

CÔNG TY CỔ PHẦN  
ĐẦU TƯ DNA  
DNA INVESTMENT  
JOINT STOCK COMPANY

CỘNG HÒA XÃ HỘI CHỦ NGHĨA VIỆT NAM  
Độc lập – Tự do – Hạnh Phúc  
SOCIALIST REPUBLIC OF VIETNAM  
Independence – Freedom – Happiness

Số/No.: 06/2025/CV-CBTT

Hà Nam, ngày 15 tháng 03 năm 2025

**CÔNG BỐ THÔNG TIN TRÊN CỔNG THÔNG TIN ĐIỆN TỬ  
CỦA ỦY BAN CHỨNG KHOÁN NHÀ NƯỚC VÀ SGDCK HÀ NỘI**  
**INFORMATION DISCLOSURE ON THE STATE SECURITIES COMMISSION'S  
AND HANOI STOCK EXCHANGE'S ELECTRONIC INFORMATION PORTAL**

Kính gửi/To: Ủy ban Chứng khoán Nhà nước/ State Securities Commission  
Sở Giao dịch Chứng khoán Hà Nội/ Hanoi Stock Exchange

**1. Tên tổ chức: Công ty Cổ phần Đầu tư DNA**

**Organization Name: DNA Investment Joint Stock Company**

**- Mã chứng khoán: KSD**

**Securities code: KSD**

**- Địa chỉ: Đường Lê Chân – KCN Châu Sơn – Thành phố Phủ Lý – Hà Nam**

**Address: Le Chan Street, Chau Son Industrial Park, Phu Ly City, Ha Nam Province**

**- Điện thoại liên hệ/Tel: 0226.384.8888 – 0226.384.0408 Fax: 226.385.0869**

**- Người thực hiện công bố thông tin: Bà Bùi Thị Loan**

**Information Disclosure Officer: Ms Bui Thi Loan**

**- Loại thông tin công bố:**

**Type of Information Disclosure:**

☐ 24h

24h

☐ 72h

72h

☒ bất thường

Extraordinary

☐ theo yêu cầu

Upon request

☐ định kỳ

Periodic

**2. Nội dung thông tin công bố:**

**Content of disclosure:**

Công ty Cổ phần Đầu tư DNA công bố thông tin thư mời họp và tài liệu họp Đại hội đồng cổ đông thường niên năm 2025.

DNA Investment Joint Stock Company announces Invitation letter and meeting documents for the 2025 Annual General Meeting of Shareholders.

**3. Địa chỉ website đăng tải toàn bộ nội dung công bố thông tin và**  
**<http://www.hangermetal.vn/>**

**Website address for publishing all disclosed information: <http://www.hangermetal.vn/>**



Chúng tôi xin cam kết các thông tin công bố trên đây là đúng sự thật và hoàn toàn chịu trách nhiệm trước pháp luật về nội dung các thông tin đã công bố.

*We commit that the information disclosed above is true and accurate, and we take full responsibility before the law for the content of the disclosed information.*

*Tài liệu đính kèm/Attached documents:*

- Thư mời họp và các tài liệu họp Đại hội đồng cổ đông thường niên năm 2025.

*Invitation letter and meeting documents for the 2025 Annual General Meeting of Shareholders.*

**Nơi nhận/Recipients:**

- Như trên/As above;
- Lưu VP/ Office archives.

**NGƯỜI ỦY QUYỀN CBTT  
AUTHORIZED INFORMATION  
DISCLOSURE OFFICER**



**Bùi Thị Loan**



**DNA INVESTMENT  
JOINT STOCK COMPANY**

No.: 1503/2025/CV-KSD

V/v 2025 AGM of Shareholders

**SOCIALIST REPUBLIC OF VIETNAM**

**Independence – Freedom – Happiness**

*Ha Nam, March 15<sup>th</sup>, 2025*

**To:**

- State Securities Commission;
- Hanoi Stock Exchange;
- Vietnam Securities Depository and Clearing Corporation.

DNA Investment Joint Stock Company (Ticker: KSD) hereby respectfully notifies your esteemed agencies of the organization of the 2025 Annual General Meeting of Shareholders as follows:

**1. Time:** 08:30 AM, Thursday, April 10<sup>th</sup> 2025

**2. Venue:** Company Headquarters – Le Chan Street, Chau Son Industrial Park, Chau Son Ward, Phu Ly City, Ha Nam Province.

**3. Participants:** All shareholders whose names are listed as of the record date on March 11, 2025.

**4. Meeting Agenda:**

- Report of the Board of Directors;
- Report of the Executive Board;
- Report of the Supervisory Board;
- Audited Financial Statements for the year 2024;
- Profit distribution plan for 2024;
- Selection of the auditing firm for the 2025 financial statements;
- Dismissal of a Board of Directors member;
- Election of Board of Directors members for the 2025-2030 term;
- Election of Supervisory Board members for the 2025-2030 term;
- Authorization for the Board of Directors to decide on certain matters within the authority of the General Meeting of Shareholders.

The meeting materials will be available on the website <http://www.hangermetal.com> from March 15<sup>th</sup> 2025.

We kindly request your esteemed agencies to inform company's shareholders accordingly.

Sincerely,

**Recipients:**

- As above;
- Office records.

**ON BEHALF OF THE BOARD OF DIRECTORS**



**DAM THI AI LEN**

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*English versions, the Vietnamese version shall prevail*

**ĐƯỢC QUÉT BẰNG CAMScanner**





**DNA INVESTMENT JOINT STOCK COMPANY**

Address: Le Chan Street, Chau Son Industrial Zone, Phu Ly, Ha Nam

Phone: (0226) 3848888

Fax: (0226) 3850869

**AGENDA**

**2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS  
DNA INVESTMENT JOINT STOCK COMPANY**

**(Date: 10/04/2025)**

<b>Time</b>	<b>Content</b>	<b>Chairperson</b>
8h00 – 8h30	Reception of delegates	Organizing Committee
	Registration of attending shareholders	Shareholder Eligibility Verification Committee
8h30 – 8h45	Shareholder eligibility verification report	Head of Shareholder Eligibility Verification Committee
	Opening statement, introduction of participants	MC
	Chairman introduces the Presidium, Secretariat, and Vote Counting Committee for shareholder approval.	Chair
	Chairman presents the meeting agenda, organizational regulations, voting principles, and collects additional opinions.	Chair
8h45 – 9h30	1. Report on the activities of the Board of Directors;	Chair
	2. Report on the activities of the Executive Board;	
	3. Report on the activities of the Supervisory Board;	
	4. Approval of the audited financial statements for 2024;	
	5. Profit distribution plan for 2024;	
	6. Selection of the audit firm for the 2025 financial statements;	
	7. Dismissal of a Board of Directors member;	
	8. Election of Board of Directors members for the 2025-2030 term;	
	9. Election of Supervisory Board members for the 2025-2030 term;	
	10. Authorization for the BoD to decide on certain matters under the authority of the GMS.	
9h30 – 10h00	Discussion session.	Chair

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10h00 – 10h30	Vote Counting Committee provides voting instructions. Shareholders proceed with voting	Vote Counting Committee
10h30 – 10h45	Break	Organizing Committee
10h45 – 10h45	Announcement of voting results	Vote Counting Committee
10h45 – 11h00	Approval of the Minutes and Resolutions of the General Meeting of Shareholders	Secretariat
11h00	Closing	Chair

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*Ha Nam, April ... 2025*

**WORKING REGULATIONS**  
**2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS**  
**DNA INVESTMENT JOINT STOCK COMPANY**

Pursuant to the notification of the Board of Directors dated February 17<sup>th</sup> 2025 regarding the organization of the Annual General Meeting of Shareholders.

To ensure the effectiveness of the meeting, in accordance with the agenda and the regulations of the Charter of DNA Investment Joint Stock Corporation, the Board of Directors establishes the working regulations of the General Meeting with the following specific contents:

**Objectives:**

- Ensure the principles of transparency, fairness, and democracy;
- Facilitate the organization and conduct of the General Meeting of Shareholders.

**CHAPTER I**  
**GENERAL PROVISIONS**

**Article 1. Scope of Application**

**1.1.** These Regulations shall apply to the organization of the 2025 Annual General Meeting of Shareholders of DNA Investment Joint Stock Company (hereinafter referred to as the “Company”).

**1.2.** These Regulations specifically define the rights and obligations of participants, as well as the conditions and procedures for conducting the General Meeting.

**Article 2. Subjects of Application**

**2.1.** Shareholders and other participants are responsible for complying with the provisions of these Regulations.

**CHAPTER II**  
**RIGHTS AND OBLIGATIONS OF PARTICIPANTS IN THE GENERAL  
MEETING**

**Article 3. Participants of the 2025 Annual General Meeting of Shareholders**

Shareholders holding shares of the Company as recorded in the list of shareholders as of 11/03/2025.

**Article 4. Rights and Obligations of Shareholders**

**4.1. Rights of Shareholders Attending the General Meeting**

- All shareholders of the Company have the right to attend and vote on matters within the authority of the General Meeting of Shareholders.
- In case a shareholder is unable to attend the General Meeting, they may

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authorize another person to attend and vote on their behalf on matters within their authority. This authorization must be made in writing using the form attached to the Company's Notice of the General Meeting of Shareholders;

- In addition to the documents distributed at the General Meeting, each shareholder attending the General Meeting will receive 01 Voting Ballot and 02 Voting Card, which indicate the number of voting shares they hold or have been authorized to represent. These will be used when the Chairperson calls for votes on discussed matters requiring the General Meeting's opinion;

- Shareholders arriving late to the General Meeting have the right to register upon arrival and participate in discussions and voting. However, the Chairperson is not obligated to pause the meeting for late registration, and the validity of voting results conducted before their arrival will not be affected.

#### **4.2. Obligations of Ordinary Shareholders Attending the General Meeting**

- Shareholders attending the General Meeting must dress appropriately and formally;

- Fully participate in the General Meeting of Shareholders as required by the Company. If unable to attend, they must authorize a representative in accordance with regulations;

- Shareholders or their authorized representatives must complete the registration procedures with the Organizing Committee before attending the General Meeting;

- Comply with the conditions and procedures set forth in the Company's Charter and these Regulations;

- Strictly adhere to the working regulations of the 2025 Annual General Meeting of Shareholders and respect the meeting's outcomes.

### **Article 5. Rights and Obligations of the Chairperson of the General Meeting**

#### **5.1. The Chairperson of the General Meeting**

The Chairperson of the General Meeting shall be the Chairperson of the Board of Directors or a person authorized by the Chairperson of the Board of Directors to preside over the meeting. The authorized person must be a member of the Board of Directors.

#### **5.2. Rights and Obligations of the Chairperson of the General Meeting**

- a) Direct the General Meeting in an orderly and lawful manner, ensuring adherence to the approved agenda;

- b) In case of unexpected events arising outside the General Meeting's agenda, the Chairperson shall consult with other members of the Organizing Committee (before the meeting begins) or the Presidium (during the meeting) to determine appropriate solutions. However, if differing opinions arise, the decision supported by the Chairperson shall be final;

- c) Implement necessary measures to conduct the meeting in a rational, orderly manner, in accordance with the approved agenda, and in a way that reflects the majority's will;

- d) Postpone the meeting, even if the necessary quorum is met, to a later time

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and at a location determined by the Chairperson without requiring the General Meeting's approval, if:

- The meeting venue lacks sufficient seating for all attendees;
- Attendees engage in disruptive behavior, causing disorder and potentially preventing the meeting from proceeding fairly and lawfully.
- Postponement is necessary to ensure the meeting's proceedings comply with legal requirements.
- The maximum postponement period shall not exceed three days from the originally scheduled meeting date.

#### **Article 6. Rights and Obligations of the Chair**

**6.1.** The Chair: Consists of members of the Board of Directors and the Company's executive management team.

**6.2.** Duties of the Chair:

- Act as the highest authority responsible for managing the General Meeting's proceedings;
- Guide and address shareholders' inquiries regarding matters on the meeting agenda;
- Direct and preside over the voting process on matters presented at the General Meeting in accordance with legal regulations and the Company's Charter.

#### **Article 7. Rights and Obligations of the General Meeting Secretary**

**7.1.** The Secretary of the General Meeting of Shareholders is appointed by the Chairperson and is responsible for assisting the Chairperson in recording and preparing the minutes of the General Meeting;

**7.2.** The Secretary is accountable for ensuring the accuracy, completeness, and integrity of the minutes of the 2025 Annual General Meeting of Shareholders;

**7.3.** The Secretary shall perform other tasks assigned by the Chairperson during the meeting recess.

#### **Article 8. Rights and Obligations of the Shareholder Eligibility Verification Committee and the Vote Counting Committee**

**8.1.** The Shareholder Eligibility Verification Committee is established by the Organizing Committee of the General Meeting and is responsible for:

- a) Preparing the list of shareholders attending the meeting.
- b) Collecting and verifying meeting invitations and proxy authorizations.
- c) Collecting and verifying meeting invitations and proxy authorizations.
- d) Preparing and presenting the shareholder eligibility verification report before the meeting.
- e) Distributing meeting documents, voting ballots, and voting cards to shareholders before they enter the conference hall.

**8.2.** The Vote Counting Committee is nominated by the Chairperson of the General Meeting and approved by the General Meeting of Shareholders. The Vote Counting Committee has 3 members introduced by the Chairperson for the General Meeting to elect from among the Delegates attending the General Meeting. The persons

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participating in the Vote Counting Committee must not simultaneously be the Secretary of the General Meeting. The Vote Counting Committee is responsible for guiding the election rules, inspecting and supervising the voting process, organizing the vote counting, preparing the Minutes and announcing the vote counting results before the General Meeting, after that submitting the Minutes to the Chairperson of the General Meeting.

**8.3.** The Vote Counting Committee must be responsible for the truthfulness and accuracy of the voting results.

### **CHAPTER III**

#### **ORDER OF PROCEEDINGS OF THE GENERAL MEETING**

##### **Article 9. Conditions for Holding the General Meeting**

The General Meeting of Shareholders shall be conducted when the attending shareholders represent more than 50% of the total voting shares of the Company according to the list of shareholders invited to the meeting at the time of convening the General Meeting.

##### **Article 10. Manner of Conducting the General Meeting**

**10.1.** The General Meeting is expected to take place within ½ day.

**10.2.** The General Meeting shall sequentially discuss and approve the contents stated in the Agenda of the General Meeting of Shareholders.

**10.3.** The order of proceedings of the General Meeting (*as per the Agenda of the General Meeting*)

##### **Article 11. Adoption of Resolutions of the 2025 Annual General Meeting of Shareholders**

**11.1.** Resolutions and Decisions of the General Meeting shall only be valid when approved by shareholders owning and representing more than **50%** of the total voting shares of all attending shareholders.

**11.2.** Decisions of the General Meeting of Shareholders concerning the type and total number of shares of each class, changes in business lines and fields, changes in the company's management structure, investment projects, or sale of assets valued at 35% or more of the total asset value recorded in the company's latest financial statement, reorganization, or dissolution of the company shall only be approved when at least **65%** of the total voting shares of all attending shareholders vote in favor.

##### **Article 12. Handling of Unsuccessful General Meeting of Shareholders**

**12.1.** If within 30 minutes from the scheduled opening time, the required number of shareholder representatives as stipulated in Article 8 of this regulation is not met, the meeting must be reconvened within 30 days from the date of the unsuccessful first General Meeting of Shareholders.

**12.2.** The reconvened General Meeting of Shareholders (Second Meeting) requires the attendance of shareholders representing at least 33% of the Company's total voting shares. If the second meeting fails to meet the required number of attendees within 30 minutes from the scheduled opening time, a third meeting must be convened within 20

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days from the intended date of the second meeting.

**12.3.** In the third meeting, any number of attending shareholders shall be deemed valid and shall have the right to decide on all matters of the 2025 Annual General Meeting of Shareholders.

**Article 13. Minutes of the 2025 Annual General Meeting of Shareholders**

All contents of the 2025 Annual General Meeting of Shareholders must be recorded in the meeting minutes by the Secretary of the General Meeting. The meeting minutes shall be read and approved before the closing of the meeting and shall be kept at the company.

**CHAPTER IV  
OTHER PROVISIONS**

**Article 14. Certain Other Provisions**

**14.1.** Shareholders attending the General Meeting who wish to speak must obtain the approval of the Chairperson of the Meeting. Shareholders shall speak concisely and focus on key issues for discussion, in accordance with the approved agenda of the General Meeting. The Chairperson shall arrange the speaking order based on registration and respond to shareholders' inquiries;

**14.2.** Shareholders may be disqualified from attending the General Meeting of Shareholders by the Presidium if they deliberately fail to comply with the meeting's regulations, engage in disruptive behavior, cause disorder, or take actions that directly affect the management of the General Meeting.

**CHAPTER V  
IMPLEMENTATION PROVISIONS**

**Article 15. Effectiveness of the Regulation**

This Regulation consists of 5 Chapters and 15 Articles and is adopted by the Board of Directors of DNA Investment Joint Stock Company for the 2025 Annual General Meeting of Shareholders of DNA Investment Joint Stock Corporation, which will be held on April 10<sup>th</sup> 2025. This Regulation shall take effect immediately after approval by the General Meeting of Shareholders./.

**CHAIRPERSON**

**DAM THI AI LEN**

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**PRINCIPLES AND RULES FOR VOTING AND SPEAKING  
AT THE 2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS  
OF DNA INVESTMENT JOINT STOCK COMPANY**

**A. PRINCIPLES FOR SPEAKING AT THE MEETING**

**I. Shareholders who wish to make a proposal at the General Meeting of Shareholders must comply with the following principles:**

- They may only contribute opinions during the discussion session of the General Meeting.
- They must raise their hand to seek approval from the Chairperson and may only speak after being permitted by the Chairperson.
- At any given time, only one shareholder is allowed to speak.
- In case multiple shareholders wish to speak at the same time, the Chairperson shall invite each shareholder in turn to present their opinion.
- The Chairperson has the right to interrupt a shareholder's speech if deemed necessary.
- Comments or questions will be compiled and answered in sequence.
- In case of differing opinions, voting by majority may be conducted.

**II. Proposals must meet the following conditions**

- They must be concise and clear. If a proposal is complex and requires extensive explanation, shareholders may submit it in writing to the Organizing Committee at least 3 days before the General Meeting.
- They must not repeat issues that have already been discussed.
- The content of the proposal must not violate the law, relate to personal matters, or exceed the authority of the company.

**B. PRINCIPLES FOR VOTING AT THE MEETING**

**I. Voting principles**

- Must comply with the Charter, legal regulations, and ensure accuracy.
- Shareholders or authorized representatives of shareholders shall vote by submitting a voting slip as instructed by the Vote Counting Committee. Voting for the

Members of the Presidium, the Secretariat, the Vote Counting Committee, and the Meeting Agenda shall be conducted by a show of hands.

- Each shareholder's voting rights are determined by the number of shares they own and represent through authorization.

- Voting slips are only valid if they comply with the prescribed regulations.

- Voting results are calculated based on the percentage of total shares represented by valid voting slips in relation to the total shares of all shareholders attending the meeting.

## **II. Voting method**

### **1. General regulations**

- Voting on reports and Resolutions of the General Meeting of Shareholders shall be conducted publicly and directly under the direction of the Chair and only by using voting papers issued by the Organizing Committee.

- Shareholders or authorized representatives of shareholders (hereinafter referred to as shareholders) eligible to vote at the General Meeting of Shareholders shall receive one Voting Paper and one Voting Card. Specifically:

- White Voting Paper – Used for voting on matters presented at the General Meeting.

- Green Voting Card – Used for voting on the election of Board of Directors' member.

- Yellow Voting Card – Used for voting on the election of Board of Supervisors' member.

- Information printed on the Voting Paper/Voting Card includes:

- Full name of the shareholder or the authorized representative.

- Number of shares owned or represented: the total number of voting shares represented by the shareholder.

- Voting content.

- Stamped seal of **DNA Investment Joint Stock Company**.

- Classification of Voting Papers/Voting Cards.

- Valid Voting Papers/Voting Cards: These are pre-printed forms issued by the Organizing Committee, bearing the company's official seal, with no signs of tearing, erasure, scraping, or alteration, and correctly marked in accordance with the instructions.

- Invalid Voting Papers/Voting Cards: Any papers/cards that do not meet the conditions for validity as stated above.

### **2. Voting method**

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### ❖ For the White Voting Paper

- If approving the matter being voted on, shareholders shall mark an (X) in column (1) and leave columns (2) (3) blank
- If disapproving, shareholders shall mark an (X) in column (2) and leave columns (1) (3) blank
- If abstaining, shareholders shall mark an (X) in column (3) and leave columns (1) (2) blank

Each shareholder shall use only one Voting Paper for all matters presented for voting at the General Meeting.

Shareholders must choose only one of the three voting options: Approve, Disapprove, or Abstain.

### ❖ For the Blue Voting Card

The Blue Voting Card, used for electing independent members of the Board of Directors, follows the cumulative voting method. Specifically:

Example 1: A shareholder represents 10,000 shares. The number of Board of Directors' members to be elected is 5.

=> Total voting rights for the Board election = 5 x 10,000 = 50,000 votes

- The list of candidates for the Board of Directors includes 5 individuals: A, B, C, D, and E. The shareholder may allocate votes as follows:

Candidate A:	20.000 votes
Candidate B:	10.000 votes
Candidate C:	10.000 votes
Candidate D:	5.000 votes
Candidate E:	5.000 votes
<hr/>	
Total:	50.000 votes

- Or may distribute votes equally among all five candidates:

Candidate A:	10.000 votes
Candidate B:	10.000 votes
Candidate C:	10.000 votes
Candidate D:	10.000 votes
Candidate E:	10.000 votes
<hr/>	
Total:	50.000 votes

- Or the shareholder may choose not to use all voting rights (50.000 votes):

Candidate A:	10.000 votes
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Candidate B: 10.000 votes

Candidate C: 5.000 votes

Candidate D: 0 votes

Candidate E: 0 votes

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Total: 25.000 votes

The total number of votes cast must not exceed the allocated voting rights (50,000 votes in this example). If the total exceeds the allocated votes, the voting card will be deemed invalid.

❖ **For the Yellow Voting Card**

The Yellow Voting Card, used for electing independent members of the Board of Supervisors, follows the cumulative voting method. Specifically:

Example 1: A shareholder represents 10,000 shares. The number of Board of Supervisors' members to be elected is 3.

=> Total voting rights for the Board of Supervisors' election = 3 x 10,000 = 30,000 votes

- The list of candidates for the Board of Supervisors includes **3** individuals: A, B, C. The shareholder may allocate votes as follows:

Candidate A: 20.000 votes

Candidate B: 5.000 votes

Candidate C: 5.000 votes

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Total: 30.000 votes

- Or may distribute votes equally among all 3 candidates:

Candidate A: 10.000 votes

Candidate B: 10.000 votes

Candidate C: 10.000 votes

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Total: 30.000 votes

- Or the shareholder may choose not to use all voting rights (30.000 votes):

Candidate A: 10.000 votes

Candidate B: 5.000 votes

Candidate C: 0 votes

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Total: 15.000 votes

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The total number of votes cast must not exceed the allocated voting rights (30,000 votes in this example). If the total exceeds the allocated votes, the voting card will be deemed invalid.

### **3. Vote Counting and Announcement of Results**

- The **Head of the Vote Counting Committee** is responsible for announcing the voting results for each matter presented at the General Meeting.
- The voting results must be recorded in the Minutes of the General Meeting of Shareholders.

### **III. Approval of Voting Results**

1. Matters presented for voting at the General Meeting of Shareholders (GMS) shall be approved if they receive more than **50%** of the total voting shares of eligible shareholders present in person or through authorized representatives at the GMS. For matters related to share classes and the total number of shares of each class, approval requires at least 65% of the total voting shares of eligible shareholders present in person or through authorized representatives at the GMS.

2. For matters related to the organization and administration of the GMS, the Chairperson's decision shall be final, and all attending shareholders must comply accordingly.

### **IV. Effectiveness**

The Voting and Speaking Rules take effect immediately upon approval at the General Meeting of Shareholders of DNA Investment Joint Stock Company.

We sincerely thank the General Meeting of Shareholders./.

**CHAIRPERSON OF THE BOD**

**DAM THI AI LEN**

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*Ha Nam, April ... 2025*

**REGULATIONS ON NOMINATION AND SELF-NOMINATION  
OF BOARD OF DIRECTORS AND BOARD OF SUPERVISORS MEMBERS  
FOR THE 2025 – 2030 TERM**

**DNA INVESTMENT JOINT STOCK COMPANY**

The election of the Board of Directors (BOD) members and Board of Supervisors (BOS) members at the 2025 Annual General Meeting of Shareholders (AGM) of DNA Investment Joint Stock Company shall be conducted in accordance with the following regulations:

**I. RESPONSIBILITIES OF THE CHAIRPERSON**

The Chairperson of the AGM shall be responsible for presiding over the election process with the following duties:

- Presenting the Regulations on nomination and self-nomination of BOD and BOS members for approval by the AGM;
- Introducing the list of qualified candidates for the Board of Directors and the Board of Supervisors;
- Proposing the Election Committee and its Head for approval by the AGM;
- Supervising the voting and vote counting process;
- Handling complaints related to the election (if any).

**II. REGULATIONS ON NOMINATION AND SELF-NOMINATION FOR  
ADDITIONAL BOD AND BOS MEMBERS**

- Number of Board of Directors members : 05 people (01 independent people)
- Number of Board of Supervisors members : 03 people
- Term : 05 years (2025-2030)
- Maximum number of BOD and BOS candidates : No limit

**II.1. Right to Nominate and Self-Nominate for the BOD and BOS**

**For BOD candidates:**

Shareholders holding voting shares for at least six (06) consecutive months have the right to combine their voting rights to nominate candidates for the BOD. A shareholder or a group of shareholders holding: From 10% to under 15% of total voting shares: may nominate one (01) candidate; From 15% to under 30%: may

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nominate up to two (02) candidates; From 30% to under 40%: may nominate up to three (03) candidates; From 40% to under 50%: may nominate up to four (04) candidates; From 50% to under 60%: may nominate up to five (05) candidates; From 60% to under 70%: may nominate up to six (06) candidates; From 70% to under 80%: may nominate up to seven (07) candidates; and From 80% to under 90%: may nominate up to eight (08) candidates.

Candidates nominated or self-nominated must meet the qualifications outlined in Section 2.2 below.

**For BOS candidates:**

Shareholders have the right to combine their voting rights to nominate BOS candidates. A shareholder or a group of shareholders holding from 10% to under 15% of total voting shares: may nominate one (01) candidate; from 15% to under 30%: may nominate up to two (02) candidates; from 30% to under 40%: may nominate up to three (03) candidates; from 40% to under 50%: may nominate up to four (04) candidates; from 50% to under 60%: may nominate up to five (05) candidates.

If the number of BOS candidates nominated and self-nominated remains insufficient, the incumbent BOS may nominate additional candidates or organize the nomination process as per the Corporation's regulations.

Candidates nominated or self-nominated must meet the qualifications outlined in Section 2.3 below.

**II.2. Qualifications for Board of Directors Candidates.**

**◆ Candidates for the Board of Directors must meet the following criteria and conditions.**

- Must have full legal capacity and must not be prohibited from serving as a BOD member under the Law on Enterprises.
- Must possess professional qualifications and experience in business management, and do not necessarily need to be a shareholder of the Company.
- A BOD member must not concurrently serve as a BOD member in more than five (05) other companies.

**◆ Individuals who are not eligible to be BOD members:**

- Minors or individuals with limited or lost legal capacity.
- Individuals being prosecuted for criminal liability or serving a prison sentence or otherwise disqualified by a court ruling.

**II.3. Qualifications for Board of Supervisors Candidates**

**◆ Candidates for the Board of Supervisors must meet the following criteria and conditions.**

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- Must have full legal capacity and must not be prohibited from establishing or managing enterprises under the Law on Enterprises.
- Must not be the spouse, parent, adoptive parent, biological child, adopted child, sibling of any BOD member, General Director, or other managers;
- Must not hold any managerial positions within the Company and do not necessarily need to be a shareholder or employee of the Company.
- The Head of the BOS must be a certified accountant or auditor and must work full-time at the Company.

◆ **Individuals who are not eligible to be BOS members.**

- Individuals under 21 years old or individuals who have lost legal capacity.
- Individuals being prosecuted for criminal liability or serving a prison sentence or otherwise disqualified by law.
- Individuals who are members or employees of an independent audit firm that has audited the Corporation's financial statements in the past three (03) consecutive years.

### **III. DOCUMENTS REQUIRED FOR NOMINATION AND SELF-NOMINATION FOR BOD AND BOS**

- Nomination or self-nomination letter for BOD or BOS membership (as per the prescribed form);
- Copies of identification documents (ID card/Citizen ID), academic certificates, and professional qualifications;
- Candidate's resume (as per the prescribed form).

**Note:** Shareholders are kindly requested to submit the original nomination/self-nomination documents as specified in Section III to the Company (address: *Administration & General Affairs Department – DNA Investment Joint Stock Company – Le Chan Street, Chau Son Industrial Park, Chau Son Ward, Phu Ly City, Ha Nam Province*) before 5:00 PM on 09/03/2025 and confirm the submission by calling Mr. Nguyen Manh Khue – Phone: 0931.681.989. Late or lost submissions, if not confirmed with the Corporation, shall be deemed invalid.

**ON BEHALF OF THE GENERAL MEETING  
ORGANIZING COMMITTEE  
CHAIRPERSON OF THE BOARD OF DIRECTORS**

**DAM THI AI LEN**

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**SOCIALIST REPUBLIC OF VIETNAM**  
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**NOMINATION LETTER**  
**FOR BOARD OF DIRECTORS MEMBERSHIP TERM 2025 – 2030**

To The Organizing Committee of the 2025 Annual General Meeting  
of Shareholders DNA Investment Joint Stock Company

I am a shareholder of DNA Investment Joint Stock Company, representing ..... shares, accounting for .....% of the total shares issued by the Company, and hereby request the Organizing Committee of the 2025 Annual General Meeting of Shareholders to nominate:

Mr./Ms.: .....

ID/CCCD/Passport No.: .....Date of Issue:.....

Place of Issue: .....

Permanent Address:.....

Educational Level: .....Major:.....

Considering that Mr./Ms. .... meets the qualifications as prescribed in the Enterprise Law and the Company's Charter, I submit this letter to nominate Mr./Ms. .... as a candidate for the Board of Directors for the term 2025 - 2030.

The attached documents include:

- Candidate's resume (according to the template and with notarized signature).
- Notarized copies of the following documents of the candidate:
  - ID/CCCD/Passport.
  - Educational and professional qualification certificates.
  - Power of attorney documents (if the candidate is nominated by a group of shareholders).
  - Other relevant documents

If elected by the shareholders to be a member of the Board of Directors, the candidate will strictly comply with the current legal regulations and the Company's Charter, and will dedicate their full capabilities and commitment to contribute to the development of the Company.

**Thank you very much!**

....., ... 2025

**Nominator**

*(Signature and full name)*

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**NOMINATION LETTER**  
**FOR MEMBER OF THE SUPERVISORY BOARD TERM 2025 – 2030**

To The Organizing Committee of the 2025 Annual General Meeting of  
Shareholders;  
DNA Investment Joint Stock Company

I am a shareholder of DNA Investment Joint Stock Company, representing ..... shares, accounting for .....% of the total shares issued by the Company, and hereby request the Organizing Committee of the 2025 Annual General Meeting of Shareholders to nominate:

Mr./Ms.: .....

ID/CCCD/Passport No.: .....Date of Issue:.....

Place of Issue: .....

Permanent Address:.....

Educational Level: .....Major:.....

Considering that Mr./Ms. .... meets the qualifications as prescribed in the Enterprise Law and the Company's Charter, I submit this letter to nominate Mr./Ms. .... as a candidate for the Supervisory Board for the term 2025 - 2030.

The attached documents include:

- Candidate's resume (according to the template and with notarized signature).
- Notarized copies of the following documents of the candidate:
  - ID/CCCD/Passport.
  - Educational and professional qualification certificates.
  - Power of attorney documents (if the candidate is nominated by a group of shareholders).
  - Other relevant documents

If elected by the shareholders to be a member of the Supervisory Board, the candidate will strictly comply with the current legal regulations and the Company's Charter, and will dedicate their full capabilities and commitment to contribute to the development of the Company.

**Thank you very much!**

....., ... .... 2025  
**Nominator**

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**APPLICATION LETTER  
FOR MEMBER OF THE BOARD OF DIRECTORS TERM 2025 – 2030**

To The Organizing Committee of the 2025 Annual General Meeting  
of Shareholders;  
DNA Investment Joint Stock Company

My name is: .....

ID/CCCD/Passport No.: .....Date of Issue:.....

Date of Issue: .....

Permanent Address:.....

Educational Level: .....Major:.....

Currently owning: .....shares (In words: .....)

And being authorized to represent: ... shares (In words: ...)

Accounting for ...% of the total shares issued by the Company.

Considering that I meet all the qualifications as prescribed in the Enterprise Law and the Charter of DNA Investment Joint Stock Company, I hereby submit this letter to apply for the position of a member of the Board of Directors for the term 2025 – 2030. The attached documents include:

- Candidate's resume (according to the template and with notarized signature).
- Notarized copies of the following documents of the candidate:
  - ID/CCCD/Passport.
  - Educational and professional qualification certificates.
  - C Power of attorney documents (if the candidate is nominated by a group of shareholders).
  - Other relevant documents

If elected by the shareholders to be a member of the Board of Directors, I commit to strictly comply with the current legal regulations and the Company's Charter, and I will dedicate my full capabilities and commitment to contribute to the development of the Company.

**Thank you very much!**

....., ...2025  
**Candidate**  
(Signature and full name)

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**APPLICATION LETTER  
FOR MEMBER OF THE SUPERVISORY BOARD TERM 2025 – 2030**

To The Organizing Committee of the 2025 Annual General Meeting  
of Shareholders  
DNA Investment Joint Stock Company

My name is: .....

ID/CCCD/Passport No.: .....Date of Issue:.....

Date of Issue: .....

Permanent Address:.....

Educational Level: .....Major:.....

Currently owning: .....shares (In words: .....)

And being authorized to represent: ... shares (In words: ...)

Accounting for ...% of the total shares issued by the Company.

Considering that I meet all the qualifications as prescribed in the Enterprise Law and the Charter of DNA Investment Joint Stock Company, I hereby submit this letter to apply for the position of a member of the Supervisory Board for the term 2025 – 2030. The attached documents include:

- Candidate's resume (according to the template and with notarized signature).
- Notarized copies of the following documents of the candidate:
  - ID/CCCD/Passport.
  - Educational and professional qualification certificates.
  - Power of attorney documents (if the candidate is nominated by a group of shareholders).
  - Other relevant documents.

If elected by the shareholders to be a member of the Supervisory Board, I commit to strictly comply with the current legal regulations and the Company's Charter, and I will dedicate my full capabilities and commitment to contribute to the development of the Company.

**Thank you very much!**

....., ... 2025

**Candidate**

*(Signature and full name)*

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**MINUTES OF THE GROUP MEETING**

**NOMINATION OF CANDIDATES FOR THE BOARD OF DIRECTORS/ BOARD OF SUPERVISORS TERM 2025 – 2030 DNA INVESTMENT JOINT STOCK COMPANY**

Today, at ... o'clock on ... day ... month ... year 2025, we, the shareholders of DNA Investment Joint Stock Company, holding a total of ... shares, accounting for ...% of the total voting shares issued by the Company, have convened. The shareholders' names are listed below:

No.	Shareholder Name	ID/Passport/Business Registration No.	Number of Shares Held	Percentage of Charter Capital	Signature
1					
2					
3					
<b>Total</b>					

We hereby unanimously nominate:

❖ **Mr./Ms.:** .....

ID/Passport/Business Registration No.: ..... Date of Issue: .....

Address: .....  
.....

Educational Level: .....Major: .....

As the candidate to be nominated for the position of an independent member of the Board of Directors/ Board of Supervisors for DNA Investment Joint Stock Company for the term 2025 – 2030 at the 2025 Annual General Meeting of Shareholders.

This minute was recorded at ... hours ... minutes, on ... day ... month ... year 2025 at

.....

....., ... 2025

**SIGNATURES OF THE SHAREHOLDER GROUP**

*(Signature and full name)*

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English versions, the Vietnamese version shall prevail.*

Color photo  
4x6cm

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**CURRICULUM VITAE**

1. Full Name: .....
2. Gender: .....
3. Date of Birth: ...../...../.....
4. Place of Birth: .....
5. Nationality: .....
6. Current Address: .....
7. ID/Passport No.: ..... - Date of Issue:  
...../...../.....
- Issued by: .....
8. Contact Phone: .....
9. Professional Qualifications: .....
10. Current Position at the Company: .....
11. Current Position at Other Organizations: .....
12. Work Experience:

Time (From Month/Year to Month/Year)	Work Unit	Position

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13. Legal Violations: ...

14. Shareholding in DNA Investment Joint Stock Company by the individual and related parties:

- Personal ownership: ..... *shares, accounting for.....% of the total shares issued by the Company*
- Representative ownership: ..... shares.
- Ownership by related parties (*full name, relationship, number of shares, percentage of ownership*)

15. Debts Owed to the Company: .....

16. Remuneration and Other Benefits Received from the Company: .....

17. Related Interests with the Company.

I hereby declare that the above information is true. If it is found to be incorrect, I accept full responsibility before the Company and the relevant authorities in accordance with the law./ .

....., ..... 2025

**Declarant**

*(Signature and Full Name)*

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**DNA INVESTMENT JOINT STOCK COMPANY**

Address: Le Chan Street, Chau Son Industrial Zone, Phu Ly, Ha Nam

Phone: (0226) 3848888

Fax: (0226) 3850869

**REGISTRATION FORM FOR THE 2025 ANNUAL GENERAL MEETING**

**(FOR INDIVIDUAL SHAREHOLDERS ATTENDING THE MEETING IN PERSON)**

To: Board of Directors of DNA Investment Joint Stock Company

My name is: ..... Phone: .....

Contact address: .....

ID/Passport No.: ..... Date of issue:..... Issued by: .....

I hereby register to attend the 2025 Annual General Meeting of DNA Investment Joint Stock Company, with:

Number of voting shares ..... (In words: ..... ) common shares;

Including:

- Number of shares owned: ..... common shares.
- Number of shares authorized: ..... common shares.

(Attached is a photocopy of the Power of Attorney).

I commit to complying with the regulations of the General Meeting.

**Confirmation of the Supervisory Board:**

....., ..... 2025

**REGISTRANT**

*(Signature, Full name)*

☐ Confirmed that the registrant is eligible to attend and vote at the meeting.

☐ Confirmed the validity of the registration form.

**ON BEHALF OF THE SB**

**Notes:**

- *The original registration form must be submitted to the Shareholder Eligibility Verification Committee of the Organizing Committee before the meeting starts*

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**DNA INVESTMENT JOINT STOCK COMPANY**

Address: Le Chan Street, Chau Son Industrial Zone, Phu Ly, Ha Nam

Phone: (0226) 3848888

Fax: (0226) 3850869

- *The registration deadline is as specified in the Invitation Notice for the 2025 Annual General Meeting*

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**POWER OF ATTORNEY**

**For Attending the 2025 Annual General Meeting**

**DNA Investment Joint Stock Company**

(For individual shareholders)

1. My name is: ....., a shareholder of  
DNA Investment Joint Stock Company.

ID/Passport No.: ..... Issued on: ..... At: .....

Permanent address: .....  
.....

Number of shares owned as of 11/03/2025: ..... common  
shares

In words: ..... common shares

**I hereby authorize:**

2. Mr./Ms.: ..... Position in the company:  
.....

ID/Passport No.: ..... Issued on: ..... At: .....

To attend the 2025 Annual General Meeting of **DNA Investment Joint Stock Company** on my behalf and to represent me in voting and election matters with  
..... (In words: .....) common shares that  
I own as of the shareholder record date 11/03/2025.

**Mr./Ms.:** ..... is responsible for complying with the  
working regulations of the General Meeting and is not allowed to delegate this  
authorization to another person.

This Power of Attorney is only valid for attending the above-mentioned Annual  
General Meeting.

....., ..... 2025

**Authorized Representative**

(Signature and Full Name)

**Authorizing Shareholder**

(Signature and Full Name)

***Note:*** Shareholders/authorized representatives attending the General Meeting must bring personal identification documents;



**DNA INVESTMENT JOINT STOCK COMPANY**

Address: Le Chan Street, Chau Son Industrial Zone, Phu Ly, Ha Nam

Phone: (0226) 3848888

Fax: (0226) 3850869

**LETTER OF AUTHORIZATION TO ATTEND THE 2025 ANNUAL  
GENERAL MEETING**

(FOR INSTITUTIONAL SHAREHOLDERS AUTHORIZING A REPRESENTATIVE TO ATTEND THE MEETING)

To: Board of Directors of DNA Investment Joint Stock Company

**1. Information of the Authorizing Shareholder**

No.	Name of shareholder	Establishment license/business registration certificate	Number of shares held
1			
		<b>TOTAL (1)</b>	

We agree to authorize the individual(s) listed in Section 2 to attend the Annual General Meeting on our behalf.

**2. Information of the Authorized Representatives**

No.	Full Name of Authorized Representative	ID/Passport No.	Number of Shares Authorized
1			
2			
		<b>TOTAL (2)</b>	

**3. Content of authorization**

The authorized representative is entitled to attend and vote at the 2025 Annual General Meeting of Shareholders in accordance with the number of shares authorized.

The authorized representative is obliged to comply with the working regulations of the General Meeting and is not allowed to re-authorize another person.

The authorizing shareholder bears full legal responsibility for the actions of the authorized representative within the scope of authorization.

This letter of authorization shall expire at the conclusion of the 2025 Annual General Meeting of Shareholders of DNA Investment Joint Stock Company.

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**DNA INVESTMENT JOINT STOCK COMPANY**

Address: Le Chan Street, Chau Son Industrial Zone, Phu Ly, Ha Nam

Phone: (0226) 3848888

Fax: (0226) 3850869

**Authorizing Organization**

*(Sign and stamp)*

**Authorized Representative**

*(Sign and full name)*

Notes on Authorization:

1. The total in Section (1) must equal the total in Section (2).
2. The authorized representative(s) may only vote on behalf of the authorizing shareholder with the number of shares authorized as indicated in the table above.
3. The original Registration Form for Authorization must be submitted to the Shareholder Eligibility Verification Committee before the Meeting commences.
4. The registration deadline is specified in the Notice of Invitation to the 2025 Annual General Meeting.

**Note:** The authorized representative(s) must present valid identification documents when attending the Meeting.

**Confirmation by the Supervisory Board:**

Confirmation Content	Verifier
<input type="checkbox"/> Confirmation that the shareholder's ownership and authorized shares for attending the 2025 Annual General Meeting of DNA Investment Joint Stock Company are accurate, and the representative is entitled to vote at the Meeting.	<i>(Signature and Full Name)</i>
<input type="checkbox"/> Confirmation that the authorized representative is eligible to attend and vote at the Meeting.	
<input type="checkbox"/> Confirmation of the validity of the Registration Form.	

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**DNA INVESTMENT JOINT  
STOCK CORPORATION**

No.: 01/2025/BC-HDQT

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*Ha Nam, April 10 2025*

## **REPORT ON THE ACTIVITIES OF THE BOARD OF DIRECTORS**

**To: The Annual General Meeting of Shareholders in 2025**

In 2024, the Board of Directors (BOD) of DNA Investment Joint Stock Company (KSD) endeavored to provide regular oversight, direction, and governance. The BOD actively developed business strategies and supervised the operations of the Executive Board. Below is a summary of the key achievements in 2024:

### **I. ASSESSMENT OF THE COMPANY'S PERFORMANCE IN 2024**

#### **Report on the Implementation of the Resolutions of the 2024 Annual General Meeting of Shareholders:**

In 2024, the Board of Directors (BOD) implemented the matters discussed at the 2024 Annual General Meeting of Shareholders. Specifically:

##### **- Selection of the Auditing Firm for the 2024 Financial Statements:**

Based on the actual situation, the BOD agreed to select International Auditing and Valuation Co., Ltd. as the firm responsible for the review of the 2024 interim financial statements and the audit of the 2024 financial statements. The company has disclosed this information in accordance with legal regulations.

##### **- Updating, Amending, and Supplementing Business Lines:**

The company has updated, amended, and supplemented its business lines as announced in Resolution No. 04/2024/NQ-HĐQT of the Board of Directors, dated September 19, 2024. Additionally, amendments and supplements to the Company's Charter have been implemented accordingly.

### **II. ACTIVITIES OF THE BOARD OF DIRECTORS IN 2024**

#### **1. Structure of the Board of Directors in 2024**

During the 2024 Annual General Meeting of Shareholders, the appointment of Mr. Nguyen Tien Dat as an Independent Member of the BOD was approved. On August 1,

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2024, the company received the resignation of Mr. Nguyen Hong Tuan from his position as a member of the Board of Directors. Details of the Board of Directors' structure:

No.	Member of the BOD	Position in BOD	Date of Appointment	Date of Resignation	Other Roles
1	Ms. Dam Thi Ai Len	Chairperson	June 24, 2020		None
2	Mr. Bui Viet Vuong	Vice Chairperson	June 24, 2020		General Director
3	Mr. Fu Jianmu	Member of the BOD	April 20, 2021		None
4	Mr. Hoang Tung	Member of the BOD	June 24, 2020	April 3, 2024	None
5	Mr. Nguyen Tien Dat	Independent Member of the BOD	April 3, 2024		None
6	Mr. Nguyen Hong Tuan	Member of the BOD	June 24, 2020		Chief Accountant

## 2. Activities of the Board of Directors in 2024 According to the Regulations of the Enterprise Law and the Company's Charter

In 2024, the Board of Directors (BOD) of DNA Investment Joint Stock Company managed and directed the operations of the company in full compliance with the provisions of the Enterprise Law, the company's organizational charter, and the resolutions of the General Assembly of Shareholders (GAS). The BOD held regular meetings once every quarter, with each meeting being planned and its agenda sent to all members in advance. In addition to these regular meetings, the BOD also organized extraordinary meetings to provide specific directives for the Executive Board to implement according to the business plan set by the GAS.

### a. BOD Meetings

No.	Member of the BOD	Position	Start Date as BOD Member	End Date as BOD Member	Number of Meetings Attended	Attendance Rate (%)	Reason for Non-Attendance
1	Ms. Dam	Chairperson	June 24,	-	4/4	100%	-

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	Thi Ai Len		2020				
2	Mr. Bui Viet Vuong	Deputy Chairperson	June 24, 2020	-	4/4	100%	-
3	Mr. Fu Jianmu	Member	April 20, 2021	-	4/4	100%	-
4	Mr. Hoang Tung	Member	June 24, 2020	April 3, 2024	0/4	100%	Submitted resignation effective May 12, 2023
4	Mr. Nguyen Tien Dat	Independent Member	April 3, 2024	-	3/3	100%	-
5	Mr. Nguyen Hong Tuan	Member	June 24, 2020	-	2/2	100%	Submitted resignation effective August 1, 2024

***b. Resolutions/Decisions of the Board of Directors:***

No.	Resolution/Decision No.	Date	Content	Approval Rate
1	01/2024/NQ-HĐQT	February 1, 2024	Approved the organization of the 2024 Annual General Meeting of Shareholders	4/4
2	02/2024/NQ-HĐQT	June 27, 2024	Approved the selection of the auditing unit for 2024	5/5
3	04/2024/NQ-HĐQT	September 19, 2024	Approved the update of business activities in the company's charter	4/4
4	05/2024/NQ-HĐQT	December 30, 2024	Approved the proposal to repair or build new factory	4/4

***c. Monitoring Activities of the Board of Directors on the Executive Board***

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In 2024, the BOD conducted ongoing and timely supervision and guidance of the activities of the Executive Board in accordance with its functions and powers, as specified in the Enterprise Law and the Company's charter:

- The BOD regularly monitored the implementation of the production and business plan and required the Executive Board to report on progress for each production period. Prompt solutions were proposed to enhance business performance.
- The BOD held direct working sessions on issues deemed necessary, with clear delegations for the Executive Board to carry out the tasks.
- The BOD ensured that all activities of the Executive Board complied with the law, the resolutions of the GAS, and the directives issued by the BOD.

***d. Activities of Subcommittees of the Board of Directors: No***

**3. Activities of the Independent Board Member and Evaluation of the Board of Directors' Performance**

In 2024, KSD had one independent Board member who assessed the Board of Directors (BoD) activities as follows:

**a. Organization of BoD Meetings**

- BoD meetings were convened and conducted according to a specific schedule, with well-prepared documents and adherence to established principles. Meeting discussions were thorough, with in-depth debates and assessments to determine the best strategies and solutions for the Company.
- Key issues such as business strategy, financial strategy, corporate culture, and management system development were rigorously discussed and controlled between the BoD and the Executive Board.
- The Company's operations followed a clear delegation of authority framework, with timely risk identification and analysis to ensure stability, safety, compliance with legal regulations, and alignment with the plans set by the BoD and the General Meeting of Shareholders (GMS).
- Investments in new strategic initiatives were independently researched, supported by scientific bases, and debated both within the BoD and with the Executive Board.

**b. Supervision of the CEO and Other Executive Board Members**

- Overall, the BoD effectively supervised the Executive Board, ensuring that the Company's operations were closely monitored, aligned with strategic directions, and adjusted promptly in response to real-world demands.
- BoD members attended both regular and extraordinary meetings of the Executive Board. Executive Board decisions were analyzed, debated, and consulted with the BoD to optimize solutions for the Company's benefit. This enabled the BoD to stay

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well-informed about the Company's operations, anticipate arising situations, and quickly adapt to real-world requirements.

- BoD members played a proactive role in Company affairs and provided significant support to the Executive Board, including holding experience-sharing sessions with different management levels.
- The BoD paid particular attention to risk management strategies to help the Executive Board identify potential issues early, ensuring the Company's sustainability, operational stability, and investor protection.

c. Overall Evaluation of the BoD's Performance

- The BoD's activities in 2024 were in line with the resolutions of the GMS, the Company's Charter, governance regulations, and corporate governance best practices.
- All BoD members demonstrated a high level of professionalism and deep responsibility. The allocation of responsibilities was clear, and each member performed their role with caution and diligence in protecting the Company's interests.
- The BoD proposed timely and effective solutions to help the Executive Board overcome challenges in Company operations, ensuring strict legal compliance.
- The BoD actively collaborated with the Executive Board to promote corporate culture. Through creative approaches, the BoD effectively contributed to building sustainable corporate values.

## **II. REMUNERATION, OPERATING EXPENSES, AND OTHER BENEFITS OF THE BOARD OF DIRECTORS AND ITS MEMBERS**

The Board of Directors (BOD) reports on the remuneration paid to the BOD in 2024 and the estimated remuneration for 2025 as follows:

*Units: VND*

<b>No.</b>	<b>Description</b>	<b>Amount (2024)</b>	<b>Estimated Amount (2025)</b>
1	Remuneration for the Chairperson	60.000.000	60.000.000
2	Remuneration for BOD Members (4 members))	144.000.000	60.000.000
	<b>Total:</b>	<b>204.000.000</b>	<b>204.000.000</b>

## **III. PLAN AND DIRECTION FOR THE BOARD OF DIRECTORS IN 2025**

### **1. Human Resource Structure for 2025**

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In 2025, the Company will appoint the Board of Directors for the 2025–2030 term.

## **2. Strategic Direction of the Board of Directors in 2025**

In 2025, the BOD will focus on directing the company's activities as follows:

- The BOD will operate in strict compliance with legal regulations, adhering to the principles of majority rule, honesty, and prudence to effectively implement the resolutions of the Annual General Meeting of Shareholders (GAS);
- Corporate Governance Activities:
  - Continue improving the working environment, maintaining both internal and external training programs to enhance personnel quality.
  - Continue improving the working environment, maintaining both internal and external training programs to enhance personnel quality.
  - Ensure compliance with the company's charter and internal regulations to maintain transparency in production and business activities while respecting the lawful rights and interests of shareholders.

This report is submitted for review, consideration, and approval by the Annual General Meeting of Shareholders for 2025.

**Respectfully report to the 2025 Annual General Meeting of Shareholders./.**

**ON BEHALF OF THE BOARD OF DIRECTORS**

**CHAIRPERSON**

**DAM THI AI LEN**

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DNA INVESTMENT JSC

SOCIALIST REPUBLIC OF VIETNAM

Independence - Freedom - Happiness

No.: 02/2025/BC-BTGD

Hà Nam, April 10, 2025

## REPORT ON THE ACTIVITIES OF THE BOARD OF GENERAL DIRECTORS

(On the Business Performance in 2024 and Business Plan for 2025)

To: Annual General Meeting of Shareholders in 2025

The Board of General Directors (BGD) respectfully submits to the General Meeting of Shareholders (GMS) the report on the business performance for 2024 and the business plan for 2025 as follows:

### I. BUSINESS PERFORMANCE IN 2024

Under the leadership of the Board of General Directors and the collective efforts of all employees, in 2024 the Company has achieved the following results:

Unit: VND

Indicators	Plan for 2024	Actual for 2024	Completion Rate (%)
Charter capital	120.000.000.000	120.000.000.000	100%
Revenue	70.000.000.000	47.136.727.334	67,34%
Profit after tax	2.000.000.000	(713.586.204)	-
Expected dividend (%)	0%	-	0%

### II. PERSONNEL STRUCTURE OF THE BOARD OF GENERAL DIRECTORS IN 2024

The Company's Board of General Directors (BGD) consists of 01 members, led by Mr. Bùi Việt Vương as the General Director:

No.	Full Name	Position in BGD	Other Positions
1	Mr. Bui Viet Vuong	General Director	Deputy Chairman of the BOD

### III. PLAN AND DIRECTIONS OF THE BOARD OF GENERAL DIRECTORS FOR 2025

*\*This English translation is equivalent to and consistent with the original Vietnamese version. In case of any discrepancies or differences in interpretation between the Vietnamese and English versions, the Vietnamese version shall prevail.*

## 1. Personnel Structure for 2025

The Company anticipates no changes in the personnel structure of the Board of General Directors in 2025.

## 2. Business Plan for 2025

Based on the current business situation, the Board of General Directors submits the following 2025 business plan for approval by the General Meeting of Shareholders:

*Unit: VND*

In di ca to rs	U n i t	Target for 2025
C h a r t e r c a p i t a l	V N D	120.000.000.000
Re v e n u e	V N D	50.000.000.000
Pr o f i t a f t e r t a x	V N D	2.000.000.000
Di v i d e n d	%	0%

## 3. Directions of the Board of General Directors for 2025

In 2025, the Board of General Directors will focus on the following activities:

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***For the production and export of hangers***

- In addition to the traditional markets in Europe and the U.S., efforts will be made to promote communication with customers in Southeast Asia and the domestic Vietnamese market. Additionally, market research activities will be conducted to identify new customers and markets, boosting export activities.
- Conduct research and product improvements to meet new customer tastes and demands, focusing on convenient single-use hangers catering to the needs of developed countries.
- Promote newly launched plastic and metal hangers through increased marketing efforts to expand product awareness both domestically and internationally.
- Implement cost-saving measures and tightly manage and control fuel costs, technical management expenses, and material wastage in production and business operations.

***For the rental of factory premises***

- Fully exploit the potential of existing infrastructure, optimizing production and factory rental activities.
- Continue enhancing the quality of support services to ensure that tenant companies receive the best assistance.
- Research the replication of a small-scale factory construction and rental model, with units of 3,000–5,000 square meters per factory.

***For trade and import-export activities.***

- Maintain the scale and product categories of the Company's current import-export operations.
- Study and evaluate market size to develop appropriate strategies, focusing on materials and goods that serve dual purposes: supporting the production needs of the Company's two key sectors (plastic production and hanger manufacturing) and trading purposes.

***For the Financial Investment Sector.***

- In addition to reinvesting in the Company's current core activities, the Company plans to partially expand into financial investment activities to maximize profits and leverage its business cash flow advantages.
- Seek opportunities to invest in equity holdings in other entities and companies operating in new sectors to explore new business opportunities and expand partnerships.

With its capabilities and determination, the Company's leadership is committed to implementing key development strategies and restructuring organizational operations. Specifically:

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- Continue improving the system of regulations and operational procedures, creating a regulatory framework for business activities based on compliance with legal requirements and enhancing professionalism.
- Plan and implement solutions to address potential challenges and difficulties, ensuring the Company's operations and seizing new opportunities.
- Prioritize the protection and maximization of the legal rights and interests of shareholders while also ensuring the income, benefits, and working conditions of all Company employees;
- Strive for sustainable development, emphasizing community engagement, environmental protection, and social welfare, thereby demonstrating a high level of responsibility toward society and the community.

The above report outlines the activities of the Company's Board of General Directors for 2024, as well as the proposed plans and directions for 2025. We respectfully submit this report to the General Meeting of Shareholders for review, consideration, and approval.

**ON BEHALF OF THE BOARD OF GENERAL DIRECTORS**

**GENERAL DIRECTOR**

**BUI VIET VUONG**

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**DNA INVESTMENT JOINT  
STOCK COMPANY**

No.: 03/2025/BC-BKS

**SOCIALIST REPUBLIC OF VIETNAM**

**Independence – Freedom – Happiness**

*Ha Nam, April 10 2025*

**REPORT ON ACTIVITIES OF THE SUPERVISORY BOARD**

**To: The Annual General Meeting of Shareholders in 2025**

The Supervisory Board (SB) is honored to present to the Annual General Meeting of Shareholders in 2025 the results of its activities in 2024 and its plans for 2025, as follows:

**A. RESULTS OF ACTIVITIES IN 2024**

**I. Organizational Structure of the Supervisory Board**

Currently, the Supervisory Board consists of three members:

<b>No.</b>	<b>Supervisory Board Member</b>	<b>Position</b>	<b>Start/End Date as a Member</b>
1	Ms. Bui Thi Loan	Chairwoman	24/06/2020
2	Ms. Do Thi Thanh	Member	20/04/2022
3	Ms. Nguyem Thu Ha	Member	20/04/2022

**1. Activities conducted by the Supervisory Board in 2024**

- Reviewed and monitored the issuance of resolutions and decisions by the Board of Directors (BOD) and the Executive Board.
- Examined the rationality, legality, accuracy, and prudence in accounting, statistics, and preparation of financial statements. Reviewed semi-annual and audited financial statements of 2024.
- Organized Supervisory Board meetings to evaluate accounting, financial activities, business results, and corporate governance for the first six months and the entire year of 2024.

**2. Summary of Supervisory Board Meetings and Resolutions**

- Based on business performance in 2024, the Supervisory Board proposed the following to the BOD:

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- Tighten control over input material costs to improve profit margins.
- Implement substantial reforms in management methods for staff in various departments to enhance operational efficiency.
- Strengthen market demand forecasting and expand partnerships with domestic and international entities to attract potential projects.
- Enhance training and recruitment of workers to optimize production capacity.

## **II. Performance Evaluation of the Supervisory Board in 2024**

### **1. Oversight of the Board of Directors, Executive Board Members, and Management Staff**

- Collaborated closely with the BOD and the Executive Board in monitoring business and financial operations.
- On behalf of the Board of Directors, the Executive Board, and functional departments, information and documents regarding management, operations, and business activities of the Company have been adequately and promptly provided to the Supervisory Board as required. They have facilitated the Supervisory Board in performing its rights and duties in accordance with the law and the Company's Charter.
- Regarding shareholder relations: In 2024, no documents from shareholders or shareholder groups were submitted to the Supervisory Board requesting an inspection of issues related to the management and operations of the Board of Directors, the Executive Board, or other Company activities.
- In 2024, the Board of Directors and the Executive Board demonstrated a high level of responsibility and prudence in the management and operation of production and business activities. They fulfilled their managerial obligations and consistently prioritized the interests of the Company above all else.
- The Board of Directors and the Executive Board have generally complied with all legal regulations in administrative management, transactions, and the execution of their assigned functions and duties as stipulated in the Law on Enterprises, the Company's Charter, and the General Meeting of Shareholders' Resolutions.
- Resolutions of the Board of Directors have been duly issued based on the minutes of Board meetings or written opinions of Board members, in accordance with the authority defined in the Company's Charter.
- The Resolutions and decisions of the Board of Directors have primarily focused on implementing the Resolutions of the General Meeting of Shareholders. These have been issued in a timely manner, fulfilling the management function of the Board of Directors.

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- The Executive Board has adhered closely to the Resolutions and decisions of the Board of Directors, persistently pursuing the set objectives while making decisions aligned with practical circumstances. It has implemented various management and technical solutions to achieve the goals assigned by the General Meeting of Shareholders.

## **2. Report on the Coordination between the Supervisory Board, the Board of Directors, the Executive Board, and Shareholders**

- The Supervisory Board has been provided with complete information on the resolutions of the Board of Directors.
- The Executive Board has implemented the resolutions of the Board of Directors and consistently reported the results of such implementation to both the Board of Directors and the Supervisory Board.
- Internal management documents issued by the Company have been reviewed and checked to ensure compliance with newly enacted legal regulations and the Company's development context.
- The Supervisory Board has regularly evaluated the management reports of the Board of Directors, the business operation reports from the General Director, and the financial statements. These evaluations ensure that the reports accurately reflect the Company's business performance and financial status at the reporting time.
- The Supervisory Board has reviewed the resolutions and decisions of the Board of Directors to ensure their compliance with authority in decision-making. It has also contributed opinions and played a comprehensive oversight role, identifying and mitigating potential risks within or outside the Company.

## **3. Việc thực hiện các chế độ chính sách của Nhà nước, Điều lệ tổ chức và hoạt động của Công ty**

In April 2024, Company conducted the 2024 Annual General Meeting in accordance with the Law on Enterprises 2020.

Charter capital: VND 120,000,000,000, divided into 12,000,000 common shares at VND 10,000 per share.

Shareholder structure as of .../.../2025 per VSD records:

<b>No.</b>	<b>Category</b>	<b>Number of Shares</b>	<b>Value (VND)</b>	<b>Ownership (%)</b>
1	Domestic Shareholders	8.965.698	89.656.980.000	74,71%
2	Foreign Shareholders	3.034.402	30.344.020.000	25,29%

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	<b>Total</b>	<b>12.000.000</b>	<b>120.000.000.000</b>	<b>100%</b>
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The company has made a shareholder register in accordance with regulations.

#### **4. Financial Audit Results**

##### **4.1. Financial Indicators as of 31/12/2024**

*Unit: VND*

<b>No.</b>	<b>Item</b>	<b>Amount</b>
1	Charter Capital	120.000.000.000
2	Net Revenue	52.357.797.331
3	Profit Before Tax	167.752.382
4	Profit After Tax	154.364.172

Summary of Financial Position as of 31/12/2024:

##### **Assets:**

*Unit: VND*

<b>Indicators</b>	<b>Amount</b>
<b>I. Current Assets</b>	<b>84.962.194.583</b>
1. Cash and Cash Equivalents	15.012.788.241
2. Short-term Financial Investments	21.207.819.133
3. Short-term Receivables	41.386.500.188
4. Inventory	6.831.223.095
5. Other Current Assets	523.863.926
<b>II. Non-current Assets</b>	<b>37.579.552.063</b>
1. Long-term Receivables	-
2. Fixed Assets	33.841.409.325
3. Long-term Work-in-progress	277.762.800
4. Long-term Financial Investments	-
5. Other Non-current Assets	3.460.379.938
<b>Total Assets</b>	<b>121.541.746.646</b>

##### **Source of Capital:**

*Đơn vị: VNĐ*

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<b>Indicators</b>	<b>Amount</b>
<b>I. Liabilities</b>	<b>2.325.371.898</b>
1. Short-term Liabilities	2.325.371.898
2. Long-term Liabilities	-
<b>II. Equity</b>	<b>120.216.374.748</b>
1. Owner's Equity	120.000.000.000
2. Development Investment Fund	200.000.000
3. Undistributed Profits	16.374.748
<b>Total Source of Capital:</b>	<b>122.541.746.646</b>

#### 4.2. Financial Management

- Financial Spending Policy: The Company has adhered to current regulations on financial expenditure;
- The reconciliation of receivables, payables, and advances has been conducted adequately;
- Accounting Records and Financial Reporting: The Company has applied the Journal Voucher accounting method. Accounting books and financial reports have been prepared and stored in full compliance with current State regulations.
- Fund Allocations: The allocation of funds has been carried out according to the current Financial Regulations;
- Fixed Asset and Labor Tool Management: The Company conducted inventories of Fixed Assets (FA) and Labor Tools (LT) at 0:00 on January 1, 2024, and 0:00 on January 1, 2025. FA and LT records have been maintained, and depreciation has been calculated in accordance with current regulations;
- Tax Obligations to the State Budget: The Company has declared and fully paid all applicable taxes.

### 5. Organization, Workforce, Salaries, and Implementation of Employee Benefits

#### 5.1. Organization

- Currently, apart from the Board of Directors (BoD), Supervisory Board (SB), and the Executive Board, the Company includes the following functional departments: Administrative-Human Resources Department, Finance-Accounting Department, Import-Export Department, Business-Planning Department. Production workshops: Steel Drawing Workshop, Hanger Production Machinery Workshop, Painting

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Workshop, Paper Coating and Tube Packing Workshop, KCS Division, Finished Goods Warehouse.

- The establishment and definition of roles and responsibilities for these departments comply with the Law on Enterprises, the Company's Charter, and organizational regulations;
- The appointment and rotation of existing positions are conducted in accordance with relevant regulations.

## 5.2. Workforce and Salaries

Workforce: As of December 31, 2024, the Company employed a total of 25 staff members under official payroll. Employment contracts have been signed in compliance with the current Labor Law.

Salaries: Currently the Company is applying:

- Base Salary Coefficients for Employees: The Company follows Decree No. 204/2004/ND-CP dated December 14, 2004, issued by the Government.
- Job Title Salary Coefficients: The Company is currently developing a comprehensive salary and bonus policy applicable throughout the organization.

## III. Remuneration, Operating Expenses, and Other Benefits for the Supervisory Board and Its Members

The Supervisory Board (SB) reports the remuneration for 2024 and the projected amounts for 2025 as follows:

*Đơn vị: VNĐ*

No.	Description	Amount in 2024	Projected Amount in 2025
1	Remuneration for the Head of SB	16.000.000	16.000.000
2	Remuneration for SB Members (2)	32.000.000	32.000.000
	<b>Total:</b>	<b>48.000.000</b>	<b>48.000.000</b>

## B. Plan of 2025

### I. SB Personnel Structure for 2025

In 2025, the Company will appoint the Supervisory Board for the 2025–2030 term.

### II. Work Plan of the Supervisory Board for 2025

To fulfill its supervisory duties in accordance with the Law on Enterprises and the

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Company's Charter, the Supervisory Board (SB) submits the following 2025 work plan to the General Meeting of Shareholders:

- The SB will oversee the Board of Directors (BOD) and the Executive Board in managing and operating the company.
- Examine the rationality, legality, honesty, and diligence in the management and operation of business activities, as well as the systematic, consistent, and compliant nature of the accounting, statistical, and financial reporting processes.
- Prepare and submit activity reports of the SB as prescribed in the Company's Charter to the General Meeting of Shareholders.
- Review, inspect, and evaluate the effectiveness and efficiency of the internal control system, internal audit, risk management, and early warning mechanisms.
- Oversee the auditing process of the 2025 financial statements and collaborate with independent auditors to assess the impact of accounting errors.
- Propose amendments, supplements, or improvements to the organizational structure, management, and supervision of business operations to the BOD or the General Meeting of Shareholders.
- Cooperate with the Legal and Compliance Department to handle complaints and denunciations under its jurisdiction.
- Conduct ad hoc inspections on specific topics as requested by the BOD, shareholders, or shareholder groups in accordance with Article 115 of the Law on Enterprises 2020.
- Attend and contribute to discussions at the General Meeting of Shareholders, BOD meetings, and other company meetings.

#### **C. Recommendations of the Supervisory Board to the General Meeting of Shareholders**

- Preserve stability and enhance the effectiveness of the current business segments;
- Develop suitable investment strategies and cautiously implement initiatives in new investment fields.
- Enhance the effectiveness and enforce strict compliance with the company's regulations, internal rules, and operational charters;
- Plan and implement policies to supplement and improve the quality of human resources to meet the growing demands of production and business activities;
- Improve forecasting efforts to mitigate risks in business operations.
- The above report summarizes the Supervisory Board's activities in 2024 and outlines

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its work plan for 2025. We respectfully submit it to the 2025 Annual General Meeting of Shareholders for review and approval.

**Respectfully submitted to the Annual General Meeting of Shareholders 2025./.**

**ON BEHALF OF THE SUPERVISORY BOARD  
CHAIRPERSON**

**Bui Thi Loan**

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**DNA INVESTMENT JSC**

No.: 04/2025/TTr-HĐQT

**SOCIALIST REPUBLIC OF VIETNAM**

**Independence - Freedom - Happiness**

*Ha Nam, April 10, 2025*

## **PROPOSAL**

*Re: Approval of the audited 2024 financial statements*

**To: Annual General Meeting of Shareholders 2025**

**DNA Investment Joint Stock Company**

- *Pursuant to the Law on Enterprises No. 59/2020/QH14 passed by the National Assembly on June 17, 2020;*
- *Pursuant to the Charter of Organization and Operation of DNA Investment Joint Stock Company;*

In accordance with the resolution of the 2024 Annual General Meeting of Shareholders regarding the authorization of the Board of Directors to select the auditing firm for 2024, the Board of Directors has decided to appoint **International Auditing and Valuation Co., Ltd.** as the auditing firm to conduct the financial statement audit for 2024. The Board of Directors of DNA Investment Joint Stock Company hereby submits to the General Meeting of Shareholders for approval the 2024 audited financial statements as audited by **International Auditing and Valuation Co., Ltd.**

**Respectfully submitted to the 2025 Annual General Meeting of Shareholders for approval./.**

**ON BEHALF OF THE BOARD OF DIRECTORS**

**DAM THI AI LEN**

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**DNA INVESTMENT JSC**

No.: 05/2025/TTr-HĐQT

*Ha Nam, April 10, 2025*

**PROPOSAL**

***Re: Profit Allocation Plan and Fund Establishment for the 2024 Fiscal Year***

***To: Annual General Meeting of Shareholders 2025***

***DNA Investment Joint Stock Company***

- Pursuant to the Law on Enterprises No. 59/2020/QH14 dated June 17, 2020, by the National Assembly of the Socialist Republic of Vietnam;
- Pursuant to the Charter of Organization and Operation of DNA Investment Joint Stock Company;
- Pursuant to the business results of DNA Investment Joint Stock Company in 2024.

To ensure the long-term interests of shareholders and facilitate accumulation and expansion for the Company in the coming years, the Board of Directors has developed the profit allocation plan for 2024 as follows:

*Unit: VND*

No.	Content	Amount
1	After-tax profit for 2024	-713.586.204
2	Cumulative profit until December 31, 2024	16.374.748
3	Fund allocations	200.000.000
3.1	<i>Development investment fund</i>	200.000.000
3.2	<i>Welfare fund</i>	-
3.3	<i>Financial reserve fund</i>	-
4	Dividend distribution	-
5	<b>Remaining profit after allocation</b>	<b>16.374.748</b>

The Board of Directors respectfully submits this proposal to the General Meeting of Shareholders for approval./.

**ON BEHALF OF THE BOARD OF DIRECTORS**

**DAM THI AI LEN**

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**DNA INVESTMENT JSC**

No.: 06/2025/TTr-BKS

**SOCIALIST REPUBLIC OF VIETNAM**

**Independence - Freedom - Happiness**

*Ha Nam, April 10, 2025*

## **PROPOSAL**

***Re: Selection of Audit Firm for 2025***

**To:           Annual General Meeting of Shareholders 2025**  
**DNA Investment Joint Stock Company**

- Pursuant to the Law on Enterprises No. 59/2020/QH14, passed by the National Assembly of the Socialist Republic of Vietnam on June 17, 2020;
- Pursuant to the Charter of Organization and Operation of DNA Investment Joint Stock Company.

The Supervisory Board respectfully submits to the Annual General Meeting of Shareholders the proposal to select an audit firm for auditing the financial statements of DNA Investment Joint Stock Company for 2025 as follows:

### **1. Criteria for Selecting the Audit Firm**

The audit firm selected for DNA Investment Joint Stock Company must meet the following criteria:

- Be an independent, reputable audit firm approved by the State Securities Commission of Vietnam to audit listed entities;
- Have a team of highly qualified and experienced professionals and auditors capable of auditing financial statements under Vietnamese Accounting Standards (VAS) and the Vietnamese Accounting System;
- Have no conflicts of interest while auditing the Company's financial statements;
- Offer competitive and reasonable service fees.

### **2. Proposed List of Audit Firms**

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The Supervisory Board respectfully submits to the General Meeting of Shareholders a proposed list of audit firms for auditing the Company's 2025 financial statements and requests authorization for the Board of Directors to select one of the following firms to perform the audit:

- Chuẩn Việt Auditing and Consulting Co., Ltd. (CHUẨN VIỆT)
- International Auditing and Valuation Co., Ltd. (IAV)
- PwC (Vietnam) Limited Liability Auditing Company (PwC Vietnam)

In case negotiations with the above-mentioned firms regarding timing and fees are unsuccessful, the General Meeting of Shareholders authorizes the Board of Directors to select another independent audit firm from the list of firms approved by the State Securities Commission of Vietnam for public-interest entities to audit the Company's financial statements for 2025.

Respectfully submitted to the General Meeting of Shareholders for approval./.

**ON BEHALF OF THE SUPERVISORY BOARD**

**Bui Thi Loan**

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**DNA INVESTMENT JSC**

No.: 07/2025/TTr-HĐQT

**SOCIALIST REPUBLIC OF VIETNAM**

**Independence - Freedom - Happiness**

*Ha Nam, 10 April 2025*

## **PROPOSAL**

*Re: Approval of the resignation of a Member of the Board of Directors for the 2020-2025 term – Mr. Nguyen Hong Tuan*

**To: The Annual General Meeting of Shareholders 2025**

**DNA Investment Joint Stock Company**

- *Pursuant to the Law on Enterprises No. 59/2020/QH14, passed by the National Assembly on June 17, 2020;*
- *Pursuant to the Charter on Organization and Operation of DNA Investment Joint Stock Company;*
- *Pursuant to the resignation letter of Mr. Nguyen Hong Tuan from the position of a Member of the Board of Directors for the 2020-2025 term, submitted to the Company on August 1, 2024.*

The Board of Directors respectfully submits to the General Meeting of Shareholders for consideration and approval of the following:

On August 1, 2024, the Company received the resignation letter from Mr. Nguyen Hong Tuan for his position as a Board Member for the 2020–2025 term due to personal reasons. To ensure that the dismissal of the Board Member is carried out in accordance with regulations, the Board of Directors respectfully submits this matter to the General Meeting of Shareholders for approval. The dismissal shall take effect upon and from the time it is approved by the Company's 2025 Annual General Meeting of Shareholders.

Respectfully submitted to the Annual General Meeting of Shareholders 2025 for approval./.

**ON BEHALF OF THE BOARD OF DIRECTORS**

**DAM THI AI LEN**

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**DNA INVESTMENT JSC**

No.: 08/2025/TTr-HDQT

**SOCIALIST REPUBLIC OF VIETNAM**

**Independence - Freedom - Happiness**

*Ha Nam, April 10, 2025*

## **PROPOSAL**

### **Re: Election of Board of Directors' Members for the 2025-2030 Term**

To: Annual General Meeting of Shareholders 2025

DNA Investment Joint Stock Company

- Pursuant to the Law on Enterprises No. 59/2020/QH14 passed by the National Assembly of the Socialist Republic of Vietnam on June 17, 2020;
- Pursuant to Decree No. 155/2020/ND-CP dated December 31, 2020, of the Government detailing the implementation of several provisions of the Securities Law;
- Pursuant to the Charter of Organization and Operation of DNA Investment Joint Stock Company;
- Pursuant to the Regulation on the Organization and Operation of the Board of Directors of DNA Investment Joint Stock Company.

The Board of Directors of DNA Investment Joint Stock Company reports and submits to the General Meeting of Shareholders for consideration and approval of the election of members for the Board of Directors for the 2025-2030 term with the following details:

- \* **Term of Board of Directors Members:** 5 years (2025–2030)
- \* **Number of Board Members of DNA Investment Joint Stock Company for the 2025–2030 Term:** 5 members, including 1 independent Board Member.
- \* List of Candidates for the Board of Directors Election:

No.	Full name	Current Position in the Company	Expected Position to Be Held
1	...	...	...
2	...	...	...

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3	...	...	...
4	...	...	...
5	...	...	...

The resumes of the candidates for the 2025-2030 Board of Directors' members are attached to this proposal.

The Board of Directors respectfully submits to the 2025 Annual General Meeting of Shareholders for consideration and approval of the aforementioned content.

**Respectfully report to the 2025 Annual General Meeting of Shareholders./.**

**ON BEHALF OF THE BOARD OF DIRECTORS  
CHAIRWOMAN**

**DAM THI AI LEN**

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**DNA INVESTMENT JSC**

No.: 09/2025/TTr-HDQT

**SOCIALIST REPUBLIC OF VIETNAM**

**Independence - Freedom - Happiness**

*Ha Nam, April 10, 2025*

## **PROPOSAL**

### **Re: Election of the Supervisory Board Members for the 2025-2030 Term**

To: Annual General Meeting of Shareholders 2025

DNA Investment Joint Stock Company

- Pursuant to the Law on Enterprises No. 59/2020/QH14 passed by the National Assembly of the Socialist Republic of Vietnam on June 17, 2020;
- Pursuant to Decree No. 155/2020/ND-CP dated December 31, 2020, of the Government detailing the implementation of several provisions of the Securities Law;
- Pursuant to the Charter of Organization and Operation of DNA Investment Joint Stock Company;
- Pursuant to the Regulation on the Organization and Operation of the Board of Directors of DNA Investment Joint Stock Company.

The Board of Directors of DNA Investment Joint Stock Company reports and submits to the General Meeting of Shareholders for consideration and approval of the election of members for the Supervisory Board Members for the 2025-2030 term with the following details:

- \* **Term of Supervisory Board Members:** 5 years (2025–2030)
- \* **Number of Supervisory Board Members of DNA Investment Joint Stock Company for the 2025–2030 Term:** 3 members.
- \* **List of Candidates for the Supervisory Board Election:**

No .	Full name	Current position in the company	Expected position to be held
1	...	...	...
2	...	...	...

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3	...	...	...
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The resumes of the candidates for the 2025-2030 Supervisory Board Members are attached to this proposal.

The Board of Directors respectfully submits to the 2025 Annual General Meeting of Shareholders for consideration and approval of the aforementioned content.

**Respectfully report to the 2025 Annual General Meeting of Shareholders./.**

**ON BEHALF OF THE BOARD OF DIRECTORS  
CHAIRWOMAN**

**DAM THI AI LEN**

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**SOCIALIST REPUBLIC OF VIETNAM**

**Independence - Freedom - Happiness**

**DNA INVESTMENT JSC**

No: 10/2025/TTr-HĐQT

*Ha Nam, April 10 2025*

## **PROPOSAL**

***Re: Authorization for the Board of Directors to decide on certain matters under the authority of the General Meeting of Shareholders***

**To:** The 2025 Annual General Meeting of Shareholders  
DNA Investment Joint Stock Company

***Pursuant to:***

- *Law on Enterprises No. 59/2020/QH14 passed by the National Assembly on June 17, 2020;*
- *Law on Securities No. 54/2019/QH14 passed by the National Assembly on November 26, 2019;*
- *The Charter on the organization and operation of DNA Investment Joint Stock Corporation;*
- *The actual business operations of the Company.*

To facilitate and proactively handle arising matters during the year, the Board of Directors of DNA Investment Joint Stock Corporation respectfully submits to the General Meeting of Shareholders for discussion and approval that the following matters under the authority of the General Meeting of Shareholders shall not be included:

- Approval of the company's development orientation;
- Decision on the types of shares and the total number of shares of each type to be offered; decision on the annual dividend rate for each type of share;
- Election, dismissal, and removal of members of the Board of Directors and Supervisory Board;
- Decision on investment or sale of assets valued at 35% or more of the total asset value recorded in the company's latest financial statements;
- Quyết định sửa đổi Điều lệ công ty (excluding the contents that have already been approved in principle in other proposals (if any));
- Approval of the annual financial statements;
- Decision on repurchasing more than 10% of the total number of issued shares of each type;
- Consideration and handling of violations by members of the Board of Directors or Supervisory Board that cause damage to the company and its shareholders;

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- Decision on the reorganization or dissolution of the company;
- Decision on the budget or total remuneration, bonuses, and other benefits for the Board of Directors and the Supervisory Board;
- Approval of internal governance regulations; regulations on the operation of the Board of Directors and the Supervisory Board;
- Approving contracts and transactions between the company and related parties as stipulated in Clause 3, Article 167 of the Enterprise Law No. 59/2020/QH14.

**Respectfully submitted to the Extraordinary General Meeting of Shareholders for discussion and approval./.**

**ON BEHALF OF THE BOARD OF DIRECTORS  
CHAIRPERSON**

**Dam Thi Ai Len**

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**REPORT ON VERIFICATION OF SHAREHOLDER ELIGIBILITY  
TO ATTEND THE 2025 ANNUAL GENERAL MEETING OF  
SHAREHOLDERS DNA INVESTMENT JOINT STOCK COMPANY**

I am ... – Head of the Shareholder Eligibility Verification Committee. On behalf of the Committee, I hereby report the results of the verification of shareholder eligibility for the Annual General Meeting of Shareholders 2025 as follows:

The total number of shareholders and authorized representatives eligible to attend the 2025 Annual General Meeting of Shareholders is ... shareholders, holding and representing a total of **12,000,000** common shares, equivalent to **100%** of the total voting shares.

The total number of shareholders and authorized representatives actually attending the 2025 Annual General Meeting of Shareholders is ... delegates, holding or representing ... common shares, equivalent to ...% of the total voting shares of DNA Investment Joint Stock Company.

Pursuant to the Law on Enterprises and the Company's Charter, the 2025 Annual General Meeting of Shareholders of DNA Investment Joint Stock Company meets all the conditions to proceed. The attending shareholders and their representatives are entitled to vote based on the number of shares they own or represent.

**ON BEHALF OF THE SHAREHOLDER  
ELIGIBILITY VERIFICATION COMMITTEE**

...

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**DNA INVESTMENT JOINT STOCK COMPANY**

Address: Le Chan Street, Chau Son Industrial Zone, Phu Ly, Ha Nam

Phone: (0226) 3848888

Fax: (0226) 3850869

**BALLOT**

**At the 2025 Annual General Meeting of Shareholders**

**DNA Investment Joint Stock Company April 10<sup>th</sup> 2025**

Shareholder name: .....

Full name of authorized representative (if any):.....

**Voting Options**

<b>Voting Items</b>	<b>Agree</b>	<b>Disagree</b>	<b>No Opinion</b>
<b>Item 1:</b> Report on the activities of the Board of Directors;	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Item 2:</b> Report on the activities of the Executive Board;	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Item 3:</b> Report on the activities of the Supervisory Board;	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Item 4:</b> Approval of the audited financial statements for 2024;	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Item 5:</b> Approval of the 2024 profit distribution plan;	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Item 6:</b> Approval of the selection of the auditor for the 2025 financial statements;	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Item 7:</b> Approval of the dismissal of member of Board of Directors;	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Item 10:</b> Authorization for the Board of Directors to decide on certain matters under the authority of the GMS.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

... .., April ... 2025

**Shareholder/Authorized Representative**

*(Signature & Full Name)*

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**CÔNG TY CỔ PHẦN ĐẦU TƯ DNA**

Địa chỉ: Đường Lê Chân, Khu công nghiệp Châu Sơn, Phủ Lý, Hà Nam

Điện thoại: (0226) 3848888

Fax: (0226) 3850869

**2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS  
DNA INVESTMENT JOINT STOCK COMPANY  
APRIL 10<sup>th</sup> 2025**

**BALLOT FOR ELECTING  
MEMBERS OF THE BOARD OF DIRECTORS  
TERM 2025 – 2030**

1. Full name of shareholder/Authorized Representative: .....
2. ID/Passport No.: .....
3. Total Number of owned and authorized shares: ..... common shares
4. Total Votes (= Total Shares × 5): ..... votes

**LIST OF CANDIDATES FOR THE BOARD OF DIRECTORS**

NO.	FULL NAME	TOTAL VOTES
1	...	
2	...	
3	...	
4	...	
5	...	
<b>TOTAL (*)</b>		

**Shareholder/Authorized Representative**

*(Signature & Full Name)*

Notes:

- (\*): The total votes must not exceed the number of votes specified in Section 4
- This ballot is only valid for the 2025 Annual General Meeting of Shareholders of DNA Investment Joint Stock Company, held on 10/04/2025, and is used exclusively for electing members of the Board of Directors for the 2025–2030 term.



**CÔNG TY CỔ PHẦN ĐẦU TƯ DNA**

Địa chỉ: Đường Lê Chân, Khu công nghiệp Châu Sơn, Phủ Lý, Hà Nam

Điện thoại: (0226) 3848888

Fax: (0226) 3850869

**2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS  
DNA INVESTMENT JOINT STOCK COMPANY  
APRIL 10<sup>th</sup> 2025**

**BALLOT FOR ELECTING  
MEMBERS OF THE BOARD OF SUPERVISORS  
TERM 2025 – 2030**

1. Full name of shareholder/Authorized Representative: .....
2. ID/Passport No.: .....
3. Total Number of owned and authorized shares: ..... common shares
4. Total Votes (= Total Shares × 3): ..... votes

**LIST OF CANDIDATES FOR THE BOARD OF SUPERVISORY**

NO.	FULL NAME	TOTAL VOTES
1	...	
2	...	
3	...	
<b>TOTAL (*)</b>		

**Shareholder/Authorized Representative**

*(Signature & Full Name)*

Notes:

- (\*): The total votes must not exceed the number of votes specified in Section 4
- This ballot is only valid for the 2025 Annual General Meeting of Shareholders of DNA Investment Joint Stock Company, held on 10/04/2025, and is used exclusively for electing the Members of the Board of Supervisors for the 2025–2030 term.

*Ha Nam, April ... 2025*

## **BALLOT COUNTING MINUTES**

### **ANNUAL GENERAL MEETING OF SHAREHOLDERS 2025**

We were elected by the General Meeting of Shareholders of DNA Investment Joint Stock Company, convened on April ... 2025, as the Ballot Counting Committee to count the voting ballots, consisting of:

- 1. Mr. ... – Head of Committee**
- 2. Mr. ... – Member**
- 3. Ms. ... – Member**

The Ballot Counting Committee has fully performed its duties and unanimously prepared the minutes as follows:

- Total number of shareholders entitled to attend the meeting: ... shareholders, holding and representing a total of ... **voting shares**, corresponding to ... **votes**, accounting for ...% of the total voting rights of DNA Investment Joint Stock Company.
- Total number of shareholders/authorized representatives actually attending and voting at the 2025 Annual General Meeting of Shareholders: ... shareholders, holding or representing ... **voting shares**, corresponding to ... **votes**, accounting for ...% of the total voting rights.

#### **I. The General Meeting of Shareholders voted on the following matters**

**Matter 1:** Report on the activities of the Board of Directors;

**Matter 2:** Report on the activities of the Executive Board;

**Matter 3:** Report on the activities of the Supervisory Board;

**Matter 4:** Audited financial statements for the year 2024;

**Matter 5:** Profit distribution plan for the year 2024;

**Matter 6:** Selection of the auditing firm for the 2025 financial statements;

**Matter 7:** Dismissal of member of Board of Directors;

**Matter 8:** Election of Board of Directors members for the 2025-2030 term;

**Matter 9:** Election of Board of Supervisors members for the 2025-2030 term;

**Matter 10:** Authorization for the Board of Directors to decide on certain matters under the authority of the General Meeting of Shareholders;

#### **II. Voting Ballot Counting Results**

- Each attending shareholder was issued one Voting Ballot (for each matter) and one Voting Card, which indicated the total number of voting rights corresponding to the total number of common shares they owned or represented by proxy.

- Total number of shareholders/authorized representatives participating in the voting: ... delegates, holding or representing ... **voting shares**, corresponding to ... **votes**, accounting for ...% of the total voting rights.

- Total number of voting ballots issued to shareholders attending the Meeting: ... Voting Ballots, corresponding to ... delegates participating in the voting, holding or representing ... **voting shares**, equivalent to ... **votes**.

- Total number of voting ballots collected: ... Voting Ballots, corresponding to ... delegates participating in the voting, holding or representing ... **voting shares**, equivalent to ... **votes**.

- Total number of voting cards issued to shareholders attending the Meeting: ... Voting Cards, corresponding to ... delegates participating in the voting, holding or representing ... **voting shares**, equivalent to ... **votes**.

- Total number of voting cards collected: ... Voting Cards, corresponding to ... delegates participating in the voting, holding or representing ... **voting shares**, equivalent to ... **votes**.

- Voting results for each matter:

**Matter 1: Approval of the Report on the Activities of the Board of Directors;**

- Voting method: Direct voting by Voting Ballot at the Meeting.

- Total votes cast: ... **votes**, accounting for ...% of the total votes of the attending shareholders at the time of voting on this matter.

Breakdown:

+ Total valid votes: ... **votes**, accounting for ...% of the total voting shares of attending and voting shareholders.

+ Total invalid votes: ... **votes**, accounting for ...% of the total voting shares of attending and voting shareholders.

+ Total votes in favor: ... **votes**, accounting for ...% of the total voting shares of attending and voting shareholders.

+ Total votes against: ... **votes**, accounting for ...% of the total voting shares of attending and voting shareholders.

+ Total abstentions: ... **votes**, accounting for ...% of the total voting shares of attending and voting shareholders.

**Matter 2: Report on the activities of the Executive Board;**

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- Voting method: Direct voting by Voting Ballot at the Meeting.
- **Total votes cast: ... votes**, accounting for ...% of the total votes of the attending shareholders at the time of voting on this matter.

Breakdown:

- + Total valid votes: ... votes, accounting for ...% of the total voting shares of attending and voting shareholders.
- + Total invalid votes: ... votes, accounting for ...% of the total voting shares of attending and voting shareholders.
- + Total votes in favor: ... votes, accounting for ...% of the total voting shares of attending and voting shareholders.
- + Total votes against: ... votes, accounting for ...% of the total voting shares of attending and voting shareholders.
- + Total abstentions: ... votes, accounting for ...% of the total voting shares of attending and voting shareholders.

### **Matter 3: Report on the activities of the Supervisory Board;**

- Voting method: Direct voting by Voting Ballot at the Meeting.
- **Total votes cast: ... votes**, accounting for ...% of the total votes of the attending shareholders at the time of voting on this matter.

Breakdown:

- + Total valid votes: ... votes, accounting for ...% of the total voting shares of attending and voting shareholders.
- + Total invalid votes: ... votes, accounting for ...% of the total voting shares of attending and voting shareholders.
- + Total votes in favor: ... votes, accounting for ...% of the total voting shares of attending and voting shareholders.
- + Total votes against: ... votes, accounting for ...% of the total voting shares of attending and voting shareholders.
- + Total abstentions: ... votes, accounting for ...% of the total voting shares of attending and voting shareholders.

### **Matter 4: Audited financial statements for the year 2024;**

- Voting method: Direct voting by Voting Ballot at the Meeting.
- **Total votes cast: ... votes**, accounting for ...% of the total votes of the attending shareholders at the time of voting on this matter.

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Breakdown:

- + Total valid votes: ... **votes**, accounting for ...% of the total voting shares of attending and voting shareholders.
- + Total invalid votes: ... **votes**, accounting for ...% of the total voting shares of attending and voting shareholders.
- + Total votes in favor: ... **votes**, accounting for ...% of the total voting shares of attending and voting shareholders.
- + Total votes against: ... **votes**, accounting for ...% of the total voting shares of attending and voting shareholders.
- + Total abstentions: ... **votes**, accounting for ...% of the total voting shares of attending and voting shareholders.

**Matter 5: Profit distribution plan for the year 2024;**

- Voting method: Direct voting by Voting Ballot at the Meeting.
- **Total votes cast:** ... **votes**, accounting for ...% of the total votes of the attending shareholders at the time of voting on this matter.

Breakdown:

- + Total valid votes: ... **votes**, accounting for ...% of the total voting shares of attending and voting shareholders.
- + Total invalid votes: ... **votes**, accounting for ...% of the total voting shares of attending and voting shareholders.
- + Total votes in favor: ... **votes**, accounting for ...% of the total voting shares of attending and voting shareholders.
- + Total votes against: ... **votes**, accounting for ...% of the total voting shares of attending and voting shareholders.
- + Total abstentions: ... **votes**, accounting for ...% of the total voting shares of attending and voting shareholders.

**Matter 6: Selection of the auditing firm for the 2025 financial statements;**

- Voting method: Direct voting by Voting Ballot at the Meeting.
- **Total votes cast:** ... **votes**, accounting for ...% of the total votes of the attending shareholders at the time of voting on this matter.

Breakdown:

- + Total valid votes: ... **votes**, accounting for ...% of the total voting shares of attending and voting shareholders.

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- + Total invalid votes: ... **votes**, accounting for ...% of the total voting shares of attending and voting shareholders.
- + Total votes in favor: ... **votes**, accounting for ...% of the total voting shares of attending and voting shareholders.
- + Total votes against: ... **votes**, accounting for ...% of the total voting shares of attending and voting shareholders.
- + Total abstentions: ... **votes**, accounting for ...% of the total voting shares of attending and voting shareholders.

### **Matter 7: Approval of the Dismissal of a Board Member**

- Voting method: Direct voting by Voting Ballot at the Meeting.
- **Total votes cast:** ... **votes**, accounting for ...% of the total votes of the attending shareholders at the time of voting on this matter.

Breakdown:

- + Total valid votes: ... **votes**, accounting for ...% of the total voting shares of attending and voting shareholders.
- + Total invalid votes: ... **votes**, accounting for ...% of the total voting shares of attending and voting shareholders.
- + Total votes in favor: ... **votes**, accounting for ...% of the total voting shares of attending and voting shareholders.
- + Total votes against: ... **votes**, accounting for ...% of the total voting shares of attending and voting shareholders.
- + Total abstentions: ... **votes**, accounting for ...% of the total voting shares of attending and voting shareholders.

### **Matter 8: Election of Board of Directors members for the 2025-2030 term;**

Voting method: Cumulative voting.

Total voting shares: ... **votes**, accounting for ...% of the total voting shares of the attending and voting shareholders.

Number of Board of Directors members to be elected: 05 members.

Total maximum votes: ... \* 5 = ... votes.

Votes cast for each candidate are as follows:

NO.	MEMBER NAME	VOTING RIGHTS	PERCENTAGE	VOTING ROUND
-----	-------------	---------------	------------	--------------

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1	...	...	...%	...
2	...	...	...%	...
3	...	...	...%	...
4	...	...	...%	...
5	...	...	...%	...

**Matter 9: Election of Board of Supervisors members for the 2025-2030 term;**

Voting method: Cumulative voting.

Total voting shares: ... **votes**, accounting for ...% of the total voting shares of the attending and voting shareholders.

Number of Board of Supervisors members to be elected: 03 members.

Total maximum votes: ... \* 3 = ... votes.

Votes cast for each candidate are as follows:

NO.	MEMBER NAME	VOTING RIGHTS	PERCENTAGE	VOTING ROUND
1	...	...	...%	...
2	...	...	...%	...
3	...	...	...%	...

**Matter 10: Authorization for the Board of Directors to decide on certain matters under the authority of the General Meeting of Shareholders;**

- Voting method: Direct voting by Voting Ballot at the Meeting.

- **Total votes cast:** ... **votes**, accounting for ...% of the total votes of the attending shareholders at the time of voting on this matter.

Breakdown:

+ Total valid votes: ... **votes**, accounting for ...% of the total voting shares of attending and voting shareholders.

+ Total invalid votes: ... **votes**, accounting for ...% of the total voting shares of attending and voting shareholders.

+ Total votes in favor: ... **votes**, accounting for ...% of the total voting shares of attending and voting shareholders.

+ Total votes against: ... **votes**, accounting for ...% of the total voting shares of attending and voting shareholders.

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+ Total abstentions: ... **votes**, accounting for ...% of the total voting shares of attending and voting shareholders.

**Based on the ballot counting results:**

- The matters approved at the Meeting: ... matters.
- The matters not approved at the Meeting: ... matters.

This Minutes is prepared in two copies for filing in the records and documents of the 2025 Annual General Meeting of Shareholders.

*Location: Company Headquarters – Le Chan Street, Chau Son Industrial Park, Chau Son Ward, Phu Ly City, Ha Nam Province.*

<b>Ballot Counting Committee Members</b> <i>(Sign and write full name)</i>	<b>Ballot Counting Committee Member</b> <i>(Sign and write full name)</i>	<b>Ballot Counting Committee Member</b> <i>(Sign and write full name)</i>
...	...	...



SOCIALIST REPUBLIC OF VIETNAM  
Independence – Freedom – Happiness

**DNA INVESTMENT JSC**

No.: .../2025/BB-ĐHĐCĐ

*Ha Nam, April ... 2025*

**MINUTES OF THE  
2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS  
DNA INVESTMENT JOINT STOCK COMPANY**

**Organization Name:** DNA INVESTMENT JOINT STOCK COMPANY

**Head Office:** Le Chan Street, Chau Son Industrial Park, Chau Son Ward, Phu Ly City, Ha Nam Province.

**Enterprise Registration Certificate:** No. 0700212810, initially issued on September 29, 2009 (10th amendment on February 25, 2015) by the Department of Planning and Investment of Hà Nam Province.

Today, ..., 2025, at 08:30 AM, at the Company's Hall, the 2025 Annual General Meeting of Shareholders of DNA Investment Joint Stock Company was conducted with the following agenda:

**PART 1: OPENING OF THE GENERAL MEETING OF SHAREHOLDERS**

**1. Participants in the Meeting**

The total number of shareholders and shareholder representatives entitled to attend the 2025 Annual General Meeting of Shareholders is ... **delegates**. The Meeting listened to Mr. ... – Head of the Shareholder Qualification Verification Committee – announcing the verification results of the shareholders and shareholder representatives attending the meeting as follows:

The total number of shareholders and shareholder representatives **entitled to attend** the 2025 Annual General Meeting of Shareholders is ... **delegates**, holding and representing a total of **12,000,000 voting shares**, corresponding to **12,000,000 voting rights**, accounting for **100%** of the total voting rights of DNA Investment Joint Stock Corporation.

The actual number of shareholders and shareholder representatives **present** at the 2025 Annual General Meeting of Shareholders as of the opening time at **08:00 AM** is ... **delegates**, holding or representing ... **voting shares**, corresponding to ... **voting rights**, accounting for ...% of the total voting rights

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At ... AM, an additional ... **delegates** arrived. The total number of shareholders and shareholder representatives actually attending the 2025 Annual General Meeting of Shareholders was ... **delegates**, holding or representing ... **voting shares**, corresponding to ... **voting rights**, accounting for ...% of the total voting rights.

Pursuant to the Law on Enterprises and the Company's Charter, the 2025 Annual General Meeting of Shareholders of DNA Investment Joint Stock Corporation met the required conditions to proceed. The attending shareholders and shareholder representatives had the right to vote based on the number of voting rights they owned or represented.

## **2. Opening of the Meeting**

✓ *The Meeting proceeded with the following formalities:*

- Announcement of the reason for holding the Meeting and introduction of participants.

- Introduction and election of **Ms. Dam Thi Ai Len** – Chairwoman of the Board of Directors – as the Chairperson presiding over the Meeting.

- The Chairperson introduced the Presidium, the Secretaries, and proposed the Vote-Counting Committee for the Meeting's consideration.

### **2.1. Chairperson**

The Chairperson introduced the members of the Presidium, consisting of ... persons as follows:

Ms : Dam Thi Ai Len	Chairperson of the Meeting
---------------------	----------------------------

Mr : ...	Member
----------	--------

### **2.2. Meeting Secretaries**

The Chairperson proposed the following Meeting Secretaries:

Mr : ...	Meeting Secretary
----------	-------------------

Ms : ...	Meeting Secretary
----------	-------------------

### **2.3. Vote-Counting Committee**

The Chairperson proposed the composition of the Vote-Counting Committee, consisting of three members as follows:

Mr : ...	Head of the Committee
----------	-----------------------

Mr : ...	Member
----------	--------

Ms : ...	Member
----------	--------

The General Meeting conducted a vote to approve the composition of the

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Presidium, the Secretary, and the Vote Counting Committee by a show of hands, achieving ...% of the delegates, shareholders, and authorized representatives (... voting shares).

### **3. Meeting Agenda, Working Regulations, Voting Principles, and Regulations on Nomination and Candidacy of Board of Directors and Board of Supervisory Members**

The Organizing Committee of the General Meeting introduced and sought opinions on:

- The agenda of the 2025 Annual General Meeting of Shareholders.
- The working regulations and voting principles.
- The nomination and election regulations for Board of Directors (BOD) and Supervisory Board (SB) members.

The General Meeting conducted a vote by a show of hands on the agenda, working regulations, voting principles, and nomination-election regulations for BOD and SB members, achieving ...% of the delegates, shareholders, and authorized representatives (... voting shares).

## **PART 2: PRESENTATIONS AT THE GENERAL MEETING**

1. Ms. Dam Thi Ai Len – Chairperson of the Meeting presented the following content to the General Meeting:

- + Report on the activities of the Board of Directors;

2. Mr. ... – Member of the Chairperson panel presented the following content to the General Meeting:

- + Report on the activities of the Executive Board;

3. Ms. Bui Thi Loan – Head of the Supervisory Board presented the following content to the General Meeting:

- + Report on the activities of the Supervisory Board;

4. Mr. ... – Member of the Chairperson panel presented the following content to the General Meeting:

- + The audited financial statements for 2024;
- + The profit distribution plan for 2024;
- + Selection of the auditing firm for the 2025 financial statements;
- + Resignation of a Member of the Board of Directors;
- + Election of Board of Directors members for the 2025-2030 term;
- + Election of Board of Supervisory members for the 2025-2030 term;
- + Authorization for the Board of Directors to decide on certain matters within

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the authority of the General Meeting of Shareholders.

### **PART 3: SHAREHOLDER DISCUSSIONS AT THE GENERAL MEETING**

...

### **PART 4: VOTING PROCESS AND VOTING RESULTS AT THE GENERAL MEETING:**

#### **1. Voting Process:**

Mr. ... – Head of the Voting Committee, explained the voting procedure and method, which was conducted through voting ballots directly placed into the ballot box.

- Each attending shareholder was provided with 01 Voting Ballot (for each issue) and 02 Voting Card, indicating the total number of votes corresponding to the total number of common shares they own or represent by proxy;
- Total number of shareholders/representatives participating in the voting: ... delegates;
- Total number of ballots distributed to attending shareholders: ... Voting Ballots;
- Total number of collected Voting Ballots: ... Voting Ballots;
- Total number of voting cards distributed to attending shareholders: ... Voting Cards;
- Total number of collected Voting Cards: ... Voting Cards.

#### **2. Voting Results:**

Mr. ... - Head of the Vote Counting Committee announced the voting results at the General Meeting (with the vote counting minutes attached).

#### **Issue 01: Approval of the Report on the activities of the Board of Directors** *(Attached is Report No. .../...)*

- Voting Method: Direct voting by ballot at the General Meeting.
- Total Voting Shares: ... votes, accounting for ...% of the total voting shares of attending shareholders.
- Total Valid Votes: ... votes, accounting for ...% of the total voting shares of attending and voting shareholders.
- Total Invalid Votes: ... votes, accounting for ...% of the total voting shares of attending and voting shareholders.

#### **Breakdown of Votes:**

- + Total Votes in Favor: ... votes, accounting for ...% of the total voting shares of attending and voting shareholders.

*\*This English translation is equivalent to and consistent with the original Vietnamese version. In case of any discrepancies or differences in interpretation between the Vietnamese and English versions, the Vietnamese version shall prevail.*

- + Total Votes Against: ... votes, accounting for ...% of the total voting shares of attending and voting shareholders.
- + Total Abstentions: ... votes, accounting for ...% of the total voting shares of attending and voting shareholders.

**Issue 02: Approval of the Report on the activities of the Executive Board**  
*(Attached is Report No. .../...)*

- Voting Method: Direct voting by ballot at the General Meeting.
- Total Voting Shares: ... votes, accounting for ...% of the total voting shares of attending shareholders.
- Total Valid Votes: ... votes, accounting for ...% of the total voting shares of attending and voting shareholders.
- Total Invalid Votes: ... votes, accounting for ...% of the total voting shares of attending and voting shareholders.

**Breakdown of Votes:**

- + Total Votes in Favor: ... votes, accounting for ...% of the total voting shares of attending and voting shareholders.
- + Total Votes Against: ... votes, accounting for ...% of the total voting shares of attending and voting shareholders.
- + Total Abstentions: ... votes, accounting for ...% of the total voting shares of attending and voting shareholders.

**Issue 03: Approval of the Report on the activities of the Supervisory Board**  
*(Attached is Report No. .../...)*

- Voting Method: Direct voting by ballot at the General Meeting.
- Total Voting Shares: ... votes, accounting for ...% of the total voting shares of attending shareholders.
- Total Valid Votes: ... votes, accounting for ...% of the total voting shares of attending and voting shareholders.
- Total Invalid Votes: ... votes, accounting for ...% of the total voting shares of attending and voting shareholders.

**Breakdown of Votes:**

- + Total Votes in Favor: ... votes, accounting for ...% of the total voting shares of attending and voting shareholders.
- + Total Votes Against: ... votes, accounting for ...% of the total voting shares of attending and voting shareholders.
- + Total Abstentions: ... votes, accounting for ...% of the total voting shares of

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attending and voting shareholders.

**Issue 04: Approval of the audited Financial Report for 2024 of the Company**  
(Attached is Proposal No. .../...)

- Voting Method: Direct voting by ballot at the General Meeting.
- Total Voting Shares: ... votes, accounting for ...% of the total voting shares of attending shareholders.
- Total Valid Votes: ... votes, accounting for ...% of the total voting shares of attending and voting shareholders.
- Total Invalid Votes: ... votes, accounting for ...% of the total voting shares of attending and voting shareholders.

**Breakdown of Votes:**

- + Total Votes in Favor: ... votes, accounting for ...% of the total voting shares of attending and voting shareholders.
- + Total Votes Against: ... votes, accounting for ...% of the total voting shares of attending and voting shareholders.
- + Total Abstentions: ... votes, accounting for ...% of the total voting shares of attending and voting shareholders.

**Issue 05: Approval of the Profit Distribution Plan for 2024** (Attached is Proposal No. .../...)

- Voting Method: Direct voting by ballot at the General Meeting.
- Total Voting Shares: ... votes, accounting for ...% of the total voting shares of attending shareholders.
- Total Valid Votes: ... votes, accounting for ...% of the total voting shares of attending and voting shareholders.
- Total Invalid Votes: ... votes, accounting for ...% of the total voting shares of attending and voting shareholders.

**Breakdown of Votes:**

- + Total Votes in Favor: ... votes, accounting for ...% of the total voting shares of attending and voting shareholders.
- + Total Votes Against: ... votes, accounting for ...% of the total voting shares of attending and voting shareholders.
- + Total Abstentions: ... votes, accounting for ...% of the total voting shares of attending and voting shareholders.

**Issue 06: Approval of the selection of the auditing firm for the Financial Report of 2025** (Attached is Proposal No. .../...)

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- Voting Method: Direct voting by ballot at the General Meeting.
- Total Voting Shares: ... votes, accounting for ...% of the total voting shares of attending shareholders.
- Total Valid Votes: ... votes, accounting for ...% of the total voting shares of attending and voting shareholders.
- Total Invalid Votes: ... votes, accounting for ...% of the total voting shares of attending and voting shareholders.

Breakdown of Votes:

- + Total Votes in Favor: ... votes, accounting for ...% of the total voting shares of attending and voting shareholders.
- + Total Votes Against: ... votes, accounting for ...% of the total voting shares of attending and voting shareholders.
- + Total Abstentions: ... votes, accounting for ...% of the total voting shares of attending and voting shareholders.

**Issue 07: Approval of the Resignation of a Member of the Board of Directors for the 2020-2025 term** *(Attached is Proposal No. .../...)*

- Voting Method: Direct voting by ballot at the General Meeting.
- Total Voting Shares: ... votes, accounting for ...% of the total voting shares of attending shareholders.
- Total Valid Votes: ... votes, accounting for ...% of the total voting shares of attending and voting shareholders.
- Total Invalid Votes: ... votes, accounting for ...% of the total voting shares of attending and voting shareholders.

Breakdown of Votes:

- + Total Votes in Favor: ... votes, accounting for ...% of the total voting shares of attending and voting shareholders.
- + Total Votes Against: ... votes, accounting for ...% of the total voting shares of attending and voting shareholders.
- + Total Abstentions: ... votes, accounting for ...% of the total voting shares of attending and voting shareholders.

**Issue 08: Approval of the election of members of the Board of Directors for the 2025-2030 term** *(Attached is Proposal No. .../...)*

Voting method: Cumulative voting.

Total voting shares: ... **votes**, accounting for ...% of the total voting shares of attending and voting shareholders.

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Number of Board of Directors members to be elected: 05 members.

Total maximum votes: ... \* 5 = ... votes.

Votes cast for each candidate are as follows:

No.	Member Name	Number of Voting Rights	Percentage	Election Round
1	...	...	...	...
2	...	...	...	
3	...	...	...	
4	...	...	...	...
5	...	...	...	...

**Issue 09: Approval of the election of members of the Board of Supervisors for the 2025-2030 term** (*Attached is Proposal No. .../...*)

Voting method: Cumulative voting.

Total voting shares: ... **votes**, accounting for ...% of the total voting shares of attending and voting shareholders.

Number of Supervisory Board members to be elected: 03 members.

Total maximum votes: ... \* 3 = ... votes.

Votes cast for each candidate are as follows:

No.	Member Name	Number of Voting Rights	Percentage	Election Round
1	...	...	...	...
2	...	...	...	
3	...	...	...	

**Issue 10: Approval of authorizing the Board of Directors to decide on certain matters within the authority of the General Meeting of Shareholders** (*Attached is Proposal No. .../...*)

- Voting Method: Direct voting by ballot at the General Meeting.
- Total Voting Shares: ... votes, accounting for ...% of the total voting shares of attending shareholders.
- Total Valid Votes: ... votes, accounting for ...% of the total voting shares of attending and voting shareholders.

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- Total Invalid Votes: ... votes, accounting for ...% of the total voting shares of attending and voting shareholders.

Breakdown of Votes:

- + Total Votes in Favor: ... votes, accounting for ...% of the total voting shares of attending and voting shareholders.
- + Total Votes Against: ... votes, accounting for ...% of the total voting shares of attending and voting shareholders.
- + Total Abstentions: ... votes, accounting for ...% of the total voting shares of attending and voting shareholders.

## **PART 5: PROCEDURES TO CONCLUDE THE GENERAL MEETING**

1. Mrs. ... – Secretary of the General Meeting reads the Minutes and Resolution of the 2025 Annual General Meeting.
2. The General Meeting proceeds to vote on the approval of the full text of the Minutes of the 2025 Annual General Meeting as follows:

*The General Meeting approved the Minutes of the 2025 Annual General Meeting of Shareholders by a show of hands, with the approval voting rate reaching ...% of the delegates, shareholders/proxies (... votes).*

3. The General Meeting proceeds to vote on the approval of the full text of the Resolution of the 2025 Annual General Meeting as follows:

*The General Meeting approved the Resolution of the 2025 Annual General Meeting of Shareholders by a show of hands, with the approval voting rate reaching ...% of the delegates, shareholders/proxies (... votes).*

The Chairperson of the General Meeting – **Mrs. Dam Thi Ai Len** – declares the General Meeting closed.

This minutes were recorded at ... AM on .../04/2025 at the 2025 Annual General Meeting of DNA Investment Joint Stock Company.

**SECRETARY OF THE  
GENERAL MEETING**

**CHAIRPERSON OF THE  
GENERAL MEETING**

...

**Dam Thi Ai Len**

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**DNA INVESTMENT JSC**

*No.: .../2025/NQ-DHĐCĐ*

**SOCIALIST REPUBLIC OF VIETNAM**

**Independence – Freedom – Happiness**

*Ha Nam, April ... 2025*

## **RESOLUTION**

### **2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS**

#### **DNA INVESTMENT JOINT STOCK CORPORATION**

- *Pursuant to the Law on Enterprises No. 59/2020/QH14 dated June 17, 2020, of the National Assembly of the Socialist Republic of Vietnam;*
- *Pursuant to the Law on Securities No. 54/2019/QH14 dated November 26, 2019, of the National Assembly of the Socialist Republic of Vietnam;*
- *Pursuant to the Charter on Organization and Operation of DNA Investment Joint Stock Corporation;*
- *Pursuant to the Ballot Counting Minutes of the 2025 Annual General Meeting of Shareholders of DNA Investment Joint Stock Corporation dated .../04/2025;*
- *Pursuant to the Meeting Minutes of the 2025 Annual General Meeting of Shareholders of DNA Investment Joint Stock Corporation dated .../04/2025.*

The General Meeting of Shareholders has unanimously adopted the following resolution with the key contents as follows:

## **RESOLVES**

**Article 1: Approval of the Report on the Activities of the Board of Directors**  
*(Attached Report No.: .../...)*

The General Meeting unanimously approved with ... votes, reaching ...% of the total votes of the attending and voting shareholders.

**Article 2: Approval of the Report on the Activities of the Executive Board**  
*(Attached Report No.: .../...)*

The General Meeting unanimously approved with ... votes, reaching ...% of the total votes of the attending and voting shareholders.

**Article 3: Approval of the Report on the Activities of the Supervisory Board**  
*(Attached Report No.: .../...)*

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The General Meeting unanimously approved with ... votes, reaching ...% of the total votes of the attending and voting shareholders.

**Article 4: Approval of the 2024 Audited Financial Statements** (*Attached Submission No.: .../...*)

The General Meeting unanimously approved with ... votes, reaching ...% of the total votes of the attending and voting shareholders.

**Article 5: Approval of the 2024 Profit Distribution Plan** (*Attached Submission No.: .../...*)

The General Meeting unanimously approved with ... votes, reaching ...% of the total votes of the attending and voting shareholders.

**Article 6: Approval of the Selection of the Auditor for the 2025 Financial Statements** (*Attached Submission No.: .../...*)

The General Meeting unanimously approved with ... votes, reaching ...% of the total votes of the attending and voting shareholders.

**Article 7: Approval of the resignation of a Member of the Board of Directors** (*Attached Submission No.: .../...*)

The General Meeting unanimously approved with ... votes, reaching ...% of the total votes of the attending and voting shareholders.

**Article 8: Approval of the Election of the Board of Directors Members for the 2025-2030 Term** (*Attached Submission No.: .../...*)

- 1.
- 2.
- 3.
- 4.
- 5.

**Article 9: Approval of the Election of the Board of Supervisory Members for the 2025-2030 Term** (*Attached Submission No.: .../...*)

- 1.
- 2.
- 3.

**Article 10: Approval of the Authorization for the Board of Directors to Decide on Certain Matters within the Authority of the General Meeting of Shareholders** (*Attached Submission No.: .../...*)

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The General Meeting unanimously approved with ... votes, reaching ...% of the total votes of the attending and voting shareholders.

#### **Article 11: Implementation Provisions**

This Resolution was approved by the General Meeting of Shareholders and takes effect from .../04/2025.

The Board of Directors, the Executive Board, and relevant departments/units of DNA Investment Joint Stock Company shall be responsible for implementing this Resolution, ensuring the interests of shareholders and the Company while complying with legal regulations.

***Recipients:***

- *Shareholders, Website;*
- *SSC, HNX, VSDC;*
- *Members of the Board of Directors, Executive Board, and Supervisory Board;*
- *Archives*

**ON BEHALF OF THE GENERAL  
MEETING OF SHAREHOLDERS**

**CHAIRPERSON**

**DAM THI AI LEN**

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**CTCP ĐẦU TƯ DNA**

Số: .../2025/NQ-ĐHĐCĐ

**CỘNG HÒA XÃ HỘI CHỦ NGHĨA VIỆT NAM**

**Độc lập – Tự do – Hạnh phúc**

Hà Nam, ngày ... tháng 04 năm 2025

## **DỰ THẢO NGHỊ QUYẾT**

### **ĐẠI HỘI ĐỒNG CỔ ĐÔNG THƯỜNG NIÊN NĂM 2025**

#### **CÔNG TY CỔ PHẦN ĐẦU TƯ DNA**

- Căn cứ Luật Doanh nghiệp số 59/2020/QH14 ngày 17 tháng 06 năm 2020 của Quốc Hội nước Cộng hòa Xã hội chủ nghĩa Việt Nam;
- Căn cứ Luật Chứng khoán số 54/2019/QH14 ngày 26 tháng 11 năm 2019 của Quốc hội nước Cộng hòa Xã hội chủ nghĩa Việt Nam;
- Căn cứ Điều lệ tổ chức và hoạt động của Công ty Cổ phần Đầu tư DNA;
- Căn cứ Biên bản kiểm phiếu biểu quyết tại Đại hội đồng cổ đông thường niên 2025 của Công ty Cổ phần Đầu tư DNA ngày .../04/2025;
- Căn cứ Biên bản họp Đại hội đồng cổ đông thường niên năm 2025 của Công ty Cổ phần Đầu tư DNA ngày .../04/2025.

Đại hội đồng cổ đông đã nhất trí quyết nghị thông qua nghị quyết của Đại hội với các nội dung chính như sau:

#### **QUYẾT NGHỊ**

**Điều 1: Thông qua Báo cáo hoạt động của Hội đồng quản trị** (kèm theo Báo cáo số: .../...)

Đại hội nhất trí thông qua với ... phiếu biểu quyết, đạt tỷ lệ ...% tổng số phiếu biểu quyết của cổ đông dự họp và biểu quyết.

**Điều 2: Thông qua Báo cáo hoạt động của Ban Tổng giám đốc** (kèm theo Báo cáo số: .../...)

Đại hội nhất trí thông qua với ... phiếu biểu quyết, đạt tỷ lệ ...% tổng số phiếu biểu quyết của cổ đông dự họp và biểu quyết.

**Điều 3: Thông qua Báo cáo hoạt động của Ban kiểm soát.** (kèm theo Báo cáo số: .../...)

Đại hội nhất trí thông qua với ... phiếu biểu quyết, đạt tỷ lệ ...% tổng số phiếu biểu quyết của cổ đông dự họp và biểu quyết.

**Điều 4: Thông qua Báo cáo tài chính năm 2024 đã được kiểm toán của Công ty.** (kèm theo tờ trình số: .../...)

Đại hội nhất trí thông qua với ... phiếu biểu quyết, đạt tỷ lệ ...% tổng số phiếu biểu quyết của cổ đông dự họp và biểu quyết.

**Điều 5: Thông qua Phương án phân chia lợi nhuận năm 2024.** (kèm theo tờ trình số: .../...)

Đại hội nhất trí thông qua với ... phiếu biểu quyết, đạt tỷ lệ ...% tổng số phiếu biểu quyết của cổ đông dự họp và biểu quyết.

**Điều 6: Thông qua việc lựa chọn đơn vị kiểm toán Báo cáo tài chính năm 2025.** (kèm theo tờ trình số: .../...)

Đại hội nhất trí thông qua với ... phiếu biểu quyết, đạt tỷ lệ ...% tổng số phiếu biểu quyết của cổ đông dự họp và biểu quyết.

**Điều 7: Thông qua việc miễn nhiệm thành viên Hội đồng quản trị.** (kèm theo tờ trình số: .../...)

Đại hội nhất trí thông qua với ... phiếu biểu quyết, đạt tỷ lệ ...% tổng số phiếu biểu quyết của cổ đông dự họp và biểu quyết.

**Điều 8: Thông qua việc bầu thành viên Hội đồng quản trị nhiệm kỳ 2025-2030.** (kèm theo tờ trình số: .../...)

- 1.
- 2.
- 3.
- 4.
- 5.

**Điều 9: Thông qua việc bầu thành viên Ban Kiểm soát nhiệm kỳ 2025-2030.** (kèm theo tờ trình số: .../...)

- 1.
- 2.
- 3.

**Điều 10: Thông qua việc ủy quyền cho Hội đồng quản trị quyết định một số nội dung thuộc thẩm quyền của Đại hội đồng cổ đông.** (kèm theo tờ trình số: .../...)

Đại hội nhất trí thông qua với ... phiếu biểu quyết, đạt tỷ lệ ...% tổng số phiếu biểu quyết của cổ đông dự họp và biểu quyết.

**Điều 11: Điều khoản thi hành**

Nghị quyết này đã được Đại hội đồng cổ đông thông qua và có hiệu lực kể từ ngày .../04/2025.

Hội đồng quản trị Công ty Cổ phần Đầu tư DNA, Ban Tổng Giám đốc và các phòng/ban/đơn vị có liên quan chịu trách nhiệm thực hiện Nghị quyết này, đảm bảo lợi ích của cổ đông, Công ty và tuân thủ theo các quy định của pháp luật.

***Nơi nhận:***

- Các cổ đông, Website;
- UBCKNN, SGDCK Hà Nội, VSDC;
- Các TV HĐQT, BTGD, BKS;
- Lưu VT.

**TM. ĐẠI HỘI ĐỒNG CỔ ĐÔNG**  
**CHỦ TỌA**

**ĐÀM THỊ ÁI LÊN**