

**PORT OF HAI PHONG  
JOINT STOCK COMPANY**

**SOCIALIST REPUBLIC OF VIETNAM  
Independence - Freedom – Happiness**

No.: 1039 /TB-CHP  
Sub: Invitation Letter Annual General Meeting  
of Shareholder 2025

Hai Phong, March 28<sup>th</sup> 2025

**EXTRAORDINARY INFORMATION DISCLOSURE**

Respectfully to: Hanoi Stock Exchange

1. Company name: Port of Hai Phong Joint Stock Company
  - Stock code: PIIP
  - Head Office Address: No. 8A Tran Phu, Gia Vien Ward, Ngo Quyen District, Hai Phong City
  - Telephone: 0225.3859945 Fax: 0225.3652192
  - Email address: congbothongtin@haiphongport.com.vn
2. Disclosed information: Port of Hai Phong Joint Stock Company (the Company) hereby announces the Invitation Letter Annual General Meeting of Shareholder 2025 of the Company.

3. This information has been officially published on the Company's website as of March 27<sup>th</sup>, 2025, at the following link: <https://haiphongport.com.vn/vi/dai-hoi-dong-co-dong>

We hereby certify that the disclosed information is accurate and take full legal responsibility for the contents of this disclosure.

*Attachment:*

- Resolution No.60/NQ-CHP dated March 27<sup>th</sup>, 2025, of the Board of Management of Port of Hai Phong Joint Stock Company regarding the Organization of the 2025 Annual General Meeting of Shareholders.
- Invitation Letter Annual General Meeting of Shareholder 2025.
- Authorization letter for attending the Annual General Meeting of Shareholder 2025

**Recipients:**

- As above;
- State Securities Commission of Vietnam (for report);
- Archived: Company Office, Secretary to the Board of Management.

**LEGAL REPRESENTATIVE  
GENERAL DIRECTOR**



**Nguyen Tuong Anh**

**RESOLUTION**

On the Organization of the 2025 Annual General Meeting of Shareholders

**BOARD OF MANAGEMENT  
PORT OF HAI PHONG JOINT STOCK COMPANY**

Pursuant to the Law on Enterprises No. 59/2020/QH14 passed by the National Assembly of the Socialist Republic of Vietnam on June 17<sup>th</sup>, 2020;

Pursuant to the Charter of organization and operation of Port of Hai Phong Joint Stock Company;

Pursuant to Decision No. 1948/QD-CHP dated June 29<sup>th</sup>, 2023 of the Board of Management of Port of Hai Phong Joint Stock Company on promulgating the Internal Regulations on Corporate Governance of Port of Hai Phong Joint Stock Company;

Pursuant to Decision No. 1950/QD-CHP dated June 29<sup>th</sup>, 2023 of Board of Management of Port of Hai Phong Joint Stock Company on issuing the Regulations of the Board of Management of Port of Hai Phong Joint Stock Company;

In view of Proposal No. 966/TTr-CHP dated March 25<sup>th</sup>, 2025, of the Organizing Committee for the 2025 Annual General Meeting of Shareholders of Port of Hai Phong Joint Stock Company (Organizing Committee) regarding the organization of the 2025 Annual General Meeting of Shareholders;

Based on the Summary of Opinions of the Members of the Board of Management of Port of Hai Phong Joint Stock Company No. 80/THYK-HDQT dated March 26<sup>th</sup>, 2025,

**RESOLVED:**

**Article 1.** The Board of Management of Port of Hai Phong Joint Stock Company (Port of Hai Phong) approves the following contents as proposed by the Organizing Committee in Proposal No. 966/TTr-CHP dated March 25<sup>th</sup>, 2025:

1. Schedule for the 2025 Annual General Meeting of Shareholders of Port of Hai Phong:

- Time: 08:00 AM, Tuesday, April 29<sup>th</sup>, 2025

- Meeting Format: Online

- Venue: Hall of the Headquarters of Port of Hai Phong Joint Stock Company (No. 8A Tran Phu, Gia Vien Ward, Ngo Quyen District, Hai Phong City)

2. Tentative Agenda of the Meeting:

- Report by the Board of Management and the Executive Board on the Business Performance of 2024 and the Business Plan of 2025;

- Report on the activities of the Independent Board Member;
- Report on the implementation of the “Investment and Construction Project of Container Berths No. 3 and 4 of Hai Phong International Gateway Port (Lach Huyen Terminal), Hai Phong City” in 2024 and the implementation plan for 2025;
- Submission of the audited 2024 Financial Statements;
- Submission of the plan for after-tax profit distribution and dividend payments for 2024;
- Submission of the salary and remuneration fund for 2024 and the plan for 2025 of the Board of Management and the Supervisory Board;
- Report of the Supervisory Board at the 2025 Annual General Meeting of Shareholders;
- Proposal on the selection of the auditing firm for the 2025 financial statements;
- Submission on amendments and supplements to the Charter of Organization and Operation of Port of Hai Phong Joint Stock Company, the Internal Regulations on Corporate Governance, and the Regulations of the Board of Management;
- Proposal on the election of Board members and the conduct of the election;
- Other matters under the authority of the General Meeting of Shareholders.

### 3. Forms to be sent to shareholders and published before the Meeting:

- Invitation Letter to the 2025 Annual General Meeting of Shareholders
- Authorization Letter for attending the 2025 Annual General Meeting of Shareholders
- Regulation on organizing the 2025 Annual General Meeting of Shareholders (online format)
- Guideline for attending the online Annual General Meeting of Shareholders 2025
- Meeting Agenda

The Company Secretariat is assigned to proactively coordinate with relevant individuals and units to translate the forms to be sent to shareholders and information disclosure before the meeting as approved by the Company’s Board of Management, into English to carry out the work as prescribed.

### 4. Establishment of the Shareholder Eligibility Verification Committee and the Meeting Secretariat:

#### a. Shareholder Eligibility Verification Committee includes the following members:

- + Ms. Tran Thi Thanh Hai - Head of the Supervisory Board: Head
- + Mr. Tran Le Phuong - Specialist of the IT Center: Member
- + Ms. Nguyen Thi Ha Phuong - Secretary to the Board of Management: Member

b. Meeting Secretariat includes the following members:

+ Mr. Tran Van Hoan - Corporate Governance Officer: Head

+ Ms. Truong Tran Phuong Dung - Deputy Manager of the Business Department: Member

5. Vote Counting Board to be submitted to the General Meeting for approval is as follows:

+ Mr. Le Tien Dung - Manager of the Organization and Salary Department: Head

+ Mr. Nguyen Anh Tuan - Deputy Manager of the Internal Audit Committee: Member

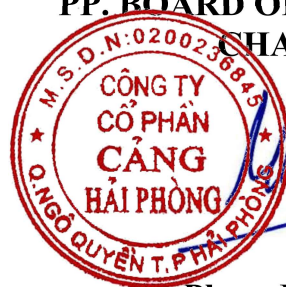
+ Mr. Nguyen Huu Dong - Deputy Manager of the IT Center: Member

**Article 2.** The Board of Management assigns the Chairman of the Board of Management, the General Director, and the Organizing Committee to implement this Resolution in accordance with their functions, duties, and authority as prescribed in the Charter, Regulations of Port of Hai Phong, and current laws./.

**Recipients:**

- As Article 2;
- Members of the Board of Management;
- Supervisory Board;
- Executive Board;
- Internal Audit Committee;
- Legal and Planning Department, Company Office;
- Archived: Secretary to the Board of Management.

**PP. BOARD OF MANAGEMENT  
CHAIRMAN**



**Pham Hong Minh**