

Hanoi, April 4, 2025.

**INVITATION LETTER**  
**2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS**

---

**To: Valued Shareholders of Me Lin Steel Joint Stock Company**

The Board of Directors of Me Lin Steel Joint Stock Company respectfully announces and cordially invites our esteemed shareholders to attend the 2025 Annual General Meeting of Shareholders of Me Lin Steel Joint Stock Company, with the following details:

1. **Time:** 08:30 AM, April 28, 2025
2. **Venue:** Me Lin Steel Joint Stock Company Factory, Lot 29A, Quang Minh Industrial Park, Me Linh, Hanoi.
3. **Participants:**  
All shareholders of Me Lin Steel Joint Stock Company and legally authorized representatives of shareholders, as recorded in the list of shareholders as of April 2, 2025.
4. **Documents for the Meeting:**  
Shareholders are kindly requested to access the documents on the Company's website at <http://melinsteel.vn/> under the "Shareholder Announcements" section.
5. **Registration and Confirmation of Attendance:**  
To ensure the success of the 2025 Annual General Meeting of Shareholders, shareholders are kindly requested to confirm their attendance:
  - In case a shareholder cannot attend the Meeting in person, they may authorize a representative using the Company's proxy form (attached herewith).
  - Registration and confirmation of attendance may be sent via fax, email, or post to the following contact address:

**Office – Me Lin Steel Joint Stock Company**

**Address:** Factory – Lot 29A, Quang Minh Industrial Park, Me Linh, Hanoi

**Phone:** (024) 35840545      **Fax:** (024) 35840544

- Deadline for registration: No later than 16:00, April 27, 2025.
- **Note:** All travel, accommodation, and other expenses incurred during attendance at the General Meeting shall be borne by the attendees.
- **Important notice for shareholders:** This announcement serves as an official invitation in the event that a shareholder does not receive the physical Invitation Letter. Shareholders or their authorized representatives attending the Meeting are kindly requested to bring a valid ID card or passport, and the original proxy letter (if applicable), for shareholder verification at registration. Authorization is valid for one level only; sub-authorizations are not accepted.

For further details related to the Meeting, please contact:

Me Lin Steel Joint Stock Company (Attn: Mrs. Hương)

Phone: (024) 35840545 / Mobile: 0386 378 086

We respectfully announce and cordially invite all shareholders to attend!

**Recipients:**

- As addressed above;
- Office archive

**ON BEHALF OF THE BOARD OF  
DIRECTORS CHAIRWOMAN**



**Lê Thị Hương Giang**