

No. .../GM -XDH

Hanoi, April 1st, 2025

INVITATION TO MEETING
ANNUAL GENERAL MEETING OF SHAREHOLDERS 2025

Dear Shareholders of Hanoi Civil Construction Investment Joint Stock Company,

The Board of Directors of Hanoi Civil Construction Investment Joint Stock Company respectfully invites you to attend Annual General Meeting of Shareholders 2025.

1. Time: **7:30 AM to 12:00 PM on April 26th, 2025 (Saturday)**
2. Location: 4th Floor Conference Room - 292 Van Chuong Alley - Kham Thien Ward - Dong Da District - Hanoi City.
3. Eligibility to attend: Shareholders owning shares of the Company at the cutoff date of March 27th, 2025.
4. Meeting Content: *(Check the attached Meeting Agenda)*
5. Proxy for Attendance at the Meeting:

If you wish to authorize a person to attend the Meeting, please register the proxy *(using the attached sample)* and send it to the address below before April 20th, 2025, or present it when the authorized person attending the Meeting.
6. Meeting Documents:
 - The documents for the shareholders' meeting are fully available on the website of the Company: <http://hcci.com.vn>
 - We kindly ask shareholders to read the documents carefully before attending the Meeting to participate in the voting.

Address for sending documents and contacting for support:

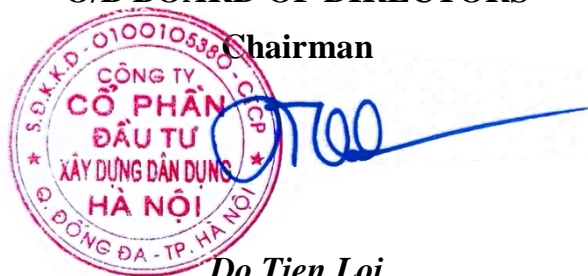
- Address: BOD's Secretary- 3rd Floor - 292 Van Chuong Alley - Khâm Thiên Ward - Dong Da District - Hanoi City.

We are looking for your presence for the success of the Meeting.

Sincerely!

O/B BOARD OF DIRECTORS

Chairman



Do Tien Loi

ANNUAL GENERAL MEETING 2025 SCHEDULE

HANOI CIVIL CONSTRUCTION INVESTMENT JOINT STOCK COMPANY

April 26th, 2025



| No. | Schedule |
|-----------|---|
| I | Procedural Section: |
| 1 | Welcoming delegates and shareholders (7.30 a.m -8.30 a.m). |
| 2 | Opening of the Meeting: (8.30 a.m -9.00 a.m). <ul style="list-style-type: none">- Flag salute, announcing the reasons and introducing the delegates;- Report from the Shareholder Eligibility Verification Board on the participation of shareholders in the meeting;- Election of the Presidium and Secretary of the Meeting;- Approval of the meeting agenda;- Approval of the regulations of the meeting. |
| II | Content: (9.00 a.m -12.00 a.m) |
| 1 | Report on the results of production and business operation in 2024 and the production and business plan for 2025. |
| 2 | Report on the activities of the Board of Directors in 2024, direction in 2025. |
| 3 | Report on the supervisory activities of the Supervisory Board in 2024. |
| 4 | Approval of proposals: <ul style="list-style-type: none">- Approval of the production and business results in 2024 and the production and business plan for 2025;- Approval of the audited financial report for 2024;- Approval of the profit distribution plan, allocation of funds, and dividend distribution for 2024, proposed dividend payment for 2025;- Approval of the selection of the auditing unit for the 2025 fiscal year;- Approval of the remuneration level for the Board of Directors and Supervisory Board for 2024 and proposal for the remuneration level for 2025. |
| 5 | Discussion and voting at the Meeting |
| 6 | Leader of UDIC gives a speech. |
| 7 | Approval of the minutes and draft resolution of the shareholders' meeting. |
| 8 | Closure of the Meeting. |

ORGANIZING COMMITTEE OF THE MEETING



SOCIALIST REPUBLIC OF VIETNAM
Independence - Freedom - Happiness

Hanoi,,2025

POWER OF ATTORNEY

Dear: HANOI CIVIL CONSTRUCTION INVESTMENT JOINT STOCK COMPANY.

1. MANDATOR:

Full name:

ID number: issued by Date of issue

2. AUTHORIZED PARTY:

Full name:

ID number: issued by Date of issue

3. CONTENT OF AUTHORIZATION:

- To attend the 2025 Annual General Meeting of Shareholders of Hanoi Civil Construction Investment Joint Stock Company on April 26th, 2025.

- To participate in voting at the General Meeting with the number of shares held:

This power of attorney is valid from signing date until the end of April 26th, 2025.

MANDATOR

AUTHORIZED PARTY