

**SCI JOINT STOCK COMPANY**

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**2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS
PROGRAM****Time:** 9:30 a.m., Thursday, April 10, 2025

Location: The 2025 Annual General Meeting of Shareholders will be held in the form of online meetings and electronic voting. Shareholders or authorized persons can participate in the online General Meeting at any location with an Internet connection. The meeting point of the Chairman, the Presidium, and the Organizing Committee of the General Meeting (operation location): 3rd Floor, Tower C, Golden Palace Building, Me Tri Street, Nam Tu Liem District, Hanoi.

TT	Time	Content
I	Procedures for conducting the Congress:	
1	07:45'- 09:30	Instructions for shareholders to attend the online General Meeting and vote electronically
II	Content of the Congress	
2	09:30 - 10:00'	<ul style="list-style-type: none">- Report on the results of the qualification test of delegates, Opening of the congress.- Introduce and approve the list of Presidium, chair; Vote counting committee.- Through the Congress program; Congress working regulations
3	10:00'-10:45'	CEO's report on 2024 business results and 2025 business plan.
		Board of Directors' report on 2024 performance and 2025 plan.
		Report of the Inspection Committee on 2024 performance results and 2025 plan.
		ND 01: Submission 01/2025/TTr-SCI-HĐQT Approval of the General Director's report on 2024 business results and 2025 business plan.
		ND 02: Submission 02/2025/TTr-SCI-HĐQT Approval of the Board of Directors' report on 2024 performance results and 2025 plan.
		ND 03: Submission 03/2025/TTr-SCI-HĐQT Approval of the Audit Committee's report on 2024 performance results and 2025 plan.
		ND 04: Submission 04/2025/TTr-SCI-HĐQT through the audited Separate Financial Statements and Consolidated Financial Statements for 2024.
		ND 05: Submission 05/2025/TTr-SCI-HĐQT Approval of the 2024 profit distribution plan.
		ND 06: Submission 06/2025/TTr-SCI-HĐQT Approval of the Board of Directors ' remuneration for 2024 and the Board of Directors' remuneration estimate for 2025.

TT	Time	Content
		ND 07: Document 07/2025/TTr-SCI-HĐQT approving the plan to issue shares to pay dividends in 2024 .
		Resolution 08: Document 08/2025/TTr-SCI-HĐQT approving the plan to offer additional shares to the public to existing shareholders.
		Resolution 09: Document 09/2025/TTr-SCI-HĐQT approving the policy of issuing bonus shares under the employee stock option program.
		ND 10 : Submission 10/2025/TTr-SCI-HĐQT through a number of contents under the authority of the General Meeting of Shareholders.
		ND11: Document No. 11/2025/TTr-SCI-HĐQT approving the dismissal of members of the Board of Directors and the election of additional members of the Board of Directors for the 2023 - 2027 term.
4	10:45'-11:05'	Discussion of Reports and Submissions Vote to approve the contents of the Congress. Electing additional members of the Board of Directors for the 2023 - 2027 term
5	11:05'-11:15'	Take a break
6	11:15-11:25	Report on election results and voting results of the Congress
7	11:25-11:40	Approval of the Minutes and Resolutions of the Congress
		Closing of the Congress

*Hanoi, April 2025.***DRAFT**

**REPORT OF THE GENERAL DIRECTOR
ON THE COMPANY'S ACTIVITIES IN 2024 AND PLAN
ACTIVITIES IN 2025.**

To: GENERAL MEETING OF SHAREHOLDERS

Pursuant to Resolution No. 01/2024/NQ-SCI-ĐHĐCĐ dated April 29, 2024 of the 2024 Annual General Meeting of Shareholders. The Board of Directors of SCI Joint Stock Company would like to report to the 2025 Annual General Meeting of Shareholders on the 2024 business activities and the 2025 business plan of SCI Joint Stock Company as follows:

PART 1. BUSINESS PERFORMANCE RESULTS IN 2024

I. Main indicators**a. SCI Complex**

TT	Target	Unit	Plan for 2024	Implementation in 2024	Rate (%) HT
1	Total production and business value	10 ⁶ points	2,333,900	1.653.170	70,83
2	Total investment value	10 ⁶ points	1,551,824	400.740	25,82
3	Consolidated revenue	10 ⁶ points	2,264,000	1.536.770	67,88
4	Consolidated profit before tax	10 ⁶ points	137,129	67.068	48,91

b. Parent Company only.

TT	Target	Unit	Plan for 2024	Implementation in 2024	Rate (%) HT
1	Total production and business value	10 ⁶ points	1,131,000	958.430	84,74
2	Total investment value	10 ⁶ points	615,724	373.490	60,66
3	Total revenue	10 ⁶ points	1,314,000	917.620	69,83
4	Profit before tax	10 ⁶ points	70,268	55.977	79,66
5	Pay dividends	%	8%	5%	

II. Business performance results in 2024**II.1. Mainly carry out construction and installation****1. EPC General Contract of Nam Sam 3 Hydropower Project**

- Construction work: Completed.
- COD work: Internal testing of generators is underway.

2. EPC General Contract of Nam Mo 2 Hydropower Project

- Main Dam: 72% Complete
- Water tunnel: 50% complete
- Factory: 54% Complete
- Hydraulic engineering and lifting equipment: 18% complete

3. EPC General Contract of Nam Sam 3A Hydropower Project

- SCI Joint Venture (*SCI Joint Stock Company, SCI Consulting Joint Stock Company, SCI E&C Joint Stock Company*) was selected by the Investor and signed the EPC Contract for the Nam Sam 3A Hydropower Project in Laos with a total Contract value of 62.9 million USD with the main content as approved at the 2024 Annual General Meeting of Shareholders.
- Auxiliary works reached 25%
- Main construction items: Excavating foundation pits and urging legal procedures related to goods import carried out by the Investor.

4. EPC General Contract of Nam Mo 1 Hydropower Project

- SCI Joint Venture (*SCI Joint Stock Company, SCI Consulting Joint Stock Company, SCI E&C Joint Stock Company*) was selected by the Investor and signed the EPC Contract for the Nam Mo 2 Hydropower Project in Laos with a total Contract value of 74.8 million USD with the main content as approved at the 2024 Annual General Meeting of Shareholders.
- Construction work: Construction equipment mobilization is underway.

II.2. Status of investment project implementation

1. Nam Khian 1, Nam Khian 2, Nam Khian 3 Hydropower Project Cluster

a. Project information:

- Location: Xieng Khouang Province, Laos.
- Capacity scale (85 MW): Nam Khian 1 – 25 MW, Nam Khian 2 – 35 MW, Nam Khian 3 – 25 MW.

b. Investment implementation:

- Memorandum of Understanding (MOM) signed on January 5, 2024. Project Development Agreement (PDA) signed on November 4, 2024.
- Assign SCI Energy Company Limited to develop the above projects. Currently implementing the investment legal procedures and works according to PDA: Survey, final feasibility study report, technical design, EIA, connection, electricity purchase and sale policy.../.

2. Nam Lan 1, Nam Lan 2, Nam Neun Hydropower Project Cluster

a. Project information:

- Location: Xieng Khouang Province, Laos.

- Capacity scale (80 MW): Nam Lan 1 (20 MW), Nam Lan 2 (10 MW), Nam Neun downstream (50 MW).
- b. Investment implementation: Assign SCI Energy Company Limited to develop the above projects. Currently negotiating the project development contract (PDA).

II.3. Investment research and job search

- For domestic projects:
 - + Closely follow the implementation of the power planning 8, seek investment opportunities and/or act as general contractor for energy projects.
 - + Continue to conduct wind surveys/measurements, research and develop potential wind power project areas.
- For overseas projects:
 - + Marketing to serve as project development consultant; EPC general contractor for hydropower and wind power projects in the Lao market.
 - + Search and research investment opportunities and investment cooperation in hydropower projects in Laos, especially projects adjacent to projects that SCI is investing in.

II.4. Design consulting work

- Construction drawing design work at Nam Sam 3 and Nam Mo 2 projects (Lao PDR) meets the project implementation schedule of the Investor.
- Technical design work (Basic Design) of Nam Sam 3A, Nam Mo 1, basically completed, expected to be submitted for approval in the first quarter of 2025.
- Labour work Survey and prepare feasibility study reports for hydropower projects in Laos: Nam Theun (Keng teuaTen), Nam Theun 4A, Nam Theun 4B, Nam Et Project Cluster, Xekaman 2A, Xekaman 2B, Nam Mo 1A, Kalabai 1, Nam Pheuk1&2, meeting the project implementation schedule of the Investor .
- Consulting work for Lao government agencies (DEB Department of Energy and DESM Department of Energy Management) on Nam Phak hydropower project meets the job requirements.
- Construction supervision work at Nam Sam 3, Nam Mo 2, Nam Sam 3A, Nam Mo 1 hydropower projects meets work requirements .

II.5. Industrial production

Complete troubleshooting, bring Nam Lum 1 Hydropower Plant to the grid. Maintain and renovate construction items at the factories, maintain stable production, specifically:

- Ca Nan 1&2 Hydropower Plant Cluster achieved 118.8 billion in revenue (91% of plan)
- Nam Lum 1&2 and Nam Xe hydropower plant clusters achieved 202.4 billion in revenue (94% of the plan).
- Huong Linh 8 Wind Power Plant achieved 105.8 billion in revenue (88.2% of plan)

III. Evaluate the performance of management and operations

III.1. Administration and management work

- Establish SCI Energy Company Limited to manage and implement investment in SCI's energy projects, with a clear structure of 3 segments: Project development investment (SCI

Energy) , Consulting (SCI Consulting) , Construction and installation (SCI E&C) .

- Establishment of SCI Quang Tri Joint Stock Company, a subsidiary of SCI Energy to manage and develop investment projects in Quang Tri.
- Step by step deployment of software in management and operation of power plants.
- Exploiting and applying maximum efficiency of IT applications (AI) helps increase productivity, control work promptly, and minimize costs.
- Conduct periodic training and testing to improve skills for the power plant operation management team .
- Promote communication and application of AI technology.

III.2.Areas of expertise

- Investment work: Carry out legal procedures and focus on resolving problems with relevant domestic and foreign agencies in implementing and operating projects.
- Design work: Closely coordinate with relevant parties in the appraisal, agreement and approval of designs.
- Technical management: Timely control of technological designs for imported equipment. Closely manage construction progress plans, provide timely warnings and solutions.
- Safety, hygiene and environment work is given attention and focus. Strengthen dissemination and closely monitor the implementation of safety and environment regulations in investment projects and EPC general contractors.
- Industrial production work: Closely control industrial production and operation work, promptly coordinate to resolve problems, and maintain stable factory operations.
- Financial work: Increase contact with domestic and international credit institutions to increase effective capital sources, meeting capital needs for investment activities. Balance and arrange capital, meeting financial needs for all production and business activities of the Company.
- The work of acceptance, settlement , and debt collection of construction items is given special attention, focusing resources to speed up capital recovery and debt collection.

PART 2
BUSINESS PRODUCTION PLAN 2025

I. GOALS AND BUSINESS PLAN FOR 2025

I.1. Main indicators

STT	Content	Unit	Plan 2025	
			Total	Parent company
1	Total production and business value	10 ⁶ points	1.960.000	1.205.000
2	Total investment value	10 ⁶ points	620.455	520.455
3	Revenue	10 ⁶ points	2.024.000	1.293.000
4	Profit before tax	10 ⁶ points	133.500	43.670
5	Pay dividends	%		5%

I.2. About construction and installation

1. EPC General Contract of Nam Sam 3 Hydropower Project

- Complete COD work for the entire Project in February 2025.

2. EPC General Contract of Nam Mo 2 Hydropower Project

- Construction: 100% complete.
- Electromechanical part: Expected COD completion in June 2026.

3. EPC General Contract of Nam Sam 3A Hydropower Project

- Auxiliary works, camps: 100% completed
- RCC Main Dam: 28% Complete
- Factory: 15% Complete

4. EPC General Contract of Nam Mo 1 Hydropower Project

- Auxiliary works, camps: 100% completed
- Main Dam: 20% Complete
- Water tunnel: 30% complete
- Factory: 10% Complete

5. EPC General Contract for Nam Sannoi – Nam Xao 1 Hydropower Project

- Auxiliary works, camps: 100% completed
- Main project: Completed digging of main project foundation

I.3. Industrial production at operational projects

- Maintain stable production at Power Plants. Detailed 2025 plan for plants as shown in the table below :

TT	Project	Capacity MW	Revenue 10 ⁹ coins
A	Hydroelectric plant	69	360.00
I	Cannan1&2 Hydropower Plant	23	130.00
1	Canaan 2	16	90.73
2	Canaan 1	7	39.27
II	Hydropower Plant NL1&NL2, Nam Xe	46	230.00
1	Nam Lum 1	8	38.00
2	Nam Lum 2	18	90.00
3	Nam Xe	20	102.00
B	Wind power plant	20	120.00
1	Huong Linh 8 Wind Power Plant	20	120.00

I.4. About project investment

1. Developing wind power projects in Vietnam

- Continue to conduct wind surveys/measurements, research and develop 04 potential wind power project areas in Quang Tri that have been approved for survey as well as other potential project areas.
- Closely follow the implementation of the plan to implement the 8th power plan for the wind power projects that SCI is promoting investment in to promptly carry out the next steps: Add to the plan/scheme, approve the investment policy, select investors and implement the project.

2. Developing investment projects in Laos

For Nam Khian 1, Nam Khian 2, Nam Khian 3 Hydropower Project Cluster and Nam Lan 1, Nam Lan 2, Nam Neun Hydropower Project Cluster :

- Completed signing of project development contracts (PDA) for Nam Lan 1, Nam Lan 2, and Nam Neun Hydropower Project Cluster .
- Implement investment legal procedures according to PDA: Survey, final feasibility study report, technical design, EIA, develop site clearance plan, step by step implement related tax/fee negotiations and CA negotiations ... / .
- Implement legal procedures related to electricity connection and trading in Vietnam.

I.5. About consulting and design work

- Complete appraisal and approval of technical design (Basic Design) of Nam Sam 3A and Nam Mo 1 projects in the first quarter of 2025.
- Design construction drawings at Nam Sam 3 and Nam Mo 2 projects (Lao PDR) to meet the project implementation schedule of the Investor.
- Appraisal and approval of FS of Nam Lan 1, Nam Lan 2, Ha Luu Nam Neun project clusters in the first quarter of 2025. Final approval of FS and technical design of 6 projects

(*Nam Lan 1, Nam Lan 2, Ha Luu Nam Neun, Nam Khian 1, Nam Khian 2, Nam Khian 3*) in the second quarter of 2025.

- Construction supervision work at Nam Mo 2, Nam Sam 3A, Nam Mo 1 hydropower projects meets work requirements .
- Continue to search and market to sign and execute consulting contracts in the fields of wind power and hydropower, as well as carry out survey and design work when the company is awarded a contract under the EPC form.

II. Some solutions to complete the 2025 plan

II.1. Administration and management work.

- Continue to exploit and apply maximum efficiency of IT applications (AI) to help increase productivity, control work promptly, and minimize costs.
- Strengthen internal communication; promote the brand especially with foreign partners and markets.
- Recruit more competent and experienced personnel, especially in the electromechanical field in the power plant to promptly meet human resources needs for production activities.

II.2. Marketing work, bidding, market

- Maintain and develop domestic and Lao PDR markets in the Company's field of operation;
- Improve bidding capacity as well as connect qualified joint venture partners to participate in large bidding packages. Search and participate in bidding for hydropower, wind power, and solar power projects in the form of EPC general contractor;
- Continue to seek small and medium hydropower projects; wind power projects, to study investment and construction.

II.3. Project implementation and management

- Develop plans and work progress goals for each project, regularly update and propose solutions to ensure completion of goals, as well as increase control and unified operations at all levels.
- Improve the capacity of the project management team, focusing on the following tasks: Planning, progress; design; construction supervision; especially paying attention to risk management for all projects.
- Closely monitor the implementation of electromechanical equipment supply contracts. Manage well the publication and agreement, design approval.
- Consistently operate and manage power plants to achieve maximum efficiency.

II.4. Technical - Economic - Financial Management

- Regularly update and analyze actual progress to have timely solutions to ensure target progress.
- For industrial production: Build strategic subcontractor/supplier relationships to support and resonate with each other for development. Have a detailed and accurate

purchasing plan based on the initial plan and construction plan for each Project/Item so that the purchasing process is carried out easily, without being passive. Continue to expand the list of suppliers, further improve purchasing at the origin of goods production to help reduce input costs (*especially imported materials and equipment*).

- Close coordination between consultants and construction units, promptly resolving design problems during project implementation.
- Manage scientific contracts closely, from negotiation to contract completion. Focus especially on capital collection and final settlement of remaining items at completed and under construction projects.
- Finance - Credit work.
 - + Make financial plans, cash flow plans to implement appropriate capital use, ensuring financial security for the Company. Ensure effective capital use plans, bringing high profits to the Company.
 - + Closely follow the progress of the construction plan to recover capital and debt, reduce capital pressure and ensure capital for continuous production and business.
 - + Ensure capital sources to implement investment projects, especially ongoing projects.
 - + In 2025, continue to increase contact with domestic and international credit institutions to increase effective capital sources, meeting capital needs for the Company's investment activities to bring about efficiency.

II.5. Risk management

- Continuously improve the quality of risk management in production and business activities and must have appropriate solutions that are both feasible and consistent throughout the Company.
- Regularly update new legal documents issued in Vietnam and Laos to promptly notify the Company and its subsidiaries. The Company is expanding investment and developing the market in Laos, so legal consulting support for all aspects of the unit's production and business activities is necessary to comply with current regulations , limit risks, ensure safety and improve the efficiency of production and business activities and investment for the Company.

Above is the report on production and business results in 2024. and the 2025 production and business plan. Respectfully submit to the Company's General Meeting of Shareholders for consideration and approval of the full report .

Thanks a lot.

GENERAL DIRECTOR



Nguyen Van Phuc



No: 11 /2025 / TTr-SCI-HĐQT

Hanoi, April 2025

DRAFT

SUBMISSION NO. 11

2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS

(Regarding the dismissal and election of additional members of the Board of Directors for the 2023 - 2027 term)

**To: GENERAL MEETING OF SHAREHOLDERS OF
SCI JOINT STOCK COMPANY**

Base:

- *Enterprise Law No. 59/2020/QH14 was passed by the National Assembly on June 17, 2020, amended by Law No. 03/2022/QH15 passed by the National Assembly on January 11, 2022;*
- *Securities Law No. 54/2019/QH14 passed by the National Assembly on November 26, 2019, amended by Law No. 56/2024/QH15 passed by the National Assembly on November 29, 2024;*
- *Decree No. 155/2020/ND-CP dated December 31, 2020 of the Government detailing the implementation of a number of articles of the Law on Securities;*
- *Charter of organization and operation of SCI Joint Stock Company ;*
- *Internal regulations on corporate governance, Regulations on the operation of the Board of Directors .*

1. Dismissal of Mr. Ngo Vu An from the Board of Directors for the 2023 - 2027 term due to his resignation from the date of approval by the 2025 Annual General Meeting of Shareholders.
2. **Elect 01 additional member of the Board of Directors for the 2023 - 2027 term, specifically:**
 - Number of Board members to be elected: 01 member.
 - Criteria for selecting members of the Board of Directors: according to the provisions of Article 155 of the Law on Enterprises and Article 26 of the Company Charter .
 - The structure of the Board of Directors must ensure that at least one-third (1/3) of the total number of Board of Directors members are non-executive members (Board of Directors members who are not the Director , Deputy Director, Chief Accountant and other executives as prescribed by the Company Charter) and there is at least 01 independent Board of Directors member.
 - Maximum number of candidates: Unlimited, based on the nomination and candidacy results of shareholders and groups of shareholders according to the provisions of the Company's Charter and the Regulations on nomination and



election of members of the Board of Directors of SCI Joint Stock Company for the term 2023 - 2027 ;

Respectfully submit to the General Meeting of Shareholders for consideration and approval of the above contents.

Recipient:

- *As submitted ;*
- *Save Board of Directors*

**ON BEHALF OF THE BOARD OF DIRECTORS
CHAIRMAN OF THE BOARD OF DIRECTORS**



Nguyen Cong Hung



Hanoi, March 28, 2025

INSTRUCT
NOMINATION, CANDIDATES FOR BOARD OF DIRECTORS (BOD) MEMBERS
TERM 2023 - 2027 OF SCI JOINT STOCK COMPANY

Dear Shareholders of SCI Joint Stock Company

Base:

- *Enterprise Law No. 59/2020/QH14 was passed by the National Assembly on June 17, 2020, amended by Law No. 03/2022/QH15 passed by the National Assembly on January 11, 2022;*
- *Securities Law No. 54/2019/QH14 passed by the National Assembly on November 26, 2019, amended by Law No. 56/2024/QH15 passed by the National Assembly on November 29, 2024;*
- *Decree No. 155/2020/ND-CP dated December 31, 2020 of the Government detailing the implementation of a number of articles of the Law on Securities;*
- *Charter of organization and operation of SCI Joint Stock Company ;*
- *Internal regulations on corporate governance, Regulations on the operation of the Board of Directors .*

The Board of Directors of SCI Joint Stock Company would like to inform shareholders of specific regulations on nomination and candidacy for election of members of the Board of Directors for the 2023 - 2027 term as follows:

I. NUMBER AND STRUCTURE OF MEMBERS OF THE BOARD OF DIRECTORS FOR TERM 2023 - 2027:

- additional Board members to be elected : 01 member
- Term of Board of Directors: 2023 - 2027
- Board of Directors' membership structure: Must ensure that at least one-third (1/3) of the total number of Board of Directors' members are non-executive members (Board of Directors' members who are not the General Director, Deputy General Director, Chief Accountant and other executives as prescribed by the Company's Charter). The number of independent members of the company's Board of Directors must ensure at least 01 member .

II. STANDARDS AND CONDITIONS FOR NOMINATION AND NOMINATION FOR MEMBERS OF THE BOARD OF DIRECTORS FOR THE TERM 2020 - 2025:

1. Standards and conditions for becoming a member of the Board of Directors (according to Article 155 of the Law on Enterprises and Article 26 of the Company Charter):

- a. Not subject to the provisions of Clause 2, Article 17 of the Law on Enterprises;
- b. Have professional qualifications and experience in business administration or in the company's business field, industry or profession and do not necessarily have to be a shareholder of the company;
- c. A member of the Board of Directors of a company may concurrently be a member of the Board of Directors of another company, but may only concurrently be a member of the Board of Directors of a maximum of 05 other companies;



d. Other conditions as prescribed in Article 26 of the Company Charter.

2. Nominate candidates for the Board of Directors (according to Clause 5, Article 115 of the Law on Enterprises and Article 25 of the Company Charter)

a. A shareholder or group of shareholders holding 10% of the total number of voting shares may nominate one (01) candidate; from 10% to less than 30% may nominate two (02) candidates; from 30% to less than 40% may nominate a maximum of three (03) candidates; from 40% to less than 50% may nominate a maximum of four (04) candidates ; from 50% to less than 60% may nominate a maximum of five (05) candidates ; from 60% to less than 70% may nominate a maximum of six (06) candidates ; from 70 % or more may nominate a maximum of seven (07) candidates .

b. In case the number of candidates for the Board of Directors through nomination and candidacy is still not enough, according to the provisions of Clause 5, Article 115 of the Law on Enterprises, the incumbent Board of Directors shall introduce additional candidates or organize nominations according to the provisions of the Internal Regulations on corporate governance. The procedure for the incumbent Board of Directors to introduce additional candidates must be clearly announced before the General Meeting of Shareholders votes to elect members of the Board of Directors according to the provisions of law.

3. Independent Board member (according to Clause 2, Article 155 of the Enterprise Law, Clause 8, Article 26 of the Company Charter)

Independent members of the Board of Directors have the following standards and conditions:

a. Not being a person currently working for the company, parent company or subsidiary of the company; not being a person who has worked for the company, parent company or subsidiary of the company for at least the previous three (03) consecutive years;

b. Not being a person receiving salary or remuneration from the company, except for allowances that members of the Board of Directors are entitled to according to regulations;

c. Not being a person whose wife or husband, biological father, adoptive father, biological mother, adoptive mother, biological child, adopted child, biological brother, biological sister, or biological sibling is a major shareholder of the company; is a manager of the company or a subsidiary of the company;

d. Not being a person who directly or indirectly owns at least one percent (01%) of the total number of voting shares of the company;

e. Not a person who has been a member of the Board of Directors or the Audit Committee under the Board of Directors of the company for at least the previous five (05) consecutive years, except in the case of being appointed for two (02) consecutive terms.

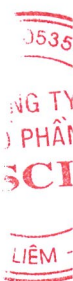
f. Not being a major shareholder or representative of a major shareholder or related person of a major shareholder of the company;

g. Not working at organizations providing legal consulting or auditing services to the company in the last two (02) years.

h. Not being a partner or related person of a partner whose annual transaction value with the company accounts for thirty percent (30%) or more of the company's total revenue or total value of purchased goods and services in the last two (02) years.

III.APPLICATION DOCUMENTS FOR NOMINATION:

Shareholders or groups of shareholders holding the ratio as prescribed above when nominating candidates for the Board of Directors of the company must send the following documents to the company directly or by post:



- Application for candidacy or nomination to join the Board of Directors (*according to the attached form*);
- Information sheet (*according to attached form*);
- Copy of the candidate's legal documents;
- Minutes of the meeting of the group of shareholders (in case the group of shareholders consolidates voting shares to nominate members of the Board of Directors) (*according to the attached form*);
- Certified copies of qualifications (if any) of the candidate/nominee.

IV.DEADLINE AND ADDRESS FOR SENDING APPLICATIONS AND NOMINATIONS

For convenience in organizing and preparing election documents , the Board of Directors respectfully requests shareholders/groups of shareholders who meet the conditions for candidacy/nomination to send the candidacy and nomination documents specified in Section III above to the Company before 3:00 p.m. on April 4, 2025 .

Contact address: 3rd floor, tower C, Golden Palace building, Me Tri street, Nam Tu Liem district, Hanoi

Mr. Nguyen Anh Cuong - Position: Head of General Administration Department.

address : 3rd floor, tower C, Golden Palace building, Me Tri street , Nam Tu Liem district, Hanoi city.

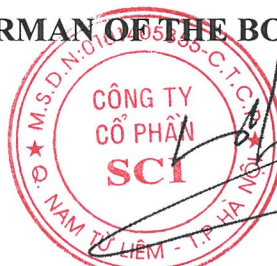
Phone : 0966950880 Email: cuongna@scigroup.vn

If a shareholder or group of shareholders does not submit the original documents for candidacy and nomination as prescribed in Section IV above to the company before approving the list of candidates/nominees at the General Meeting, then the candidacy/nomination of the shareholder/group of shareholders is not in accordance with the provisions of the Law on Enterprises and the Company's Charter, then the candidacy/nomination of the shareholder/group of shareholders will be invalid at the General Meeting.

Based on the nominations and candidacy records of shareholders, shareholder groups and the attached documents of the candidates, the Board of Directors will prepare and approve a list of candidates who meet the prescribed conditions and submit it to the General Meeting of Shareholders for approval to be elected to the Board of Directors. In case by the end of April 4, 2025 , the number of members of the Board of Directors nominated for election is lower than the number of members of the Board of Directors to be elected, the remaining candidates will be nominated by the Board of Directors or by the organization in accordance with the provisions of law and the Company's Charter.

Thanks a lot!

**ON BEHALF OF THE BOARD OF DIRECTORS
CHAIRMAN OF THE BOARD OF DIRECTORS**



NGUYEN CONG HUNG



DRAFT

ELECTION REGULATIONS

MEMBER OF THE BOARD OF DIRECTORS FOR TERM 2023 – 2027 AT THE 2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS

The election of additional members of the Board of Directors (BOD) for the 2023 - 2027 term at the 2025 Annual General Meeting of Shareholders of SCI Joint Stock Company is conducted according to the following regulations :

Article 1. Subjects of regulation and scope of application

This regulation applies to the election of additional members of the Board of Directors of SCI Joint Stock Company (“SCI”) for the term 2023 - 2027 .

These Regulations apply to all shareholders owning shares of SCI or those duly authorized to attend (collectively referred to as “Delegate”).

Article 2. General provisions

1. Terms used in these Election Regulations but not defined shall have the meaning as prescribed in the Working Regulations at the 2025 Annual General Meeting of Shareholders .

2. The election of members of the Board of Directors is assigned by the SCI General Meeting of Shareholders to the Ballot Counting Committee. The Ballot Counting Committee consists of 03 members, approved by the General Meeting of Shareholders . Members of the Ballot Counting Committee cannot be on the list of candidates.

3. Specific election organization work includes :

- Check and announce the list of candidates for the Board of Directors;
- Conduct the election and record the vote counting results from the software of the online Congress system and electronic voting;
- Prepare minutes of vote counting and announce vote counting results before the General Meeting of Shareholders ;
- Together with the Chairman of the meeting, review and resolve complaints and denunciations about candidates as well as election results (if any) and report to the General Meeting of Shareholders for decision.

4. Principles of Board of Directors election

- Ensure compliance with legal regulations, SCI Charter , ensure democracy and fairness ;
- The number of additional Board members to be elected for the 2023-2027 term is: 01 member .

- The election of members of the Board of Directors is conducted on the basis of the List of valid candidates . stated in Article 6 of these Regulations.

5. Board of Directors candidate criteria

Members of the Board of Directors must meet the standards and conditions prescribed in Article 155 of the Law on Enterprises 2020 and Article 26 of SCI Charter.

6. List of candidates for the Board of Directors : is established based on nominations by shareholders or candidacy by individual shareholders who meet the conditions prescribed by law and regulations of SCI 's Charter . The current Board of Directors of SCI is responsible for receiving the dossiers and list of nominated candidates , publishing the personal information of the candidates and checking the list before conducting the election to ensure that there is no violation of the law and SCI's Charter. In case the number of candidates for the Board of Directors through nomination and candidacy is still If the required number is not met , the current Board of Directors will meet and decide to introduce/ organize nominations. supplement candidates with the condition that the nominated candidates must ensure the standards and conditions of the Board of Directors as prescribed by law , SCI Charter and this Election Regulation.

7. Ballot

The ballots have been pre-installed on the electronic voting system. Delegates prepare their own electronic devices connected to the internet (e.g. computers, tablets, mobile phones ...) to log into the system to attend the online General Meeting of Shareholders and vote via electronic voting.

8. How to vote through the electronic voting system

- From the time the Electronic Voting System is opened, Delegates can conduct additional elections for Board of Directors members for the 2023 - 2027 term .
 - The election end time is displayed on the Electronic Voting System notice for shareholders to easily follow. After the election voting time ends , the system will no longer record the electronic voting results of the Delegates.
 - The election of additional members of the Board of Directors is carried out by cumulative voting, whereby the Delegate has the number of votes equal to the total number of shares owned multiplied by the number of elected members of the Board of Directors and the Delegate has the right to accumulate all of his votes for one or more candidates but not exceeding the number of members of the Board of Directors to be elected as approved by the General Meeting of Shareholders .
- + Delegates check the box in the column " **Cumulative voting** " corresponding to the selected candidate.
- + In case of not voting for any candidate, shareholders click Vote and confirm blank vote to send the results to the system.



- The total number of votes that the Delegate casts for the Board of Directors candidates must not exceed the total number of votes that the Delegate owns (shown on the Ballot). The system will automatically warn if the Delegate does not comply with this regulation. The Delegate is responsible for adjusting the valid ballot to send back to the system. Invalid ballots will not be recorded by the system, and the Delegate is considered as not voting for this election content (Ballots will not be collected).
- After completing the Ballot Form as instructed above, the **Delegate** clicks " Vote " to save and send election results to the system.
- Delegates can change the election plan before pressing the "**Vote**" **button** but cannot cancel the election results after pressing "**Vote**".
- The system records the final election results at the end of the election period as prescribed.

9. The Vote Counting Committee shall record the vote counting results honestly, accurately, and completely and shall be responsible to the Chairman of the meeting and the entire General Meeting of Shareholders . The vote counting must be conducted immediately after the voting ends.

10. The Vote Counting Committee is responsible for making a record of the vote counting results and announcing the vote counting results to the General Meeting of Shareholders. The record and all electronic data on the election must be stored at SCI headquarters.

11. How to determine the winner

- The elected candidates are those with the highest number of votes from top to bottom until the number of elected Board of Directors members approved by the General Meeting of Shareholders is sufficient ;
- In case the number of candidates who have received valid votes according to the above principles in descending order is greater than the number of members required to be elected at maximum according to regulations because many people have received the same number of votes, the General Meeting of Shareholders shall decide to re-elect those people only .

12. Complaints: If there are any fraudulent acts or violations of the law or the SCI Charter related to this election , all shareholders/ shareholder representatives have the right to question. The meeting chair and the Vote Counting Committee are responsible for explaining and clarifying all questions raised by shareholders and must be responsible before the General Meeting of Shareholders .

Article 3. Entry into force

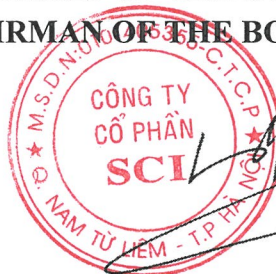
1. These election regulations are read in advance . General meeting of shareholders and voting of all shareholders before proceeding .

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2. If possible The General Meeting of Shareholders approved with at least 1 percentage according to the provisions of The Rules shall be effective as follows : effective immediately .

Above This is the full text of the Regulations on election of members of the Board of Directors of SCI Joint Stock Company. Respectfully submitted to the General Meeting of Shareholders for consideration and approval.

**ON BEHALF OF THE BOARD OF DIRECTORS
CHAIRMAN OF THE BOARD OF DIRECTORS**



Nguyen Cong Hung



**SCI JOINT STOCK COMPANY**

3rd Floor, Tower C, Golden Palace Building, Me Tri Street, Nam Tu Liem District, Hanoi

Tel: (+84-24) 3 768 4495

| Email : sci@scigroup.vn

| Website : www.sci group.vn

MINUTES OF SHAREHOLDERS MEETING**NOMINATION OF CANDIDATES FOR THE BOARD OF DIRECTORS**

1. Pursuant to the Charter of Organization and Operation of SCI Joint Stock Company;
2. Pursuant to the Regulations on nomination of members of the Board of Directors of SCI Joint Stock Company.

Today, on the date..... at, we are the shareholders of SCI Joint Stock Company. jointly hold shares (in words: shares), accounting for% of the total voting shares of the Company, whose names are listed below:

STT	Name Shareholders	ID card/CCCD/PASSPORT/BUSINESS REGISTRATION	Permanent address	Number of shares owned/representative SH	Sign and print full name
	Total				

After consulting the Company's regulations on nomination and candidacy, we unanimously agree to nominate the following candidate to join the Board of Directors of SCI Joint Stock Company for the 2023-2027 term at the 2025 Annual General Meeting of Shareholders as follows :

Grandparents):

ID card/CCCD/Passport number:

Date of issue:Place of issue:

Permanent address.....

Education: Major:

Attached documents:

1. Valid copy of ID card/CCCD/Passport;
2. Certified copies of qualifications;
3. Candidate's resume;

At the same time we agree to nominate:

Grandparents):

ID card/CCCD/Passport number:

Date of issue: Place of issue:.....

Permanent address:

Act as group representative to carry out nomination procedures in accordance with the Regulations on nomination to the Board of Directors of SCI Joint Stock Company.

This record was made at o'clock, date /...../..... at

.....

We guarantee that the information I provide is true and we are responsible before the law and the General Meeting of Shareholders for the accuracy and honesty of the content of the attached documents.

....., date month year ...

SHAREHOLDERS

(group representative nominee)

*(Sign and print full name)*¹

1 For corporate shareholders:

1. Legal representative signs and stamps, or
2. In case a legal entity appoints a representative to contribute capital (authorized representative), the representative shall sign and attach documents appointing the representative according to regulations.

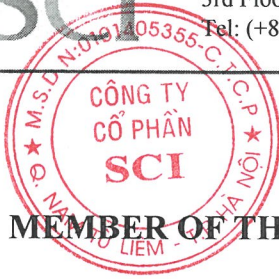
**SCI JOINT STOCK COMPANY**

3rd Floor, Tower C, Golden Palace Building, Me Tri Street, Nam Tu Liem District, Hanoi

Tel: (+84-24) 3768 4495

|Email: sci@scigroup.vn

|Website: www.scigroup.vn

**NOMINATION PAPER****MEMBER OF THE BOARD OF DIRECTORS FOR TERM 2023 - 2027****Dear: SCI Joint Stock Company**

My name is:

ID card/Passport/Business registration number:.....

Date of issue:.....Place of issue:

Permanent address:

Education:

Specialized:

Currently owns: shares

Corresponding to...% of total voting shares

SCI Joint Stock Company to allow me to nominate myself as a candidate to join the Board of Directors of SCI Joint Stock Company for the term ...

If elected by the shareholders as a member of the Board of Directors, I will devote all my capacity and enthusiasm to contribute to the development of SCI Joint Stock Company.

I certify that the information I provide is true and I am responsible before the law and the General Meeting of Shareholders for the accuracy and honesty of the content of the attached documents.

Thank you very much.

Attached documents:

- Valid copy of ID card/CCCD/Passport;
- Certified copies of qualifications;
- Candidate's resume;

..., date..... month year ...

Candidate*(Sign and print full name)*

**SCI JOINT STOCK COMPANY**

3rd Floor, Tower C, Golden Palace Building, Me Tri Street, Nam Tu Liem District, Hanoi

Tel: (+84-24) 3768 4495 | Email : sci@scigroup.vn | Website: www.scigroup.vn

NOMINATION PAPER**MEMBER OF THE BOARD OF DIRECTORS FOR TERM 2023 - 2027****Dear: SCI Joint Stock Company**

Shareholder name:

ID card/CCCD/Passport/Business registration number:.....

Date of issue:.....Place of issue:

Legal representative (if any):.....

Currently owns:.....shares

Corresponding to% of total voting shares

I would like to nominate SCI Corporation for me/My company:

Grandparents:.....

ID card/CCCD/Passport number:.....Date of issue:.....Place of issue: .

Permanent address:

Education:.....Major:

Currently owns: (shares)

Corresponding total value at face value:(VND)

Candidate for the Board of Directors of SCI Joint Stock Company for the 2023 - 2027 term

I certify that the information I provide is true and I am responsible before the law and the General Meeting of Shareholders for the accuracy and honesty of the content of the attached documents.

Thank you very much.

Attached documents:

- Valid copy of ID card/CCCD/Passport;
- Copies of degrees;
- Candidate's resume;

..., date..... month year ...

Nominator

(Sign, print full name, stamp - if any)

Ảnh 4 x 6
(ảnh mẫu
mới nhất)



SOCIALIST REPUBLIC OF VIETNAM
Independence – Freedom – Happiness

Curriculum Vitae

(For candidates/nominees to be elected as members of the Board of Directors)

1. Full name: Gender: Male/Female
2. Date of birth: Place of birth:
3. Nationality:
4. ID card/CCCD/Passport number: Issued on / / At
5. Permanent address:
6. Contact phone number: Email:
7. Educational level:
8. Professional qualifications :
9. Work process:

Time	Work history, career and positions held (what, where)	Note

10. Current position at Joint Stock Company ... (if any):

11. The case presently in progress and hold in other :

Company Name	Address	Paper Business Registration Certificate	Date/Place of issue	Position	Ratio of share ownership/ capital contribution

12. Number of shares held (as of the date of registration) at Joint Stock Company ... :

..... shares , ownership % capital thing tears, in there :

+ Grand electric (organization name) I is N house water / stock winter war comb / nest c h other) s in Owner :

+ Fish core s in Owner :

13. The Orange conclude n hold (If Have) :

14. Name book People Have link mandarin belong to People khai * :

[illegible]

15. Benefits benefit link mandarin opposite to with Labour t y shares ... (If Have) :

16. Conflicting interests with Joint Stock Company ... (if any):

17. Rights benefit heart t h u n with Joint Stock Company ... (If Have) :

I hereby certify that the above statements are completely true. If they are false, I will take legal responsibility.

**CONFIRMATION FROM LOCAL
AUTHORITIES OR PLACE OF WORK (IF
NEEDED)**

DECLARANT
(Sign, full name)

* People related the following monster definition at the account 23 Article 4 Law on Enterprises 2020, Clause 46 Article 4 Law on Securities 2019.