

No.: 40/STB-25

**PERIODIC INFORMATION DISCLOSURE**

To: - The State Securities Commission.  
- Hanoi Stock Exchange.

1. **Company Name:** Book and Educational Equipment Joint Stock Company of Ho Chi Minh City

- Stock Code: STC
- Address: 223 Nguyen Tri Phuong Street, Ward 9, District 5, Ho Chi Minh City;
- Telephone: (028) 3855 4645

2. **Person responsible for information disclosure:** Huynh Thi Bich Hanh

3. **Type of information Disclosure:** periodic

4. **Content of Information Disclosure (\*):**

Book and Educational Equipment Joint Stock Company of Ho Chi Minh City Information Disclosure:

- Meeting invitation Annual General Shareholders' Meeting 2025.
- Agenda Annual General Meeting of Shareholder 2025.
- Register and Power of Attorney Form to attend The 2025 Annual General Meeting Of Shareholders.
- The materials for the 2025 Annual General Meeting are published and updated on the Company's website: <https://www.stb.com.vn> (Investor Relations section) starting from March 27, 2025.

This information is disclosed on the Company's electronic information portal on the same day at the following link: <https://www.stb.com.vn>

We hereby affirm that the information disclosed above is true and we fully assume legal responsibility for the content of the disclosed information./

Sincerely!!

Ho Chi Minh City, March 27, 2025

**Recipients:**

- As above;
- Archives: Clerk

**AUTHORIZED PERSON FOR INFORMATION  
DISCLOSURE**



**HUYNH THI BICH HANH**





## BOOK AND EDUCATIONAL EQUIPMENT JSC OF HCMC

Headquarter : 223 Nguyen Tri Phuong, Ward 9, District 5, Ho Chi Minh City

Enterprise Registration No.: 0301325347

Phone : (028) 3855 4645 Website: <https://www.stb.com.vn>

### MEETING INVITATION

#### ANNUAL GENERAL SHAREHOLDERS' MEETING 2025

Based on the Charter of Organization and Operation of Book and Educational Equipment Joint Stock Company of Ho Chi Minh City, The Board of Directors of the Company respectfully invites our Esteemed shareholders to attend the 2025 Annual General Meeting of Shareholders (AGM) as follows:

1. **Time:** 8:30 a.m., Thursday, April 17, 2025
2. **Venue:** Headquarter of Book and Educational Equipment Joint Stock Company of Ho Chi Minh City. Address: 223 Nguyen Tri Phuong, Ward 9, District 5, Ho Chi Minh City
3. **Agenda:**

The materials for the 2025 Annual General Meeting of Shareholders will be posted and updated (if any) on the website: <https://www.stb.com.vn> (*Shareholder Relations Section*) from **March 27, 2025** and will be handed to shareholders at the AGM.

4. **Registration:**

To prepare the facilities for welcoming the Delegates, Shareholders are kindly *Requested to register their attendance* at the Book and Educational Equipment Joint Stock Company of Ho Chi Minh City or send the *Registration form* to the address below before the **April 17, 2025**

5. **Delegation of authority to attend the AGM:**

If Shareholders authorize a representative to attend the AGM, Shareholders please complete *the Power of Attorney form or another form in accordance with Civil Code* and send the signed Power of Attorney to the address below before **April 17, 2025** or present at the AGM arrival.

*(Note: The power of attorney must clearly state the name of the authorized individual or organization and contain the number of authorized shares. It must also be original, with a raw signature. In case of receiving authorization from an organizational shareholder, the power of attorney must bear the seal of the authorized organization.)*

6. **Address for document submission and support contact:**

- Book and Educational Equipment Joint Stock Company of Ho Chi Minh City
- Address : 223 Nguyen Tri Phuong, Ward 9, District 5, Ho Chi Minh City
- Phone: (028) 3855 4645

Contact: Mrs. Pham Nhat Quyen – Position: Head of Organization and Administration Department, Phone: 0932740896

7. **Shareholders or authorized representatives attending the AGM please bring the following documents:**

- Meeting invitation and Power of Attorney (if any);





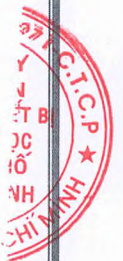
- ID card/ Citizen ID Card /Passport or a valid copy of the organization's Business Registration Certificate.

Welcome our respected Shareholders to the Annual General Meeting of 2025.

Respectfully yours !

**ON BEHALF OF BOARD OF  
DIRECTORS  
CHAIRMAN  
(signed)**

**Nguyen Chi Binh**





Headquarter: 223 Nguyen Tri Phuong, Ward 9, District 5, Ho Chi Minh City  
Phone: (028) 3855 4645 Website: <https://www.stb.com.vn>

## ANNUAL GENERAL MEETING OF SHAREHOLDER 2025

- **Time:** 8:30 a.m, Thursday - April 17, 2025
- **Venue:** Headquater: 223 Nguyen Tri Phuong, Ward 9, District 5, Ho Chi Minh City

**II. AGENDA:**

Timetable	Contents
08h00' – 08h30'	<p><b>Welcome shareholders and verify the eligibility of delegates and shareholders:</b></p> <ul style="list-style-type: none"> <li>• Welcome delegates and shareholders;</li> <li>• Verifying the eligibility of shareholders, Provide Voting Card, Voting Ballot, Election Ballot (if any) and Meeting materials.</li> </ul>
08h30' – 08h50'	<p><b>Meeting Opening:</b></p> <ul style="list-style-type: none"> <li>• Report of shareholders' eligibility verification;</li> <li>• Introduction, Introduction on Chairperson;</li> <li>• Approval on Regulations on Working, Regulations on Elections.</li> <li>• The Chairperson introduces and approves the list of the Presidium, Delegate Eligibility Chek Committee, Vote Counting Committee.</li> <li>• Approval on the Meeting Agenda;</li> </ul>
08h50' – 09h20'	<p><b>The Board of Directors, Board of General Directors, Board of Supervisors present the following contents:</b></p> <ul style="list-style-type: none"> <li>• Reporting operation of the Board of Directors for the 2024 and operational direction 2025;</li> <li>• Reporting operation of the Board of Supervisors for the 2024 and operational direction 2025;</li> <li>• Reporting of the Board of General Directors on the operational performance for the 2024 and operational direction 2025;</li> </ul>





Timetable	Contents
09h20' – 09h50'	<b>Agenda items for the AGM:</b> <ul style="list-style-type: none"> <li>• Proposal on the audited Financial Statements for the year 2024 of the audited Company (separate + consolidated);</li> <li>• Proposal on the results of business operations and profit distribution for the year 2024</li> <li>• Proposal on the business plan for the year 2025; approve salary unit prices for 2025;</li> <li>• Proposal on the remuneration of the Board of Directors and Board of Supervisors;</li> <li>• Proposal on the selection of the audit company for the 2025 Financial Statement;</li> <li>• Proposal on related party transactions;</li> <li>• Proposal on amendments, supplement to the Company's Charter of Organization and Operation;</li> <li>• Proposal to dismiss Members of the Board of Directors and Board of Supervisors for the 2020-2025 term;</li> <li>• Proposal on the Election of the Board of Directors for the 2025 – 2030 term;</li> <li>• Proposal on the Election of the Board of Supervisors for the term 2025 – 2030 term;</li> <li>• Others (if any).</li> </ul>
09h50' – 10h10'	The Meeting Discussed
10h10' – 10h30'	Voting instructions and Voting to approve the reports and proposals
10h30' – 10h40'	Announcement of the Result of the voting
10h40' – 11h00'	Electing instructions and conducting of the Board of Directors and Board of Supervisors for the term 2025 – 2030
11h00' – 11h15'	Break – Vote counting
11h15' – 11h25'	Announcement of the result of the electing
11h25' – 11h40'	<p>The Secretariat reads the draft Minutes of the Meeting and the Resolution of the General Meeting of Shareholders;</p> <p>The General Meeting votes to approve the contents of the Minutes of the Meeting and the Resolution of the General Meeting of Shareholders.</p>
11h40'	<b>Announcement of the Closure of the Meeting.</b>





THE SOCIALIST REPUBLIC OF VIETNAM  
Independence - Freedom – Happiness

**POWER OF ATTORNEY FORM**  
**TO ATTEND THE 2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS**

**To: Book and Educational Equipment Joint Stock Company of Ho Chi Minh City**

**Shareholder's name:** .....

Legal representative (for organizations): .....

ID card/Citizen ID/Passport/Business Registration Certificate No.: ..... issued on .../.../.....  
at.....

Address: ..... Telephone: .....

Total number of shares represented or owned: .....shares.

(Shareholder selects one of the two options below, tick the appropriate box)

**1. REGISTER TO ATTEND THE MEETING** ☐

**2. AUTHORIZE** ☐

**Individual/Organization Name:**

ID card/Citizen ID/Passport/Business Registration Certificate No.: ..... issued on .../.../.....  
at.....

Address: .....

Telephone: ..... Email: .....

Number of shares authorized: .....

**OR**

In case the shareholder cannot attend and cannot authorize another person, the shareholder can authorize a Member of Board of Directors of the company according to the list below:

No.	Name	Position	Checkmark	Number of authorized shares
1	Mr. Nguyen Chi Binh	Chairman of the Board of Directors		
2	Mr. Tu Trung Dan	Member of Board of Directors		
3	Mr. Do Thanh Lam	Member of Board of Directors		
4	Mr. Nguyen Van Cung	Member of Board of Directors		

(Note: Please mark (X) next to the name of the member whom the shareholder chooses to authorize, only authorize one person for all shares owned; in case of wanting to authorize multiple people, please clearly state the number of shares authorized for each member)

**Authorization Content:**

The authorized party is entitled to represent the authorizing party to attend the 2025 Annual General Meeting of Shareholders, Book and Educational Equipment Joint Stock Company Of Ho Chi Minh City held on 2025-04-17 and represent the Authorizing Party to vote/elect on valid contents in the meeting agenda as a representative for the number of shares authorized above.

The Authorizing Party is fully responsible for this authorization and commits to strictly comply with current Law.

**Note:**

The implementation of authorization must comply with relevant regulations of civil law and the company's charter. The authorized person must bring their ID card/Citizen ID/Passport/Level 2 Electronic Identification on the VNeID application and the proxy form when attending the 2025 Annual General Meeting of Shareholders.

This proxy form is only valid when it is a proxy form with the live signature of both parties, for authorization from an organization shareholder, it is necessary to have the seal of the authorizing organization. This proxy

*form will expire when the 2025 Annual General Meeting of Shareholders of Book and Educational Equipment Joint Stock Company of Ho Chi Minh City ends.*

....., date ..... month ..... 2025

**AUTHORIZED PARTY**

*(Signature and full name)*

**AUTHORIZING PARTY**

*(Signature and full name)*

