

DRAFT

**AGENDA
2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS
HABECO - HAI PHONG JOINT STOCK COMPANY**

Time: April 25, 2025

Venue: HABECO - Hai Phong Joint Stock Company

Truong Son Town, An Lao District, Hai Phong City

Time	Detailed Content	Execution
8:30 AM – 9:00 AM	- Welcoming shareholders and delegates; - Distributing materials, voting ballots, and voting cards.	Organizing Committee
9:00 AM – 9:15 AM	- Organize the session. - Declare the reasons and officially open the meeting.	Organizing Committee
	- Report on the results of shareholder eligibility verification and the validity of the General Meeting.	Head of the Shareholder Eligibility Verification Committee
9:15 AM – 9:30 AM	- Introduce the Presidium of the General Meeting and the Chairperson. - Introduce the secretariat, the ballot counting committee, and vote on approval.	Chairman of the General Meeting
9:30 AM – 9:40 AM	- Approve the working regulations of the 2025 Annual General Meeting. - Introduce and approve the agenda of the General Meeting.	Chairman of the General Meeting
9:40 AM – 10:20 AM	- Báo cáo kết quả hoạt động sản xuất kinh doanh năm 2024 và nhiệm vụ Kế hoạch sản xuất kinh doanh năm 2025	CEO of the Company
	- Report on the business performance results for 2024 and the production and business plan for 2025.	Chairman of the General Meeting
	- The Board of Directors reports on the company's governance in 2024.	Member of the Board of Directors

Time	Detailed Content	Execution
	<ul style="list-style-type: none"> - Report on the supervision results for 2024 and the activity plan for 2025 by the Supervisory Board. - Proposal for selecting the auditing firm for the 2025 financial statements. 	Head of the Ballot Counting Committee
10:20 AM – 10:35 AM	<ul style="list-style-type: none"> - Proposal to approve the financial statements and the plan for the distribution of accumulated profits from 2022-2024. - Proposal for the production and business plan targets for 2025. - Proposal for the profit distribution plan for 2025. 	Chief Accountant
	<ul style="list-style-type: none"> - Proposal to approve the settlement of remuneration for the Board of Directors members and Supervisory Board for 2024, and the payment plan for 2025. - Proposal to approve contracts and transactions between the Company and related parties. 	Head of the General Department
10:35 AM – 10:40 AM	<ul style="list-style-type: none"> - Proposal to dismiss the Board of Directors member whose term ends in 2020-2025 and nominate a new member for the Board of Directors for the 2025-2030 term. 	Member of the Board of Directors
10:40 AM – 11:00 AM	<ul style="list-style-type: none"> - Discuss the reports and proposals - Speeches from senior leadership; - Conduct a vote on the contents of the reports and proposals. 	Chairman of the General Meeting
11:00 AM – 11:20 AM	<ul style="list-style-type: none"> - Approve the regulations for nominations, candidacies, and elections. - Guide the election process, conduct the election, and count the votes. - Announce the results of the vote and the election. 	Head of the Ballot Counting Committee
11:20 AM – 11:30 AM	<ul style="list-style-type: none"> - Present the draft resolution of the General Meeting. 	Secretary
11:30 AM – 11:40 AM	<ul style="list-style-type: none"> - Approve the resolution of the General Meeting. - Declare the closing of the General Meeting. 	Chairman of the General Meeting

GENERAL MEETING ORGANIZING COMMITTEE