Người ký: HUỲNH THỊ BÍCH HẠNH
Cơ quan: CÔNG TY CỔ PHẦN SÁCH VÀ THIẾT BỊ TRƯỜNG HỌC THÀNH PHỐ HỒ CHÍ MINH
Email: bichhanhstc2502@gmail.com
Ký ngày: 23/04/2025 11:43:02

VIETNAM EDUCATION PUBLISHING HOUSE
BOOK AND EDUCATIONAL EQUIPMENT JOINT STOCK COMPANY OF HO CHI MINH CITY
****

No: 01 / NQ- ĐHĐCĐ

THE SOCIALIST REPUBLIC OF VIETNAM
Independence - Freedom – Happiness

Ho Chi Minh City, April 17, 2025

Resolution of the Annual General Meeting of Shareholders 2025

BOOK AND EDUCATIONAL EQUIPMENT JOINT STOCK COMPANY OF HO CHI MINH CITY

- *Pursuant to the Law on Enterprises No. 59/2020/QH14 passed by the National Assembly on June 17, 2020;*
- *Pursuant to the Law on Securities No. 54/2019/QH14 passed by the National Assembly on November 26, 2019;*
- *Pursuant to the Charter of Organization and operation of Book and Educational Equipment Joint Sotck Company of Ho Chi Minh City;*
- *Pursuant to the Minutes of the 2025 Annual General Meeting of Shareholders No. 01 dated April 17,2025.*

RESOLUTION

On April 17, 2025, at the headquarters 223 Nguyen Tri Phuong, Ward 9, District 5, Ho Chi Minh City, the Annual General Meeting of Shareholders 2025 of Book and Educational Equipment Join Stock Company of Ho Chi Minh City was held with the participation of 24 shareholders and authorized representatives of shareholders, owning 4,212,828 shares, representing 74.3589% of the total voting shares of the Company.

After reviewing to the contents of the Reports and Proposals, the General Meeting discussed and voted unanimously to approve the resolution with the following contents:

Article 1: Approval of the Report on the activities of the Board of Directors for the year 2024 and operational direction for 2025.

The General Meeting voted to approve with 4,207,868 voting shares, representing 99.8846% of the voting shares attending the General Meeting.

Article 2: Approval of the Report on the activities of the Board of Supervisors for the year 2024 and operational direction for 2025.

The General Meeting voted to approve with 4,207,868 voting shares, representing 99.8846% of the voting shares attending the General Meeting.

Article 3: Approval of the Report on the activities of the Board of General Directors for the year 2024 and operational direction for 2025.

The General Meeting voted to approve with 4,209,878 voting shares, representing 99.9323% of the voting shares attending the General Meeting.

Article 4: Approval of the Proposal of the of the Audited 2024 Financial Statements of the Company (separate + consolidated).

The General Meeting voted to approve with 4,209,878 voting shares, representing 99.9323% of the voting shares attending the General Meeting.

Article 5: Approval of the Proposal of the Production and business performance results and profit distribution in 2024.

The General Meeting voted to approve with 4,209,878 voting shares, representing 99.9323% of the voting shares attending the General Meeting.

Article 6: Approval of the Proposal for the production and business plan for the year 2025; approval of the salary unit prices for 2025.

The General Meeting voted to approve with 4,207,868 voting shares, representing 99.8846% of the voting shares attending the General Meeting.

Article 7: Approval of the Proposal for the remuneration of the Board of Directors and the Board of Supervisors.

The General Meeting voted to approve with 4,207,868 voting shares, representing 99.8846% of the voting shares attending the General Meeting.

Article 8: Approval of Proposal of the Selection of an audit firm for the 2025 Financial Statements.

The General Meeting voted to approve with 4,209,878 voting shares, representing 99.9323% of the voting shares attending the General Meeting.

Article 9: Approval of the Proposal of related party transactions.

The General Meeting voted to approve with 851,015 voting shares, representing 99.4322% of the voting shares attending the General Meeting.

Article 10: Approval of the Proposal of amendments and supplements the Company's Charter of Organization and operation.

The General Meeting voted to approve with 4,209,878 voting shares, representing 99.9323% of the voting shares attending the General Meeting.

Article 11: Approval of the Proposal regarding dismissal of Members of the Board of Directors and Members Board of Supervisors for the 2020 – 2025 term. (due to the end of the term).

The General Meeting voted to approve with 4,207,868 voting shares, representing 99.8846% of the voting shares attending the General Meeting.

Article 12: Election of the Board of Directors for the 2025 – 2030 term.

- **Approval of the list of candidates for Members of the Board of Directors for the 2025 – 2030 term, including:**
  - Mr. Nguyen Van Cung (Resume attached)
  - Mr. Nguyen Cong Dung (Resume attached)
  - Mr. Tu Trung Dan (Resume attached)
  - Mr. Mai Tan Phat (Resume attached)
  - Mr. Phan Ke Thai (Resume attached)

The General Meeting voted to approve with 4,209,878 voting shares, representing 99.9323% of the voting shares attending the General Meeting.

Article 13: Election of the Board of Supervisors for the 2025 – 2030 term.

- **Approval of the list of candidates for Members of the Board of Supervisors for the 2025 – 2030 term, including:**
  - Ms. Nguyen Thi Hong Hanh (Resume attached)
  - Mr. Le Huy Tan (Resume attached)
  - Ms. Dao Thi Thanh Thuy (Resume attached)

The General Meeting voted to approve with 4,209,878 voting shares, representing 99.9323% of the voting shares attending the General Meeting.

ELECTION RESULTS:

Name	Title	Number of votes	Voting Percentage
BOARD OF DIRECTORS			
Mai Tan Phat	Member of the Board of Directors	5,254,713	124.7342%
Tu Trung Dan	Member of the Board of Directors	4,022,073	95.4743%
Nguyen Cong Dung	Member of the Board of Directors	3,989,873	94.7100%
Nguyen Van Cung	Member of the Board of Directors	3,942,890	93.5947%
Phan Ke Thai	Member of the Board of Directors	3,854,090	91.4868%
BOARD OF SUPERVISORS			
Nguyen Thi Hong Hanh	Member of the Board of Supervisor	4,359,639	103.4873%
Le Huy Tan	Member of the Board of Supervisor	4,142,259	98.3272%
Dao Thi Thanh Thuy	Member of the Board of Supervisor	4,136,286	98.1855%

The Resolution was fully approved by the Annual General Meeting of Shareholders 2025 of Book and Educational Equipment Joint Stock Company of Ho Chi Minh City during the meeting. The Board of Directors, the Board of General Director and related individuals are responsible for implementing this Resolution.

This Resolution takes effect from the date of signing.

Recipients:

- BOD.
- Board of General Directors.
- Company Secretary.

ON BEHALF GENERAL MEETING OF SHAREHOLDERS
CHAIRMAN

CÔNG TY CỔ PHẦN SÁCH VÀ THIẾT BỊ TRƯỜNG HỌC THÀNH PHỐ HỒ CHÍ MINH

Nguyen Chi Binh

VIETNAM EDUCATION PUBLISHING HOUSE
BOOK AND EDUCATIONAL EQUIPMENT JOINT STOCK COMPANY OF HO CHI MINH CITY
****

No.: ..01... /BB-ĐHĐCĐ

THE SOCIALIST REPUBLIC OF VIETNAM
Independence - Freedom – Happiness

Ho Chi Minh City, April 17, 2025

MINUTES OF THE MEETING

ANNUAL GENERAL MEETING OF SHAREHOLDERS 2025

- **Name of company** : BOOK AND EDUCATIONAL EQUIPMENT JOINT STOCK COMPANY OF HO CHI MINH CITY
- **Address** : 223 Nguyen Tri Phuong, Ward 9, District 5, Ho Chi Minh City
- **Telephone** : (028) 3855 4645
- **Enterprise Registration No.** : 0301325347 issued by Department of Planning and Investment of Ho Chi Minh City, first registered on July 04, 2006, amended, most recent amendment on September 12, 2022.
- **Time** : 8h30, April 17, 2025
- **Address** : Company Headquarters - 223 Nguyen Tri Phuong, Ward 9, District 5, Ho Chi Minh City.

PART I: ATTENDANCE COMPONENTS

1. Board of Directors (BOD) of the Company, including the following members:

- Mr. Nguyen Chi Binh – Deputy General Director of Vietnam Education Publishing House – Chairman of the Board of Directors of the Company
- Mr. Do Thanh Lam – Director of the Ho Chi Minh City Education Publishing House– Member of the Board of Directors
- Mr. Tu Trung Dan – Member of the Board of Directors cum General Director of the Company
- Mr. Nguyen Van Cung – Head of the Tender Planning Department of Vietnam Education Publishing House – Member of the Board of Directors of the Company
- Mr. Phan Ke Thai – Member of the Board of Directors

The Board of Supervisors of the Company, including the following members:

- Mrs. Nguyen Thi Nho – Member of the Board of Supervisors
- Mrs. Dao Thi Thanh Thuy – Member of the Board of Supervisors

2. **Board of Management (BOM) of the Company, including the following members:**

- Mr. Tu Trung Dan – General Director
- Mr. Phan Xuan Hien – Deputy General Director
- Mrs. Do Thi Thanh Binh – Deputy General Director
- Mr. Mai Tan Phat – Deputy General Director
- Mrs. Huynh Thi Bich Hanh – Chief Accountant

3. **Delegates in attendance:**

Shareholders/Authorized representatives of shareholders after completing registration procedures as prescribed in the Company's Charter of Organization and operation.

PART II: INTRODUCTION TO THE OPENING OF THE MEETING

1. **Report on verification of delegates' eligibility**

- Reporter: Mr. Le Huy Tan - Position: Head of committee
- Content of the report:

• Total number of shareholders invited to attend: All shareholders named in the shareholder list as of 2025-03-17, owning 5,665,530 voting shares of Book and Educational Equipment Joint Stock Company of Ho Chi Minh City.

• As of 8h30, Shareholders attending the Meeting: 22 shareholders and shareholder representatives, owning and representing 4,205,083 voting shares, accounting for 74.2222 % of the total voting shares of the Company.

According to the Law on Enterprises and the Company's Charter, the 2025 Annual General Meeting of Shareholders of Book and Educational Equipment Joint Stock Company of Ho Chi Minh City is eligible to proceed.

2. **Approval of the Meeting Agenda.**

The Meeting proceeded with a public vote using voting cards and unanimously approved the Meeting Agenda.

3. **Approval of the Presidium, including:**

Mr. Nguyen Chi Binh Chairman of the Board of Directors, Chairperson of the Meeting

Mr. Tu Trung Dan Member of the Board of Directors cum General Director

The General Meeting voted publicly used voting cards and unanimously approved the personnel of the Presidium.

4. **The Chairperson introduced the Secretariat of the Meeting, including:**

Mr. Dam Minh Quan Secretary

Ms. Trang Thanh Minh Tu Secretary

5. **The Chairperson introduced the Vote Counting Committee, including:**

Ms. Nguyen Ly Phuong Hien Head of the Vote Counting Committee

Mr. Tran Minh Trung Member of the Vote Counting Committee

The General Meeting voted publicly used voting cards and unanimously approved the personnel of the Secretariat.

6. **Mr. Tu Trung Dan – Member of the BOD cum General Director on behalf of the Presidium, approved the working regulations and the election regulations at the Meeting.**

The General Meeting voted publicly used voting cards and unanimously approved the working regulations and the election regulations at the Meeting.

Detailed voting results for the contents: approval of the Presidium, Secretariat, Vote Counting Committee, Meeting Agenda, Working Regulations, and Election Regulations at the Meeting are as follows:

From the opening time to 08h40, the number of delegates attending the General Meeting: 24 delegates, representing 4,212,828 voting shares, accounting for 74.3589% of the total voting shares of all shareholders entitled to vote.

➢ Voting results:

Total valid ballots: **26** represent for: **4,212,828** votes, account for: **100.0000%** on total number of votes of attendees attended and voted:

- Total ballots for approval: **26** represent for: **4,212,828** votes, account for: **100.0000% %** on total number of votes of attendees attended and voted.
- Total ballots for dis-approval: **0** represent for: **0** votes, account for: **0.0000%** on total number of votes of attendees attended and voted.
- Total ballots for abstention: **0** represent for: **0** votes, account for: **0.0000%** on total number of votes of attendees attended and voted.

Total invalid ballots: **0** represent for: **0** votes, account for: **0.0000%** on total number of votes of attendees attended and voted.

PART II: CONTENT OF THE GENERAL MEETING

A. GENERAL MEETING LISTEN TO THE PRESENTATION OF REPORTS

Content 01: Approval of the Report on the activities of the Board of Directors for the year 2024 and operational direction for 20255.

Presenter: Mr. Nguyen Chi Binh – Chairman of the Board of Directors

Content 02: Approval of the Report on the activities of the Board of Supervisors for the year 2024 and operational direction for 2025.

Presenter: Ms. Nguyen Thi Nho - Head of Board of Supervisors

Content 03: Approval of the Report on the activities of the Board of General Directors for the year 2024 and operational direction for 2025

Presenter: Mr. Tu Trung Dan – General Director

B. GENERAL MEETING LISTENING TO THE PRESENTATION OF PROPOSALS

Content 04: Proposal of the of the Audited 2024 Financial Statements of the Company (separate + consolidated).

Content 05: Proposal of the Production and business performance results and profit distribution in 2024.

Content 06: Proposal for the production and business plan for the year 2025; approval of the salary unit prices for 2025

Content 07: Proposal for the remuneration of the Board of Directors and the Board of Supervisors

Content 08: Proposal of the Selection of an audit firm for the 2025 Financial Statements

Content 09: Proposal of related party transactions.

Content 10: Proposal of amendments and supplements the Company's Charter of Organization and operation

Content 11: Proposal regarding dismissal of Members of the Board of Directors and Members Board of Supervisors for the 2020 – 2025 term. (due to the end of the term)

Content 12: Proposal regarding the Election of the Board of Directors for the 2025 – 2030 term.

Content 13: Proposal regarding the Election of the Board of Supervisors for the 2025 – 2030 term.

PART III. SHAREHOLDERS' OPINIONS:

1. Shareholder Hoàng Thị Kim Thoa:

Currently, there is a high demand for reference books. SED plans to print more reference books and supplementary books for students. Does STC have plans to develop any additional book titles?

Answer:

Mr. Nguyen Chi Binh: SED is a member unit of Vietnam Education Publishing House, which is the main unit, and STC's book business operations differ from those of SED. Therefore, the shareholder's suggestion has been acknowledged by the Company. Regarding the process, the Company will review and seek approval from the relevant authorities and Vietnam Education Publishing House to explore additional topics, and the action will be taken when this activity proves effective.

2. Shareholder Ngo Trong Vinh:

STC is a unit with large facilities and has more advantages compared to other companies. According to the report, the Company has a large balance of unpaid salaries at the end of the year, and this payment must be made within the first 3 months of Q1. So, how many employees does the company have, and what is the average income of each person?

Answer:

Mr. Tu Trung Dan:

- The Company has 215 employees, with an average salary of VND 18.2 million.
- Due to the specific nature of the Company's business results, which typically occur in Q3 and Q4, and the cash recovery from receivables usually happening in December and January of the following year, the Company generally has accurate business results by the end of the year. Therefore, the salary balance mentioned will be paid in full within Q1 of the following year.

PART IV. SHAREHOLDER VOTING

As of 10h00, the number of delegates attending the General Meeting: 24 delegates, representing 4,212,828 voting shares, accounting for 74.3589% of the total voting shares of all shareholders entitled to vote.

Statistics of issued ballots, collected ballots, and uncollected ballots:

Total number of ballots issued: 26 representing 4,212,828 voting shares, accounting for **100.0000%** % of the total voting shares of shareholders attending the meeting.

In which:

There are 02 delegates (Mr. Tu Trung Dan, Mr. Do Thanh Lam) with 2 voting ballots:

+ *1 voting ballot representing the number of personally owned shares and authorized shares with restricted voting rights on Content 09: Proposal of related party transactions.*
+ *1 voting ballot representing the number of owned shares authorized without restricted voting rights on Content 09: Proposal of related party transactions.*

Total number of ballots collected: **25** representing **4,212,728** voting shares, accounting for **99.9976%** of the total voting shares of shareholders attending the meeting.

Total number of uncollected ballots: 1 representing 100 voting shares, accounting for **0.0024%** of the total voting shares of shareholders attending the meeting.

The General Meeting heard presentations and voted by secret ballot on the following contents:

Content 1: Reporting on the activities of the Board of Directors for year 2024 and operational direction for 2025.

➢ Voting results:

Content 01: Reporting on the activities of the Board of Directors for year 2024 and operational direction for 2025

Total valid ballots: **25** represent for: **4,212,728** votes, account for: **100.0000%** on total number of votes of attendees attended and voted:

- Total ballots for approval: **23** represent for: **4,207,868** votes, account for: **99.8846%** on total number of votes of attendees attended and voted.
- Total ballots for dis-approval: **0** represent for: **0** votes, account for: **0.0000%** on total number of votes of attendees attended and voted.
- Total ballots for abstention: **2** represent for: **4,860** votes, account for: **0.1154%** on total number of votes of attendees attended and voted.

Total invalid ballots: **0** represent for: **0** votes, account for: **0.0000%** on total number of votes of attendees attended and voted.

As a result, Content 01 was approved with the ratio 99.8846% on total number of votes of attendees attended and voted.

Content 02: Reporting on the activities of the Board of Supervisors for year 2024 and operational direction for 2025

Total valid ballots: **25** represent for: **4,212,728** votes, account for: **100.0000%** on total number of votes of attendees attended and voted:

- Total ballots for approval: **23** represent for: **4,207,868** votes, account for: **99.8846%** on total number of votes of attendees attended and voted.
- Total ballots for dis-approval: **0** represent for: **0** votes, account for: **0.0000%** on total number of votes of attendees attended and voted.
- Total ballots for abstention: **2** represent for: **4,860** votes, account for: **0.1154%** on total number of votes of attendees attended and voted.

Total invalid ballots: **0** represent for: **0** votes, account for: **0.0000%** on total number of votes of attendees attended and voted.

As a result, Content 02 was approved with the ratio 99.8846% on total number of votes of attendees attended and voted.

Content 03: Reporting on the activities of Board of the General Director for year 2024 and operational direction for 2025

Total valid ballots: **25** represent for: **4,212,728** votes, account for: **100.0000%** on total number of votes of attendees attended and voted:

- Total ballots for approval: **24** represent for: **4,209,878** votes, account for: **99.9323%** on total number of votes of attendees attended and voted.
- Total ballots for dis-approval: **0** represent for: **0** votes, account for: **0.0000%** on total number of votes of attendees attended and voted.
- Total ballots for abstention: **1** represent for: **2,850** votes, account for: **0.0677%** on total number of votes of attendees attended and voted.

Total invalid ballots: **0** represent for: **0** votes, account for: **0.0000%** on total number of votes of attendees attended and voted.

As a result, Content 03 was approved with the ratio 99.9323% on total number of votes of attendees attended and voted.

Content 4: Proposal of the audited 2024 Financial Statements of the Company

(separate + consolidated)

Total valid ballots: **25** represent for: **4,212,728** votes, account for: **100.0000%** on total number of votes of attendees attended and voted:

- Total ballots for approval: **24** represent for: **4,209,878** votes, account for: **99.9323%** on total number of votes of attendees attended and voted.

- Total ballots for dis-approval: **0** represent for: **0** votes, account for: **0.0000%** on total number of votes of attendees attended and voted.
- Total ballots for abstention: **1** represent for: **2,850** votes, account for: **0.0677%** on total number of votes of attendees attended and voted.

Total invalid ballots: **0** represent for: **0** votes, account for: **0.0000%** on total number of votes of attendees attended and voted.

As a result, Content 4 was approved with the ratio 99.9323% on total number of votes of attendees attended and voted.

Content 05: Proposal of the Production and Business Performance results and profit distribution in 2024

Total valid ballots: **24** represent for: **4,209,878** votes, account for: **99.9323%** on total number of votes of attendees attended and voted:

- Total ballots for approval: **24** represent for: **4,209,878** votes, account for: **99.9323%** on total number of votes of attendees attended and voted.
- Total ballots for dis-approval: **0** represent for: **0** votes, account for: **0.0000%** on total number of votes of attendees attended and voted.
- Total ballots for abstention: **0** represent for: **0** votes, account for: **0.0000%** on total number of votes of attendees attended and voted.

Total invalid ballots: **1** represent for: **2,850** votes, account for: **0.0677%** on total number of votes of attendees attended and voted.

As a result, Content 05 was approved with the ratio 99.9323% on total number of votes of attendees attended and voted.

Content 06: Proposal of the production and business plan for year 2025; approval of the salary unit prices for 2025

Total valid ballots: **25** represent for: **4,212,728** votes, account for: **100.0000%** on total number of votes of attendees attended and voted:

- Total ballots for approval: **23** represent for: **4,207,868** votes, account for: **99.8846%** on total number of votes of attendees attended and voted.
- Total ballots for dis-approval: **0** represent for: **0** votes, account for: **0.0000%** on total number of votes of attendees attended and voted.
- Total ballots for abstention: **2** represent for: **4,860** votes, account for: **0.1154%** on total number of votes of attendees attended and voted.

Total invalid ballots: **0** represent for: **0** votes, account for: **0.0000%** on total number of votes of attendees attended and voted.

As a result, Content 06 was approved with the ratio 99.8846% on total number of votes of attendees attended and voted.

Content 07: Proposal of remuneration for the Board of Directors and Board of Supervisors

Total valid ballots: **25** represent for: **4,212,728** votes, account for: **100.0000%** on total number of votes of attendees attended and voted:

- Total ballots for approval: **23** represent for: **4,207,868** votes, account for: **99.8846%** on total number of votes of attendees attended and voted.
- Total ballots for dis-approval: **0** represent for: **0** votes, account for: **0.0000%** on total number of votes of attendees attended and voted.
- Total ballots for abstention: **2** represent for: **4,860** votes, account for: **0.1154%** on total number of votes of attendees attended and voted.

Total invalid ballots: **0** represent for: **0** votes, account for: **0.0000%** on total number of votes of attendees attended and voted.

As a result, Content 07 was approved with the ratio 99.8846% on total number of votes of attendees attended and voted.

Content 08: Proposal for the Selection of an Audit Firm for the 2025 Financial Statements

Total valid ballots: **25** represent for: **4,212,728** votes, account for: **100.0000%** on total number of votes of attendees attended and voted:

- Total ballots for approval: **24** represent for: **4,209,878** votes, account for: **99.9323%** on total number of votes of attendees attended and voted.
- Total ballots for dis-approval: **0** represent for: **0** votes, account for: **0.0000%** on total number of votes of attendees attended and voted.
- Total ballots for abstention: **1** represent for: **2,850** votes, account for: **0.0677%** on total number of votes of attendees attended and voted.

Total invalid ballots: **0** represent for: **0** votes, account for: **0.0000%** on total number of votes of attendees attended and voted.

As a result, Content 08 was approved with the ratio 99.9323% on total number of votes of attendees attended and voted.

Content 09: Proposal of related party transactions

Total valid ballots: **22** represent for: **855,875** votes, account for: **100.0000%** on total number of votes of attendees attended and voted:

- Total ballots for approval: **20** represent for: **851,015** votes, account for: **99.4322%** on total number of votes of attendees attended and voted.
- Total ballots for dis-approval: **0** represent for: **0** votes, account for: **0.0000%** on total number of votes of attendees attended and voted.
- Total ballots for abstention: **2** represent for: **4,860** votes, account for: **0.5678%** on total number of votes of attendees attended and voted.

Total invalid ballots: **0** represent for: **0** votes, account for: **0.0000%** on total number of votes of attendees attended and voted.

As a result, Content 09 was approved with the ratio 99.4322% on total number of votes of attendees attended and voted.

Content 10: Proposal of amendments and supplements to the Company's Charter of Organization and operation

Total valid ballots: **25** represent for: **4,212,728** votes, account for: **100.0000%** on total number of votes of attendees attended and voted:

- Total ballots for approval: **24** represent for: **4,209,878** votes, account for: **99.9323%** on total number of votes of attendees attended and voted.
- Total ballots for dis-approval: **0** represent for: **0** votes, account for: **0.0000%** on total number of votes of attendees attended and voted.
- Total ballots for abstention: **1** represent for: **2,850** votes, account for: **0.0677%** on total number of votes of attendees attended and voted.

Total invalid ballots: **0** represent for: **0** votes, account for: **0.0000%** on total number of votes of attendees attended and voted.

As a result, Content 10 was approved with the ratio 99.9323% on total number of votes of attendees attended and voted.

Content 11: Proposal of the dismissal of Members of the Board of Directors and Members of the Board of Supervisors for the 2020 – 2025 term

Total valid ballots: **25** represent for: **4,212,728** votes, account for: **100.0000%** on total number of votes of attendees attended and voted:

- Total ballots for approval: **23** represent for: **4,207,868** votes, account for: **99.8846%** on total number of votes of attendees attended and voted.

- Total ballots for dis-approval: **0** represent for: **0** votes, account for: **0.0000%** on total number of votes of attendees attended and voted.
- Total ballots for abstention: **2** represent for: **4,860** votes, account for: **0.1154%** on total number of votes of attendees attended and voted.

Total invalid ballots: **0** represent for: **0** votes, account for: **0.0000%** on total number of votes of attendees attended and voted.

As a result, Content 11 was approved with the ratio 99.8846% on total number of votes of attendees attended and voted.

Content 12: Proposal of the Election of the Board of Directors for the 2025 – 2030 term

Total valid ballots: **25** represent for: **4,212,728** votes, account for: **100.0000%** on total number of votes of attendees attended and voted:

- Total ballots for approval: **24** represent for: **4,209,878** votes, account for: **99.9323%** on total number of votes of attendees attended and voted.
- Total ballots for dis-approval: **0** represent for: **0** votes, account for: **0.0000%** on total number of votes of attendees attended and voted.
- Total ballots for abstention: **1** represent for: **2,850** votes, account for: **0.0677%** on total number of votes of attendees attended and voted.

Total invalid ballots: **0** represent for: **0** votes, account for: **0.0000%** on total number of votes of attendees attended and voted.

As a result, Content 12 was approved with the ratio 99.9323% on total number of votes of attendees attended and voted.

Content 13: Proposal of the Election of the Board of Supervisors for the 2025 – 2030 term

Total valid ballots: **25** represent for: **4,212,728** votes, account for: **100.0000%** on total number of votes of attendees attended and voted:

- Total ballots for approval: **24** represent for: **4,209,878** votes, account for: **99.9323%** on total number of votes of attendees attended and voted.
- Total ballots for dis-approval: **0** represent for: **0** votes, account for: **0.0000%** on total number of votes of attendees attended and voted.
- Total ballots for abstention: **1** represent for: **2,850** votes, account for: **0.0677%** on total number of votes of attendees attended and voted.

Total invalid ballots: **0** represent for: **0** votes, account for: **0.0000%** on total number of votes of attendees attended and voted.

As a result, Content 13 was approved with the ratio 99.9323% on total number of votes of attendees attended and voted.

Election results for members of the Board of Directors and Board of Supervisors for the 2025-2030 term:

Name	Title	Number of votes	Voting Percentage
BOARD OF DIRECTORS			
Mai Tan Phat	Member of the Board of Directors	5,254,713	124.7342%
Tu Trung Dan	Member of the Board of Directors	4,022,073	95.4743%
Nguyen Cong Dung	Member of the Board of Directors	3,989,873	94.7100%
Nguyen Van Cung	Member of the Board of Directors	3,942,890	93.5947%
Phan Ke Thai	Member of the Board of Directors	3,854,090	91.4868%
BOARD OF SUPERVISORS			
Nguyen Thi Hong Hanh	Member of the Board of Supervisors	4,359,639	103.4873%
Le Huy Tan	Member of the Board of Supervisors	4,142,259	98.3272%
Dao Thi Thanh Thuy	Member of the Board of Supervisors	4,136,286	98.1855%

PART V: APPROVAL OF THE MEETING MINUTES

From the opening time to 11 hours 00 minutes, the number of delegates attending the General Meeting: 24 delegates, representing 4,212,828 voting shares, accounting for 74.3589% of the total voting shares of all shareholders entitled to vote.

Presenter: Ms. Trang Thanh Minh Tu – Secretary, read the Minutes of the Meeting and the Resolution of the 2025 Annual General Meeting of Shareholders.

The General Meeting voted and unanimously approved the full text of the Minutes of the 2025 Annual General Meeting of Shareholders, with the following voting results:

Total valid ballots: 26 represent for: 4,212,828 votes, account for: 100.0000% on total number of votes of attendees attended and voted:

- Total ballots for approval: 26 represent for: 4,212,828 votes, account for: 99.9323% on total number of votes of attendees attended and voted.

- Total ballots for dis-approval: 0 represent for: 0 votes, account for: 0.0000% on total number of votes of attendees attended and voted.

- Total ballots for abstention: 0 represent for: 0 votes, account for: 0.0000% on total number of votes of attendees attended and voted.

Total invalid ballots: 0 represent for: 0 votes, account for: 0.0000% on total number of votes of attendees attended and voted.

These minutes are made in 03 copies and are kept at Book and Educational Equipment Joint Stock Company of Ho Chi Minh City.

The General Meeting concluded at 11h35 on the same day.

ON BEHALF OF MEETING SECRETARY	ON BEHALF OF THE PRESIDIUM CHAIRPERSON
Trang Thanh Minh Tu	Nguyen Chi Binh

APPENDIX: LIST OF DELEGATES WITH RESTRICTED VOTING RIGHTS

(Attached to the Minutes of the 2025 Annual General Meeting of Shareholders No. ..... /BB-ĐHĐCĐ dated 2025-04-17)

No.	Name of delegates	Number of shares represented (owned and authorized)	Number of restricted voting shares	Number of voting shares	Note
Content 9: Approval of the Proposal for the related party transactions.					
1.	Tu Trung Dan	811,090	375,190	435,900	Authorized capital representative of Vietnam Education Publishing House
2.	Do Thanh Lam	4,895	4,895	0	Authorized capital representative of Vietnam Education Publishing House
3.	Nguyen Chi Binh	2,991,768	2,976,768	15,000	Authorized representative of Vietnam Education Publishing House
	Total	**3,807,753**	**3,356,853**	**450,900**	

BOOK AND EDUCATIONAL EQUIPMENT JSC OF HO CHI MINH CITY
Headquarter : 223 Nguyen Tri Phuong, Ward 9, District 5, Ho Chi Minh City
Phone : (028) 3855 4645 **Website:** **https://www.stb.com.vn**

DOCUMENT

ANNUAL GENERAL MEETING OF SHAREHOLDERS

2025

04/2025

BOOK AND EDUCATIONAL EQUIPMENT JOINT STOCK COMPANY OF HO CHI MINH CITY
Headquarter: 223 Nguyen Tri Phuong, Ward 9, District 5, Ho Chi Minh City
Phone: (028) 3855 4645 Website: *https://www.stb.com.vn*

AGENDA

ANNUAL GENERAL MEETING OF SHAREHOLDER 2025

I. TIME AND VENUE:

- **Time:** 8:30 a.m, Thursday - April 17, 2025
- **Venue:** Headquater: 223 Nguyen Tri Phuong, Ward 9, District 5, Ho Chi Minh City

II. AGENDA:

Timetable	Contents
08h00'– 08h30'	**Welcome shareholders and verify the eligibility of delegates and shareholders:** • Welcome delegates and shareholders; • Verifing the eligibility of shareholders, Provide Voting Card, Voting Ballot, Election Ballot (if any) and Meeting materials.
08h30'– 08h50'	**Meeting Opening:** • Report of shareholders' eligibility verification; • Introduction, Introduction on Chairperson; • Approval on Regulations on Working, Regulations on Elections. • The Chairperson introduces and approves the list of the Presidium, Delegate Eligibility Chek Committee, Vote Counting Committee. • Approval on the Meeting Agenda;
08h50'– 09h20'	**The Board of Directors, Board of General Directors, Board of Supervisors present the following contents:** • Reporting operation of the Board of Directors for the 2024 and operational direction 2025; • Reporting operation of the Board of Supervisors for the 2024 and operational direction 2025; • Reporting of the Board of General Directors on the operational performance for the 2024 and operational direction 2025;

Timetable	Contents
09h20'– 09h50'	**Agenda items for the AGM:** • Proposal on the audited Financial Statements for the year 2024 of the audited Company (separate + consolidated); • Proposal on the results of business operations and profit distribution for the year 2024 • Proposal on the business plan for the year 2025; approve salary unit prices for 2025; • Proposal on the remuneration of the Board of Directors and Board of Supervisors; • Proposal on the selection of the audit company for the 2025 Financial Statement; • Proposal on related party transactions; • Proposal on amendments, supplement to the Company's Charter of Organization and Operation; • Proposal to dismiss Members of the Board of Directors and Board of Supervisors for the 2020-2025 term; • Proposal on the Election of the Board of Directors for the 2025 – 2030 term; • Proposal on the Election of the Board of Supervisors for the term 2025 – 2030 term; • Others (if any).
09h50'– 10h10'	The Meeting Discussed
10h10'– 10h30'	Voting instructions and Voting to approve the reports and proposals
10h30'– 10h40'	Announcement of the Result of the voting
10h40'– 11h00'	Electing instructions and conducting of the Board of Directors and Board of Supervisors for the term 2025 – 2030
11h00'– 11h15'	Break – Vote counting
11h15'-11h25'	Announcement of the result of the electing
11h25'– 11h40'	The Secretariat reads the draft Minutes of the Meeting and the Resolution of the General Meeting of Shareholders; The General Meeting votes to approve the contents of the Minutes of the Meeting and the Resolution of the General Meeting of Shareholders.
11h40'	**Announcement of the Closure of the Meeting.**

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WORKING REGULATION
OF 2025 ANNUAL GENERAL SHAREHOLDERS' MEETING
BOOK AND EDUCATIONAL EQUIPMENT JOINT STOCK COMPANY OF HO CHI MINH CITY

Pursuant to:

- *Law on Enterprises no.59/2020/QH14 dated June 17, 2020;*
- *Law on Securities no.54/2019/QH14 dated November 26, 2019; and the relevent sub-law documents attached;*
- *Decree no.155/2020/ND-CP dated December 31, 2020, elaborates on some articles of the Law on Securities;*
- *Charter of Organization and operation of Book and Educational Equipment Joint Stock Company of Ho Chi Minh City;*
- *Internal Regulation on Corporate Governance of Book and Educational Equipment Joint Stock Company of Ho Chi Minh City;*

To ensure that the 2025 Annual General Shareholders' Meeting of Book and Educational Equipment Joint Stock Company of Ho Chi Minh City will take place successfully, the Board of Directors proposed this operational regulation to provide methods of voting, code of conduct and working principles as following:

1. OBJECTIVE

- To ensure that the organizing of cast of voting and code of conduct during the Annual General Shareholders' Meeting of Book and Educational Equipment Joint Stock Company of Ho Chi Minh City is in compliance with the laws and regulations aim to obtain a successful GSM legally.
- The Meeting's resolutions shall demonstrate a concurrence satisfying shareholders' desires and interests as well as complying with applicable laws.

2. SUBJECT AND SCOPE

- Subjects: All shareholders, authorized representatives of shareholder and guests (if any) attending the Annual General Shareholders' Meeting of Book and Educational Equipment Joint Stock Company of Ho Chi Minh City shall comply with this Regulation, the Company Charter and applicable laws.

- Scope: This Regulation is applied to operate the 2025 Annual General Shareholders' Meeting of Book and Educational Equipment Joint Stock Company of Ho Chi Minh City.

3. INTERPRETATIONS OF TERMS/ABBREVIATIONS

- Company	:	Book and Educational Equipment Joint Stock Company of Ho Chi Minh City
- BoD	:	Board of Directors
- BoS	:	Board of Supervisors
- OC	:	Organizing Committee of the Meeting
- GSM	:	General Shareholders' Meeting
- Delegates	:	Shareholder, authorized representative (the authorized person)
- AGM	:	Annual General Meeting

4. CONTENTS OF THE REGULATION

4.1 Conditions for conducting the GSM

- The GSM shall be conducted when the number of Delegates attending the meeting represents more than 50% of the total voting rights.
- If the number of Delegates attending the meeting does not meet the requirements stipulated in Clause 1, Article 19 of the Company's Charter, the GMS shall be re-convened within thirty (30) days from the intended date of conducting the first GMS. The second convening GMS shall be held when the number of shareholders or authorized representatives attending the meeting represents at least 33% of the total shares with voting rights.
- In the event that the second meeting does not meet the conditions for proceeding as stipulated in Clause 2, Article 19 of the Company's Charter, the invitation for the third meeting shall be sent within 20 days from the intended date of the second meeting. The third General Meeting of Shareholders shall proceed regardless of the total number of voting rights of the attending shareholders.

4.2. Delegates attending the 2025 AGM

All the Company's shareholders on the list as of the closing date of March 17, 2025 are eligible to participate in the AGM or authorize their representative to attend. If there is more than one person legally authorized to attend the meeting, the number of shares of each Delegate must be specified accordingly.

4.3. Guests of the AGM

- The managerial positions of the Company, guests, and members of the OC who are not the Company's shareholders are invited to participate in the GSM.
- The guests shall not express their opinions at the GSM *(unless invited by the Chairperson of GSM or registered with the Organizing Committee and permitted by the Chairperson).*

4.4. Delegates must comply with the following regulations

- Punctuality, formal attire, compliance with security checks (if any), identification documents, etc., as requested by the Organizing Committee.
- Receive documents for the AGM at the reception in front of the Meeting hall.
- Late-arriving delegates have the right to register, participate and vote at the AGM. It is not the responsibility of the Chairperson to delay the AGM for late-arriving delegates to attend; The results of voting on issues that were voted on before the delegate came to attend will not be affected.
- Leave the phone in vibrate or shutdown mode, when needed, please go outside to connect.
- Do not smoke, keep order in the meeting room.
- Comply with the regulations of the Organizing Committee and the Chairperson of the AGM.
- In case a delegate fails to comply with the aforementioned inspection regulations or measures, the Chairperson, after careful consideration, may refuse or expel his/her from the place where the AGM takes place to ensure that the AGM proceeds normally according to the planned program.

4.5. Chairperson and Presidium

- The Presidium includes Chairperson and Members;
- The Chairman of the BoD is the Chairperson of the Presidium cum the Chair of the GSM. The Chairman of the BoD must authorize another members of the BoD to preside the GSM.
- If the Chairman is absent or temporarily incapable of working, other members of the Board of Directors shall elect one of them to preside over the meeting under the majority rule. If no one is elected as the Chairperson, the Head of the Board of Supervisors shall direct the GSM to elect a chairperson from the participants. The person receiving the most votes shall preside over the meeting.
- In other cases, the signatory of the decision to convene the GSM shall direct the GSM to elect a chairperson, and the person receiving the largest number of votes shall preside over the meeting.

- The Chairperson has the right to take necessary and reasonable measures to manage the GSM in an orderly manner, according to the approved program and reflecting the desires of most participants.
- The Chairperson has the right to postpone the GSM, which already meets the quorum requirements, for a maximum of 03 working days from the originally scheduled opening date. The postponement or change of meeting location is only permitted in accordance with Clause 8, Article 146 of the Law on Enterprises.
- Responsibilities of the Presidium:
  - To operate the GSM in conformity with the agenda, regulations, and rules approved by the GSM;
  - Guide the Meeting to discuss, and lead the Meeting to vote on the issues included in the meeting agenda and relevant issues during the Meeting.
  - Respond and record the issues in the agenda approved by the meeting;
  - Handle issues arising during the Meeting.
- The Presidium must work under the principle of democratic centralism and decide on majority rule.

4.6. Meeting Secretary

- The meeting secretary shall include one or more persons appointed by the Chairperson.
- Responsibilities:
  - Record Meeting Minutes on the GSM process and the issues approved or noted by the GSM;
  - Receive and review shareholder question forms, and transfer them to the Presidium;
  - Prepare meeting minutes and draft resolutions of the GSM;
  - Assist the Chairperson in disclosing the draft Meeting Minutes and Resolutions on the issues ratified at the Meeting;
  - Other tasks as requested by the Chairperson.

4.7. Vote Counting Committee

- The General Meeting of Shareholders shall elect one or more individuals to the Vote Counting Committee upon the proposal of the Chairperson of the meeting. Candidates participating in the election or nomination process are not allowed to be part of the Vote Counting Committee.
- Responsibilities:
  - Announce the principles, rules, and guidelines for voting and election procedures.

- Review and report to the General Meeting any violations of voting or election rules or complaints about the voting or election results.
- Verify and record voting and election ballots, prepare the vote counting minutes, announce the results, and submit the minutes to the Chairperson.

4.8 Delegate Eligibility Check Committee

- The GSM Delegate Eligibility Check Committee shall include 03 people, including 01 Head of the committee and 02 members. The Chairperson shall introduce the Delegate Eligibility Check Committee.
- Responsibilities:
  - Verify the qualifications and attendance status of shareholders and shareholder representatives at the meeting;
  - Head of the Delegate Eligibility Check Committee reports to the GSM on the status of shareholders attending the meeting. If the meeting has a sufficient number of shareholders and authorized representatives with the right to attend the meeting representing more than 50% of the total voting shares, the Company's GSM will be held and conducted.

4.9. Discussion at the GSM

- Delegates attending the GMS who want to express their opinions, must be approved by the Chairperson. Delegates make brief speeches and focus on the right key contents to be discussed, per the program approved by the GMS or send written comments to the Secretary of the GMS to report to the Chairperson.
- The Chairperson will arrange for delegates to speak in the order of registration and answer shareholders' questions at the meeting or record the following response in documents.

4.10. Voting to approve the issues at the GSM:

4.10.1 Principle

- All issues in the agenda and contents of the Meeting shall be discussed and voted on by the GSM.
- Voting cards, voting ballots and Election ballots are printed, stamped, and sent directly to delegates at the meeting (enclosed with the set of documents attending the AGM). On the Voting Card, Voting Ballots and Election ballots clearly state the voter ID, full name, and the number of shares owned by and receiving voting authorization from that delegate.
- The Chairperson shall propose the forms of voting on each issue in the program for approval by Meeting.

- The Voting Ballot is as follows:
  - Vote by holding up the Voting Card, which is used to approve proposals such as: Meeting Agenda; Working regulations at the GSM; Regulation on Election; the Presidium; the Vote Counting Committee; approve the Minutes, the meeting resolution and other contents at the General Meeting (if any);
  - Vote by filling out the Voting Ballot, which is used to approve proposals such as: The report of the Board of Directors for the year 2024 and the operational direction for the year 2025; The report of the Board of Supervisors for the year 2024 and the operational direction for the year 2025; the report of the Board of General Directors for the year 2024 and the operational direction for the year 2025; the 2024 auditted Financial Statements (separate + consolidated) and voting to approve the Contents of the Proposals at the Meeting.

4.10.2 Voting method

- The Delegate shall vote to Approve, Disapprove, or Abstain on an issue to be put up for a vote at the General Meeting by holding up the Voting Card or filling in the selection options on the Voting Ballots corresponding to the contents to be voted on as stipulated in Section 4.10.1.
- When voting by holding up the Voting Card, the front of the Voting Card must be raised toward the Presidium. If a delegate does not hold up a Voting Card in all three votes Agree, Disagree or Abstain on a proposal, it is considered as a vote in favor of that proposal. If a delegate raises the Voting Card more than one (01) time when voting Agree, Disapprove, or Abstain of a proposal, it is considered an invalid vote. In the form of voting by holding up the Voting Card, the Vote Counting Committee marks the Voter ID and the corresponding number of votes of each shareholder Agree, Disagree, Abstain, and Invalid.
- When voting by filling in the Voting Ballot, for each content, delegates choose one of three options "Agree", "Disagree", or "Abstain" printed in the Voting Ballots by marking "X" or "✓" in the box they choose. After completing all the contents to be voted on by the GSM, delegates shall send the Voting Ballot to the sealed ballot box at the meeting according to the instructions of the Vote Counting Committee. The ballot must be signed and clearly state the full name of the delegate.

4.10.3 Validity of the Voting Ballot

➢ **Valid voting ballots** are those according to the pre-printed form issued by the Organizing Committee, stamped with the red seal of the Company, not erased, scraped, or torn,... do not write anything other than the regulations for this ballots, and it must be signed; under the signature must be written the delegate's full name.

The voting content (Report, Submission) on the voting ballots is valid when the delegate marks one (01) of the three (03) voting squares.

➢ **Invalid voting ballots**

- Add other content to the vote;
- The ballot does not follow the pre-printed form issued by the Organizing Committee of the Meeting, the ballot does not have the red seal of the Company or has erased, scraped, edited, or written other contents other than the regulations for the vote, the ballot does not have a signature, does not contain the full name of the delegate. All voting contents on the voting ballots are invalid.

4.10.4 Voting rules

01 (one) common share equals 01 (one) voting rights. Each participating Delegate shall represent one or several voting rights.

- At the record date of shareholders March 17, 2025, the total number of shares with voting rights of the Company is 5,665,530, equivalent to 5,665,530 voting rights.
- The issues subject to voting at the Meeting will only be approved if they receive votes in favor from shareholders owning more than 50% of the total voting rights of all attending shareholders. However, for certain voting matters specified in Clause 1, Article 21 of the Company's Charter, approval requires at least 65% of the total voting rights of all attending shareholders who vote in favor.
- Notes:
  - Shareholders/authorized representatives with relevant interests do not have the right to vote on contracts and transactions with a value equal to or more than 35% of the total value of the Company's assets recorded in the latest financial statements; such contracts or transactions shall be approved only when they are voted for by the number of shareholders and authorized representatives representing equal to or more than 65% of the total remaining votes (according to Clause 4, Article 167, the Law on Enterprises 2020).
  - Shareholders/authorized representatives holding equal to or more than 51% of the total shares with voting rights or their related persons do not have the right to vote on the contracts or transactions entered into with such shareholders with a value of more than 10% of the total value of the Company's assets recorded in the latest financial statements (according to Point b, Clauses 3 and 4, Article 167, the Law on Enterprises 2020).

4.10.5 Recording voting/election results

- The General Meeting of Shareholders will approve the Vote Counting Committee

- The Vote Counting Committee is responsible for collecting voting and election ballots.
- The Vote Counting Committee will verify the number of votes for, against, and abstentions for each issue and is responsible for recording, compiling, and reporting the vote counting results at the GSM.

4.11 Meeting Minutes and Resolution of the General Meetings of Shareholders

The secretary of the meeting shall record all the Contents of the GSM in the Minutes of the GSM. The Minutes of General Meetings of Shareholders shall be completed and ratified before the end of the Meeting.

Article 5. Implementation of the Regulations

- All delegates, representatives, and guests attending the GSM are responsible for fully complying with the contents specified in this Regulation, regulations, internal rules, current management regulations of the Company, and relevant laws.
- The convener of the GSM has the right to:
  - Subject all meeting attendees to inspections or other security measures;
  - Request the authority to maintain the order of the meeting; expel those who fail to comply with the Chairperson's executive authority, intentionally disrupt order, obstruct the normal progress of the meeting, or fail to comply with security screening requirements from the GSM.
- Contents not detailed in this regulation shall uniformly apply according to the provisions of the Company's charter, the Law on Enterprises 2020, and current legal documents of the State.

This Regulation shall take effect immediately after approval of the GSM of the Company.

ON BEHALF OF THE BOARD OF DIRECTORS

CHAIRMAN

CÔNG TY CỔ PHẦN SÁCH VÀ THIẾT BỊ TRƯỜNG HỌC THÀNH PHỐ HỒ CHÍ MINH

Nguyen Chi Binh

Recipients:

- *GSM;*
- *Member of BoD, Board of General Directors; BoS*
- *Archived: Administrative Office, Secretary.*

REGULATIONS ON NOMINATION, CANDIDACY, AND ELECTION BOARD OF DIRECTORS AND BOARD OF SUPERVISORS FOR THE 2025 –2030 TERM BOOK AND EDUCATIONAL EQUIPMENT JOINT STOCK COMPANY OF HO CHI MINH CITY

Persuant to:

- *Law on Enterprises No. 59/2020/QH14 dated June 17, 2020*
- *Law on Securities No. 54/2019/QH14 dated November 26, 2019, and the relevent sub-law documents attached;*
- *Decree 155/2020/ND-CP detailing the implementation of certain provisions of the Law on Securities, passed on December 31, 2020;*
- *Charter of Organization and operation of Book and Educational Equipment Joint Stock Company of Ho Chi Minh City;*
- *Internal regulations on corporate governance of Book and Educational Equipment Joint Stock Company of Ho Chi Minh City;*

The Vote Counting Committee of the General Meeting announces the Regulations on Nomination, Candidacy, and Election of the Board of Directors and Board of Supervisors at the Annual General Meeting of Shareholders in 2025 of Book and Educational Equipment Joint Stock Company of Ho Chi Minh City as follows:

I. Explanation of terms/abbreviations:

- Company : Book and Educational Equipment Joint Stock Company of Ho Chi Minh City
- BOD : Board of Director.
- BOS : Board of Supervisors.
- OCGM : Organizing Committee of the General Meeting.
- GSM : General Shareholders's Meeting.
- Delegate : Shareholders, authorized representative (authorized persons).

II. Chairperson of the General Meeting:

The Chairperson of the General Meeting is responsible for presiding over the election with specific tasks including:

- Introduce the list of nominees and candidates for the BOD and BOS;
- Supervise the voting and vote counting

Resolve any complaints about the election (if any)

III. Regulations on Nomination and Candidacy for BOD:

- Number of BOD members: 05 members
- Term: 2025 – 2030
- Maximum number of candidates for BOD: unlimited

1. **Rights to Nominate and Stand for Election to BOD:** *(according to Article 25 of the company's charter)*

Shareholders holding common shares have the right to aggregate their voting rights to nominate candidates for the BOD. Shareholders or groups of shareholders holding from 10% to less than 20% of the total voting shares have the right to nominate one (01) candidate; from 20% to less than 30% can nominate up to two (02) candidates; from 30% to less than 40% can nominate up to three (03) candidates; from 40% to less than 50% can nominate up to four (04) candidates; from 50% below 65% can nominate up to five (05) candidates; from 65% or more can nominate up to seven (07) candidates.

The nominated candidates must meet the criteria specified in section 2 below:

In case the number of candidates for BOD through nomination and candidacy is still insufficient, the incumbent BOD may nominate additional candidates or organize nominations according to a mechanism stipulated by the company in the Internal Regulations on Corporate Governance and the Regulations on the Operation of BOD.

2. **Criteria for Candidates for BOD:** *Candidates for BOD must meet the following standards and conditions (according to Article 155 of the Law on Enterprises No. 59/2020/QH14, Decree 155/2020/ND-CP)*

- Have full civil act capacity, not falling under the category of persons prohibited from managing enterprises as stipulated in Clause 2, Article 17 of the Law on Enterprises No. 59/2020/QH14;
- Have professional qualifications and experience in business management or in the field, industry, or profession of the company and do not necessarily have to be a shareholder of the company;
- Must not have family relations (wife, husband, biological father, biological mother, adoptive father, adoptive mother, father-in-law, mother-in-law, father-in-law, mother-in-law, biological child, adopted child, son-in-law, daughter-in-law, biological brother, biological sister, biological brother-in-law, biological sister-in-law, biological brother of the wife, biological brother of the husband, biological sister of the wife, biological sister of the husband, biological brother-in-law of the wife, biological brother-in-law of the husband) with the General Director and other managers of the company; with the managers, persons authorized to appoint managers of the parent company.
- Members of BOD of the company can only concurrently be members of BOD of a maximum of 5 other companies.

IV. Regulations on Nomination and Candidacy for Supervisory Board:

- Number of BOS members: 03 members
- Term: 2025 – 2030
- Maximum number of candidates for BOS: unlimited

1. **Rights to Nominate and Stand for Election:** *(according to Article 37 of the company's charter)*

Shareholders holding common shares have the right to aggregate their voting rights to nominate candidates for the BOS. Shareholders or groups of shareholders holding from 10%

to less than 20% of the total voting shares have the right to nominate one (01) candidate; from 20% to less than 30% can nominate up to two (02) candidates; from 30% to less than 40% can nominate up to three (03) candidates; from 40% to less than 50% can nominate up to four (04) candidates; from 50% below 65% can nominate up to five (05) candidates; from 65% or more can nominate up to seven (07) candidates.

The nominated candidates must meet the criteria specified in section 2 below:

In case the number of candidates for BOS through nomination and candidacy is still insufficient, the incumbent BOS may nominate additional candidates or organize nominations according to a mechanism stipulated by the company in the Internal Regulations on Corporate Governance and the Regulations on the Operation of BOS.

2. Criteria for Candidates for the BOS:

Candidates for the BOS must meet the following standards and conditions (according to Clause 1, Article 169 of the Law on Enterprises No. 59/2020/QH14; Article 286 of Decree No. 155/2020/ND-CP and Clause 2, Article 38 of the Company's Charter)

- Have full civil act capacity and not fall under the category of persons prohibited from establishing and managing enterprises as stipulated in Clause 2, Article 17 of the Law on Enterprises No. 59/2020/QH14;
- Be trained in one of the fields of economics, finance, accounting, auditing, law, business administration, or a field relevant to the business activities of the enterprise;
- Must not have family relations (wife, husband, biological father, biological mother, adoptive father, adoptive mother, father-in-law, mother-in-law, father-in-law, mother-in-law, biological child, adopted child, son-in-law, daughter-in-law, biological brother, biological sister, biological brother-in-law, biological sister-in-law, biological brother of the wife, biological brother of the husband, biological sister of the wife, biological sister of the husband, biological brother-in-law of the wife, biological brother-in-law of the husband) with members of the Board of Directors, the Director or General Director, and other managers;
- Must not be a manager of the company; do not necessarily have to be a shareholder or employee of the company;
- Must not work in the accounting or finance department of the Company;
- Must not be a member or employee of the auditing organization approved to audit the company's financial statements in the previous 3 consecutive years.
- Other standards and conditions as prescribed by relevant laws and the Company's Charter.

V. Election Principles:

- Comply with the provisions of the law and the Company's Charter.
- Voting rights are calculated based on the number of shares owned or represented. Election results are calculated based on the number of voting shares of the shareholders attending the meeting.
- In each election, a shareholder delegate can only use one ballot corresponding to the number of shares owned or represented.

- The vote-counting committee is nominated by the Presidium and approved by the General Meeting. Members of the Vote Counting Committee must not be on the list of nominees and candidates for BOD or BOS.

VI.Election Methods:

- The list of candidates for the Board of Directors and the Board of Supervisors is arranged in alphabetical order by name, with full names recorded on the ballot.
- Implement the Cumulative Voting Method (*According to Clause 3, Article 148 of the Law on Enterprises 2020*)
  - Implement the cumulative voting method: each shareholder has a total number of votes corresponding to the total number of shares owned multiplied by the number of members to be elected to the BOD or the BOS.
  - Delegates attending have the right to cast all their votes for one or several candidates.
  - Each shareholder attending the meeting is provided with one ballot for the Board of Directors and one ballot for the Supervisory Board. Delegates must check the information on the ballot upon receipt; if there are any errors, they must immediately notify the Ballot Counting Committee.
  - In case additional candidates arise on the day of the general meeting, delegates can contact the vote-counting committee to request new ballots and must return the old ballots (before placing them in the ballot box);
  - How to Fill Out Voting Ballots:

✓ Delegates vote for a maximum number of candidates equal to the number of candidates to be elected.

✓ If casting all votes for one or several candidates, delegates mark the "**Equal Vote Distribution**" box for the corresponding candidates.

✓ If casting an unequal number of votes for multiple candidates, delegates specify the number of votes in the "**Number of Votes**" box for the corresponding candidates.

<u>**Notes:**</u> In case a delegate marks both the "**Equal Vote Distribution**" box and specifies the number of votes in the "**Number of Votes**" box, the result will be based on the number of votes in the "**Number of Votes**" box.

- The votes will be placed into a sealed ballot box prior to the counting process.
- Valid votes: are ballots in the pre-printed form issued by the organizers, bearing the company's red seal, without erasures, alterations, or any additional content beyond what is prescribed for the ballot.
- The following ballots will be considered invalid:
  - Adding other content to the ballot;
  - Ballots not in the pre-printed form issued by the organizers, ballots without the company's red seal, or ballots with erasures, alterations, or additional content beyond what is prescribed for the ballot;

- The number of candidates voted for exceeds the number of members to be elected;
- Ballots with a total number of votes for candidates exceeding the total number of votes allowed;
- No signature and full name of the attending delegate.

- After the voting concludes, the ballot counting will be conducted under the supervision of the Vote Counting Committee and representatives of the shareholders (if necessary).
- The Vote Counting Committee is responsible for preparing the vote counting minutes, announcing the results, and, together with the chairperson, addressing any inquiries or complaints from shareholders (if any).
- The votes, after being counted, will be stored in accordance with regulations and may be opened upon request by the company's General Shareholders' Meeting.

VII. Principle of winning the election

- The candidates winning the election shall be determined by the number of votes received in descending order, starting from the candidates with the largest number of votes until there are enough members to be elected.
- If there are two (02) or more candidates receiving the same number of votes for the last member to be elected, the voting shall be conducted among these candidates.
- If the result of the first election fails to meet the required number of elected members, the election shall be conducted until the required number of elected members is met.

VIII. Documents of nomination or self-nomination for the members of the BoD and BoS:

Documents of nomination or self-nomination for the BOD and BOS members include:

- Application form/Nomination form for the BOD members (using the Template)
- Curriculum vitae (using the Template)
- Copies of the following types of documents: ID card/Passport.
- Certificate in cultural studies and certificate of professional qualification (if any)

Nominees for election to the BOD and BOS must take full responsibility before the law and the General Meeting of Shareholders for the accuracy and truthfulness of the content in their documents.

Documents must be sent to Book and Educational Equipment Joint Stock Company of Ho Chi Minh City before [16:00] [2025-04-14] at the following address:

Office of Company: Book and Educational Equipment Joint Stock Company of Ho Chi Minh City

Address: 223 Nguyen Tri Phuong, Ward 9, District 5, Ho Chi Minh City

Telephone: (028) 3855 4645

Above are the entire regulations for candidates for election to the Board of Directors and Board of Supervisors at the 2025 Annual General Meeting of Shareholders of the Book

and Educational Equipment Joint Stock Company of Ho Chi Minh City, respectfully submitted to the General Meeting of Shareholders for consideration and approval.

This Regulation shall come into force immediately after approval by the General Meeting of Shareholders.

ON BEHALF OF THE BOARD OF DIRECTORS

CHAIRMAN

CÔNG TY CỔ PHẦN SÁCH VÀ THIẾT BỊ TRƯỜNG HỌC THÀNH PHỐ HỒ CHÍ MINH

Nguyen Chi Binh

Recipients:

- *GSM;*
- *Member of BOD, Board of General Directors; BOS*
- *Archived: Administrative Office, Secretary.*

BOOK AND EDUCATIONAL EQUIPMENT JOINT STOCK COMPANY OF HO CHI MINH CITY
ANNUAL GENERAL MEETING OF SHAREHOLDERS 2025

REPORT ON THE ACTIVITIES OF THE BOARD OF DIRECTORS FOR THE YEAR 2024 AND OPERATIONAL DIRECTION FOR 2025

APRIL 2025

I. ACTIVITIES OF THE BOARD OF DIRECTORS IN 2024

1. Board of Directors Personnel:

In 2024, the Board of Directors of Book and Educational Equipment Joint Stock Company of Ho Chi Minh City consisted of the following members:

1- Mr. Nguyen Chi Binh - Chairman of the Board of Directors.

2- Mr. Tu Trung Dan – Member of the Board of Directors cum General Director.

3- Mr. Do Thanh Lam – Member of the Board of Directors.

4- Mr. Nguyen Van Cung – Member of the Board of Directors.

5- Mr. Phan Ke Thai – Independent Member of the Board of Directors.

2. Summary of Board of Directors Meetings

In 2024, the Board of Directors held 08 meetings, both in-person and online, coordinating closely with the Board of Management in carrying out the unit's production and business activities, ensuring compliance with the guidelines of Vietnam Education Publishing House and the Ministry of Education and Training. Specifically:

No.	Resolution/Decision No.	Date	Content
1	01/NQ-HĐQT	2024-01-17	Approve the following contents: - Parent company's production and business results. - Implementation of remuneration for the Board of Directors, Board of Supervisors, and Company Secretary in 2023. - Approve the actual salary unit price for the parent company in 2023. - Provisional distribution of profit after tax for the year 2023. - Approve the liquidation and handling of surplus and shortage from inventory results; handling of debts, setting up provisions according to the Inventory Minutes, handling of debts by the Board of Supervisors in 2023. - Business plan of the parent company. - Approve the salary unit price for 2024. - Remuneration for the Board of Directors, Board of Supervisors, and company secretary.

No.	Resolution/Decision No.	Date	Content
			- Some other tasks.
2	02/NQ-HĐQT	2024-01-17	Approve the following contents: 1. The record date to finalize the list of shareholders invited to the 2024 Annual General Meeting of Shareholders and receive the 2023 Advance dividend payment is expected to be 2024-03-11. 2. The expected time to hold the 2024 Annual General Meeting of Shareholders is 2024-04-11. 3. 2023 Advance dividend payment in cash. Implementation ratio: 14% (1 share receives VND 1,400).
3	03/NQ-HĐQT	2024-01-17	Approve the following contents: - Dismiss Ms. Pham Nhat Quyen from the position of Person in charge of corporate governance of Book and Educational Equipment Joint Stock Company of Ho Chi Minh City. - Appoint Ms. Huynh Thi Bich Hanh to the position of Person in charge of corporate governance of Book and Educational Equipment Joint Stock Company of Ho Chi Minh City.
4	04/NQ-HĐQT	2024-03-20	- Approve the draft documents and materials prepared for the organization of the 2024 Annual General Meeting of Shareholders of Book and Educational Equipment Joint Stock Company of Ho Chi Minh City.
5	05/NQ-HĐQT	2024-04-12	- Approve the policy of borrowing capital, opening guarantees, L/C and other credit granting transactions at VietinBank - Ho Chi Minh City Branch 5 to serve the 2024-2025 business plan.
6	06/NQ-HĐQT	2024-04-12	- Approve the policy of borrowing capital and other credit granting transactions at Vietcombank - Saigon Cho Lon Branch.

No.	Resolution/Decision No.	Date	Content
7	07/NQ-HĐQT	2024-07-02	- Agree to select AAC Auditing and Accounting Company Limited at address: Lot A 78-80, 30/4 Street, Hai Chau District, Da Nang City, as the unit to "Review the semi-annual financial statements for the first 6 months of 2024 and audit the 2024 financial statements" of Book and Educational Equipment Joint Stock Company of Ho Chi Minh City.
8	08/NQ-HĐQT	2024-07-11	- Approve the continuation of a 1-year term Contract with Mr. Phan Xuan Hien - born on 1961-03-09, former Deputy General Director of Book and Educational Equipment Joint Stock Company of Ho Chi Minh City, holding the position of Deputy General Director of Book and Educational Equipment Joint Stock Company of Ho Chi Minh City.
9	01/QĐ-HĐQT	2024-07-11	- Continue the 01-year term labor contract with Mr. Phan Xuan Hien - born on 1961-03-09, former Deputy General Director of Book and Educational Equipment Joint Stock Company of Ho Chi Minh City, holding the position of Deputy General Director of Book and Educational Equipment Joint Stock Company Of Ho Chi Minh City.
10	09/NQ-HĐQT	2024-09-30	- Agree on the policy to implement the appointment process for Ms. Vo Thi Thanh Tuyen, Specialist of the Accounting - Finance Department of Book and Educational Equipment Joint Stock Company of Ho Chi Minh City, to hold the position of Deputy Head of the Accounting - Finance Department of Book and Educational Equipment Joint Stock Company of Ho Chi Minh City. Assign the General Director of Book and Educational Equipment Joint Stock Company of Ho Chi Minh City to organize

No.	Resolution/Decision No.	Date	Content
			the implementation of the appointment process according to the Company's Regulations, Charter, and in accordance with the regulations of Vietnam Education Publishing House.
11	10/NQ-HĐQT	2024-12-25	- Approve the policy on personnel work as proposed by the General Director of Book and Educational Equipment Joint Stock Company of Ho Chi Minh City of in the proposal dated 2024-11-06. - Assign the General Director of Book and Educational Equipment Joint Stock Company of Ho Chi Minh City to carry out the appointment according to the Company's Regulations, Charter, and current legal regulations.

3. Resolutions and Decisions of the Board of Directors:

In 2024, the Board of Directors issued 10 Resolutions and 01 Decision related to production and business management, dividend payments, approval decisions, and other decisions. The resolutions and decisions issued by the Board of Directors were unanimously agreed upon by the members and are in accordance with the Company's Charter.

4. Activities of Independent Members of the Board of Directors and Evaluation Results of Independent Members on the Activities of the Board of Directors

(Attached report).

5. Supervisory Results of the Board of Directors over the General Director and other Managers:

- The Board of Directors directed the Board of Management to implement the resolutions of the General Meeting of Shareholders and the resolutions of the Board of Directors, while also supervising their implementation: The Board of Mangements managed the company's operations according to the Board of Directors' direction, fully implemented the decisions and resolutions of the Board of Directors, in line with the Company's strategy and complying with legal regulations, the Company's Charter, and operating regulations; promoted collective strength, unity, and creativity in making many decisions to meet all requirements in the Company's production and business activities promptly.

- The Board of General Directors ensured responsibility in strictly implementing regulations on information disclosure, financial reporting, and complying with periodic or ad-hoc reporting regimes when required. Concurrently, the Board of General Directors also ensured the full and timely payment of dividends to shareholders.

6. Remuneration, Operating Expenses, and Other Benefits of the Board of Directors and Individual Board Members:

The Board of Directors, Board of Supervisors, and company secretary remuneration expenses for 2024 are 5% of the provisional profit after tax as approved by the 2024 Annual General Meeting of Shareholders, amounting to VND 730,000,000. Specifically:

- Chairman: 10,488,508 VND/month (this amount is allocated for 2024, and payment is made according to the regulations of Vietnam Education Publishing House).
- Members of the Board of Directors: 6,992,333 VND/month
- Head of the Board of Supervisors: 5,593,892 VND/month
- Members of Board of Supervisors: 4,195,400 VND/month
- Company Secretary: 4,195,400 VND/month

The total remuneration amount allocated for 2024 is VND 730,000,000.

II. REPORT SUMMARIZING THE ACTIVITIES OF THE BOARD OF DIRECTORS FOR THE 2020-2025 TERM:

1. Board of Directors Personnel:

Currently, the Board of Directors of Book and Educational Equipment Joint Stock Company of Ho Chi Minh City consists of the following members:

1- Mr. Nguyen Chi Binh - Chairman of the Board of Directors.

2- Mr. Tu Trung Dan – Member of the Board of Directors cum General Director.

3- Mr. Do Thanh Lam – Member of the Board of Directors.

4- Mr. Nguyen Van Cung – Member of the Board of Directors.

5- Mr. Phan Ke Thai – Independent Member of the Board of Directors.

During the 2020-2025 term, the following changes occurred in the Board of Directors' personnel:

The 2023 Annual General Meeting of Shareholders dismissed Ms. Huynh Thi Bich Hanh from the position of Members of the Board of Directors and elected Mr. Phan Ke Thai as an additional independent Member of Board of Directors.

2. Corporate Governance:

During the past term, the Board of Directors has focused on improving the quality and effectiveness of corporate governance, ensuring compliance with current regulations, the company's charter, and the company's actual production and business activities. The main contents are as follows:

- 2021 Annual General Meeting of Shareholders: Amended the company's organizational and operational charter; amended the internal regulations on corporate governance; amended the operating regulations of the Board of Directors; amended the operating regulations of the Board of Supervisors.

- 2023 Annual General Meeting of Shareholders: Amended and supplemented the company's organizational and operational charter; amended and supplemented the internal regulations on corporate governance; amended and supplemented the operating regulations of the Board of Directors, etc.

- Appointed the Person in charge of corporate governance according to regulations.

Ensured that the company's operations comply with legal regulations, the charter, and governance regulations in managing production and business activities, and the resolutions of the General Meeting of Shareholders and the Board of Directors.

3. Business Performance Results for the 2020-2025 Period:

The 2020-2025 period was a period of great fluctuation in Vietnam's socio-economic situation.

2020-2021: The impact of the Covid-19 pandemic severely affected the economies of Vietnam and other countries worldwide.

2022-2025: This was a period of gradual economic recovery after the pandemic. However, it continued to be affected by other factors such as political and economic conflicts between countries worldwide, impacting the global economy. The consequences of the pandemic and economic recession led to changes in consumer trends. Although the State had supportive policies, the level of access and effectiveness was not as expected, leading to a slow recovery of the Vietnamese economy.

This is also the period for screening the "financial health" of business.

In that general context, the company's production and business situation also faced many difficulties.

With the close direction of the Board of Directors, the Board of Management has managed the company's operations for the period 2020-2025, achieving the following results:

3.1 Capital scale:

Parent company indicators	Unit	Year 2020	Year 2021	Year 2022	Year 2023	Year 2024	Comparison 2024/2020
1. Charter capital	Billion VND	56,655	56,655	56,655	56,655	56,655	100.00%
2. Owner's equity	Billion VND	120,287	126,416	130,348	132,980	135,194	112.39%
3. Total assets	Billion VND	191,763	235,678	221,161	202,368	207,744	108.33%

3.2 Business results:

Indicators	Unit	Year 2020	Year 2021	Year 2022	Year 2023	Year 2024
1. Revenue, income	Billion VND	471.073 *(118,66%/PL)*	507.641 *(115,37%/PL)*	493.222 *(100,86%/PL)*	480.586 *(100,12%/PL)*	467.158 *(100,89%/PL)*
2. Profit before tax	Billion VND	18.898 *(107,99%/PL)*	20.884 *(103,39%/PL)*	18.366 *(92,76%/PL)*	16.727 *(93,97%/PL)*	16.013 *(100,08%/PL)*
3. Dividend	%	13%	14%	14%	14%	14%

3.3 Investment:

The Company's subsidiaries operating in the education sector, in which the company has invested capital from 2020-2025, are all profitable and have no accumulated losses.

Name of company	As of 2024-12-31			As of 2020-12-31		
	Number of shares	Value (million VND)	Owners hip ratio (%)	Number of shares	Value (million VND)	Owners hip ratio (%)
An Dong Education JSC	276,000	2,760	52.77	276,000	2,760	52.77
Gia Dinh Education Publishing Service JSC	49,000	490	4.77	49,000	490	4.77

To achieve the above results, there has been a tremendous effort from the Board of Directors, the Board of Management, and the company's employees; the company has also received the attention and support of Vietnam Education Publishing House and the companionship and sharing of the company's shareholders.

III. REPORT ON TRANSACTIONS:

1. Transactions between the company, Company's subsidiaries, companies in which the

public company holds a controlling interest of 50% or more of the Charter capital, with members of the Board of Directors and their related persons:

No.	Organization name	Relationship with the Company	Business registration certificate number, place of issue	Address	Time of transaction	Content, quantity, total value of transaction
1	An Dong Education JSC	Subsidiary Ms. Do Thi Thanh Binh, Deputy General Director of the company, is the Director	0309984013 issued by Ho Chi Minh City Department of Planning and Investment for the first time on 2010-05-04	780 Nguyen Kiem, Ward 4, Phu Nhuan District, HCMC	year 2024	Supply of books, equipment, premises… with the amount: VND 5,913,617,191.
2	HCMC Education Publishing House	Subsidiary	0100108543-006; issued by Department of Planning and Investment of HCMC.	231 Nguyen Van Cu, Ward 4, District 5, Ho Chi Minh City.	year 2024	- Supply of books and equipment with the amount: VND 125,507,990. - Purchase of stamps, management fees with the amount: VND 1,018,626,740.
3	Vietnam Education Publishing House		0100108543; 2017-04-25; issued by Hanoi Authority for Planning & Investment on 2017-04-25	81 Tran Hung Dao, Hoan Kiem District, Hanoi	year 2024	Brand fee with the amount: VND 51,504,818.
4	Hanoi Education Investment and Development Joint Stock Company	The Company is chaired by Mr. Nguyen Chi Binh (Chairman of the Board of the Directors of STC).	0102222393; Hanoi Authority for Planning & Investment.	No. 187B Giang Vo, Cat Linh Ward, Dong Da District, Hanoi City.	year 2024	Equipment supply with the amount: VND 276,373,329.

2. Transactions between the company and companies in which a member of the Board of Directors is a founding member or a business manager within the last 03 years before the transaction date:

No.	Organization Name	Relationship with the Company	Business Registration Certificate No., place of issue	Address	Time of transaction	Content, quantity, total value of transaction
1	An Dong Education Joint Stock Company	Subsidiary Ms. Do Thi Thanh Binh, Deputy General Director of the Company, is the Director	0309984013 issued by Department of Planning and Investment of HCMC for the first time on 2010-05-04	780 Nguyen Kiem, Ward 4, Phu Nhuan District.	year 2024	Supply of books, equipment, premises… with the amount: VND 5,913,617,191.
2	Hanoi Education Investment and Development Joint Stock Company	The company is chaired by Mr. Nguyen Chi Binh (Chairman of the Board of Directors).	0102222393; Department of Planning and Investment of Hanoi City.	No. 187B Giang Vo, Cat Linh Ward, Dong Da District, Hanoi City.	year 2024	Equipment supply with the amount: VND 276,373,329.

IV. OPERATING DIRECTION OF THE BOARD OF DIRECTORS IN 2025:

2025 is the final year of the textbook replacement roadmap according to the 2018 general education program; however, changes in distribution are anticipated. Besides, the equipment segment will continue to face price competition. Consumer trends are changing, with more cautious spending.

Based on the actual situation, the Board of Directors has developed the 2025 operating plan as follows:

- Direct the Board of Management to develop specific plans and solutions to achieve the targets set by the General Meeting of Shareholders.

- Implement the 2025 business plan with the following planned targets:

- Total revenue, income: VND 450 billion
- Earnings Before Interest and Taxes: VND 14.5 billion

- Dividends: 14%

- Organize regular meetings and other meetings to discuss and issue guidelines and resolutions for the Board of General Directors, and at the same time, perform well the supervisory function through reports on the Company's production and business results to grasp and direct the implementation of resolutions of the General Meeting of Shareholders and the Board of Directors to achieve the highest efficiency.

- Continue to review, supplement, and adjust the Company's regulations, processes, and rules to suit the production and business situation and management requirements. Maintain safe company operations, limit risks; manage shareholders' capital safely and efficiently, and maintain full, accurate, and timely information disclosure according to law. Proactively disclose other information related to the Company's operations.

This is a summary report of the Board of Directors' activities for the year 2024, summarizing the 2020-2025 term and the direction of operations in 2025. The Board of Directors hopes that shareholders will contribute many practical ideas to help improve the company's corporate governance.

Submit to the General Meeting for review and approval!

Sincerely./.

ON BEHALF OF THE BOARD OF DIRECTORS
CHAIRMAN

CÔNG TY CỔ PHẦN SÁCH VÀ THIẾT BỊ TRƯỜNG HỌC THÀNH PHỐ HỒ CHÍ MINH

Nguyen Chi Binh

Recipients:
- *Shareholders;*
- *BOD, BOS;*
- *Company's Board of General Directors;*
- *Archives: Administrative Office*

REPORT OF ACTIVITIES OF INDEPENDENT MEMBERS OF THE BOARD OF DIRECTORS

1. Evaluation of the Role of Independent Members of the Board of Directors

Book and Educational Equipment Join Stock Company of Ho Chi Minh City 's Board of Directors currently has 01/05 Independent members meeting the criteria for Independent members of the Board of Directors, accounting for 20% of the total Board of Directors members, satisfying current regulations on Board structure. The Independent members include: Mr. Phan Ke Thai - Independent member of the Board of Directors, possessing sufficient competence and professional experience to contribute to ensuring more objective decision-making, especially in situations of conflict of interest.

2. Activities of Independent Members of the Board of Directors

Independent members of the Board of Directors always prioritize transparency and objectivity in their work, contributing to limiting, preventing, and controlling risks in all of the Company's activities. In addition, Independent members of the Board of Directors also contribute significantly to improving the quality and effectiveness of the Board's decisions by differentiating business orientations and plans, contributing strategic and insightful advice, and closely monitoring the activities of the Board of Directors and the Board of General Directors. Specific activities of the Independent members of the Board of Directors during the year:

- Independent members of the Board of Directors fully participated in all Board meetings during the year and contributed to improving policies and operational management through their experience and expertise by providing input at meetings.
- Independent members of the Board of Directors actively interacted with the Board of Directors and the Board of General Directors, promptly discussing, advising, and providing timely solutions and orientations, contributing to responding to the complex developments of the economy, geopolitics, and the volatile business market.

3. Evaluation Results of Independent Members on the Activities of the Board of Directors

- The Board of Directors has demonstrated its supervisory role well in monitoring the effectiveness of corporate governance and the Company's compliance with current laws. Additionally, the Board of Directors also pays special attention to the Company's

sustainable development policy and environmental protection activities, as well as the Company's social responsibilities.

- All members of the Board of Directors actively participate in monitoring the Company's operations and discussions at quarterly meetings. The Board of Directors is encouraged to make proposals and recommendations whenever necessary for the Company without limitations on time, space, or discussion content.
- All important matters are discussed openly and democratically within the Board of Directors. Issues are thoroughly and carefully evaluated and discussed to reach a consensus before issuing a Resolution. The Executive Board always closely follows and strictly implements the Resolutions issued by the Board of Directors.
- The Board of Directors has complied with regulations on the authority to approve, monitor, and explain transactions between the Company and Company insiders; related persons of insiders with the Company, subsidiaries, and companies controlled by the Company. These transactions have been disclosed in accordance with legal regulations.
- The Board of Directors has continuously updated and improved its operations to meet international standards of Corporate Governance. As a result, management solutions are implemented flexibly and reasonably, and the operating results for the year have successfully fulfilled the plan assigned by the General Meeting of Shareholders, ensuring the interests of shareholders.
- The Board of Directors' supervision, management, and operation of production and business activities have complied with legal regulations and the Company's Charter.

INDEPENDENT MEMBER OF
THE BOARD OF DIRECTORS

Phan Ke Thai

BOOK AND EDUCATIONAL EQUIPMENT JOINT STOCK COMPANY OF HO CHI MINH CITY

ANNUAL GENERAL MEETING OF SHAREHOLDERS 2025

REPORT ON THE ACTIVITIES OF THE BOARD OF SUPERVISORS FOR THE YEAR 2024 AND OPERATIONAL DIRECTION FOR 2025

APRIL 2025

I. OVERVIEW

Book and Educational Equipment Joint Stock Company of Ho Chi Minh City was established based on the equitization of a state-owned enterprise under Decision No. 6500/QĐ-UBND dated 2005-12-23 of the Ho Chi Minh City People's Committee. The company is an independent accounting unit, operating in production and business according to Business Registration Certificate No. 4103004971 dated 2006-07-04 of the Department of Planning and Investment of Ho Chi Minh City, the Law on Enterprises, the Company Charter, and current legal regulations.

The Company has been listed on the Hanoi Stock Exchange since 2006-12-21 with the stock code STC.

II. ACTIVITIES OF THE BOARD OF SUPERVISORS IN 2024

1. Summary of Board of Supervisors meetings:

The Board of Supervisors consists of 03 members

- Ms. Bui Thi Anh Tuyet - Head of the Board of Supervisors
- Ms. Nguyen Thi Nho – Member of the BOS
- Ms. Dao Thi Thanh Thuy – Member of the BOS

In 2024, the Board of Supervisors held 4 meetings, once per quarter. All members of the Board of Supervisors attended all meetings of the Board of Supervisors and assigned members to attend meetings of the Board of Directors.

The Board of Supervisors conducted inspection and supervision activities to ensure compliance with the provisions of the Law, law on Enterprises, Accounting Law, and relevant legal documents; inspected and supervised compliance with the Charter, organizational structure, and operational regulations of the Company, and supervised the implementation of the 2024 General Meeting of Shareholders' resolutions, specifically:

- Evaluating the management and administration, the implementation of production and business activities of the Board of Management according to the Company's business strategy, as well as the implementation of the Board of Directors' resolutions for the Board of Management.

- Controlling compliance with regulations on information disclosure of the company

according to legal regulations.

- Attending all meetings of the Board of Directors, including direct and online meetings.

- Controlling the content, order, and procedures for issuing regulations on corporate governance;

- Supervising the Company's law enforcement and other activities within the scope of responsibilities and authority of the Board of Supervisors.

2. Conclusions and recommendations of the Board of Supervisors:

- The Board of Supervisors performs its functions and duties in accordance with the Charter of Book and Educational Equipment Joint Stock Company of Ho Chi Minh City and the provisions of the Law on Enterprises;

- In 2024, the Board of Supervisors was fully and promptly provided with information and reports on the production and business situation and financial status of the Company;

- The Board of Supervisors fully participated in the meetings of the Board of Directors to grasp the production and business situation, investment situation, and participate in opinions, and make recommendations to the Board of Directors and the General Director within the scope of its responsibilities and authority;

- The activities of the Board of Supervisors in the past period have been carried out smoothly, in accordance with the Law on Enterprises and the Company Charter.

For the Company to continue achieving high performance, the Board of Supervisors recommends that the Company maintain the following:

+ Regularly reconcile and confirm debts to ensure a legal basis and implement effective measures for debt collection, especially overdue debts.
+ Maintain good compliance with tax declaration and payment obligations to the State Budget; accounting, statistical reporting, and financial management systems in accordance with the Law and the Company's Charter.
+ Properly implement warehouse management of goods and products, periodic asset inventory, etc., in accordance with regulations.
+ Promote the consumption of inventory to improve capital turnover and manage and use capital effectively.

+ Strengthen product marketing and brand promotion through various forms to attract customers; establish appropriate customer care policies for all target groups.

3. Remuneration, operating expenses, and other benefits of the Board of Supervisors

The remuneration of the Board of Supervisors allocated in 2024 is: VND 167,816,300. Wherein:

- Head of the Board of Supervisors: 5,593,892 VND/month
- Member of the Board of Supervisors: 4,195,400 VND/month

III. RESULTS OF MONITORING THE COMPANY'S OPERATIONS AND FINANCES

1. Results of monitoring the Company's operations

– Through the inspection and supervision process, the Board of Supervisors assesses that the Company's production and business activities have complied with the regulations of Vietnamese law, the Company's Charter, and the regulations for listed companies on the Hanoi Stock Exchange.

– In 2024, the general situation remains challenging, with the procurement of educational equipment by Schools and Education Departments proceeding slowly. Additionally, the distribution of educational books has faced obstacles due to delays and a lack of synchronization in the warehousing of textbooks and supplementary materials… As a result, overall performance has seen a decline compared to the previous year.

– The Company's Board of Management and employees have made joint efforts and encouraged each other to overcome the above difficulties and achieve relatively positive results.

2. Results of monitoring the Company's financial situation

The Board of Supervisors has monitored and agreed with the Company's 2024 Financial Statements audited by AAC Auditing and Accounting Company Limited.

The Company's Financial Statements comply with regulations and are in accordance with Vietnamese Accounting Standards. The report accurately and fairly reflects the key aspects of the Company's financial situation.

Information on the financial situation has been publicly disclosed in a timely manner to the State Securities Commission, Hanoi Stock Exchange, and the company's website, meeting the requirements of relevant authorities and investors. Key indicators are as follows:

Unit: VND

No.	Indicator – Consolidated	2024-12-31
A	**ASSETS**	
I.	**Current asset**	**174,592,785,452**
1	Cash and cash equivalents	49,920,474,727
2	Short-term financial investments	12,963,405,066
3	Short-term Receivables	38,903,798,103
4	inventories	69,634,797,547
5	Other current assets	3,170,310,009
II.	**Long-term asset**	**39,939,018,626**
1	Long-term Receivables	19,318,596
2	Fixed assets	28,364,735,902
3	Investment properties	0
4	Long-term work in progress	1,799,008,000
5	Long-term financial investments	490,000,000
6	Other Non-current assets	9,265,956,128
	TOTAL ASSETS	**214,531,804,078**
B	**RESOURCES**	
I	**Liability**	**75,924,527,356**
1	Current liabilities	75,924,527,356
2	Long-term liabilities	0
II	**Owners's equity**	**138,607,276,722**
1	Share capital	56,655,300,000
2	Share premium	13,761,696,224
3	Other Owners's capital	6,538,767,315
4	Investment and development fund	50,417,965,656
5	Undistributed profit after tax	8,318,142,000
6	Non-controlling Interests	2,915,405,527
	TOTAL RESOURCES	**214,531,804.078**

2024 Production and Business Results

Unit: VND

No.	Indicator – Consolidated	Year 2024
1.	Net revenue from sales of goods and provision of services	490,317,152,826
2	Costs of goods sold	399,949,148,128
3	Gross profit from sales and service provision	90,368,004,698
4	Financial income	1,540,834,083
5	Financial expenses	519,386,592
6	Selling expenses	38,183,989,826
7	Administration expenses	37,123,724,592
8	Operating profit	16,081,737,771
9	Other income	1,003,834,925
10	Other expenses	84,084,945
11	Other profit	919,749,980
12	Accounting profit before tax	17,001,487,751
13	Profit after tax	14,862,273,357

IV. RESULTS OF SUPERVISION OF THE BOARD OF DIRECTORS, GENERAL DIRECTOR, AND BOARD OF MANAGEMENT

Through inspection and supervision of business activities in 2024, the Board of Supervisors finds that the Board of Directors and the Board of General Directors have directed the Company's production and business activities in accordance with their functions, duties, and powers as prescribed by law, the Company's Charter, and resolutions of the General Meeting of Shareholders. Specifically:

1. Results of supervision of the Board of Directors

- The Board of Supervisors observed that in 2024, the company's Board of Directors performed its functions and duties in directing, managing, and administering the company in accordance with the Board of Directors' authority.

- The Board of Directors maintained regular and ad-hoc meetings, conducted in person or online, to issue Resolutions and decisions addressing matters within its authority as

outlined in the Company's Charter.

- The Board of Directors' meetings were convened and conducted in accordance with the provisions of the Law on Enterprises, the Charter, and the internal regulations on corporate governance.

- The minutes of the Board of Directors' meetings accurately reflected the meeting content and the opinions of the members, and were prepared according to regulations.

- The Resolutions of the Board of Directors were issued following proper procedures and sequences, complying with legal regulations, the Company's Charter, and the Resolutions of the General Meeting of Shareholders.

Despite the company facing numerous difficulties in production and business activities in 2024, the members of the Board of Directors provided timely guidance to help the company overcome these challenges and achieve positive results.

2. Supervision results for the General Director and the Board of Management.

– The Board of Supervisors noted that the company's Board of General Directors implemented the Board of Directors' Decisions and Resolutions fully and promptly, complying with the Resolutions of the General Meeting of Shareholders.

– In the past year, the company's Board of General Directors regularly held meetings to review the implementation of production and business plans of units throughout the company, while providing direction, adjustments, and remedial measures for shortcomings.

– The Board of General Directors decisions on operational management were appropriate to the actual situation of the Company's organization and management.

– The Board of General Director complied with the Board of Directors' Resolutions, proactively reported and presented proposals to the Board of Directors for approval as a basis for implementation, organizing and managing the company in accordance with its functions, duties, and powers.

V. RESULTS OF THE ASSESSMENT OF COOPERATION BETWEEN THE BOARD OF SUPERVISORS, THE BOARD OF DIRECTORS, THE GENERAL DIRECTOR, AND SHAREHOLDERS.

1. Assessment of cooperation between the Board of Supervisors and the Board of Directors.

- In 2024, the Board of Supervisors was facilitated by the Board of Directors in providing complete information and documents regarding the company's production and business activities and financial status, enabling the Board of Supervisors to perform and complete its assigned tasks.

- The cooperation between the Board of Supervisors and the Board of Directors ensured compliance with legal regulations, regulations of Vietnam Education Publishing House, and the Company's regulations.

- Meetings of the Board of Directors were attended by representatives of the Board of Supervisors, and meeting materials and Resolutions of the Board of Directors were provided to the Board of Supervisors promptly and completely, in accordance with regulations.

2. Assessment of cooperation between the Board of Supervisors and the Board of General Directors.

- The Board of Supervisors received cooperation from the Board of General Directors and the company's Board of Management, and was provided with complete information on matters requiring review and inspection.

- The Board of General Directors facilitated and supported the Board of Supervisors in successfully completing its supervisory duties regarding the company's management and administration.

- The Board of Supervisors completed its assigned tasks and prevented any conflicts in governance, operations, and supervision.

3. Assessment of cooperation between the Board of Supervisors and shareholders.

- The Company has disclosed financial information and other content to its shareholders via the Company's website and the State Securities Commission's portal and the Hanoi Stock Exchange.

- During the year, the Board of Supervisors did not receive any complaints or letters from shareholders.

VI. REPORT ON TRANSACTION ASSESSMENT:

1. Transactions between the company, Company's subsidiaries, companies in which the public company holds a controlling interest of 50% or more of the charter capital with members of the Board of Directors, General Director, other operating officers of the enterprise and related persons of that subject.

No.	Organization Name	Relationship with the Company	Business Registration Certificate No., place of issue	Address	Time of transaction	Content, quantity, total value of transaction
1	An Dong Education Joint Stock Company	Subsidiary Ms. Do Thi Thanh Binh, Deputy General Director of the company, is the Director	0309984013 issued by Department of Planning and Investment of HCMC for the first time on 2010-05-04	780 Nguyen Kiem, Ward 4, Phu Nhuan District, HCMC	2024	Supply of books, equipment, premises… with the amount: VND 5,913,617,191
2	HCMC Education Publishing House	Subsidiary	0100108543-006; issued by Department of Planning and Investment of HCMC.	231 Nguyen Van Cu, Ward 4, District 5, HCMC.	2024	- Providing books: 125,507,990 VND - Purchasing stamps, brand management fees with the amount: 1,018,626,740 VND
3	Vietnam Education Publishing House		0100108543; 2017-04-25; issued by Hanoi Department of Planning and Investment on 2017-04-25	81 Tran Hung Dao, Hoan Kiem District, Hanoi	2024	Brand fee in 2024 with the amount: VND 51,504,818.
4	Hanoi Education Investment and Development Joint Stock Company	The company is chaired by Mr. Nguyen Chi Binh (Chairman of the Board	0102222393, issued by Hanoi Authority for Planning & Investment	No. 187B Giang Vo, Cat Linh Ward, Dong	2024	Equipment supply with the amount: VND 276,373,329.

No.	Organization Name	Relationship with the Company	Business Registration Certificate No., place of issue	Address	Time of transaction	Content, quantity, total value of transaction
		of Directors of STC).		Da District, Hanoi City.		

2. Transactions between the company and companies in which a member of the Board of Directors is a founding member or a business manager within the last 03 years before the transaction date.

No.	Organization Name	Relationship with the Company	Business Registration Certificate No., place of issue	Address	Time of transaction	Content, quantity, total value of transaction
1	An Dong Education Joint Stock Company	Subsidiary Ms. Do Thi Thanh Binh, (Deputy General Director of the company), is the Director	0309984013, issued by Department of Planning and Investment of HCMC and Investment on 2010-05-04	780 Nguyen Kiem, Ward 4, Phu Nhuan District, HCMC	2024	Supply of books, equipment, premises… with the amount: VND 5,913,617,191.
2	Hanoi Education Investment and Development Joint Stock Company	The company is chaired by Mr. Nguyen Chi Binh (Chairman of the Board of Directors of STC) as Chairman of BOD.	0102222393, issued by Hanoi Authority for Planning & Investment	No. 187B Giang Vo, Cat Linh Ward, Dong Da District, Hanoi.	2024	Equipment supply with the amount: 276,373,329 VND.

VII. OPERATIONAL DIRECTION FOR 2025

– Strengthen the implementation of comprehensive inspection of all operational aspects at the Company to ensure that all activities throughout the system are regularly inspected to detect and promptly correct errors.

– Enhance direct collaboration with the Company to promptly grasp the production-business situation, management and administration, and risk management to provide timely support.

– Appraise the financial statements and the implementation of the production-business plan for each quarter and the year 2025 according to the Resolution of the General Meeting of Shareholders.

– Coordinate with functional departments to inspect and supervise the implementation of state documents and regulations, operational organization regulations, and the Company's financial management regulations according to current regulations.

– Continue to coordinate more closely with the Board of Directors and the Company's Board of General Directors for better operational efficiency.

Above is the report on the activities of the Board of Supervisors for the year 2024 and the operational direction for 2025 of the Board of Supervisors, respectfully submitted to the 2025 Annual General Meeting of Shareholders.

Respectfully submitted to the General Meeting for consideration and approval./.

ON BEHALF OF THE BOARD OF SUPERVISORS
HEAD OF THE BOS

Bui Thi Anh Tuyet

BOOK AND EDUCATIONAL EQUIPMENT JOINT STOCK COMPANY
OF HO CHI MINH CITY

ANNUAL GENERAL MEETING OF SHAREHOLDERS 2025

REPORT ON THE ACTIVITIES OF THE BOARD OF GENERAL DIRECTORS FOR THE YEAR 2024 AND OPERATIONAL DIRECTION FOR 2025

APRIL 2025

A. PART ONE.
REPORT ON THE COMPANY'S PRODUCTION AND BUSINESS RESULTS IN 2024.

I. CHARACTERISTICS OF THE SITUATION:

1. Advantages:

- Close direction from the Company's Board of Directors and the attention, support, and direction of Vietnam Education Publishing House, Ho Chi Minh City Education Publishing House in the publication of books and educational equipment.
- The solidarity and attachment of the Board of Directors and employees of the company.
- The company's educational equipment products bear the prestigious brand of Vietnam Education Publishing House.

2. Difficulties:

The socio-economic situation in 2024, although there have been positive changes, domestic consumption has increased but slightly, leading to weak aggregate demand. Consumers reduce spending, increase savings, purchasing power is still quite low. Suppliers compete fiercely on selling prices.

The procurement progress of educational institutions for equipment and reference books is slow and still hesitant.

II. RESULTS OF THE IMPLEMENTATION OF THE BUSINESS PRODUCTION PLAN FOR THE YEAR 2024:

1. Capital investment:

As of 2024-12-31, the companies operating in the education sector in which the company invests capital are all profitable, specifically:

Name of company	As of 2023-12-31			As of 2024-12-31		
	Number of shares	Value (million VND)	Percentage (%)	Number of shares	Value (million VND)	Percentage (%)
An Dong Education Joint Stock Company	276,000	2,760	52.77	276,000	2,760	52.77
Gia Dinh Educational Publishing Service Joint Stock Company	49,000	490	4.77	49,000	490	4.77

2. Business Operating Results in 2024:

2.1 Business results of the parent company in 2024:

Some basic indicators are as follows:

No.	Indicators	Unit	Plan 2024	Actual 2024	Actual 2023	Comparison	
						AC2024 / PL2024	AC2024 / AC2023
1	Revenue, income	Billion VND	463,000	467,158	480,586	100.89%	97.21%
2	Expnenses	Billion VND	447,000	451,145	463,859	100.93%	97.26%
3	Profit before tax	Billion VND	16,000	16,013	16,727	100.08%	95.73%
4	Parent company salary unit price	(VND/1000 VND profit)	3,000	3,000	3,000	100%	100%
5	Dividend Payout Ratio	%	14%	14%	14%	100%	100%

Wherein:

No.	Indicators	Plan 2024	Actual 2024	Actual 2023	Comparison	
					%AC2024 PL2024	AC2024/ AC2023
1	**Revenue, income**	**463,000**	**467,158**	**480,586**	**100.89%**	**97.21%**
	Including:					
	- Books	*251,947*	*267,189*	*266,277*	106.05%	100.34%
	- Equipment	*188,574*	*175,402*	*186,562*	93.01%	94.02%
	- Publications, stationery...	*13,604*	*14,436*	*16,807*	106.12%	85.89%
	- Other	*8,875*	*10,131*	*10,940*	114.15%	92.61%
2	**Expnenses**	**447,000**	**451,145**	**463,859**	**100.93%**	**97.26%**
3	**Profit before tax**	**16,000**	**16,013**	**16,727**	**100.08%**	**95.73%**
4	**Dividend Payout Ratio (%)**	**14%**	**14%**	**14%**	**100%**	**100%**

2.2 Consolidated business results in 2024:

Unit: Billion VND

No.	Indicators	Plan 2024	Actual 2024	Actual 2023	Comparison	
					%AC2024/ PL2024	AC2024/ AC2023
1	Revenue, income	488,68	492,862	506,498	100.86%	97.31%
2	Expenses	472,10	475,861	488,758	100.79%	97.36%
3	Profit before tax	16,58	17,001	17,740	102.54%	95.83%

3. Other activities:

3.1 Successfully coordinated with the Equipment Department - Vietnam Education Publishing House to organize the 2024 Educational Equipment Training Conference.

3.2 Organized internal training courses on educational equipment to improve sales skills for sales staff and warehouse staff.

3.3 Completed samples of Grade 5, 9, and 12 equipment products to put into production and supply to the market.

3.4 Reviewed the equipment products produced by the company, changed and improved the production plan to increase productivity, reduce product costs, and increase competitiveness in the market;

3.5 Coordinated with focal units to effectively implement the distribution of books and educational equipment for the 2024-2025 school year.

3.6. Consolidated the company's management personnel;

3.7. Equipped and supplemented the fire prevention and fighting system at the facilities.

3.8. Continued to renovate the facilities at the company's premises.

3.9. Deployed production management software at the Educational Equipment Enterprise according to the Bravo 8-ERP version and upgraded the Accounting, Wholesale and Retail Management subsystem to the Bravo 8-ERP version to be compatible with the Production Management subsystem and meet management needs.

3.10. Alongside production and business activities, the company also participates in other social and charitable activities.

III. GENERAL ASSESSMENT:

In 2024, the Company achieved the targets assigned by the General Meeting of Shareholders in the context of a complex and unpredictable socio-economic situation, low purchasing power, and fierce competition among businesses in the same industry.

To achieve the above results, in addition to the companionship and sharing of employees and shareholders, the company also received the attention and support of Vietnam Education Publishing House; and the flexible management and response of the company's

Board of Directors.

B. PART TWO.
BUSINESS PRODUCTION PLAN FOR 2025

I. KEY TASKS:

1. Continue to review and improve the production process, and modify to perfect the company's products with the goal of increasing user utility and reducing product costs to increase competitiveness.

2. Equip additional machinery and equipment to serve the company's production and business activities.

3. Review and arrange personnel; organize training courses on professional skills for company employees to serve well in their work.

4. Equip and supplement the Fire Prevention and Fighting system at the facilities.

5. Continue to renovate the facilities at the company's premises.

II. SPECIFIC PLANNED TARGETS:

The Company establishes the 2025 business plan for the parent company as follows:

Unit: Billion VND

No.	Indicators	Plan 2025
1	Revenue, income	450
2	Profit before tax	14.5
3	Dividend Payout Ratio (%)	14%

Above is a summary report of the production and business production activities of the Board of General Directors and the direction of operations for 2025.

Respectfully submitted to the General Meeting of Shareholders.

Sincere thanks./.

GENERAL DIRECTOR

CÔNG TY CỔ PHẦN SÁCH VÀ THIẾT BỊ TRƯỜNG HỌC THÀNH PHỐ HỒ CHÍ MINH

Tu Trung Dan

VIETNAM EDUCATION PUBLISHING HOUSE
BOOK AND EDUCATIONAL EQUIPMENT JOINT STOCK COMPANY OF HO CHI MINH CITY
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THE SOCIALIST REPUBLIC OF VIETNAM
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No: 01/ TTr-ĐHCĐ

Ho Chi Minh City, April 17, 2025

PROPOSAL

Re: Audited 2024 Financial Statements of the Company (separate + consolidated)

To: General Meeting of Shareholders of Book and Educational Equipment Joint Stock Company of Ho Chi Minh City

- *Pursuant to the Law on Enterprises No. 59/2020/QH14 passed by the National Assembly on June 17, 2020;*
- *Pursuant to the Law on Securities No. 54/2019/QH14 passed by the National Assembly on November 26, 2019;*
- *Pursuant to the Charter of Book and Educational Equipment Joint Stock Company of Ho Chi Minh City;*
- *Pursuant to the Audited 2024 Financial Statements (separate + consolidated).*

Pursuant to point f, clause 1, Article 15 of the Charter of Book and Educational Equipment Joint Stock Company of Ho Chi Minh City, stipulating the rights and obligations of the General Meeting of Shareholders regarding the approval of the Company's annual audited financial statements.

The Board of Directors of Book and Educational Equipment Joint Stock Company of Ho Chi Minh City respectfully submits to the General Meeting of Shareholders for approval the Company's audited 2024 Financial Statements (separate + consolidated) by:

- AAC Auditing and Accounting Company Limited (*attached is the full text of the Audited 2024 Financial Statements*).

Respectfully submitted to the General Meeting of Shareholders for consideration.

Sincere thanks./.

ON BEHALF OF THE BOARD OF DIRECTORS
CHAIRMAN OF THE BOD

CÔNG TY CỔ PHẦN SÁCH VÀ THIẾT BỊ TRƯỜNG HỌC THÀNH PHỐ HỒ CHÍ MINH

Nguyen Chi Binh

VIETNAM EDUCATION PUBLISHING HOUSE
BOOK AND EDUCATIONAL EQUIPMENT OF HO CHI MINH CITY
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No: 02/TTr ĐHĐCĐ

Ho Chi Minh City, April 17, 2025

PROPOSAL

Re: Production and business performance results and profit distribution in 2024

To: General Meeting of Shareholders of Book and Educational Equipment Joint Stock Company of Ho Chi Minh City

- *Pursuant to the Law on Enterprises No. 59/2020/QH14 passed by the National Assembly on June 17, 2020;*
- *Pursuant to the Securities Law No. 54/2019/QH14 passed by the National Assembly on November 26, 2019;*
- *Pursuant to the Charter of Organization and Operation of Book and Educational Equipment Joint Stock Company of Ho Chi Minh City;*
- *Based on the Audited Financial Statements of 2024 (separate + consolidated);*

The Board of Directors respectfully submits to the General Meeting of Shareholders for review and approval the business performance results of 2024, the plan for fund allocation and dividend distribution as follows:

No.	Indicator – parent Company	Unit	Amount (according to the Audited Separate Financial Statements of 2024)
1	Net revenue	VND	465,085,891,574
2	Total revenue, income	VND	467,157,853,912
3	Profit before tax	VND	16,013,426,583
4	Profit after tax distributed this year	VND	14,091,375,973
5	Distribution of remaining profit from the previous period (2023) carried forward:		
5.1	*Undistributed Profit after tax up to prior year-end*	*VND*	7,931,742,000
5.2	*Dividend payment 2023*	*VND*	7,931,742,000
5.3	*Remaining Profit after tax of the previous period (after dividend payment)*	*VND*	*0*

No.	Indicator – parent Company	Unit	Amount (according to the Audited Separate Financial Statements of 2024)
6	Profit after tax available for distribution according to the audited financial statements as of 2024-12-31	VND	14,091,375,973
7	Distribution of Profit after tax this year. Including:	VND	
7.1	*Reward and welfare funds*	*%*	*23% Profit after tax*
	+ Reward fund	*%*	*13% Profit after tax*
	+ Welfare fund	*%*	*10% Profit after tax*
7.2	*Board of Management bonus fund*	*%*	*5% Profit after tax*
7.3	*Dividend distribution to shareholders*		*14% par value (1,400 VND/share).*
7.4	*Investment and development fund*		*Remaining Profit after tax after allocating funds and payting dividends.*

Sincere thanks!

ON BEHALF OF THE BOARD OF DIRECTORS
CHAIRMAN OF THE BOD

CÔNG TY CỔ PHẦN SÁCH VÀ THIẾT BỊ TRƯỜNG HỌC THÀNH PHỐ HỒ CHÍ MINH

Nguyen Chi Binh

VIETNAM EDUCATION PUBLISHING HOUSE
BOOK AND EDUCATIONAL EQUIPMENT JOINT STOCK COMPANY OF HO CHI MINH CITY
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No: 03/ TTr-ĐHCĐCĐ

Ho Chi Minh City, April 17, 2025

PROPOSAL

Re: Production and Business Plan for year 2025; approval of the salary unit prices for 2025.

To: General Meeting of Shareholders of Book and Educational Equipment Joint Stock Company of Ho Chi Minh City

- *Pursuant to the Law on Enterprises No. 59/2020/QH14 passed by the National Assembly on June 17, 2020;*
- *Pursuant to the Law on Securities No. 54/2019/QH14 passed by the National Assembly on November 26, 2019;*
- *Pursuant to the Charter of Organization and Operation of Book and Educational Equipment Joint Stock Company of Ho Chi Minh City;*

Based on the 2024 production and business situation and the Company's 2025 development orientation, the Board of Directors respectfully submits to the General Meeting of Shareholders for review and approval the 2025 business plan as follows:

1. ***Production and Business Plan for 2025:***

No.	Indicator - Parent company	Unit	Actual 2024	Plan 2025	
				Value	%/2024
1	**Revenue, Income**	*Million VND*	467,158	450,000	96.33%
2	**Profit before tax**	*Million VND*	16,013	14,500	90.55%
3	**Dividends**	%	14	14	100%

2. ***Approve salary unit prices for 2025.***

Authorize the Board of Directors to decide the salary unit prices for employees in 2025, ensuring the planned revenue, profit, and dividends plans.

Respectfully submitted to the General Meeting of Shareholders.

Sincere thanks./.

ON BEHALF OF THE BOARD OF DIRECTORS
CHAIRMAN OF THE BOD

CÔNG TY CỔ PHẦN SÁCH VÀ THIẾT BỊ TRƯỜNG HỌC THÀNH PHỐ HỒ CHÍ MINH

Nguyen Chi Binh

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No: 04/ TTr-ĐHĐCĐ

Ho Chi Minh City, April 17, 2025

PROPOSAL

Re: Remuneration for the Board of Directors and Board of Supervisors

To: General Meeting of Shareholders of Book and Educational Equipment Joint Stock Company of Ho Chi Minh City

- *Pursuant to the Law on Enterprises No. 59/2020/QH14 passed by the National Assembly on June 17, 2020;*
- *Pursuant to the Law on Securities No. 54/2019/QH14 passed by the National Assembly on November 26, 2019;*
- *Pursuant to the Charter of Organization and Operation of Book and Educational Equipment Joint Stock Company of Ho Chi Minh City;*

The Board of Directors respectfully submits to the General Meeting of Shareholders for approval the remuneration of the Board of Directors, Board of Supervisors, and company secretary, as follows:

The remuneration expenses for the Board of Directors, Board of Supervisors, and Company secretary in 2024 are provisionally estimated at 5% of the provisional profit after tax, with the amount being: 730,000,000 VND.

- Chairman of the Board of Directors: 10,488,508 VND/month (this amount is allocated for 2024 and the payment is implemented according to the regulations of Vietnam Education Publishing House).
- Member of Board of Directors: 6,992,333 VND/month
- Head of the Board of Supervisors: 5,593,892 VND/month
- Member of the Board of Supervisors: 4,195,400 VND/month
- Company secretary: 4,195,400 VND/month

Total remuneration allocated for 2024: 730,000,000 VND

Remuneration for the Board of Directors, Board of Supervisors, and company secretary in 2025 is proposed as follows:

Proposal for the remuneration rates of the Board of Directors (BOD), the Supervisory Board (SB), and the Company Secretary for 2025: a lump-sum remuneration for the BOD, BOS, and Company Secretary equal to 5% of the estimated after-tax profit. This is a provisional calculation used as a basis for determining reasonable and eligible expenses for the company during the year, after which the final business results will be recalculated.

Respectfully submitted to the General Meeting of Shareholders.

Sincere thanks!

ON BEHALF OF THE BOARD OF DIRECTORS
CHAIRMAN OF THE BOD

CÔNG TY CỔ PHẦN SÁCH VÀ THIẾT BỊ TRƯỜNG HỌC THÀNH PHỐ HỒ CHÍ MINH

Nguyen Chi Binh

VIETNAM EDUCATION PUBLISHING HOUSE
BOOK AND EDUCATIONAL EQUIPMENT JOINT STOCK COMPANY OF HO CHI MINH CITY
****
No. 05/TTr-ĐHĐCĐ

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Ho Chi Minh City, April 17, 2025

PROPOSAL

Re: Selection of an audit firm for the 2025 Financial Statements

To: **General Meeting of Shareholders of Book and Educational Equipment Joint Stock Company of Ho Chi Minh City**

- *Pursuant to the Law on Enterprises No. 59/2020/QH14 passed by the National Assembly on June 17, 2020;*
- *Pursuant to the Law on Securities No. 54/2019/QH14 passed by the National Assembly on November 26, 2019;*
- *Pursuant to Decree 155/2020/ND-CP detailing the implementation of a number of articles of the Law on Securities passed on December 31, 2020;*
- *Pursuant to the Charter of Organization and Operation of Book and Educational Equipment Joint Stock Company of Ho Chi Minh City;*

The Board of Supervisors respectfully submits to the General Meeting of Shareholders for approval of the selection of an audit organizations for the 2025 Financial Statements (Separate + Consolidated) as follows:

In order to facilitate an effective audit of the 2025 financial statements, The Board of Supervisors after consulting with the Board of Directors, proposes that the General Meeting of Shareholders approve the list of auditing companies eligible to audit the Company's 2025 financial statements (Separate + Consolidated). This list consists of independent audit firms that meet the audit standards for companies listed on the stock exchange, as approved by the State Securities Commission.

Authorize the Board of Directors based on the capability and qualifications of the professional audit teams of the independent audit firms, proactively select and enter into a contract with the auditing unit.

Respectfully submitted to the General Meeting of Shareholders for consideration.

Sincere thanks./.

ON BEHALF OF THE BOARD OF SUPERVISORS
HEAD OF THE BOS

Bui Thi Anh Tuyet

VIETNAM EDUCATION PUBLISHING HOUSE
BOOK AND EDUCATIONAL EQUIPMENT JOINT STOCK COMPANY OF HO CHI MINH CITY
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No.: 06/ TTr-ĐHĐCĐ

Ho Chi Minh City, April 17, 2025

PROPOSAL

Re: Related party transactions

To: **General Meeting of Shareholders of Book and Educational Equipment Joint Stock Company of Ho Chi Minh City**

- *Pursuant to the Law on Enterprises No. 59/2020/QH14 passed by the National Assembly on June 17, 2020;*
- *Pursuant to the Law on Securities No. 54/2019/QH14 passed by the National Assembly on November 26, 2019;*
- *Pursuant to Decree 155/2020/ND-CP dated December 12, 2020, Detailing the Implementation of a Number of Articles of the Law on Securities;*
- *Pursuant to the Charter of Organization and operation of Book and Educational Equipment Joint Stock Company of Ho Chi Minh City;*

Respectfully request the 2025 Annual General Meeting of Shareholders to approve the transactions between the Company and related parties as follows:

1. Based on the actual situation and the projected production and business plan for educational products under the General Education Program 2018, in order to facilitate the completion of the set plan, take advantage of the existing advantages and strengths between subsidiaries, affiliated companies and other related persons of Vietnam Education Publishing House Limited Company - a shareholder owning 52.54% of the total voting shares of STC - the parent company, and at the same time to maintain the regular and continuous production and business activities of the company; The Board of Directors of Book and Educational Equipment Joint Stock Company of Ho Chi Minh City (STC) respectfully requests the 2025 Annual General Meeting of Shareholders to consider and approve internal contracts, transactions, and related party transactions expected to arise from 2025 onwards, signed in accordance with the provisions of law and the total value of each transaction object under the authority of the General Meeting of Shareholders according to the Company's Charter, including the transactions listed below between the company and subsidiaries or affiliated

companies and other related persons of Vietnam Education Publishing House Limited Company:

(i). Transactions of buying and selling textbooks, supplementary books, and reference books.

(ii). Transactions of buying and selling educational equipment and other educational products.

(iii). Transactions related to transportation services; brand usage management fees, etc.

Details of transactions between the company and related parties are provided in Appendix 1 attached to this Proposal.

2. Authorize the Company's representative to decide the specific terms and conditions of these contracts and transactions, including agreements to amend, supplement, terminate, and replace related transactions (if any), and to sign and execute these transactions.

Respectfully submitted to the Annual General Meeting of Shareholders for consideration and approval./.

ON BEHALF OF THE BOARD OF DIRECTORS
CHAIRMAN OF THE BOD

CÔNG TY CỔ PHẦN SÁCH VÀ THIẾT BỊ TRƯỜNG HỌC THÀNH PHỐ HỒ CHÍ MINH

Nguyen Chi Binh

APPENDIX 01:

Transactions between the Company and related parties: attached is the report 06/TTr-ĐHĐCĐ April 17, 2025.

STT	Name of the organization/unit	Relationship with the Company	Enterprise No	Time of transaction	Transaction details	Estimated total transaction value (VND)
1	An Dong Education JSC	Subsidiary 52.77%	0309984013	Year 2025	Supply books, equipment, premises	7,000,000,000
2	Education Publishing House in Ho Chi Minh City	Dependent entity of parent company	0100108543-006	Year 2025	Supply books, equipment; stamps, management fee, brand fee	2,000,000,000
3	Education Publishing House in Can Tho City	Dependent entity of investor company	0100108543-017	Year 2025	Supply books, equipment, Buy books	50,000,000
4	Education Publishing House in Da Nang	Dependent entity of investor company	0100108543-004	Year 2025	Supply books, equipment, Buy books	50,000,000
5	Education Publishing House in Ha Noi City	Dependent entity of investor company	0100108543-016	Year 2025	Supply books, equipment, Buy books	50,000,000
6	Vietnam Education Publishing House Limited Company	Paren company	0100108543	Year 2025	Brand fee	51,504,800
7	South Books and Educational Equipment SJC	Fellow-subsidiary	0309902130	Year 2025	Supply equipment, workbook,… ; buy books, equipment,…	15,000,000,000
8	Education Materials JSC	Fellow-subsidiary	0303357513	Year 2025	Supply books, equipment..	100,000,000
9	Central Books and Educational Equipment JSC	Fellow-subsidiary	0401345925	Year 2025	Supply equipment…	5,000,000,000
10	Cuu Long Books and Educational Equipment JSC	Fellow-subsidiary	1801122682	Year 2025	Supply equipment…	2,000,000,000
11	Education Technology High School Development and Investment JSC	Fellow-subsidiary	0104755693	Year 2025	Supply equipment…	1,000,000,000
12	Phuong Nam Education Investment and Development JSC	Having same investor	0304952106	Year 2025	Supply equipment, books . buy books, calendar, othe	280,000,000,000
13	Ha Noi Education Development and Investment JSC	Company where Mr. Nguyen Chi Binh (Chairman of the Board	0102222393	Year 2025	Supply equipment and others educational	7,000,000,000

		of Directors of STC) acts as Chairman of the BOD and shares the same investment company.			products; buy books, calendar and others	

VIETNAM EDUCATION PUBLISHING HOUSE
BOOK AND EDUCATIONAL EQUIPMENT JOINT STOCK COMPANY OF HO CHI MINH CITY
****

THE SOCIALIST REPUBLIC OF VIETNAM
Independence - Freedom – Happiness

No: 10/ TTr-ĐHĐCĐ

Ho Chi Minh City, April 17, 2025

PROPOSAL

Re: Amendment and Supplement to the Company's Charter

To: **General Meeting of Shareholders of Book and Educational Equipment Joint Stock Company of Ho Chi Minh City**

- *Pursuant to the Law on Enterprises No. 59/2020/QH14 passed by the National Assembly on June 17, 2020;*
- *Pursuant to the Law on Securities No. 54/2019/QH14 passed by the National Assembly on November 26, 2019;*
- *Pursuant to Decree 155/2020/ND-CP dated December 31, 2020, detailing the implementation of a number of articles of the Law on Securities;*
- *Pursuant to Circular 116/2020/TT-BTC dated December 31, 2020, guiding a number of articles on corporate governance applicable to public companies;*
- *Pursuant to the Charter of Organization and Operation of Book and Educational Equipment Joint Stock Company of Ho Chi Minh City;*

The Board of Directors of Book and Educational Equipment Joint Stock Company of Ho Chi Minh City respectfully submits to the General Meeting of Shareholders for consideration and approval of amendments and supplements to the Charter of Organization and Operation of Book and Educational Equipment Joint Stock Company of Ho Chi Minh City, to comply with current legal regulations (*Appendix 1 attached*).

Respectfully submitted to the General Meeting of Shareholders for consideration.

Sincere thanks!

ON THE BEHALF OF THE BOARD OF DIRECTORS
CHAIRMAN OF THE BOD

CÔ PHẦN SÁCH VÀ THIẾT BỊ TRƯỜNG HỌC THÀNH PHỐ HỒ CHÍ MINH

Nguyen Chi Binh

APPENDIX 2: Content of the Amended and Supplemented Charter

No.	Content stipulated in the current Charter	Content stipulated in the Charter after amendments and supplements	Basis
1	**Point g – Clause 1- Article 1:** *g) The company's executive* are the General Director, Deputy General Director, Chief Accountant, and other Manager appointed by the Board of Directors.	**Point g – Clause 1- Article 1:** a) *The company's executive* are the General Director, Deputy General Director, and Chief Accountant.	
2		**Adding point o – Clause 1- Article 1:** **Definition of trade secrets and business secrets:** Definition of trade secret: Confidential business information that brings competitive advantage to the company. Trade secrets may include: Formulas, manufacturing processes, designs, customer lists, business strategies, or any other information that is not publicly available and brings economic value. **Business secrets:** as prescribed by the Law on intellectual property the Socialist Republic of Vietnam.	
3	**Point h – Clause 1- Article 1:** h) The company's managers are those who manage the company, including the Chairman of the Board of Directors, member of the Board of Directors, General Director, and other individuals holding management positions appointed by the General Meeting of Shareholders or the Board of Directors.	**Point h – Clause 1- Article 1:** h) The company's managers are those who manage the company, including the Chairman of the Board of Directors, member of the Board of Directors, General Director, and other individuals holding management positions: Deputy General Director, Chief Accountant appointed by the Board of Directors.	

No	Contents stipulated in the current Charter	Contents proposed in the Charter after amendments and supplements	Reasons
4	**Clause 3 - Article 2:** 3. Registered Address of the Company: - Address: 223 Nguyen Tri Phuong, Ward 9, District 5, Ho Chi Minh City. - Telephone: 028 38 554 645 - Fax: 028 38 564 307 - E-mail: lienhe@stb.com.vn - Website: www.stb.com.vn	**Clause 3 - Article 2:** 3. Registered Address of the Company: - Address: 223 Nguyen Tri Phuong, Ward 9, District 5, Ho Chi Minh City. - Telephone: 028 38 554 645 - E-mail: lienhe@stb.com.vn - Website: www.stb.com.vn	Remove fax number
5		**Adding Article 45 in Section X:** **Responsibilities for implementing the Framework Agreement on joint operations within the Vietnam Education Publishing House (Parent Company - Subsidiary Company structure):** Member of the Board of Directors, General Director, and other managers have the following obligations: - Fully implement the contents of the General Framework Agreement within the Parent-Subsidiary of Vietnam Education Publishing House Limited Company. - Apply and comply with the joint regulations, rules, and operating procedures of the Parent-Subsidiary by Vietnam Education Publishing House Limited Company in accordance with legal regulations.	According to 280/NCBGDVN dated 2019-03-11.

No.	Contents stipulated in the current Charter	Contents stipulated in the Charter after amendments and supplements	Reasons
6	**Order numbers of articles 45 to 60**	**Replaced by order numbers from Article 46 to Article 61.**	
7	**Article 45: Right to inspect company books and records**	**Change the order number of Article 45 to Article 46: Right to inspect company books and records** and add point 6: 6. The inspection of books and records under this Article and point e – Clause 1 - Article 12, point b – Clause 2 – Article 12, point q – Clause 2 – Article 27 must all follow the company's procedures and regulations for providing information.	

VIETNAM EDUCATION PUBLISHING HOUSE
BOOK AND EDUCATIONAL EQUIPMENT JOINT STOCK COMPANY OF HO CHI MINH CITY
****

THE SOCIALIST REPUBLIC OF VIETNAM
Independence - Freedom – Happiness

No: 07/ TTr-ĐHĐCĐ

Ho Chi Minh City, April 17, 2025

PROPOSAL

Re: the Dismissal of Members of the Board of Directors and Members Board of Supervisors for the 2020 – 2025 term

To: General Meeting of Shareholders of Book and Educational Equipment Joint Stock Company of Ho Chi Minh City

- *Pursuant to the Law on Enterprises No. 59/2020/QH14 passed by the National Assembly on June 17, 2020;*
- *Pursuant to the Law on Securities No. 54/2019/QH14 passed by the National Assembly on November 26, 2019;*
- *Pursuant to Decree 155/2020/ND-CP dated December 31, 2020, detailing the implementation of a number of articles of the Law on Securities;*
- *Pursuant to the Charter of Organization and operation of Book and Educational Equipment Joint Stock Company of Ho Chi Minh City;*

The Board of Directors respectfully submits to the General Meeting of Shareholders for approval the following matter:

I. Approve the dismissal of the following Members of the Board of Directors due to the expiration of the 2020 – 2025 term:

1. Mr. Nguyen Chi Binh – Chairman of the Board of Directors.
2. Mr. Tu Trung Dan – Member of the Board of Directors cum General Director.
3. Mr. Do Thanh Lam – Member of the Board of Directors.
4. Mr. Nguyen Van Cung – Member of the Board of Directors.
5. Mr. Phan Ke Thai – Independent Member of the Board of Directors.

II. Approve the dismissal of the following Members of the Board of Supervisors due to the expiration of the 2020 – 2025 term:

1. Ms. Bui Thi Anh Tuyet - Head of the Board of Supervisors
2. Ms. Nguyen Thi Nho – Member of the Board of Supervisors
3. Ms. Dao Thi Thanh Thuy – Member of the Board of Supervisors

Respectfully request the General Meeting of Shareholders to consider and approve.
Sincere thanks!

ON BEHALF OF THE BOARD OF DIRECTORS
CHAIRMAN OF THE BOD

CÔNG TY CỔ PHẦN SÁCH VÀ THIẾT BỊ TRƯỜNG HỌC THÀNH PHỐ HỒ CHÍ MINH

Nguyen Chi Binh

VIETNAM EDUCATION PUBLISHING HOUSE
BOOK AND EDUCATIONAL EQUIPMENT JOINT STOCK COMPANY OF HO CHI MINH CITY
****

THE SOCIALIST REPUBLIC OF VIETNAM
Independence - Freedom – Happiness

No.: 08/TTr-ĐHĐCĐ

Ho Chi Minh City, April 17, 2025

PROPOSAL

Re: the Election of the Board of Directors for the 2025 – 2030 term

To: General Meeting of Shareholders of Book and Educational Equipment Joint Stock Company of Ho Chi Minh City

- *Pursuant to the Law on Enterprises No. 59/2020/QH14 passed by the National Assembly on June 17, 2020;*
- *Pursuant to the Law on Securities No. 54/2019/QH14 passed by the National Assembly on November 26, 2019;*
- *Pursuant to Decree 155/2020/ND-CP dated December 31, 2020, detailing the Implementation of a Number of Articles of the Law on Securities;*
- *Pursuant to the Charter of Organization and operating of Book and Educational Equipment Joint Stock Company of Ho Chi Minh City;*

The Board of Directors respectfully submits to the General Meeting of Shareholders for approval the following matter:

1. **Election of the Board of Directors for the 2025 – 2030 term as follows:**

- Number of Board of Directors members: 05 members
- Term: 2025 – 2030
- Maximum number of Board of Directors candidates: Unlimited
- Criteria for candidates to participate in the Board of Directors (According to Clause 1, Article 155 of the Law on Enterprises No. 59/2020/QH14 and Article 275 of Decree No. 155/2020/ND-CP)

2. **Approving the list of candidates for the Board of Directors for the 2025 – 2030 term:**

- Mr. Tu Trung Dan
- Mr. Nguyen Cong Dung
- Mr. Nguyen Van Cung
- Mr. Mai Tan Phat
- Mr. Phan Ke Thai

(Attached Resume)

Other contents related to the election of the Board of Directors for the 2025 – 2030 term shall be applied according to the regulations on the election of the Board of Directors and the Board of

Supervisors at the Annual General Meeting of Shareholders 2025

Respectfully submitted to the General Meeting of Shareholders for consideration

Sincere thanks!

ON BEHALF OF THE BOARD OF DIRECTORS

CHAIRMAN OF THE BOD

CÔNG TY CỔ PHẦN SÁCH VÀ THIẾT BỊ TRƯỜNG HỌC THÀNH PHỐ HỒ CHÍ MINH

Nguyen Chi Binh

THE SOCIALIST REPUBLIC OF VIET NAM

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RESUME

1/ Name:	**TU TRUNG DAN**
2/ Gender:	Male
3/ Day of Birth:	1975-04-26
4/ Place of Birth:	Can Tho
5/ Citizen Identification: 079075017763	Date of issue: 2021-04-15
6/ Nationality:	Viet Nam
7/ Ethinc:	Kinh
8/ Permanent address:	541/48 Su Van Hanh Street, Ward 13, District 10, Ho Chi Minh City
9/ Company phone number: 028 38554645 10/ Email:	*Mobile phone number: 0918041111*
11/ Professional qualification:	Bachelor of Physics

12/ Work process:

- From 1997-07 to 2003-02: Equipment Department Staff at Book and Educational Equipment JSC of HCMC
- From 2003-02 to 2006-07: Deputy Head of Planning and Operations Department at Book and Educational Equipment JSC of HCMC
- From 2006-07 to 2007-04: Deputy Head of Planning and Operations Department at Book and Educational Equipment JSC of HCMC
- From 2007-05 to 2008-03: Deputy Head of Retail Department at Book and Educational Equipment JSC of HCMC
- From 2008-03 to 2014-03: Head of Equipment Department at Book and Educational Equipment JSC of HCMC
- From 2014-03 to 2016-10: Deputy General Director at Book and Educational Equipment JSC of HCMC
- From 2016-11 to 2017-09: General Director at Book and Educational Equipment JSC of HCMC
- From 2017-10 to present: General Director – Cell secretary at Book and Educational Equipment JSC of HCMC
- From 2020-06-19 to present: Member of the Board of Directors - General Director – Cell Secretary at Book and Educational Equipment JSC of HCMC

13/ Current job positions:	Member of Board of Directors at Book and Educational Equipment JSC of HCMC.

	General Director at Book and Educational Equipment JSC of HCMC.
	Cell Secretary at Book and Educational Equipment JSC of HCMC.
14/ Total number of shares held (as of March 17, 2025): *376,190 shares, accounting for 6.63% of charter capital*, including:	
+ Representative of the capital portion of Vietnam Education Publishing House:	*1,000 shares, accounting for 0.01% of charter capital*
+ Individual owns:	*375,190 shares, accounting for 6.62% of charter capital*
15/ Commitments (if any): None	
16/ Related parties holding shares of the company:	*Nguyen Ngoc Tram – Relationship: Wife; held: 278,400 shares, accounting for 4.91% of charter capital*
	Tu Linh Uyen – Relationship: Elder Sister; held: 10,260 shares, accounting for 0.18% of charter capital
17/ Related interests in the Company:	None
18/ Conflicting interests with the Company:	None

I hereby certify that the above statements are entirely true, and if found incorrect, I will take full responsibility before the law.

Ho Chi Minh City, April 04 ,2025

Declarer

(Sign, clearly stating full name)

Tu Trung Dan

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RESUME

1/ Full name:	Nguyen Cong Dung
2/ Gender:	Nam
3/ Day of birth:	1974-09-20
4/ Place of birth:	Ha Noi
5/ ID card/Citizen Identification/Passport:	001074033530 Date of issue: 2022-07-09
6/ Nationality:	Viet Nam
7/ Ethnic group:	Kinh
8/ Permanent Address:	26 Cua Bac, Truc Bach, Ba Dinh, Ha Noi
9/ Company phone number: 10/ Email:	*Mobile phone number:* 0902212689 Dungnc20@gmail.com
11/ Professional qualifications:	Economics, Legal Studies
12/ Work process: - From 1998 to 2009: Working at the Central Propaganda Department - From 2009 to 2011: Working at Vietnam Education Publishing House - From 2011 to 2014: Deputy General Director in charge of Educational Equipment Company 1 - From 2014 to 2018: General Director Vietnam Technology And Equipment For Education JSC - From 2018 to 2023: Deputy Head of the Board of Supervisors and Legal Department of Vietnam Education Publishing House - From 2022 to 2023: Deputy Head of the Board of Supervisors and Legal Department of Vietnam Education Publishing House, Chairman of the Board of Directors Higher Education And Vocational Book JSC, Head of the Board of Supervisors Ha Noi Education Development And Investment JSC. - From 2023 to present: Head of the Board of Supervisors and Legal Department of Vietnam Education Publishing House, Chairman of the Board of Directors Higher Education And Vocational Book JSC, Head of Board of Supervisors Ha Noi Education Development And Investment JSC.	
13/ Current job positions:	- Head of the Board of Supervisors and Legal Department of Vietnam Education Publishing House - Chairman of the Board of Directors Higher Education And Vocational Book JSC - Head of Board of Supervisors Ha Noi Education Development And Investment JSC
14/ Total number of shares held (as of.../.../...) .... *shares, accounting for ....% of charter capital*, including:	
+ Representative of capital portion from (name of organization, being a state shareholder/strategic shareholder/other):	.... *shares, accounting for .....% of charter capital*
+ Individual owns:	.... *shares, accounting for .....% of charter*
15/ Commitments (if any): None	
16/ Related parties holding shares of the company:	……. – *Relationship: ……..; held: …… shares, accounting for …… % of charter capital*
	……. – *Relationship:……; held: …… shares, accounting for …….% of charter capital*
17/ Related interests in the Company:	
18/ Conflicting interests with the Company:	

I hereby certify that the above statements are entirely true, and if found incorrect, I will take full responsibility before the law.

Ha Noi, April 08, 2025

Declarer

(Sign, clearly stating full name)

THE SOCIALIST REPUBLIC OF VIETNAM

Independence – Freedom – Happiness

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RESUME

1/ Full name:	**NGUYEN VAN CUNG**
2/ Gender:	Male
3/ Date of birth:	1981-02-05
4/ Place of birth:	Nam Dinh
5/ ID card/Citizen Identity Card/Passp 036081011328	Date of issue: 2021-11-01, at The Police Department for Administrative Management of Social Order.
6/ Nationality:	Viet Nam
7/ Ethnic group:	Kinh
8/ Permanent address:	CC, Home City, Yen Hoa Ward, Cau Giay District, Ha Noi City
9/ Company phone number: 10/ Email address:	*Mobile phone number: 0936888186* *Cungvanhoahuunghi@gmail.com*
11/ Professional qualifications:	12/12
12/ Work process: + From 2014 to 2017: + From 2017 to 2019: + From 2019 – 2024-07: + From 2024-08 to present:	 - Working at Hanoi Power Corporation (EVN Hanoi). - Deputy Head of the Facilities Management and Construction Department – Vietnam Education Publishing House; Member of the Board of Directors Hanoi Textbook Printing Joint Stock Company. - Head of Education Equipment Deparment – Vietnam Education Publishing House; Member of the Board of Directors Book and Educational Equipment JSC of HCMC. - Head of the Bidding Department – Vietnam Education Publishing House; Chairman of the Board of Directors Central Books and Educational Equipment Joint Stock Company.
13/ Current job positions:	Head of the Bidding Department – Vietnam Education Publishing House

14/ Total number of shares held (closed date 2025-03-17) 1,000 shares, accounting for 0.01% of charter capital, of which:	
+ Representative of the capital of (Organization is State shareholder/strategic shareholder/other):	*1,000 shares, accounting for 0.01% of charter capital*
+ Individual owns:	*0 shares, accounting for 0% of charter capital*
15/ Commitments (if any)	
16/ Related people holding shares of the company:	*None*
17/ Related benefits for the Company:	*None*
18/ Conflicting interests with the Company:	*None*

I hereby certify that the above statements are entirely true, and if found incorrect, I will take full responsibility before the law.

Ha Noi, April 08, 2025

Declarer

(Sign, clearly stating full name)

Nguyen Van Cung

THE SOCIALIST REPUBLIC OF VIET NAM

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RESUME

1/ Name:	Phan Ke Thai
2/ Gender:	Male
3/ Day of Birth:	1949-03-19
4/ Place of Birth:	Thai Lai, Yen Lang, Vinh Phuc
5/ ID card/ Citizen Identification/ Passport:	001049002920 Date of issue: 2022-07-14
6/ Nationality:	Viet Nam
7/ Ethinc group:	Kinh
8/ Permanent address:	K5-04 Star Hill, B Street, Tan Phu Ward, District 7, HCMC
9/ Company's telephone: 10/ Email:	*Mobile phone number: 0912105849* *pkethai193@yahoo.com*
11/ Professional qualification:	University of Hanoi, Major in Biology
12/ Work process: + From 1970-09 to 1976-02: Sergeant B, Leader of C18E18F325, 2nd Corps. + From 1976-03 to 1995-08: Working at Science and Technics Publishing House in Ha Noi. + From 1995-09 to 2009-02: Working at Viet Nam Education Publishing House. + From 2008-03 to 2015-01: Working at Ha Noi Education Publishing Services JSC, Position: Company Director until retirement. + From 2023-04-14 to present: Independent Member of the Board of Directors Book and Educational Equipment JSC of HCMC	
13/ Current position:	None (Retired).
14/ Total shares held (as of March 13, 2025): *0 shares, accounting for 0% of charter capital*, including:	
+ Representative of capital portion from (name of organization, being a state shareholder/strategic shareholder/other):	*0 shares, accouting for 0% of charter capital*
+ Individual owns:	*0 shares, accouting for 0% of charter capital*
15/ Commitments (if any): None	

16/ Related parties holding shares of the company:	*None – Relationship; holding: 0 shares, accounting for 0% of charter capital.*
17/ Related interests in the Company:	None
18/ Conflicting interests with the Company:	None

I hereby certify that the above statements are entirely true, and if found incorrect, I will take full responsibility before the law.

HCMC, March 31,2025

Declarer

(Sign, clearly stating full name)

Phan Ke Thai

THE SOCIALIST REPUBLIC OF VIET NAM

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RESUME

1/ Name:	**MAI TAN PHAT**
2/ Gender:	Male
3/ Day of Birth:	1982-02-02
4/ Place of Birth:	Ho Chi Minh City
5/ Citizen Identification: 079082039293	Date of issuee: 2021-07-10
6/ Nationality:	Viet Nam
7/ Ethnic group:	Kinh
8/ Permanent address:	185 Street No. 7, Binh Tri Dong B Ward, Binh Tan District, Ho Chi Minh City.
9/ Company's telephone: 10/ Email:	*Mobile phone number: 0989504837*
11/ Professional qualification:	Mechanical Manufacturing Engineer
12/ Work process: + *From 2006-09 to 2008-04:* + *From 2009-07 to 2013-12:* + *From 2014-01 to 2014-06:* + *From 2014-07 to 2014-10:* + *From 2014-11 to 2018-09:* + *From 2018-10 to 2023-07:* + *From 2023-08 to present :* + *From 2025-03-22 to present:*	First-Class Engineer (Level 1/8) at Book and Educational Equipment JSC of HCMC First-Class Engineer (Level 1/8) at Book and Educational Equipment JSC of HCMC Technical Specialist at Book and Educational Equipment JSC of HCMC Team Leader at Book and Educational Equipment JSC of HCMC Deputy Director of the Educational Equipment Factory at Book and Educational Equipment JSC of HCMC Head of the Equipment Department at Book and Educational Equipment JSC of HCMC Deputy General Director at Book and Educational Equipment JSC of HCMC Deputy General Director at Book and Educational Equipment JSC of HCMC; Member of the Board of Directors at An Dong Education JSC

13/ Current job positions:	Deputy General Director at at Book and Educational Equipment JSC of HCMC;
	Member of the Board of Directors at Book and Educational Equipment JSC of HCMC
14/ Total number of shares held (as of March 17, 2025): *653,590 shares, accounting for 11.53% of charter capital*, including:	
+ Representative of the capital of (Organization is State shareholder/strategic shareholder/other):	*653,590 shares, accounting for 11.53% of charter capital*
+ Individual owns:	*0 shares, accounting for 0% of charter capital*
15/ Commitments (if any): None	
16/ Related parties holding shares of the company:	*Mai Hoa Hiep – Relationship: Father; held: 7,270 shares, accounting for 0.0013%of charter capital*
	Nguyen Thi Yen – Relationship: Mother; held: 11,900 shares, accounting for 0.021% of charter capital
	Mai Thi Thu Thao – Relationship: Younger sister; held: 10,300 shares, accounting for 0.018% of charter capital
17/ Related interests in the Company	None
18/ Related interests in the Company:	None

I hereby certify that the above statements are entirely true, and if found incorrect, I will take full responsibility before the law.

Ho Chi Minh City, April 11, 2025

Declarer

(Sign, clearly stating full name)

Mai Tan Phat

VIETNAM EDUCATION PUBLISHING HOUSE
BOOK AND EDUCATIONAL EQUIPMENT JOINT STOCK COMPANY OF HO CHI MINH CITY
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THE SOCIALIST REPUBLIC OF VIETNAM
Independence - Freedom – Happiness

No: 09/ TTr-ĐHĐCĐ

Ho Chi Minh City, April 17, 2025

PROPOSAL

Re: the Election of the Board of Supervisors for the 2025 – 2030 term

To: **General Meeting of Shareholders of Book and Educational Equipment Joint Stock Company of Ho Chi Minh City**

- *Pursuant to the Law on Enterprises No. 59/2020/QH14 passed by the National Assembly on June 17, 2020;*
- *Pursuant to the Law on Securities No. 54/2019/QH14 passed by the National Assembly on November 26, 2019;*
- *Pursuant to Decree 155/2020/ND-CP dated December 31, 2020, detailing the implementation of a number of articles of the Law on Securities;*
- *Pursuant to the Charter of Organization and operation of Book and Educational Equipment Joint Stock Company of Ho Chi Minh City;*

The Board of Directors respectfully submits to the General Meeting of Shareholders for approval the following matter:

1. **Election of the Board of Supervisors for the 2025 – 2030 term as follows:**

- Number of Members of the Board of Supervisors: 03 members
- Term: 2025 – 2030
- Maximum number of candidates for the Board of Supervisors: Unlimited
- Criteria for candidates to participate in the Board of Supervisors (According to Article 169 of the Law on Enterprises No. 59/2020/QH14 and Article 286 of Decree No. 155/2020/ND-CP)

2. **Approve the list of candidates for the Board of Supervisors for the 2025 – 2030 term**

- Ms. Nguyen Thi Hong Hanh.
- Ms. Dao Thi Thanh Thuy.
- Mr. Le Huy Tan.

(Attached Resume)

Other contents related to the election of the Board of Supervisors for the 2025 – 2030 term shall be applied according to the regulations on the election of the Board of Directors and the Board of Supervisors at the Annual General Meeting of Shareholders 2025.

Respectfully submitted to the General Meeting of Shareholders for consideration.

Sincere thanks!

ON BEHALF OF THE BOARD OF DIRECTORS
CHAIRMAN OF THE BOD

CÔNG TY CỔ PHẦN SÁCH VÀ THIẾT BỊ TRƯỜNG HỌC THÀNH PHỐ HỒ CHÍ MINH

Nguyen Chi Binh

SOCIALIST REPUBLIC OF VIETNAM

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RESUME

1/ Full name:	**Nguyen Thi Hong Hanh**
2/ Gender:	Female
3/ Date of birth:	1983- 06-11
4/ Place of birth:	Ha Noi
5/ ID card/Citizen Identity Card/Passp 001183053499	Date of issue: 2021-12-08
6/ Nationality:	Viet Nam
7/ Ethnic group:	Kinh
8/ Permanent address:	No. 44, alley 223, Dang Tien Dong Street, Trung Liet Ward, Dong Da District, Ha Noi
9/ Company phone number: 0983546489 10/ Email address:	0983546489 honghanhnxbgdvn@gmail.com
11/ Professional qualifications:	General accounting
12/ Work process: + From 2007-09 to 2010-10: Account at Ngoc Viet Paper Industry JSC + From 2010-11 to 2024-06-14: In charge of accounting: Life and Law Magazine + From 2024-06-15 to present: Deputy Head of Finance and Accounting Department Vietnam Education Publishing House	
13/ Current job positions:	Member of the Board of Supervisors IP Vietnam JSC
14/ Total number of shares held (closed date March 17, 2025) 0 shares, accounting for 0 % of charter capital, of which:	
+ Representative of the capital of (Organization is State shareholder/strategic shareholder/other):	*None*
+ Individual owns:	*0 shares, accounting for 0 % of charter capital*
15/ Commitments (if any): *None*	
16/ Related people holding shares of the company:	*None*
17/ Related benefits for the Company:	*None*

18/ Conflicting interests with the Company:	*None*

I hereby certify that the above statements are entirely true, and if found incorrect, I will take full responsibility before the law.

Ha Noi, April 04, 2025

Declarer

(Sign, clearly stating full name)

Nguyen Thi Hong Hanh

THE SOCIALIST REPUBLIC OF VIET NAM

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RESUME

1/ Full name:	**DAO THI THANH THUY**
2/ Gender:	Female
3/ Day of Birth:	1987-01-10
4/ Place of Birth:	Hoai Hao Ward, Hoai Nhon Town, Binh Dinh Province
5/ ID card/ Citizen Identification/ Passport:	052187010934 Date of issue: 2021-06-27
6/ Nationality:	Viet Nam
7/ Ethinc group:	Kinh
8/ Permanent address:	112/4 TL22 Street, Quarter 15, Thanh Loc Ward, District 12, Ho Chi Minh City.
9/ Company phone number: 10/ Email:	Mobile phone number: 0949 692 886 thanhthuy01.stb@gmail.com
11/ Professional qualification:	Bachelor of Accounting
12/ Work process: - From 2017-11-01 to present: Accounting staff in the Equipment Department at Book and Educational Equipment JSC of HCMC - From 2020-06-19 to present: Member of the Board of Supervisors at Book and Educational Equipment JSC of HCMC for the 2020 – 2025 term.	
13/ Current job positions:	Member of the Board of Supervisors at Book and Educational Equipment JSC of HCMC for the 2020 – 2025 term.
14/ Total number of shares held (closed date March 17, 2025): *0 shares, accounting for 0% of charter capital*, including:	
+ Representative of the capital of (Organization is State shareholder/strategic shareholder/other):	*0 shares, accouting for 0% of charter capital*
+ Individual owns:	*0 shares, accouting for 0% of charter capital*
15/ Commitments (if any): None	
16/ Related parties holding shares of the company:	*None – Relationship; holding: 0 shares, accounting for 0% of charter capital.*
17/ Related interests in the Company:	None
18/ Conflicting interests with the Company:	None

I hereby certify that the above statements are entirely true, and if found incorrect, I will take full responsibility before the law.

Ho Chi Minh City, March 31, 2025

Declarer

(Sign, clearly stating full name)

THE SOCIALIST REPUBLIC OF VIETNAM
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RESUME

1/ Full name:	**LE HUY TAN**
2/ Gender:	Male
3/ Day of Birth:	1996-04-13
4/ Place of Birth:	Phuoc My Trung Town, Mo Cay Bac District, Ben Tre Province
5/ ID card/ Citizen Identification/ Passport:	0830.9600.8628 Date of issue: 2022-02-26
6/ Nationality:	Viet Nam
7/ Ethnic Group:	Kinh
8/ Permanent address:	281 Phuoc Hau Quarter, Phuoc My Trung Town, Mo Cay Bac District, Ben Tre Province.
Current Address:	207/66 Pham Van Hai, Ward 5, Tan Binh District, Ho Chi Minh City
9/ Company's telephone: 10/ Email:	*Mobile phone number: 0904.044.991* *huytanle13@gmail.com*
11/ Professional qualification:	Bachelor of Accounting
12/ Work process: - From 2019-01 to 2025-03-15: Accounting Staff in the Accounting and Finance Department at Book and Educational Equipment JSC of HCMC - From 2025-03-15 to present: Sales Staff in the Sales Department at Book and Educational Equipment JSC of HCMC - From 2025-03-22 to present: Member of the Board of Supervisors at An Dong Education JSC	
13/ Current job positions:	Members of the Board of Supervisors at An Dong Education JSC for the 2025-2028 term.
14/ Total number of shares held (closed March 17, 2025): *0 shares, accounting for 0% of charter capital*, of which:	
+ Representative of the capital of (Organization is State shareholder/strategic shareholder/other):	*0 shares, accounting for 0% of charter capital*
+ Individual owns:	*0 shares, accounting for 0% of charter capital*
15/ Commitments (if any):	
16/ Related parties holding shares of the company:	*None – Relationship; holding: 0 shares, accounting for 0% of charter capital.*
17/ Related interests in the Company:	None
18/ Conflicting interests with the Company:	None

I hereby certify that the above statements are entirely true, and if found incorrect, I will take full responsibility before the law.

Ho Chi Minh City, March 31, 2025

Declarer

(Sign, clearly stating full name)