will be informed by the Organizing Committee of the agenda and contents of the General Meeting and will be provided with relevant materials and supporting documents.

Shareholders arriving late to the General Meeting still have the right to register and thereafter participate and vote immediately. However, the Chairperson shall not be responsible for pausing the meeting to allow late registrations, and the validity of prior voting rounds will remain unaffected.

2. Obligations of Shareholders Attending the General Meeting:

Shareholders must comply with the provisions of the Law on Enterprises, the Company's Charter, and this Regulation.

Upon arrival, shareholders or their authorized representatives must complete the registration procedures with the Organizing Committee and present the following documents:

a) Invitation to the General Meeting (if available), valid ID card, Citizen Identification Card, or a certified copy of the Enterprise Registration Certificate.

b) A valid power of attorney (in the case of authorized attendees).

Shareholders are required to adhere to the rules of the General Meeting, respect the proceedings, speak under the moderation of the Chairperson, vote according to the guidance of the Organizing Committee, and respect the Chairperson's direction.

Any recording or filming of the General Meeting must be publicly announced and approved by the Chairperson.

All expenses incurred to attend the meeting (such as transportation, meals, and accommodation) shall be borne by the shareholders themselves.

Article 8. Rights and Obligations of the Chairperson of the General Meeting and the Secretariat

1. Rights and Obligations of the Chairperson of the General Meeting:

The General Meeting of Shareholders shall be presided over by the Chairperson of the Board of Directors, the Head of the Supervisory Board, or a representative of the group of shareholders as prescribed by the Law on Enterprises.

The Chairperson shall have the highest authority in making decisions regarding the procedures, order of business, or any unexpected matters arising outside the approved agenda of the General Meeting of Shareholders.

The Chairperson has the right to take all necessary actions to ensure that the meeting is conducted lawfully, orderly, and in a manner that reflects the will of the majority of attending shareholders.

The Chairperson has the discretion not to respond to or may simply acknowledge shareholder comments if the content of such opinions falls outside the scope of matters for which shareholder input is being sought at the meeting.

The Chairperson shall appoint the Secretariat of the General Meeting of Shareholders.

Without requiring a vote by the General Meeting of Shareholders, the Chairperson may, at any time, postpone the General Meeting to a later time (in compliance with the Law on Enterprises and the Company's Charter) and at a different venue, if it is deemed that: The conduct of those in attendance is obstructing or likely to obstruct the orderly proceedings of the meeting; or The postponement is necessary to ensure the meeting is conducted in a lawful and proper manner. The postponement period must not exceed 3 (three) days from the originally scheduled date of the meeting.

2. Rights and Obligations of the Secretariat: The Secretariat of the General Meeting is responsible for preparing the Minutes of the Meeting and performing other support tasks as assigned by the Chairperson.

Article 9. The Vote Counting Committee

1. The Vote Counting Committee shall consist of one Head and other members nominated by the Chairperson of the General Meeting and approved by the General Meeting of Shareholders through a direct show of hands. Members of the Vote Counting Committee are not required to be shareholders of the Company.

2. The Vote Counting Committee is responsible for supervising and inspecting the voting process conducted by the shareholders and for organizing the vote counting

3. The Vote Counting Committee is responsible for preparing the minutes of the vote counting results, announcing the results at the General Meeting, and handing over the minutes along with all ballots to the Chairperson of the Meeting.

4. All activities related to vote inspection, minute preparation, and announcement of the results must be carried out honestly and accurately. The Vote Counting Committee shall be held accountable for the accuracy and integrity of the voting results.

Chapter IV: CONDUCTING THE GENERAL MEETING

Article 10. Agenda of the General Meeting

The General Meeting shall proceed to discuss and approve the following matters in sequence:

1. Business performance in 2024 and the business plan for 2025.
2. Report of the Board of Directors on its activities in 2024 and directions for 2025.
3. Report by the Supervisory Board on the appraisal of the 2024 audited financial statements.
4. Report by the Supervisory Board on the management activities of the Board of Directors and the Executive Board; Report on activities of the Supervisory Board in 2024.
5. Proposal for selecting an Independent Audit Firm For the Audit of the Company's 2025 Financial Statements
6. Proposal for the 2024 Profit Distribution and Dividend Payment Plan
7. Proposal for the Implementation of Salaries and Remuneration for 2024 and Proposed Salary and Remuneration Plan for Executive Management in 2025
8. Proposal for the approval of contracts with a value exceeding 35% of the total assets
9. Election process to additional member of the Board of Directors for the 2023 – 2028 term.
10. Other matters (if any).

Article 11. Voting Procedure for Decisions at the General Meeting

Voting on matters at the General Meeting shall, depending on the situation, be conducted according to the following methods:

1. Voting by Ballot
 - a) The voting on the meeting's agenda will be conducted based on the principle that each share with voting rights corresponds to one vote. The voting will be held by secret ballot. The content of the ballot will allow shareholders or their authorized representatives to choose one (1) of three (3) options: "in favor", "against", or "abstained".
 - b) Shareholders will vote according to the following principle: Voting will begin when the Chairperson or the Head of the Ballot Counting Committee announces the start, and will end when the last shareholder has cast their vote into the ballot box or 10 minutes after the start of voting, whichever comes first. After the voting is concluded, the ballot box will be sealed, and shareholders who have not voted will be considered as having abstained. The vote counting will proceed immediately after the ballots are cast and the ballot box is sealed.
 - c) Invalid votes will not be counted, including: ballots not in the official form issued by the Organizing Committee and without the Company's stamp;

ballots that are torn, crossed out, erased, or amended; ballots with additional information or symbols; ballots with multiple conflicting opinions on the same issue, which will render that particular vote invalid. Voting on each issue in the ballot is independent, and the validity of one vote does not affect the validity of others.

d) In case a shareholder makes a mistake while filling out the ballot but has not yet placed it in the ballot box, they are entitled to directly approach the Head of the Ballot Counting Committee to exchange the ballot in order to ensure the shareholder's rights.

2. Direct voting shall be applied in cases where the voting method specified in Clause 1, Article 11 is not applicable. In such cases, shareholders or their authorized representatives shall cast their votes on the matter by raising their ballots or through another method as directed by the Chairperson. The Ballot Counting Committee shall record the number of votes in favor, against, and abstained, and shall announce the results at the General Meeting.

3. Use of Information Technology in Vote Counting: To ensure accuracy and timeliness in recording and aggregating information and data, and to facilitate shareholders, registration of attendance, recording of voting opinions, and compilation of data will be conducted through a computer system and software designed in accordance with voting principles.

4. Approval Requirement for Resolutions at the General Meeting: Matters presented at the General Meeting must be approved by shareholders representing at least 65% of the total voting shares of shareholders present in person or by proxy at the meeting.

Article 12. Regulations on Vote Counting for Ballot Voting

1. Vote Counting Procedure: Vote counting must be conducted by the Ballot Counting Committee in a private room immediately after the voting process concludes. The Ballot Counting Committee is not allowed to alter or correct the ballots. The committee will record the voting results in the meeting minutes, including: the number of votes for "in favor", "against", "abstained", and "Invalid", and the corresponding percentage (%) of these votes compared to the total number of ballots collected. In case a shareholder or their representative has questions about the voting results, the Chairperson will consider and decide immediately at the General Meeting.

2. Announcement of Vote Counting Results: After the vote counting process is completed, the Ballot Counting Committee will prepare a report of the vote count, signed by all members of the committee. The Head of the Ballot Counting Committee will read the results aloud to the General Meeting.

Article 13. Speech at the General Meeting

Shareholders or their authorized representatives attending the meeting have the right to contribute opinions during the discussion portion of the General Meeting. When making a speech, shareholders must raise their Voting Card and receive approval from the Chairman of the meeting. Shareholders or their authorized representatives may register their speech topics with the Presidium through the Meeting Secretary by submitting a question form. When the Chairman designates someone to speak, that person will be allowed to present their speech, and the Chairman has the authority to interrupt if necessary. The speech must be concise, relevant to the topics being discussed at the meeting, and not propose issues that fall under the authority of the Board of Directors. Shareholders may not repeat points already raised by other shareholders, and only those speeches aligned with the meeting agenda will be recorded in the Minutes of the meeting.

Article 14. Approval of Decisions at the General Meeting

Matters at the General Meeting are approved when they receive the approval of shareholders with voting rights who are present, either in person or by proxy, at the meeting with a percentage according to the Company's Charter and the provisions of the Enterprise Law. Shareholders or their authorized representatives attending the meeting will cast votes in favor, against, and abstained on issues that need to be approved at the General Meeting as stipulated in Article 11 of this Regulation. If no option is marked on the voting form, it will be considered as no opinion.

Chapter V: CONCLUSION OF THE GENERAL MEETING

Article 15. Minutes of the General Meeting

All matters discussed at the General Meeting shall be recorded by the Meeting Secretary in the minutes. The minutes of the meeting will be read and approved before the meeting is adjourned and will be kept as part of the Company's General Meeting documentation.

Article 16. Resolutions of the General Meeting

Based on the results of the General Meeting, the Chairman will issue a Resolution of the General Meeting regarding the matters approved by the Meeting. Shareholders, members of the Board of Directors, the Supervisory Board, and the General Director have the right to request the Court or Arbitration to review and annul any part or all of the decisions made by the General Meeting in accordance with the provisions of the Enterprise Law.

Chapter VI: OTHER PROVISIONS

Article 17. Case of Unsuccessful General Meeting

In the event that the first meeting does not meet the required conditions for proceeding as specified in Article 4 of this Charter, a second meeting will be convened within thirty (30) days from the planned date of the first meeting. The second General Meeting will proceed if at least 33% of the voting shares are represented by shareholders attending the meeting. If the second meeting does not meet the required conditions as stipulated in Clause 1 of this Article, a third meeting will be convened within twenty (20) days from the planned date of the second meeting. In this case, the General Meeting will proceed regardless of the number of shareholders attending.

Article 18. Other regulations:

After the meeting, the Chairman of the Board of Directors commits to implementing the approved business plans and addressing the matters approved at the General Meeting and declares the meeting adjourned.

Chapter VII: IMPLEMENTATION ARTICLES

Article 19. This Charter, consisting of 7 (seven) chapters and 19 articles, is effective immediately upon approval at the Annual General Meeting on April 25th, 2025.

Recipients:

- Shareholders (e-copy);
- Steering Committee, AGM Organizing Committee (e-copy);
- Archive: Office, Secretary.

**ON BEHALF OF THE BOARD OF
DIRECTORS
CHAIRMAN**

Nguyen Van Tu

No: 1487/TTr-VMC

Cam Pha, April 17th, 2025

PROPOSAL

On the Approval of the 2024 Profit Distribution and Dividend Payment Plan

To: The Board of Directors of VINACOMIN - Machinery Joint Stock Company


Pursuant to the Charter on the Organization and Operation of VINACOMIN - Machinery Joint Stock Company;

Pursuant to Decision No. 886/QĐ-VMC dated April 5th, 2022, issued by the Company's Board of Directors, regarding the issuance of the 'Financial Management Regulations of VINACOMIN - Machinery Joint Stock Company';

Pursuant to Official Letter No. 2059/TKV-KSNB dated April 11st, 2025 regarding the organization of the 2025 Annual General Meeting of Shareholders of VINACOMIN - Machinery Joint Stock Company.

After review, the Director submits to the Board of Directors the proposed plan for dividend payment, profit distribution, and appropriation to funds for the year 2024, as follows:

- | | |
|---|---------------------------|
| 1. Net profit after tax for 2024: | VND 13,310,133,519 |
| 2. Dividend payment at 10% of charter capital: | VND 4,697,351,000 |
| 3. Remaining profit after dividend distribution: | VND 8,612,782,519 |
| 3.1. Development Investment Fund: | Not appropriated |
| 3.2. Allocation to the Management Bonus Fund (equivalent to one month of executive salaries in 2024): | VND 227,950,000 |
| 3.3. Allocation to the Bonus and Welfare Fund (equivalent to 0.74 months of the Company's total salary expenses in 2024): | VND 8,384,832,519 |
| Including: - Bonus Fund (70%): | VND 5,869,382,763 |
| - Welfare Fund (30%): | VND 2,515,449,756 |

The Director respectfully submits this proposal to the Board of Directors of VINACOMIN - Machinery Joint Stock Company for consideration and approval. 

Recipients:

- As above;
- Archive: Office, Company Secretary.



DIRECTOR

Pham Minh Tuan

No: 1405/TTr-VMC

Cam Pha, April 15th, 2025

PROPOSAL
On the Approval of Contracts Exceeding 35% of Total Assets

To: The 2025 Annual General Meeting of Shareholders of VINACOMIN –
Machinery Joint Stock Company

Pursuant to the Law on Enterprises dated June 17th, 2020;

*Pursuant to the Charter on the Organization and Operation of
VINACOMIN - Machinery Joint Stock Company as approved by the General
Meeting of Shareholders on February 28th, 2008, and subsequently amended
and supplemented in accordance with current decrees and circulars;*

*Pursuant to the relevant regulations on transactions with related parties
and contracts of significant value;*

The Director of VINACOMIN – Machinery Joint Stock Company proposes to enter into several contracts with a value exceeding 35% of the Company's total assets as reflected in the most recent audited financial statements (The Company's total assets as of December 31st, 2024, amount to VND 737,471,163,750). These contracts are significant for the Company's operations and development. In accordance with Section r, Clause 2, Article 15 of the Company Charter and current legal provisions, any contract with a value exceeding 35% of total assets must be approved by the General Meeting of Shareholders. The details of the contracts requiring approval are as follows:

1. Contracts for Purchasing CT5 Steel Billets
 - Counterparty: Vinacomin – Minerals Holding Corporation
 - Contract Value: 2 contracts/year (estimated value per contract: VND 872 billion)
 - Purpose: For the production of various types of SVP steel to serve industry units.
2. Contracts for Selling SVP Steel Products
 - Counterparty: VINACOMIN – Mineral Mechanic and Shipbuilding Joint Stock Company
 - Contract Value: 2 contracts/year (estimated value per contract: VND 429 billion)
 - Purpose: For the production of various types of mine support arches to serve industry units.

(Drafts of the above contracts are attached.)

The Director considers the execution of the above contracts essential and beneficial for the Company's long-term development, and respectfully submits


DOCUMENT FOR THE 2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS

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this proposal to the General Meeting of Shareholders for approval of the
aforementioned contracts to be signed in 2025.

Sincerely, 

Recipients:

- As above;
- BOD (e-copy, for reporting);
- Supervisory Board, Executive Board (e-copy)
- Archive: Planning and Administrative Office, Company Secretary



DIRECTOR

Pham Minh Tuan



DOCUMENT FOR THE 2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS

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Cam Pha, April 21st, 2025

No: 1523/TTr-VMC

PROPOSAL
Regarding Personnel Matters

To: The Board of Directors of VINACOMIN – Machinery Joint Stock Company

- Pursuant to the 2020 Enterprise Law;
- Pursuant to the Charter of VINACOMIN – Machinery Joint Stock Company;
- Pursuant to Decision No. 767/QĐ-TKV dated April 15th, 2025, by TKV regarding the change of representatives of capital shares and the representative of TKV participating in the Board of Directors of VINACOMIN - Machinery Joint Stock Company


In order to change the representative of TKV's capital contribution at VMC as proposed by TKV, the Director submits the following matters to the Board of Directors for approval:

1. Change in the Representative of TKV's Capital at VMC (Vinacomin - Machinery Joint Stock Company)

- a) Mr. Nguyen Van Tu shall cease to be the Representative of TKV's capital at VMC.
- b) Mr. Nguyen Trong Tot, Capital Management Officer at the TKV's Capital Management Committee, shall be appointed as the new Representative of TKV's capital at VMC.
- c) Effective date of the personnel change: From April 24th, 2025.

2. Mid-term change in TKV's representative on the Board of Directors of VMC

- a) Implementation of the resignation procedure for Mr. Nguyen Van Tu from the position of Chairman of the Company's Board of Directors;
- b) Nomination of Mr. Nguyen Trong Tot, Capital Management Officer at the TKV's Capital Management Committee, as TKV's representative to participate in the Company's Board of Directors and as a candidate for the position of Chairman of the Board.

We respectfully extend our sincere thanks 

Recipients:

- As addressed;
- Archive: Organization & Administration Department, Office.



Pham Minh Tuan

No: 1546/TB-VMC

Cam Pha, April 22th, 2025

NOTICE

Re: Nomination and Candidacy for the Election of Additional Member of the Board of Directors, Independent Members of the Board of Directors of VINACOMIN – Machinery Joint Stock Company for the 2023–2028 Term

To: The Shareholders of VINACOMIN – Machinery Joint Stock Company

Pursuant to The Law on Enterprises No. 59/2020/QH14 dated June 17th, 2020;

Pursuant to Decree No. 155/2020/ND-CP dated December 31st, 2020 of the Government providing detailed regulations for the implementation of certain articles of the Law on Securities;

Pursuant to Circular No. 116/2020/TT-BTC dated December 31st, 2020 of the Ministry of Finance providing guidance on corporate governance applicable to public companies under Decree No. 155/2020/ND-CP;

Pursuant to The Charter on organization and operation of VINACOMIN – Machinery Joint Stock Company as amended and approved at the Company's Annual General Meeting of Shareholders dated April 27th, 2021;

Pursuant to The Company's internal corporate governance regulations;

The Board of Directors of VINACOMIN – Machinery Joint Stock Company respectfully notifies all shareholders regarding the nomination and candidacy for the election of additional member to the Board of Directors for the 2023 – 2028 term at the Company's 2025 Annual General Meeting of Shareholders, as follows:

1. Number, Composition, and Term of the Company's Board of Directors

1.1. Number of Additional Members to be Elected to the Board of Directors: 01 person

1.2. Composition of the Board of Directors:

- The composition of the Company's Board of Directors must ensure that at least one-third (1/3) of the total members are non-executive members.

- The total number of independent members of the Board of Directors must account for at least one-third (1/3) of the total number of Board members (with a minimum of one independent member).

- The composition of the Board of Directors must ensure a balanced mix of members with knowledge and experience in law, finance, and the Company's business sectors, with consideration also given to gender diversity.

1.3. Term of the Board of Directors: The remaining period of the 2023–2028 term.

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1.4. Number of Candidates for the Board of Directors: Unlimited.

2. 2. Criteria and Conditions for Becoming a Member of the Board of Directors or an Independent Member of the Board of Directors

2.1. Criteria and Conditions for Becoming a Member of the Board of Directors

Members of the Board of Directors must meet the criteria and conditions as prescribed in Clause 1, Article 155 of the Law on Enterprises 2020 and Clause 4, Article 25 of the Company's Charter, specifically as follows:

a) Must not fall under the categories specified in Clause 2, Article 17 of the Law on Enterprises.

b) Must possess professional qualifications and experience in business administration or in the Company's business sectors, and are not required to be shareholders of the Company, unless otherwise provided in the Company's Charter.

c) A member of the Board of Directors may concurrently serve as a member of the Board of Directors of another company.

d) Members of the Board of Directors must not be family members of the General Director or other managers of the Company; or of managers or individuals with the authority to appoint managers of the parent company (TKV Group).

2.2. Criteria and Conditions for Becoming an Independent Member of the Board of Directors

In addition to meeting the general criteria for Board membership, independent members of the Board of Directors must also fulfill the criteria and conditions stipulated in Clause 2, Article 155 of the Law on Enterprises 2020, specifically as follows:

a) Must not be currently working for the Company or the parent company (TKV Group); and must not have worked for the Company or the parent company for at least the past three consecutive years.

b) Must not be receiving salaries or remuneration from the Company, except for allowances to which Board members are entitled in accordance with regulations.

c) Must not have a spouse, biological or adoptive parent, biological or adopted child, biological sibling who is a major shareholder of the Company or a manager of the Company.

d) Must not directly or indirectly own at least 1% of the total voting shares of the Company.

e) Must not have previously served as a member of the Board of Directors or the Supervisory Board of the Company for at least five consecutive years, unless reappointed for two consecutive terms.

f) The Company gives priority consideration to candidates who are former officials of TKV Group or who have previously worked at VINACOMIN – Machinery Joint Stock Company, and who are qualified and meet the required standards.

3. Nomination and Candidacy for Members of the Company's Board of Directors

- Shareholders have the right to pool their voting rights to nominate candidates for the Board of Directors. Shareholders or groups of shareholders holding from 10% to less than 20% of the total voting shares may nominate one (01) candidate; those holding from 20% to less than 50% may nominate up to two (02) candidates; those

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holding from 50% to less than 65% may nominate up to three (03) candidates; and those holding 65% or more may nominate the full number of candidates. TKV shareholders are entitled to nominate a majority (over 50%) of the candidates for the Board of Directors in accordance with Point b, Article 195 of the Law on Enterprises.

- In the event that the number of candidates nominated and self-nominated remains insufficient as required under Clause 5, Article 115 of the Law on Enterprises, the incumbent Board of Directors shall introduce additional candidates or organize nominations in accordance with the Company's Charter, Internal Corporate Governance Regulations, and the Regulations on the Operation of the Board of Directors. Any candidates additionally nominated by the incumbent Board of Directors must be publicly announced prior to the General Meeting of Shareholders voting to elect members of the Board of Directors, in accordance with applicable laws.

4. Application Documents for Candidates Nominated for Additional Election to the Board of Directors and Independent Board Members

4.1. For candidates who are nominated or self-nominated and are not employees of the Company, the application dossier must include:

- A nomination/application form for membership of the Board of Directors or for the position of Independent Board Member (using the prescribed template).
- A curriculum vitae (CV) completed by the candidate (using the prescribed template).
- Certified copies of the following documents: Identity Card/Citizen ID/Passport (for overseas Vietnamese or foreigners); permanent residence book (or certificate of long-term temporary residence); academic and professional qualifications, etc.
- Other documents proving that the candidate meets the eligibility criteria and qualifications as announced by the Company's Board of Directors (if any).
- The nominee or candidate for the Board of Directors shall be legally and personally responsible to the General Meeting of Shareholders for the accuracy and truthfulness of the submitted documents.
- A valid letter of authorization for nomination, in accordance with the Company's prescribed form (in the case a shareholder authorizes another person to make the nomination on their behalf).

4.2. Submission Deadline and Location for Nomination/Application Documents:

Candidates must submit their application documents to the Organizing Committee of the General Meeting of Shareholders **no later than April 25th, 2025**, at the following address:


Organization and Administration Department of VINACOMIN – Machinery Joint Stock Company

Address: No. 486 Tran Phu Street, Cam Thuy Ward, Cam Pha City, Quang Ninh Province

Phone: 0203.3862876; 0203.3716223

Fax: 0203.3862034

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5. Preparation of the List of Candidates for Submission to the General Meeting of Shareholders

5.1. Upon the expiration of the submission deadline, if shareholders fail to nominate or apply for a sufficient number of candidates, or if the nominated candidates do not meet the prescribed qualifications and conditions, the incumbent Board of Directors shall nominate additional candidates in accordance with its authority as stipulated in the Company's Charter.

5.2. Selection of Candidates: Based on the nomination/application documents submitted by shareholders or groups of shareholders, and the accompanying documents of the candidates, the Organizing Committee of the General Meeting shall prepare a list of candidates who meet the eligibility requirements for the additional election to the Board of Directors. This list will be presented at the General Meeting of Shareholders

VINACOMIN – Machinery Joint Stock Company respectfully announces the above./.

Recipients:

- Shareholders;
- Members of the Board of Directors, Supervisory Board;
- Archive: Office, Organization and Administration Department, Secretary.



**ON BEHALF OF THE BOD
CHAIRMAN**

Nguyen Van Tu

THE SOCIALIST REPUBLIC OF VIETNAM
Independence – Freedom – Happiness

APPLICATION LETTER
For the Position of Member of the Board of Directors (2023-2028 Term)

To: VINACOMIN – Machinery Joint Stock Company

My name is:.....Gender: Male/Female

ID Number/Citizen ID/Passport No.:..... Date of Issue.....

Place of Issue.....

Permanent Address:.....

Educational Background:.....Major:.....

Currently holding:.....shares (in words:)

Corresponding Total Value at Par Value:VND

I respectfully request that the Company allow me to self-nominate as a candidate for membership on the Board of Directors of VINACOMIN – Machinery Joint Stock Company.

If elected by the shareholders as a member of the Board of Directors, I commit to dedicating all my abilities and efforts to contribute to the development of VINACOMIN – Machinery Joint Stock Company.

I respectfully express my sincere gratitude!

Enclosed Documents

- Candidate's Curriculum Vitae;
- Copy of ID/Passport/Citizen ID;
- Copy of qualifications;
-

.....date.....month.....year 2025

Nominee

(Signed and clearly stated full name)

THE SOCIALIST REPUBLIC OF VIETNAM
Independence – Freedom – Happiness

APPLICATION LETTER
For the Position of Independent Member of the Board of Directors
(2023-2028 Term)

To: The VINACOMIN – Machinery Joint Stock Company

My name is:.....Gender: Male/Female

ID Number/Citizen ID/Passport No.:..... Date of Issue.....

Place of Issue.....

Permanent Address:.....

Educational Background:.....Major:.....

Currently holding:.....shares (in words:)

Corresponding Total Value at Par Value:VND

I respectfully request that the Company allow me to self-nominate as a candidate for the position of Independent Member of the Board of Directors of VINACOMIN – Machinery Joint Stock Company for the 2023-2028 Term.

If elected by the shareholders as an Independent Member of the Board of Directors, I commit to dedicating all my abilities and efforts to contribute to the development of VINACOMIN – Machinery Joint Stock Company.

I respectfully express my sincere gratitude!

Enclosed Documents

- Candidate's Curriculum Vitae;
- Copy of ID/Passport/Citizen ID;
- Copy of qualifications;
-

.....date.....month.....year 2025

Nominee

(Signed and clearly stated full name)

THE SOCIALIST REPUBLIC OF VIETNAM
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NOMINATION FORM

**For Member / Independent Member of the Board of Directors
for the 2023–2028 Term**

To: VINACOMIN – Machinery Joint Stock Company

I/We am/are a shareholder or a group of shareholders of Vinacomin – Machinery Joint Stock Company:

No.	Name of Shareholder	ID Card/ Citizen ID/ Passport No. or Business Registration Certificate No. (for organizations); Place of Issue; Date of Issue	Address; Contact Number	Number of Shares Owned/Represented	Ownership Ratio (%)	Signature of the shareholder or the authorized representative (with official stamp for organizations)
1						
2						
3						
4						
5						
...						
	Total:					

Pursuant to the provisions of the Law on Enterprises, the Company's Charter, and the Company's Notice regarding the nomination and self-nomination for election to the Board of Directors and the Independent Board of Directors for the 2023–2028 term, I/We hereby nominate the following individual for inclusion in the list of candidates for the Board of Directors/Independent Board of Directors of the Company for the 2023–2028 term as follows

No.	Candidate Name	Date of Birth; Nationality	ID/CCCD/Passport Number; Issuing Authority; Issue Date	Address; Contact Phone Number	Educational Qualification	Number of Shares Held (if any)
I	Board of Directors					

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No.	Candidate Name	Date of Birth; Nationality	ID/CCCD/Passport Number; Issuing Authority; Issue Date	Address; Contact Phone Number	Educational Qualification	Number of Shares Held (if any)
1						
2						
...						
II	Independent Board of Directors					
1						
2						

I/We hereby affirm that the nominated individual meets all the conditions and criteria to serve as a member of the Board of Directors/Independent Board of Directors as stipulated in the 2020 Law on Enterprises, the Company's Charter, and the Company's Notice. We also commit that the contents of this nomination are completely accurate and in full compliance with the law and the Company's Charter.

Sincerely appreciate your attention../.

**Representative of the
Shareholder/Shareholder Group**
Signature and Seal (if applicable)

*** Attached Documents:**

(1) Curriculum Vitae completed by the nominee, as nominated by the shareholder/shareholder group (according to the template).

(2) Valid Power of Attorney (if the shareholder authorizes someone else to submit the nomination)..

(3) Certified Copy of the Nominee's ID/CCCD/Passport..

(4) Confirmation of Personal Identity and Signature (for individual shareholders) from the local authorities (or notary office) or verification of the signature with the Organizing Committee of the General Meeting as per regulations

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CURRICULUM VITAE

*(For candidates nominating themselves or being nominated for the position of
Member of the Board of Directors/Independent Member of the Board of
Directors of Vinacomin Mechanical Engineering Joint Stock Company for the
2023 – 2028 term)*

1. Full name :
2. Gender :
3. Date of birth :
4. Place of Birth :
5. Nationality :
6. Ethnicity :
7. Hometown :
8. ID/CCCD/Passport No.:..... Issued on.....
9. Permanent Address :
10. Phone Number :
11. Education Level :
12. Professional Qualifications :
13. Work Experience :
-
-
-
14. Current Position:
-
15. Position in Other Companies:.....
-
16. Family Relationships (Please list names, dates of birth, occupations, positions, and workplaces of each family member: Father, Mother, Spouse, Children, Siblings).
.....
.....
17. Number of Shares Owned:.....; accounts for..... % of the charter capital, including:

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+Representing (name of State-owned organization/other organization):.....

+ Individual ownership:.....

18. Shares Owned by Related Persons

No.	Name of Individual/Organization	ID/CCCD/Passport No./Business Registration Certificate No. (for organizations); Issued at; Date of Issue	Address; Contact Phone Number	Number of Shares Owned	Ownership Percentage	Relationship
1						
2						
...						

19. Acts of Legal Violation:.....

20. Debts Owed to the Company:.....

21. Conflicts of Interest with the Company:.....

I hereby declare that the information provided above is true and I fully accept legal responsibility for the content provided./.

....., date..... month.....year 2025

**Confirmation of Work,
Residence Authority or Local
Government**

Declarant
(Sign and write full name)

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No: /TTr-VMC

Cam Pha, April ...th, 2025

PROPOSAL

On the Approval of the Election Regulations for Member of the Board of Directors for the Term 2023–2028

To: The 2025 Annual General Meeting of Shareholders of VINACOMIN–
Machinery Joint Stock Company

- Pursuant to the Law on Enterprises 2020;
- Pursuant to the Charter of VINACOMIN – Machinery Joint Stock Company;
- Pursuant to Submission No. []/TTr-VMC dated [] April 2025 on the approval of the nomination of personnel for the additional election of a member of the Board of Directors for the 2023–2028 term, as approved by the 2025 Annual General Meeting of Shareholders;

In order to carry out the additional election of 01 member of the Board of Directors for the 2023–2028 term, the Board of Directors of VINACOMIN – Machinery Joint Stock Company respectfully submits to the Annual General Meeting of Shareholders for approval the Election Regulations for Member of the Board of Directors for the 2023–2028 term (draft regulation enclosed).

We respectfully request the 2025 Annual General Meeting of Shareholders to consider and approve./.

Recipients:

- Shareholders (e-copy);
- BOD, Party Committee (e-copy, for reporting);
- Executive Board, Supervisory Board (e-copy);
- Website: chetaomay.com.vn (e-copy);
- Archive: Company Secretary, Office

ON BEHALF OF THE BOARD OF
DIRECTORS
CHAIRMAN

Nguyen Van Tu

REGULATIONS ON THE ELECTION OF MEMBERS OF THE BOARD OF DIRECTORS FOR THE 2023–2028 TERM

(Enclosed with Submission No. .../TTr-VMC, dated April...th 2025, of the Board of Directors of VINACOMIN - Machinery Joint Stock Company)

At the 2025 Annual General Meeting of Shareholders, VINACOMIN - Machinery Joint Stock Company shall conduct the election of one additional member to the Board of Directors for the 2023–2028 Term in accordance with the following provisions:

Article 1. Principles and Eligible Voters for the Election

1.1. Principles of the Election

a) The election shall be conducted in accordance with applicable laws and the Company's Charter, ensuring democracy and the lawful rights and interests of all shareholder.

b) The election shall be carried out publicly via secret ballot.

1.2. Eligible Voters: Eligible voters include shareholders of the Company or their authorized representatives who are registered to attend the 2025 Annual General Meeting of Shareholders, as per the shareholder list provided by the Viet Nam Securities Depository and Clearing Corporation.

Article 2. Criteria and Conditions for Board of Directors Membership; Conditions for Nomination and Election, and the Number of Board Members to Be Elected

1. Criteria and Conditions for Becoming a Member of the Board of Directors or an Independent Member of the Board of Directors

1.1. Criteria and Conditions for Becoming a Member of the Board of Directors

Members of the Board of Directors must meet the criteria and conditions as prescribed in Clause 1, Article 155 of the Law on Enterprises 2020 and Clause 4, Article 25 of the Company's Charter, specifically as follows:

a) Must not fall under the categories specified in Clause 2, Article 17 of the Law on Enterprises.

b) Must possess professional qualifications and experience in business administration or in the Company's business sectors, and are not required to be shareholders of the Company, unless otherwise provided in the Company's Charter.

c) A member of the Board of Directors may concurrently serve as a member of the Board of Directors of another company.

d) Members of the Board of Directors must not be family members of the General Director or other managers of the Company; or of managers or individuals with the authority to appoint managers of the parent company (TKV Group).

1.2. Criteria and Conditions for Becoming an Independent Member of the Board of Directors

In addition to meeting the general criteria for Board membership, independent members of the Board of Directors must also fulfill the criteria and conditions stipulated in Clause 2, Article 155 of the Law on Enterprises 2020, specifically as follows:

- a) Must not be currently working for the Company or the parent company (TKV Group); and must not have worked for the Company or the parent company for at least the past three consecutive years.
- b) Must not be receiving salaries or remuneration from the Company, except for allowances to which Board members are entitled in accordance with regulations.
- c) Must not have a spouse, biological or adoptive parent, biological or adopted child, biological sibling who is a major shareholder of the Company or a manager of the Company.
- d) Must not directly or indirectly own at least 1% of the total voting shares of the Company.
- e) Must not have previously served as a member of the Board of Directors or the Supervisory Board of the Company for at least five consecutive years, unless reappointed for two consecutive terms.
- f) The Company gives priority consideration to candidates who are former officials of TKV Group or who have previously worked at VINACOMIN – Machinery Joint Stock Company, and who are qualified and meet the required standards.

2. Conditions for Nominating and Standing for Election as Board Members, including Independent Board Members.

- Shareholders have the right to pool their voting rights to nominate candidates for the Board of Directors. Shareholders or groups of shareholders holding from 10% to less than 20% of the total voting shares may nominate one (01) candidate; those holding from 20% to less than 50% may nominate up to two (02) candidates; those holding from 50% to less than 65% may nominate up to three (03) candidates; and those holding 65% or more may nominate the full number of candidates. TKV shareholders are entitled to nominate a majority (over 50%) of the candidates for the Board of Directors in accordance with Point b, Article 195 of the Law on Enterprises.

- In the event that the number of candidates nominated and self-nominated remains insufficient as required under Clause 5, Article 115 of the Law on Enterprises, the incumbent Board of Directors shall introduce additional candidates or organize nominations in accordance with the Company's Charter,

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Internal Corporate Governance Regulations, and the Regulations on the Operation of the Board of Directors. Any candidates additionally nominated by the incumbent Board of Directors must be publicly announced prior to the General Meeting of Shareholders voting to elect members of the Board of Directors, in accordance with applicable laws.

3. The number of additional Board Members to be elected for the 2023 - 2028 term: 1 member

Article 3. Voting Rights

Shareholders holding shares with voting rights and authorized representatives of shareholders holding shares with voting rights are eligible to vote. The shareholder list will be closed as of March 20th, 2025.

Article 4. Voting Method

- The election of Board Members shall be conducted through a secret ballot and cumulative voting method.

- Each shareholder will be issued a Board Member election ballot, with the total number of votes (rights) equal to the number of shares owned and/or represented, multiplied by the number of Board Members to be elected.

- On each ballot, shareholders or authorized representatives may select one (1) candidate from the nominated individuals standing for election to the Board of Directors.

- Shareholders or authorized representatives cast their vote by filling in the corresponding number of votes for each nominated candidate, ensuring that the total number of votes (rights) for the Board does not exceed the number of shares owned and/or represented, multiplied by the number of Board Members to be elected.

- Shareholders or authorized representatives may allocate the total voting rights among several candidates, cast all votes (rights) for one candidate, or leave their ballot blank (abstain from voting).

Article 5. Ballots and Voting Process

- The Board Member election ballots are printed on blue paper. The ballots are standardized, containing information and the total voting rights according to the shareholder's ID number.

- Shareholders or authorized representatives will be issued a Board Member election ballot according to the shareholder's ID number (owned and/or authorized).

- In case of an incorrect ballot, shareholders may request the Vote Counting Committee for a replacement ballot.

- Shareholders or authorized representatives must personally fill in the ballot.

Article 6. Ballot Box Inspection and Voting

- The Vote Counting Committee will inspect the ballot box in the presence of attending shareholders at the General Meeting;

- Voting will commence when the Chairperson announces the start, and it will end when the last shareholder casts their vote into the ballot box.

Article 7. Vote Counting

The Vote Counting Committee will carry out the vote counting immediately after the last shareholder casts their vote.

Điều 8. Invalid Ballots

The following ballots will be considered invalid:

- Ballots not in the prescribed format, or without the Company's official seal.
- Ballots that have been crossed out, corrected, or contain names not on the list of candidates approved by the General Meeting before voting.
- Ballots where the total number of voting rights (votes) cast for candidates exceeds the total number of voting rights (votes) owned and/or authorized by the shareholder.

Article 9. Election Results, Vote Counting Report, and Announcement of Results

- The number of elected candidates to the Board of Directors is one (1) candidate with the highest number of votes, ranked from highest to lowest.
- If two (2) or more candidates tie for the last available Board Member seat, a re-vote will be held among the tied candidates to determine the one with the highest number of votes.
- If the re-vote does not result in a clear winner, the General Meeting may vote to leave the Board Member position vacant and elect a replacement at the next Annual General Meeting.
- After vote counting, the Vote Counting Committee must prepare a Vote Counting Report. The report will include: the total number of shareholders present at the meeting, the total number of shareholders who voted, the proportion of voting rights of shareholders who voted compared to the total voting rights of attending shareholders (using the cumulative voting method), the number and proportion of valid votes, invalid votes, and abstentions; the number and proportion of votes cast for each elected candidate to the Board of Directors and the Supervisory Board.

Article 10. Complaints Regarding the Election and Vote Counting

Complaints regarding the election and vote counting will be resolved by the Chairperson of the meeting and recorded in the Meeting Minutes.

This Regulation consists of 10 articles, is publicly read at the General Meeting of Shareholders, and becomes effective immediately upon approval by the General Meeting of Shareholders.